AGENDA

FOR THE REGULAR MEETING
OF THE CITY COUNCIL FOR THE
CITY OF THORNE BAY, ALASKA
TUESDAY, DECEMBER 2, 2025

TIME: 6:30 p.m.

THERE WILL BE A WORKSHOP BEGINNING AT 5:30PM

LOCATION: IN PERSON AT CITY HALL **or** TELECONFERENCE/VIDEO CONFERENCING LINE

Phone Number: 1- 650-479-3208

https://cityofthornebay.my.webex.com/cityofthornebay.my/j.php?MTID=m99f71eee7f975b71d7ee0f9f7c5e44a1

Meeting number: **182 323 7632** Password MghMxgJy424 (64469459 when dialing from a video system) (when dialing from a phone or video system)

1) CALL TO ORDER:
2) PLEDGE TO FLAG:
3) ROLL CALL:
4) APPROVAL OF AGENDA:
5) MAYOR'S REPORT:
6) ADMINISTRATIVE REPORTS:
   a) City Administrator: Attached
   b) City Clerk: Attached
7) DEPARTMENT REPORTS:
   a) Harbor: Attached
8) PUBLIC COMMENTS:
9) COUNCIL COMMENTS:
10) CONSENT AGENDA:
    a) **Minutes** of the November 18, 2025, Regular City Council Meeting, action item:
11) UNFINISHED BUSINESS:
    a) **Discussion item;** a Discussion on Independent Audit;
12) NEW BUSINESS:
    a) **Discussion item**; a discussion on establishing a projects committee;
    b) **Discussion item;** a discussion on the adoption of an Employee Safety Ordinance (Internal Employee Policy) to be modified, updated or adjusted;
    c) **Discussion item;** a discussion of the future of legal counsel for the City of Thorne Bay,
    d) **Discussion item;** a discussion of the city Webpage/Carrier selection
    e) **Resolution 25-12-02-01,** a Resolution Establishing the Community Center Planning Committee, discussion and action item;
13) ORDINANCES FOR PUBLIC HEARING:
    a) **Ordinance 25-02-12-01,** Amending TBMC 02.04.130(A), Day of Meetings Held, discussion and action item;
    b) **Ordinance 25-02-12-01,** Amending TBMC 02.04.050 – Compensation of Council Members, discussion and action item;
14) CONTINUATION OF PUBLIC COMMENT:
15) CONTINUATION OF COUNCIL COMMENT:
16) ADJOURNMENT:

POSTED: November 28, 2025

City of Thorne Bay
Thorne Bay, AK 999109
PHONE: (907) 828-3380; FAX: (907) 828-3374
E-MAIL: cityclerk@thornebay-ak.gov

DEPARTMENT REPORT

Subject: Monthly Department Report

Department: Administrator

Supervisor:

Employees:

Date: 12-2-2025

A Departmental Overview

Working on winter maintenance issues and special projects as required.

Current Department Activities:

- The City continues to receive applications for water/wastewater operator and is planning for interviews mid-December timeframe.
- City and OVK staff have been working collaboratively to screen and distribute winter sand and preparing for wintertime maintenance activities
- City cemetery development - recommend City council establish a budget for this project of at least $50,000. Next steps - hire a consultant for land development and business planning, obtain necessary permits, let contract to clear and grub the proposed development area. Funding could come from community development fund.
- Wastewater plant Preliminary Engineering Report (PER) - this project has kicked off and the consultant team has completed the site visit and the proposed scope of work. The state manages this grant with input and support from City. Anticipate final PER by mid 2026.
- Wastewater Collection system manhole and pump station upgrades project - this project has kicked off and site visits, manhole and lift station inspections and field survey work have been completed to date. The project is in design with construction expected to begin late 2026 or early 2027. The state is managing this contract with support from the City.

CONTINUED
DEPARTMENT REPORT

- Davidson Landing Firehall - this project has been designed and permitted and is seeking construction funding. The City has not received an update on the possible funding mentioned by Murkowski's staff a few months ago. The council will be briefed when new information is received.
- Greentree Heights Electrification Grant - this was an opportunity for private citizens to get assistance with the high cost of installing power to some lots in this subdivision. If these citizens request city staff support for this again in the future it will be considered depending on current workload and grant deliverables and deadlines.
- Researched private citizen property access and easement issues near Steep Road and sent information to council. Will continue to follow up as with council as requested

Employee Signature

Date

City of Thorne Bay
Thorne Bay, AK 999109
PHONE: (907) 828-3380; FAX: (907) 828-3374
E-MAIL: cityclerk@thornebay-ak.gov

DEPARTMENT REPORT

Subject: Monthly Department Report
Department: Harbor/Parks and Rec
Supervisor: Zach Ender
Employees: Owen Jennings
Date: 11/26/2025

A Departmental Overview

-Water has been shut off and the harbors winterized
-new moorage still being rented out for the winter months
-VWOSP system inspection visit was successful and construction could begin in Jan
-waiting on lumber and other orders for winter maintenance projects

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-winter equipment up and running

-City Christmas decorations up Dec 2nd

-I will taking a free state-wide interactive class on harbor management on Dec 3rd. Particularly I want to learn about funding options and resources for longterm sustainability, and technical tools and capacity.

-The VWOS engineers from ANC visited last week with me, Timber, and Sean McRae, and an ideal site has been potentially selected on the water over by the old school floathouse ramp for tower placement. The towers are built to be moved if and when that the city wants that property for something else. Construction could begin as early as January; we will also be keeping our current camera system as well. Thank you to our pilots for their vested interest and time!

-I will be meeting with an Alaska Clean Harbors representative on Dec 10th to discuss harbor standards, inspection and potential certification. It is primarily an information gathering session.

CONTINUED
DEPARTMENT REPORT

- Intend to have the big ship removed from the harbor by mid December

-been focused on removing delinquent vehicles, boats, trailers, etc from city property

Recommendations:
Doing my own inspection, the structure of the harbor is in good condition. Both marinas are almost full capacity year-round. I am focusing on replacing dock lumber and hardware, stabilizing some of the stall "fingers" with more floats and stronger construction.
During the next three to five years, some critical areas to address will be: upgrading and replacing internal components of the dock power stations and electrical system in stages, placing zinc or aluminum iodes on the steel pilings as the galvanizations wears off after 10 years. Eventually the wooden pilings will need to be replaced. But they also can be protected in the meantime.

A future dock expansion plan, such as moving the existing float plane dock over to the other pier, could be funded with a grant program.

Question: Should we raise harbor rates in the coming year? Current rates are shown on the attached moorage application form. Typically, a .25 to.50 increase has been added.

Closing comments: In my year as harbor master, it has been my goal to learn about my job, improve the cleanliness and condition of city properties, be readily available and responsive to the public, dramatically improve customer service, and keep the harbors full. For the council's encouragement, I regularly hear comments from residents, but most often visitors that they have never been to a harbor so clean and presentable, nor been so well treated by staff. The harbor and city of Thorne Bay is a top favorite location for returning enthusiasts on the Inside Passage, or for those looking to retire or use our community as a home base. In many ways, the harbor is the welcoming face of our community and an invaluable asset that everyone relies on a consistent basis

-respectfully Submitted,.
Zach Ender on 11/26/25

Employee Signature

Date

MINUTES

FOR THE REGULAR MEETING OF
THE CITY COUNCIL FOR THE CITY
OF THORNE BAY, ALASKA
MONDAY, NOVEMBER 18, 2025
TIME: 6:30 p.m.

