

## Minutes

FOR THE REGULAR MEETING  
OF THE CITY COUNCIL FOR THE  
CITY OF THORNE BAY, ALASKA

TUESDAY, MAY 7, 2024

TIME: 6:30 p.m.

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THERE WAS A WORKSHOP OF THE CITY COUNCIL HELD AT 6:00PM

1) CALL TO ORDER:

Burger called the meeting to order at 6:30 p.m.

2) PLEDGE TO FLAG:

The audience and council stood for the pledge to the flag.

3) ROLL CALL:

Those present were:

Blair, LaVoie, Burger, Lovell, Hartwell & Kaer

Those absent were:

Nyquest

4) APPROVAL OF AGENDA:

Burger moved to approve the agenda. Hartwell seconded the motion. No Further Discussion.

MOTION: Move to approve the Agenda.  
F/S: Burger/ Hartwell  
YEAS: Kaer, Blair, LaVoie, Burger, Hartwell, Lovell  
NAYS: None  
ABSENT: Nyquest  
STATUS: Motion Passed.

5) MAYOR'S REPORT: Vice Mayor – no report given

6) ADMINISTRATIVE REPORTS:

a) City Administrator: See Attached

-Lovell questioned where the end of pavement on the project would stop, Huestis responded that over 10 yrs before, the project stopped the pavement at Tolstoi Bay, however, current Kasaan residents would support pavement all the way to Kasaan but it's up to the Tribal Council.

-Kaer questioned if the water was going to be tested due to vehicles up stream, Huestis denied testing.

-Blair commented that there is more than one junkyard upstream from the lake.

b) Clerk: Attached in Packet

7) DEPARTMENT REPORTS:

a) WATER: In Packet

8) PUBLIC COMMENTS: None

9) COUNCIL COMMENTS:

-Lovell inquired if there are Grants available for Electricity? Huestis clarified that the City is not in the business of Power any longer. It would fall on AP&T, the city would not be eligible as we don't own any

of the power system. Burger gave some history on when the electricity was given up by the city. Huestis further clarified that we don't look as we aren't eligible, but there may be some individual grants available to the public.

-Hartwell commented that he would like some trashcans put out at the Claw.

10) PUBLIC HEARING: NONE

11) CONSENT AGENDA:

a) Minutes of the April 2, 2024, Regular City Council Meeting, discussion and action item:

Burger Moved to approve the Consent Agenda, Hartwell Seconded. No Further Discussion

MOTION: Move to approve the Consent Agenda, Minutes from April 2, 2024, Regular City Council Meeting.

F/S: Burger/ Hartwell

YEAS: Kaer, Blair, LaVoie, Burger, Hartwell, Lovell

NAYS: None

ABSENT: Nyquest

STATUS: Motion Passed

12) NEW BUSINESS:

a) RESOLUTION 24-05-07-01 Approving The Short-Term Lease With Sharon & Cornell LLC For Lease Of City Owned Tidelands Located At 1212 (B) Shoreline Drive, For The Purposes Of Operating A Restaurant Discussion And Action Item;

Burger Moved to approve Resolution 24-05-07-01, Hartwell Seconded. Discussion as follows:

-Kaer questioned if it was the same restaurant location? Burger confirmed. No further discussion.

MOTION: Move to approve Resolution 24-05-07-01, Approving the Short-term Lease With Sharon & Cornell LLC for Lease of the City Owned Tidelands

F/S: Burger/Hartwell

YEAS: Kaer, Blair, LaVoie, Burger, Hartwell, Lovell

NAYS: None

ABSENT: Nyquest

STATUS: Motion Passed

b) RESOLUTION 24-05-07-02: Approving The Certified Financial Statement Discussion And Action Item;

Burger Moved to approve Resolution 24-05-07-02, Hartwell Seconded.

Discussion as follows: None

MOTION: Move to approve Resolution 24-05-07-02, Approving the Certified Financial Statement

F/S: Burger/Hartwell

YEAS: Kaer, Blair, LaVoie, Burger, Hartwell, Lovell

NAYS: None

ABSENT: Nyquest

STATUS: Motion Passed

c) RESOLUTION 24-05-07-03: Authorizing John Huestis To Submit The USDA'S Reconnect Grant, Discussion And Action Item

Burger Moved to approve Resolution 24-05-07-03, Blair Seconded.