THERE WAS A WORKSHOP BEGINNING AT 6:00PM

1) **CALL TO ORDER:**

Mayor called the meeting to order at 6:30pm

2) **PLEDGE TO FLAG:**

The audience and council stood for the pledge to the flag.

3) **ROLL CALL:**

Those present were:

Pesterfield, Lovell, Anderson, Cunningham, Nyquest, Kaer

Those absent were: Killian

4) **APPROVAL OF AGENDA:**

Mayor moved to approve the Agenda, seconded.

Discussion: None

F/S:	Nyquest/ Lovell
YEAS:	Pesterfield, Lovell, Anderson, Cunningham, Nyquest, Kaer
NAYS:	Killian
STATUS:	Motion Passed

5) **MAYOR'S REPORT:** Available, but gone over Thanksgiving until beginning of December.

6) **DEPARTMENT REPORTS:**

a) Harbor: Attached

7) **PUBLIC COMMENTS:**

a) **David Shilts** commented on the minutes of the last meeting.

i. **Nyquest** commented to clarify.

8) **COUNCIL COMMENTS:**

a) **Pesterfield** commented on the Department Report from the Harbormaster – weather used by pilots daily. This would be a good thing; the FAA guy will be here Thursday to look at sights to place equipment. Might need a land agreement with Thorne Bay to put the VWOS site. Cameras would benefit not just pilots, but boaters as well.

i. **POI: Nyquest** questioned if it would need to be placed by the water? **Pesterfield** responded no, typically on a tower for stabilization. FAA would know all those details. Harbor meeting with VWOS Thursday at 10:30.

b) **Cunningham** read job description for the City of Craig Administrator in response to commentary of wages offered.

9) **CONSENT AGENDA:**

a) **Minutes** of the November 4, 2025, Regular City Council Meeting, action item:

Mayor moved to approve the Consent Agenda, seconded. No Discussion

F/S:	Nyquest/Lovell
YEAS:	Lovell, Anderson, Nyquest, Kaer
NAYS:	Pesterfield, Cunningham
ABSENT:	Killian

STATUS: Motion Passed

10) **NEW BUSINESS:**

a) **Discussion item: A discussion item on an Independent Audit;**

i. **Cunningham** stated an independent audit was requested to oversee the finances. Community interest in an independent audit.

ii. **Pesterfield** Thanked Clerk for statement of outreach, read from the statement provided by Clerk. Next steps for council is to go through budget line items to see where to budget it from.

iii. **Cunningham** questioned how long bids had been out?

- **Clerk** clarified no RFP submitted yet, until Council directs. Just informational.

iv. **Anderson** offered names of companies to reach out to.

v. **Nyquest** commented that we are not going to get financial advising from the audit. Read from the 2006 Audit report the description of the financial audit. Would like to see the independent audit done.

vi. **Kaer** questioned when the last time we received a Federal Grant?

- **Clerk** clarified that independent audit requirements are for $750,000 spent in the fiscal year, not received.

Discussion on grant history.

vii. **POI: Pesterfield** $750,000 Federal only?

- **Huestis** discussed Grant requirement updates?

viii. **Kaer** questioned how many grants we pulled out of vs acquired in relation to Audit requirements?

ix. **Huestis** answered with process and discussions had with the Reconnect Grant.

x. **Pesterfield** commented that the audit is to be sure finances are in order and processes are being followed and procedures are streamlined for future success. Audits are typically cheaper after the first one is done. It's not just for the grants.

xi. **Clerk** commented that the firms chosen to reach out to for information were acquired through research of other cities in Alaska. If council chose to do a consultation, the price would not be at the high level, but did not get a quote for that. Requested questions Council would like to know?

b) **Discussion item: A discussion item on Employee Gun Policy;**

i. **Cunningham** commented No real codes that govern gun policy other than in government buildings with posted signs. Asked Iura specifically about concealed weapons and response was for weapons in general and would look further into state statutes for concealed carry. Employees have right to conceal carry except in buildings that restrict guns.

- **Clerk** summarized AS 29.35.145.

ii. **Pesterfield** commented that most of those areas are behind a check point.

iii. **Cunningham** commented he is targeting employees being allowed to carry on company time and within public vehicles.

- **Alaska Statute 29.35.145(4) Regulation of Firearms and knives**
  - *prohibiting the possession of firearms or knives in the restricted access area of municipal government buildings; the municipal assembly shall post notice of the prohibition against possession of firearms or knives at each entrance to the restricted access area.*

iv. **Nyquest** commented that he does not support restricting the second amendment.
v. **Cunningham** clarified he does not want to restrict 2nd amendment, just prevent something before it happens.
vi. **Anderson** commented that Council can be stricter than the Alaska Statues.
vii. **Lovell** suggested Council should have this ready by next meeting.

- **Clerk** requested policy draft to be submitted to the Lawyer and read the legal description of "restricted areas" from AS 23.35.145(2)
  - *"restricted access area" means the area beyond a secure point where visitors are screened and does not include common areas of ingress and egress open to the general public.*

viii. **Lovell** stated that what he is hearing is that the City is willing to accept responsibility for what happens if there is no policies in place.
ix. **Nyquest** disagreed.
x. **Cunningham** stated it is specifically for City Employees on City time, in City vehicles.

11) **ORDINANCE FOR INTRODUCTION:**

a) **Ordinance 25-12-02-01: An ordinance of the City Council for the City of Thorne Bay, Alaska amending Title 2 – Administration & Personnel, Chapter 2.04 – City Council, Section 2.04.130 – Meetings – Regular Subsection (A) Day of meetings held, Discussion and action item;**

Mayor motioned to approve Ordinance 25-12-02-01,
Seconded. **Discussion:**

i. **Pesterfield** stated the purpose of the Ordinance is to reinstate two meetings per month unless canceled by city council vote. Issues are too easily pushed aside or forgotten. 2 meetings a month will better prepare Council for informed action and focus on City priorities. To better serve citizens, Council needs timely information provided by City Administrator, Mayor, and Citizens through regular Council Meetings.
ii. **Lovell** supports Ord change
iii. **Kaer** supports Ord change
iv. **Cunningham** supports Ord
v. **Nyquest** commented that this is a waste of city resources and time due to lack of agenda items. We could add items to the agenda and save resources and time with one meeting.
vi. **Pesterfield** commented that the second meeting is necessary because the TBMC does not necessarily reflect the best interests of the community or council. Sections address personel Thorne Bay cannot accommodate. The Second meeting would be for Code and Policy review. Whether community comes and engages in the discussions or not, will be up to them. Full agenda or not, is not necessary, but we could accomplish more and keep them shorter. We could decide to cancel the second one if deemed necessary.
vii. **Kaer** agreed with Pesterfield, council discusses items and does to address them in a timely manner. Need to be able to put Community wants and needs before the Council.
viii. **Lovell** agreed with previous comments and suggested holding commission meetings during second meeting.
ix. **Nyquest** suggested a code review committee to help Council review TBMC.
x. **Anderson** commented that two meetings brings continuity and helps keep the flow.
xi. **Cunningham** Suggested that the public may be more interested in meetings if Council addresses items forgotten.

xii. **Nyquest** commented that the past has shown that people get bored with meetings that hold nothing of interest to them.

MOTION: Move to approve Ordinance 25-12-02-01
F/S: Nyquest/ Cunningham
YEAS: Pesterfield, Lovell, Anderson, Cunningham, , Kaer
NAYS: Nyquest
ABSENT: Killian
STATUS: Motion Passed

b) **Ordinance ORD 25-12-02-02: An ordinance of the City Council for the City of Thorne Bay, Alaska amending Title 2 – Administration & Personnel, Chapter 2.04 – City Council, Section 2.04.050 – Compensation of Council Members, Discussion and action item;**

Mayor moved to approve ORD 25-12-02-02, seconded.
Discussion:
Pesterfield commented that this would remove a requirement for a budget amendment should the prior ordinance pass.
Anderson agreed none are doing this for a paycheck.
Cunningham commented that he is here to serve the public not for the money.
Kaer commented in agreement.

F/S: Nyquest/ Pesterfield
YEAS: Pesterfield, Lovell, Anderson, Cunningham, Nyquest, Kaer
NAYS: None
Absent: Killian
STATUS: Motion Passed

12) **CONTINUATION OF PUBLIC COMMENT:**

a) **David Shilts** commented in agreement with the Ordinances and would like to see them reviewed. Suggested Council read code requirements on audits. Questioned the situation with the City Administrator job.
b) **Trina Pesterfield** commented that the Craig Administrator job is comparing apples to oranges, larger budget and different duties. Thanked Council for being concerned and opening discussions. Many items brought up have been hanging around for a while and should be addressed. Volunteered time to help Clerk with scanning of public documents. Audit is important for many reasons. Commented on Administrator's time spent and suggested audit would be a good way to dispel confusion. Suggested Council do annual audit every 5 years.
c) **Mike Huestis** commented on property ownership since 2008, city has been improved around City in the past few years. Firehall repairs should have been done many years ago, and maintenance was not done that is being done now.
d) **Tara Blair** commented in agreement of the audit. Excited to hear about new items being brought up. 6 months ago, same comments are brought up, do we have to hear about it at every Council meeting? Same with the grants. Suggested good, positive, and uplifting subjects will engage more community.

Pesterfield moved to add audit information on the next meeting agenda, Kaer seconded
Discussion: None

F/S: Pesterfield/ Kaer
YEAS: Pesterfield, Lovell, Anderson, Cunningham, Nyquest, Kaer
NAYS: None
Absent: Killian
STATUS: Motion Passed

13) **CONTINUATION OF COUNCIL COMMENT:**

a) **Anderson** requested TBMC for audits.
b) **Pesterfield** commented that he noticed work being done in the sand pit. Spoke with someone working and heard the City's shaker was broken and another one was being brought in. Voiced concerns over hiring a sub-contractor to do sand work and bringing in a shaker from somewhere else. Disappointed over City equipment condition, happy to see prep for winter being done.

Lovell motioned to add a discussion item to the next agenda to establish a projects committee, Pesterfield seconded
Discussion:
Lovell Project committee would be for community center, cemetery, firehall Davidson Landing, generator for Southside, etc. to fit the needs of what is being requested by the people.
POI: Nyquest What is the goal of a projects committee?
Lovell responded it would be a committee to focus on community desired focuses to report back to Council their findings.
Nyquest commented that he does not want a bunch of committees created making demands on City Administrator's time. Requested time to research and functionality of committees proposed.
Anderson commented in agreement with the discussion item.
Kaer commented on desire to get some things done.
Cunningham suggested adding the North road bridge to project list.

MOTION: Add discussion item on to the next agenda to establish a projects committee
F/S: Lovell/ Pesterfield
YEAS: Pesterfield, Lovell, Anderson, Cunningham, Nyquest, Kaer
NAYS: None
Absent: Killian
STATUS: Motion Passed

14) **ADJOURNMENT: Mayor adjourned at 7:56pm**

City of Thorne Bay
Audit Information Findings Report
Date: November 18, 2025

Prepared by: Caitlyn Sawyer, City Clerk

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1. Purpose

This report summarizes preliminary findings related to securing an independent audit of the City's financial statements. The purpose is to document initial outreach, responses from audit firms, and relevant details to inform planning and budgeting for the audit process.

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2. Audit Firm Outreach

Three audit firms were contacted to gather preliminary quotes and information regarding the audit process:

Firm	Contact Status	Notes
Teuscher Walpole, LLC (Ketchikan)	Responded	See Section 3 below
B.D.O	No response yet	Follow-up expected this week or next; possible meeting to discuss needs
Altman Rogers, Co	No response yet	Follow-up expected this week or next; possible meeting to discuss needs

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3. Review of Teuscher Walpole, LLC

A meeting with Teuscher Walpole, LLC provided the following information:

Audit Scope and Recommendations:

- Provides a Financial Statement Audit.
- Recommended a preliminary consultation for file preparation prior to the audit to improve efficiency and workload management.
- Does not provide advisory services beyond the audit scope.

Timeline:

- Audit process estimated to take 3–7 months.

Requirements from City:

- Trial Balance
- Annual Comprehensive Financial Report (ACFER) with footnotes
- Cleaned-up books for faster audit processing

Estimated Cost:

- High-level cost estimate: $60,000
- Note: This estimate does **not** include additional audits for Lease, PERS, or other supplemental items.

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4. Next Steps

1. Follow up with B.D.O and Altman Rogers, Co to confirm responses and schedule potential meetings.
2. Review the City's current books and consider a preliminary consultation with Teuscher Walpole, LLC for file preparation prior to audit.
3. Evaluate budget implications based on the $60,000 high-level estimate and potential additional audits.
4. Prepare necessary documents (Trial Balance, ACFER with footnotes) for submission once the audit firm is selected.

Prepared for: City Council
Prepared by: Caitlyn Sawyer, City Clerk

Introduction:	November 18, 2025
Public Hearing:	December 3, 2025
Sponsor:	Mayor Shane Nyquest
Vote: ___Yeas, __ Nays, __ Absent	

CITY OF THORNE BAY
ORDINANCE 25-12-02-01

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA, AMENDING TITLE 2- ADMINISTRATION & PERSONNEL, CHAPTER 02.04-CITY COUNCIL, SECTION 02.04.130-MEETINGS--REGULAR, SUBSECTION (A) DAY OF MEETINGS HELD.

BE IT ENACTED BY THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA

Section 1. Classification. This ordinance is of a general and permanent nature, the chapter and section hereby amended shall be added to the Thorne Bay Municipal Code.

Section 2. Purpose. The purpose of this ordinance is to amend meetings days from the first Tuesday with the option to schedule a second meeting on the third Tuesday to the first and third Tuesdays.

Section 3. Amendment of Section. The title and chapter of Title 02 Administration and Personnel, Chapter 02.04 City Council, Section 02.04.130 (A)-Meetings – Regular, is hereby amended and shall read as provided herein this ordinance.