Discussion as follows: Huestis explained the purpose of the Resolution, to submit the application. Since Thorne Bay is considered Socially Vulnerable Community, we are qualified for a 100% match.

MOTION: Move to approve RESOLUTION 24-05-07-03: Authorizing John Huestis To Submit The USDA'S Reconnect Grant.

F/S: Burger/ Blair  
YEAS: Kaer, Blair, LaVoie, Burger, Hartwell, Lovell  
NAYS: None  
ABSENT: Nyquest  
STATUS: Motion Passed

d) RESOLUTION 24-05-07-04: Agreeing to Complete The Reconnect5 Grant Funded Project, Discussion and Action Item;

Burger Moved to approve Resolution 24-05-07-04, Kaer Seconded. Discussion as follows:

MOTION: Move to approve RESOLUTION 24-05-07-04: Agreeing to Complete the Reconnect5 Grant Funded Project.

F/S: Burger/Kaer  
YEAS: Kaer, Blair, LaVoie, Burger, Hartwell, Lovell  
NAYS: None  
ABSENT: Nyquest  
STATUS: Motion Passed

e) RESOLUTION 24-05-07-05: Approving the Renewal of Short-Term Lease with Papac Logging Inc., Discussion and Action Item;

Burger Moved to approve Resolution 24-05-07-05, Blair Seconded. Discussion as follows: None

MOTION: Move to approve RESOLUTION 24-05-07-05: Approving the Renewal of Short-Term Lease with Papac Logging Inc.

F/S: Burger/Blair  
YEAS: Kaer, Blair, LaVoie, Burger, Hartwell, Lovell  
NAYS: None  
ABSENT: Nyquest  
STATUS: Motion Passed

13) ORDINANCES FOR PUBLIC HEARING:

14) ORDINANCES FOR INTRODUCTION:

15) CONTINUATION OF PUBLIC COMMENT: NONE

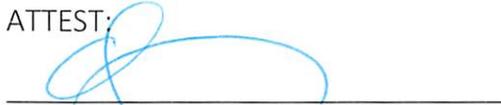
16) CONTINUATION OF COUNCIL COMMENT: Lovell explained that Mel Cook is interested in setting it up at the Harbor and having the Thorne Bay School Students set it up and manage it. Huestis said that the machine may be broke and the company never returned calls for repairs, but the service would be nice for the community. Whoever takes it on has to dispose of the machine if things don't work out. Kaer requested that Davidson Landing get some phone numbers posted for people to contact about fires and emergencies.

17) ADJOURNMENT: Vice Mayor Burger adjourned the meeting at 7:15 PM.



Shane Nyquest, Mayor

ATTEST:



Caitlyn Sawyer, City Clerk/Treasurer



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## DEPARTMENT REPORT

**Subject:** Monthly Department Report

**Department:** Water & Sewer Utility

**Supervisor:** Sam Sawyer, Level II Water

**Employees:** Sam Sawyer, Supervisor  
Willy Jennings, Employee

**Date:** May 2024

### ***A Departmental Overview***

The Water/Sewer Department is administered by Sam Sawyer, Level II Water Operator. The Supervisor(s) and staff are responsible for the operation and maintenance of the City's four core sanitation services: Water Treatment, Water Distribution, Sewage Collection, and Sewer Treatment. Duties include maintenance, minor and major schedule and unscheduled repairs throughout all four systems, monthly reporting to the Alaska Department of Environmental Conservation as required, direct sampling as scheduled for water quality and wastewater effluent quality compliance, implementation of a preventative maintenance schedule, construction of new water distribution mains and residential /commercial service connections and wastewater collection mains and residential/commercial service connections.

### ***Current Department Activities:***

Spring is here so we are beginning to start flushing fire hydrants again and cleaning up around the water and sewer facilities. We are also doing filter maintenance on the Nanofiltration unit and our three sand filters this month and have scheduled a company to inspect our water tank in June with a remote controlled robot that inspects the inside of our water storage tank. I am also happy to report that Willy is now level 1 certified in water/sewer treatment and distribution. We are performing all of our regular duties including our monthly water/sewer sampling requirements.