ADDITIONS ARE IN BLUE AND CAPITALIZED
~~Deletions are red and stricken~~

AMENDMENT OF TITLE, CHAPTER & SECTION:

TITLE 02- Administration and Personnel
CHAPTER 02.04 – CITY COUNCIL

THE FOLLOWING AMENDMENTS SHALL BE ADDED TO THE THORNE BAY MUNICIPAL CODE AS PROVIDED IN THIS ORDINANCE

2.04.130 MEETINGS--REGULAR.

A. ~~One~~ Regular council meeting**S** shall be held on the first **AND THIRD** Tuesday**S** of each month, ~~with an additional meeting on the third Tuesday as needed~~. **EITHER** ~~this~~ meeting may be rescheduled for cause, but **TWO** ~~one~~ monthly meeting**S** shall be held, unless **ONE IS** cancelled by the majority vote of the City Council. (Ord 24-02-06-01 §4)

Section 4. **Severability.** If any provisions of this ordinance or any application thereof to any person or circumstances is held invalid, the circumstances shall not be affected thereby.

Section 5. **Effective Date.** This ordinance shall become effective upon adoption.

PASSED AND APPROVED December 3, 2025

____
Shane Nyquest, Mayor

ATTEST:

____
Caitlyn Sawyer, City Clerk Treasurer

Introduction:	November 18, 2025
Public Hearing:	December 3, 2025
Sponsor:	Mayor Shane Nyquest
Vote: ___Yeas, __ Nays, __ Absent	

CITY OF THORNE BAY
ORDINANCE 25-12-02-02

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA, AMENDING TITLE 2- ADMINISTRATION & PERSONNEL, CHAPTER 02.04-CITY COUNCIL, SECTION 02.04.050 – COMPENSATION OF COUNCILMEMBERS.

BE IT ENACTED BY THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA

Section 1. Classification. This ordinance is of a general and permanent nature, the chapter and section hereby amended shall be added to the Thorne Bay Municipal Code.

Section 2. Purpose. The purpose of this ordinance is to amend Councilmember stipends from One Hundred Dollars ($100) per regular meeting to Fifty dollars ($50) per regular meeting.

Section 3. Amendment of Section. The title and chapter of Title 02 Administration and Personnel, Chapter 02.04 City Council, Section 02.04.050 – Compensation of Councilmembers, is hereby amended and shall read as provided herein this ordinance.

ADDITIONS ARE IN BLUE AND CAPITALIZED
~~Deletions are red and stricken~~

AMENDMENT OF TITLE, CHAPTER & SECTION:

TITLE 02- Administration and Personnel
CHAPTER 02.04 – CITY COUNCIL

THE FOLLOWING AMENDMENTS SHALL BE ADDED TO THE THORNE BAY MUNICIPAL CODE AS PROVIDED IN THIS ORDINANCE

2.04.050 COMPENSATION OF COUNCILMEMBERS.

Each member of the council shall receive compensation at the rate of ~~one hundred ($100.00)~~ **FIFTY ($50)** dollars for each regular meeting of the council attended. No compensation shall be paid for attending special meetings of the council. (Ord. 05-09-06-02; Prior Ord. 8201-02[A] (part), 1986: prior code Ch. 4 § 5)

Section 4. **Severability.** If any provisions of this ordinance or any application thereof to any person or circumstances is held invalid, the circumstances shall not be affected thereby.

Section 5. **Effective Date.** This ordinance shall become effective upon adoption.

PASSED AND APPROVED December 3, 2025

____
Shane Nyquest, Mayor

ATTEST:

____
Caitlyn Sawyer, City Clerk Treasurer

RESOLUTION 25-12-02-01
CITY OF THORNE BAY

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF THORNE BAY, ALASKA, ESTABLISHING THE COMMUNITY CENTER PLANNING COMMITTEE

WHEREAS, the City Council is the governing body for the City of Thorne Bay, Alaska; and

WHEREAS, the City Council of the City of Thorne Bay recognizes the need to evaluate, plan, and make recommendations regarding the future development and establishment of a Community Center to serve the residents of Thorne Bay; and
WHEREAS, the Council finds that a focused committee will provide valuable research, community outreach, and analysis to support decision-making regarding potential locations, funding options, design considerations, and the long-term operations of such a facility; and

WHEREAS, the creation of an advisory committee for this purpose will support transparency, community involvement, and effective long-range planning.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF THORNE BAY, ALASKA:

Section 1. Establishment of Committee.

There is hereby established the **Community Center Planning Committee**, an advisory body to the City Council.

Section 2. Purpose and Scope.

The purpose of the Community Center Planning Committee is to:

1. Evaluate the need, feasibility, and potential benefits of establishing a Community Center within the City of Thorne Bay;
2. Identify and assess possible locations within the City;
3. Research potential funding sources, including grants, partnerships, and local contributions;
4. Provide conceptual recommendations for design, amenities, and operational considerations;
5. Engage with residents, community groups, and stakeholders to gather input; and
6. Deliver recommendations to the City Council for consideration and potential action.

Section 3. Membership.

The Committee shall be composed of **five (5) members**, who shall serve without compensation.

Section 4. Appointment Authority.

Members of the Community Center Planning Committee shall be **appointed by the Mayor**, subject to confirmation by the City Council.

Section 5. Reporting Requirements.

The Committee shall meet as necessary and shall provide the City Council with **monthly written or oral progress reports**. A **final written report**, including findings and recommendations, shall be submitted prior to the Committee's sunset date.

Section 6. Sunset Provision.

Unless extended by further action of the City Council, the Community Center Planning Committee shall **sunset twelve (12) months** from the date of adoption of this resolution. Upon sunset, the Committee shall be dissolved.

Section 7. Effective Date.

This Resolution shall take effect immediately upon its adoption.

PASSED AND APPROVED by the City Council of the City of Thorne Bay, Alaska, this ___ day of __________, 2025.

____
Shane Nyquest, Mayor

ATTEST:

____
Caitlyn Sawyer, City Clerk

BUDGET AND MONTHLY FINANCIAL STATEMENT	Budgeted for FY2026	JUL	AUG	SEP	OCT	NOV	Year to Date Amount	Balance
				OPERATING REVENUES				
ADMINISTRATION AND FINANCE INCOME								
Animal Fees	300.00	40.00	34.91	35.09	10.00	40.00	160.00	140.00
ATV Fees	950.00	-	-	-	-		-	950.00
Fees & Permits	100.00	25.00	-	-	-		25.00	75.00
Parking Permit Income	20,000.00	2,860.87	1,286.00	1,101.39	2,641.73	2,004.95	9,894.94	10,105.06
Senior Tax Cards	1,500.00	87.00	60.00	120.00	80.00	100.00	447.00	1,053.00
Finance Charge Income	300.00	113.16	23.02	19.94	38.70	58.44	253.26	46.74
Fines for Parking Violations	-	60.00	-		85.68	162.32		
Dividend, Interest (Securities)	1,200.00	-	-	-	-	-	-	1,200.00
Interest Income	120.00	-	-	-	-	-	-	120.00
Copier/Fax	200.00	27.75	-	4.25	5.75	-	37.75	162.25
Misc. Income	20.00	-	-	-	-	200.00	200.00	(180.00)
Lease of City Property	35,000.00	3,484.01	2,760.71	2,770.71	2,760.71	2,610.71	14,386.85	20,613.15
Rental Income	20.00	-	-	-	5.50	11.00	16.50	3.50
Rock Sales	200.00	-	-	-	-	-	-	200.00
Surplus Property	30,000.00	-	-	100.00	-	-	100.00	29,900.00
Notary/Lamination	350.00	18.00	24.50	17.69	20.00	-	80.19	269.81
Passport Services	350.00	-	-	72.74	55.00	-	127.74	222.26
Public Records Requests	100.00	-	-	-	-	-	-	100.00
Reconnection of Services	1,000.00	-	132.00	99.00	-	33.00	264.00	736.00
Community Aide Assistance	4,000.00	-	-	-	-		-	4,000.00
Payment in Lieu of Taxes	145,000.00	-	181,635.99	-	-		181,635.99	(36,635.99)
Sales Tax	550,000.00	-	123,170.01	9,568.94	257.64	201,593.15	334,589.74	215,410.26
TOTAL ADMINISTRATION AND FINANCE INCOME	790,710.00		309,127.14	13,909.75	5,960.71	206,813.57	535,811.17	254,898.83
ADMINISTRATION AND FINANCE EXPENSES								
Contract Labor	7,500.00	-	-	-	-	-	-	7,500.00
Legal Fees	5,000.00	-	1,437.50	-	192.50	495.00	2,125.00	2,875.00
Advertising & Promotion	500.00	-	-	-	-	-	-	500.00
Bank Service Charges	5,550.00	20.50	32.90	0.50	0.50	0.50	54.90	5,495.10
Dues and Subscriptions	6,800.00	1,489.52	112.78	112.78	377.78	91.59	2,184.45	4,615.55
Fees & Permits	5,500.00	167.30	448.35	154.35	154.35	154.35	1,078.70	4,421.30
AML Insurance	28,000.00	(443.00)	-	38,870.96	-	-	38,427.96	(10,427.96)
Computer & Software	3,000.00	-	-	-	-	-	-	3,000.00
Furniture & Equipment	1,000.00	32.99	-	-	-	-	32.99	967.01
Materials & Supplies	6,000.00	49.43	53.77	5.99	497.73	5.99	612.91	5,387.09
Bldg. Repairs/Maintenance	4,000.00	904.96	-	190.75	-	-	1,095.71	2,904.29
Electricity	4,500.00	369.55	304.78	326.51	325.10	394.91	1,720.85	2,779.15
Fuel Oil	7,500.00	1,120.65	-	-	39.96	527.86	1,688.47	5,811.53
Internet	2,300.00	150.00	240.00	150.00	150.00	150.00	840.00	1,460.00
Postage Supplies	2,500.00	-	-	15.60	595.60	-	611.20	1,888.80
Records Maintenance	500.00	-		-	-	-	-	500.00

BUDGET AND MONTHLY FINANCIAL STATEMENT	Budgeted for FY2026	JUL	AUG	SEP	OCT	NOV	Year to Date Amount	Balance
Telephone	5,000.00	319.44	359.27	368.82	310.12	497.80	1,855.45	3,144.55
Payroll Wages	295,845.50	25,305.31	47,311.04	22,289.73	21,989.83	22,126.99	139,022.90	156,822.60
Health Insurance	45,148.51	3,675.06	5,512.59	3,675.06	3,686.90	3,686.90	20,236.51	24,912.00
HSA	6,000.00	461.56	692.34	461.56	451.56	461.56	2,528.58	3,471.42
Life Insurance	490.88	19.41	29.64	19.76	19.06	19.41	107.28	383.60
Payroll Taxes	8,724.77	651.92	1,172.83	630.67	714.00	797.09	3,966.51	4,758.26
PERS	54,961.50	4213.78	6,395.79	4,248.12	4,162.77	4,224.00	19,030.68	35,930.82
Workers Compensation Insura	1,260.00	-	-	-	-	0	-	1,260.00
Training, Workshop and Conf	3,200.00	-	-	-	-	-	-	3,200.00
Mileage Reimbursement	120.00	-	-	-	-	-	-	120.00
Per Diem	1,500.00	-	741.00	-	-	-	741.00	759.00
Travel	3,500.00	-	-	-	-	-	-	3,500.00
Equipment Maint & Repair	1,500.00	-		-	269.13	-	269.13	1,230.87
Equipment Purchase	1,500.00	-	-	-	-	-	-	1,500.00
Vehicle Fuel	300.00	-	-	69.24	-	66.54	135.78	164.22
Vehicle/Equipment Repairs	1,750.00	-	-	-	-	-	-	1,750.00
TOTAL ADMINISTRATION AND	520,951.16	34,294.60	64,844.58	71,590.40	33,936.89	33,700.49	238,366.96	282,584.20

BUDGET AND MONTHLY FINANCIAL STATEMENT	Budgeted for FY2026	JUL	AUG	SEP	OCT	NOV	Year to Date Amount	Balance
CITY COUNCIL INCOME								
Election Income	600.00	-	-	-	-		-	600.00
TOTAL CITY COUNCIL INCOME	600.00	-	-	-	-	-	-	600.00
CITY COUNCIL EXPENSES								
Election Worker Wages	1,600.00	-	-	-	1,220.00	-	1,220.00	380.00
Election Expenses	250.00	-	-	-	-	79.48	79.48	170.52
Dues and Subscriptions	3,200.00	413.18	30.68	30.68	180.58	30.68	685.80	2,514.20
Furniture & Equipment	150.00	-	-	-	-	-	-	150.00
Materials & Supplies	75.00	-	-	-	-	65.73	65.73	9.27
Misc. Donations	3,000.00	-	-	-	-	-	-	3,000.00
Postage and Freight	225.00	-	-	-	-	-	-	225.00
Stipends Elected Official	14,400.00	1,200.00	900.00	900.00	1,000.00	500.00	4,500.00	9,900.00
Payroll Taxes	1,400.00	99.45	69.45	68.85	176.90	76.50	491.15	908.85
Training	2,600.00	-	-	-		-	-	2,600.00
Equipment Purchase	100.00	-	-	-		-	-	100.00
TOTAL CITY COUNCIL EXPENSES	27,000.00	1,712.63	1,000.13	999.53	2,577.48	752.39	7,042.16	19,957.84
EMS INCOME								
Grant Income - ARPA	44,773.86	44,773.86	-	-	-	-	44,773.86	-
Event Income	3,000.00	-	-	-	-		-	3,000.00
Derby Donation	1,500.00	-	-	-	-		-	1,500.00
Donation Income	1,000.00	-	-	-	-		-	1,000.00
Community Aide Assistance	18,500.00	-	-	-	-		-	18,500.00
TOTAL EMS INCOME	18,500.00	44,773.86	-	-	-	-	44,773.86	(26,273.86)
EMS EXPENSES								
Fees Permits & Licensing Exp	10.00	-	-	-	-		-	10.00
AML/Insurance	3,800.00	-	-	11,761.99	-		11,761.99	(7,961.99)
Materials & Supplies	250.00	-	-	-	-		-	250.00
Bldg/Grnd Maint Repair	125.00	-	-	191.25	-		191.25	(66.25)
Electricity	925.00	58.74	65.92	57.16	53.77	98.02	333.61	591.39
Heating Fuel	150.00	-	-	-	-		-	150.00
Internet Use		100.00	-	-	-		100.00	
Telephone, Telecommunicati	1,250.00	43.60	67.08	67.08	67.08	67.07	311.91	938.09
Payroll Wages	26,600.00	2,050.00	2,575.00	2,050.00	2,150.00	1125	9,950.00	16,650.00
Payroll Taxes	2,000.00	177.33	222.74	177.32	185.97	97.32	860.68	1,139.32
Worker's Compensation	2,100.00	-	-	-	-		-	2,100.00
Equipment Maint & Repair	250.00	-	-	-	-		-	250.00
Vehicle Fuel	1,000.00	-	44.36	-	258.26	113.80	416.42	583.58
Vehicle Repairs and Maintena	500.00	-	-	-	-		-	500.00
TOTAL EMS EXPENSES	38,960.00	2,429.67	2,975.10	14,304.80	2,715.08	1,501.21	23,925.86	15,034.14

BUDGET AND MONTHLY FINANCIAL STATEMENT	Budgeted for FY2026	JUL	AUG	SEP	OCT	NOV	Year to Date Amount	Balance
FIRE INCOME								
ARPA	35,000.00	35,000.00	-	-	-	-	35,000.00	(34,500.00)
Donation Income	500.00	-	-	-	0			
Community Aide Assistance	15,000.00	-	-	-			-	15,000.00
TOTAL FIRE INCOME	15,000.00	-	-	-	-	-	-	15,000.00
FIRE EXPENSES								
Dues and Subscriptions	10.00	-	-	-			-	10.00
AML/Insurance	5,400.00	-	-	9,204.95	-		9,204.95	(3,804.95)
Bldg/Grnd Maint Repair	500.00	-	-	57.50	390.00		447.50	52.50
Electricity	2,000.00	70.03	78.94	73.45	73.22	129.25	424.89	1,575.11
Heating Fuel	700.00	-	-	-	-		-	700.00
Telephone, Telecommunicati	1,300.00	58.43	89.86	89.86	89.86	90.27	418.28	881.72
Payroll Wages	3,750.00	-	-	-	-	300	300.00	3,450.00
Payroll Taxes	337.35	-	-	-	-	25.95	25.95	311.40
Worker's Compensation	1,746.00	-	-	-	-		-	1,746.00
Equipment Maint & Repair	50.00	-	-	-	-		-	50.00
Vehicle Fuel	300.00	-	-	-	-		-	300.00
TOTAL FIRE EXPENSES	16,093.35	128.46	168.80	9,425.76	553.08	545.47	10,821.57	5,271.78

BUDGET AND MONTHLY FINANCIAL STATEMENT	Budgeted for FY2026	JUL	AUG	SEP	OCT	NOV	Year to Date Amount	Balance
HARBOR INCOME								
Davidson Landing Fees	28,000.00	3,257.06	2,875.91	2,607.22	2,546.98	1,915.36	13,202.53	14,797.47
Grid Fees	50.00	-	-	-	-	-	-	50.00
Harbor Fees	70,000.00	11,327.63	9,933.72	8,191.02	5,405.63	4,812.39	39,670.39	30,329.61
Harbor Showers	3,200.00	132.00	97.00	170.00	50.00	100.00	549.00	2,651.00
Live-aboard Fee	7,500.00	469.33	625.77	469.33	208.59	208.59	1,981.61	5,518.39
Citations	350.00	-	-	-	-		-	350.00
Fines for Parking Violations	750.00	-	-	-	-		-	750.00
Interest Income	25.00	-	-	-	-		-	25.00
Misc. Income	100.00	28.00	-	-	-		28.00	72.00
Surplus Property	250.00	-	-	-	-		-	250.00
Laborer	75.00	-	-	-	-		-	75.00
Reconnection Fee - Live-a-boa	60.00	-	-	-	-		-	60.00
Services Availability	1,200.00	39.91	79.82	-	119.70	79.85	319.28	880.72
Fishery Tax Receipts	3,000.00	-	-	-	-		-	3,000.00
Sales Tax	4,500.00	558.23	447.55	570.80	353.79	281.79	2,212.16	2,287.84
TOTAL HARBOR INCOME	119,060.00	15,812.16	14,059.77	12,008.37	8,684.69	7,397.98	57,962.97	61,097.03
HARBOR EXPENSES								
Bad Debt	500.00	-	-	-	-		-	500.00
Dues and Subscriptions	25.00	-	-	-	-		-	25.00
Fees Permits & Licensing Exp	10.00	-	-	-	-		-	10.00
AML/Insurance	7,750.00	-	-	13,669.46	-		13,669.46	(5,919.46)
Furniture & Equipment	250.00	-	409.71	-	-		409.71	(159.71)
Materials & Supplies	10,000.00	-	271.74	-	282.39	239.24	793.37	9,206.63
Other Misc. Expenses	250.00	-	-	-	-		-	250.00
Bldg/Grnd Maint Repair	3,500.00	-	-	191.25	-		191.25	3,308.75
Electricity	17,215.00	793.50	870.00	788.76	596.47	700.82	3,749.55	13,465.45
Internet Use	1,000.00	79.90	79.90	79.90	79.90	79.90	399.50	600.50
Postage and Freight	250.00	-	-	-	-		-	250.00
Telephone, Telecommunicati	700.00	45.68	45.68	45.65	45.72	91.37	274.10	425.90
Payroll Wages	56,490.00	6,781.86	10,512.27	4,391.77	4,114.74	4,345.60	30,146.24	26,343.76
Payroll Taxes	9,772.77	586.62	909.29	379.89	355.94	375.89	2,607.63	7,165.14
Worker's Compensation	3,960.00	-	-	-	-		-	3,960.00
Harbor Replacement expense	10,492.77	-	-	-	-		-	10,492.77
Equipment Maint & Repair	750.00	-	-	-	-		-	750.00
Equipment Purchase	750.00	-	-	-	-		-	750.00
Equipment Rental Expense	250.00	-	-	-	-		-	250.00
Vehicle Fuel	1,500.00	146.24	115.17	119.48	109.86	410.72	901.47	598.53
Vehicle Repairs and Maintena	1,200.00	-	-	-	-		-	1,200.00
TOTAL HARBOREXPENSES	126,615.54	8,433.80	13,213.76	19,666.16	5,585.02	6,243.54	53,142.28	73,473.26

BUDGET AND MONTHLY FINANCIAL STATEMENT	Budgeted for FY2026	JUL	AUG	SEP	OCT	NOV	Year to Date Amount	Balance
LIBRARY INCOME								
PLAG Grant Income	7,000.00	-	-	-	-	7,000.00	7,000.00	-
OWL - Grant						540.00		
Copier/Fax	200.00	-	-	-	15.25		15.25	184.75
Donation Income	100.00	-	-	-	106.05		106.05	(6.05)
Misc. Income	25.00	-	-	-	-		-	25.00
Surplus Property	100.00	-	-	-	-		-	100.00
Community Aide Assistance	3,000.00	-	-	-	-		-	3,000.00
TOTAL LIBRARY INCOME	10,425.00	-	-	-	121.30	7,540.00	7,661.30	2,763.70
LIBRARY EXPENSES								
Dues and Subscriptions	191.88	-	-	-	-		-	191.88
AML/Insurance	2,063.00	-	-	4,194.15	-		4,194.15	(2,131.15)
Computer/Software	800.00	-	-	-	-		-	800.00
Furniture & Equipment	150.00	-	-	-	-		-	150.00
Materials & Supplies	500.00	-	-	-	-		-	500.00
Other Misc. Expenses	50.00	-	-	-	-		-	50.00
Bldg/Grnd Maint Repair	150.00	-	-	47.50	-		47.50	102.50
Electricity	2,000.00	155.58	96.71	64.73	79.20	157.18	553.40	1,446.60
Postage and Freight	200.00	-	22.38	20.06	8.50	17.71	68.65	131.35
Telephone, Telecommunicati	370.00	-	-	-	-		-	370.00
Payroll Wages	2,600.00	119.23	119.23	238.46	238.46	238.46	953.84	1,646.16
Payroll Taxes	224.90	2.83	2.83	3.46	3.46	3.46	16.04	208.86
Equipment Maint & Repair	50.00	-	-	-	-		-	50.00
Equipment Purchase	75.00	-	-	-	-		-	75.00
TOTAL LIBRARY EXPENSES	9,424.78	277.64	241.15	4,568.36	329.62	416.81	5,833.58	3,591.20

BUDGET AND MONTHLY FINANCIAL STATEMENT	Budgeted for FY2026	JUL	AUG	SEP	OCT	NOV	Year to Date Amount	Balance
PARKS & REC INCOME								
Event Income	1,000.00	-	106.00	-	-	2.51	108.51	891.49
Rental Income	750.00	-	-	-	-		-	750.00
Community Aide Assistance	10,000.00	-	-	-	-		-	10,000.00
TOTAL PARKS & REC INCOME	11,750.00	-	106.00	-	-	2.51	108.51	11,641.49
PARKS & REC EXPENSES								
Fees Permits & Licensing Exp	230.00	-	-	-	-		-	230.00
AML/Insurance	100.00	-	-	1,710.07	-	-	1,710.07	(1,610.07)
Materials & Supplies	700.00	477.79	-	-	81.86		559.65	140.35
Bldg/Grnd Maint Repair	1,600.00	-	-	-			-	1,600.00
Electricity	1,500.00	111.23	111.22	112.87	114.84	116.50	566.66	933.34
Postage and Freight	250.00	-	-	-			-	250.00
Payroll Wages		-	-	-	3,476.93	1,489.75		
Payroll Taxes		-	-	-	300.76	208.60		
Equipment Maint & Repair	1,500.00	-	45.99	-	-		45.99	1,454.01
Equipment Purchase	1,500.00	-	-	-	-		-	1,500.00
Vehicle Fuel	250.00	100..45	47.10	49.24	-		96.34	153.66
Vehicle Repairs and Maintena	150.00	-	-	-	-		-	150.00
TOTAL PARKS & REC EXPENSES	7,780.00	589.02	204.31	1,872.18	3,974.39	1,814.85	8,454.75	(674.75)
RV PARK INCOME								
RV Park Fees	6,000.00	500.60	826.82	495.58	498.80	253.33		
Sales Tax	350.00	30.04	49.61	29.74	29.92	15.20		
TOTAL RV PARK INCOME	**6,350.00**						**-**	**6,350.00**
RV PARK EXPENSES								
Bldg/Grnd Maint Repair	150.00	-	-	858.00	75.00		933.00	(783.00)
AML/Insurance		-	-	12.19	-			
Electricity	500.00	-	-	-	-		-	500.00
Postage and Freight	50.00	-	-	-	-		-	50.00
RV Park Repair & Replacemer	5,000.00	-	-	-	-		-	5,000.00
TOTAL RV PARK EXPENSES	**5,700.00**	**-**	**-**	**870.19**	**75.00**	**-**	**945.19**	**4,754.81**

BUDGET AND MONTHLY FINANCIAL STATEMENT	Budgeted for FY2026	JUL	AUG	SEP	OCT	NOV	Year to Date Amount	Balance
SEWER INCOME								
Sewer Pumpout	15,000.00	-	0	800.00	-		800.00	14,200.00
Sewer Fees - Other	130,000.00	11,259.54	11,869.29	11,767.51	10,808.85	10,648.09	56,353.28	73,646.72
Sales Tax	6,500.00	439.43	443.37	450.64	377.84	383.87	2,095.15	4,404.85
TOTAL SEWER INCOME	**151,500.00**	**11,698.97**	**12,312.66**	**13,018.15**	**11,186.69**	**11,031.96**	**59,248.43**	**92,251.57**
SEWER EXPENSES								
Contract Labor	2,500.00	-	0	-	-		-	2,500.00
Fees Permits & Licensing Exp	2,250.00	-	-	-	-		-	2,250.00
Testing	16,500.00	1,321.73	3,112.24	28.24	2,365.86	53.77	6,881.84	9,618.16
AML/Insurance	19,000.00	-		22,643.22	-		22,643.22	(3,643.22)
Chemicals	4,000.00	-		-	-		-	4,000.00
Materials & Supplies	4,500.00	206.33		-	111.17	67.05	384.55	4,115.45
Bldg/Grnd Maint Repair	600.00	-		47.50	49.96		97.46	502.54
Electricity	30,000.00	2,706.73	2313.53	3,045.15	1,992.51	2,984.69	13,042.61	16,957.39
Heating Fuel	4,500.00	-			-		-	4,500.00
Internet Use	1,080.00	90.00	90	90.00	90.00	90.00	450.00	630.00
Postage and Freight	2,500.00	315.73	134.76	109.76	252.64	128.36	941.25	1,558.75
Payroll Wages	61,572.88	4,414.17	6980.54	4,780.79	5,279.44	5,768.57	27,223.51	34,349.37
Health Insurance	10,599.84	864.94	1298.52	865.68	865.68	865.68	4,760.50	5,839.34
HSA Company	2,000.00	153.86	230.79	153.86	153.86	153.86	846.23	1,153.77
Life Insurance	122.72	9.86	14.79	9.86	9.86	9.86	54.23	68.49
Payroll Taxes	5,054.22	99.32	157.49	107.99	119.83	117.53	602.16	4,452.06
PERS	13,546.03	971.12	1535.72	1,051.78	1,161.48	1,269.09	5,989.19	7,556.84
Worker's Compensation	3,264.00	-	0	-	-		-	3,264.00
Training	200.00	-	0	-	-		-	200.00
Travel	250.00	-	0	-	-		-	250.00
Equipment Maint & Repair	5,000.00	-	0	-	5,359.70		5,359.70	(359.70)
Equipment Purchase	1,500.00	-	0	-	256.98		256.98	1,243.02
Vehicle Fuel	2,000.00	24.36	0	-	21.50	24.36	70.22	1,929.78
Vehicle Repairs and Maintena	750.00	-	0	-	-		-	750.00
TOTAL SEWER EXPENSES	**193,289.69**	**11,178.15**	**15,868.38**	**32,933.83**	**18,090.47**	**11,532.82**	**89,603.65**	**103,686.04**

BUDGET AND MONTHLY FINANCIAL STATEMENT	Budgeted for FY2026	JUL	AUG	SEP	OCT	NOV	Year to Date Amount	Balance
SOLID WASTE INCOME								
Solid Waste Fees	150,000.00	16,073.26	15,253.52	18,365.64	13,059.02	12,629.47	75,380.91	74,619.09
Equipment Rental w/ Operator		-	-	145.00	46.22			
Surplus Property	2,000.00	-	-	550.00	300.00		850.00	1,150.00
Sales Tax	6,500.00	445.00	535.73	505.27	403.72	397.71	2,287.43	4,212.57
TOTAL SOLID WASTE INCOME	158,500.00	16,518.26	15,789.25	19,565.91	13,808.96	13,027.18	78,709.56	79,790.44
SOLID WASTE EXPENSES								
Contract Labor	4,500.00	2,670.00	1,113.67	-	-		3,783.67	716.33
Dues and Subscriptions	300.00	-		-	-		-	300.00
Fees Permits & Licensing Exp	1,500.00	350.00	-	-	-		350.00	1,150.00
Testing	3,200.00	-	-	-	-		-	3,200.00
AML/Insurance	5,000.00	-	0	13,907.71	-		13,907.71	(8,907.71)
Furniture & Equipment	250.00	-	-	-	-		-	250.00
Materials & Supplies	2,000.00	74.40	679.99	-	-	20.74	775.13	1,224.87
Other Misc. Expenses	50.00	-	158.07		-		158.07	(108.07)
Bldg/Grnd Maint Repair	25,000.00	6,762.00	9,700.00	4,696.75	50.55	246.50	21,455.80	3,544.20
Electricity	9,000.00	711.32	736.34	771.18	690.05	733.86	3,642.75	5,357.25
Internet Use	1,080.00	154.99	244.99	154.99	154.99	154.99	864.95	215.05
Postage and Freight	500.00	207.51	333.00	-	-		540.51	(40.51)
Telephone, Telecommunicati	190.00	54.54	11.23	11.27	11.23	22.46	110.73	79.27
Payroll Wages	72,274.61	5,919.60	8,470.65	6,574.05	4,651.60	6,152.35	31,768.25	40,506.36
H.S.A. Company	4,000.00	-	-	-	307.70	307.70	615.40	3,384.60
Health Insurance	34,548.67	-	-	-	2,758.90	2,758.90	5,517.80	29,030.87
Life Insurance	245.44	-	-	-	13.00	13.00	26.00	219.44
Payroll Taxes	2,116.73	508.41	727.26	564.99	331.27	468.86	2,600.79	(484.06)
PERS	14,219.04	1,003.56	1,499.06	1,009.83	1,003.56	1,003.56	5,519.57	8,699.47
Worker's Compensation	7,227.00	-	-	-	-		-	7,227.00
Solid Waste Repair Replacem	16,000.00	-	-	-	-		-	16,000.00
Training	500.00	-	-	-	-		-	500.00
Travel	300.00	-	-	-	-		-	300.00
Equipment Fuel	7,500.00	838.26	104.36	-	-	643.11	1,585.73	5,914.27
Equipment Maint & Repair	8,000.00	713.20	1,595.20	-	177.49	693.75	3,179.64	4,820.36
Equipment Purchase	5,000.00	-	-	-	200.52		200.52	4,799.48
Vehicle Repairs and Maintena	2,000.00	-	-	-	-		-	2,000.00
TOTAL SOLID WASTE EXPENSES	226,501.49	19,967.79	25,373.82	27,690.77	10,350.86	13,219.78	96,603.02	129,898.47

BUDGET AND MONTHLY FINANCIAL STATEMENT	Budgeted for FY2026	JUL	AUG	SEP	OCT	NOV	Year to Date Amount	Balance
STREETS & ROADS INCOME								
Equipment Rental	5,000.00	-	-	35.00	150.00		185.00	4,815.00
Rock Sales	1,500.00	-	-	90.00	-		90.00	1,410.00
Surplus Property	20,000.00	-	-	-	-		-	20,000.00
Laborer	150.00	-	-	-	-		-	150.00
Sales Tax				2.10				
National Forest Receipts	50,000.00	-		-			-	50,000.00
TOTAL STREETS & ROADS INCOME	76,650.00	-	-	92.10	-	-	92.10	76,557.90
STREETS & ROADS EXPENSES								
Contract Labor	1,500.00	1,425.00	0	-	-		1,425.00	75.00
Dues and Subscriptions	250.00	-					-	250.00
Fees Permits & Licensing Exp	100.00	-					-	100.00
AML/Insurance	7,500.00	-	-	12,291.35	-		12,291.35	(4,791.35)
Materials & Supplies	5,000.00	-			63.15		63.15	4,936.85
Bldg/Grnd Maint Repair	1,500.00	-		61.25			61.25	1,438.75
Electricity	4,500.00	230.09	2,681.00	260.66	293.12	326.98	3,791.85	708.15
Heating Fuel	4,300.00	748.97	-	-	285.91	336.65	1,371.53	2,928.47
Internet Use	1,080.00	90.00	90.00	-	-	-	180.00	900.00
Postage and Freight	2,000.00	-	13.70	-	83.50	210.49	307.69	1,692.31
Telephone, Telecommunicati	200.00	11.23	11.23	11.27	11.23	22.46	67.42	132.58
Payroll Wages	60,824.91	4,635.20	6,952.80	4,866.96	4,635.20	4,635.20	25,725.36	35,099.55
H.S.A. Company	4,000.00	307.70	461.55	307.70	307.70	307.70	1,692.35	2,307.65
Health Insurance	24,858.72	2,009.44	3,014.16	2,009.44	2,009.44	2,009.44	11,051.92	13,806.80
Life Insurance	122.72	9.88	14.82	9.88	9.88	9.88	54.34	68.38
Payroll Taxes	1,490.14	97.55	146.32	103.04	97.55	97.54	542.00	948.14
PERS	13,380.82	1,019.74	1,529.61	1,070.73	1,019.74	1,019.74	5,659.56	7,721.26
Worker's Compensation	6,288.00	-	-	-	-	-	-	6,288.00
Streets Repair & Replacemen	10,000.00	-		-	-	-	-	10,000.00
Equipment Lease (Loan)	25,300.00	4,307.40	4,307.40	4,307.40	4,307.40	4,307.40	21,537.00	3,763.00
Equipment Maint & Repair	9,500.00	33.61	162.91	-	(40.52)	3,829.61	3,985.61	5,514.39
Equipment Purchase	10,000.00	-	-	-	-		-	10,000.00
Vehicle Fuel	2,500.00	-	28.31	-	47.96	365.58	441.85	2,058.15
Vehicle Repairs and Maintena	1,500.00	-	-	-	-		-	1,500.00
TOTAL STREETS & ROADS EXPENSES	197,695.31	14,925.81	19,413.81	25,299.68	13,131.26	17,478.67	90,249.23	107,446.08

BUDGET AND MONTHLY FINANCIAL STATEMENT	Budgeted for FY2026	JUL	AUG	SEP	OCT	NOV	Year to Date Amount	Balance
VPSO INCOME								
Citations	500.00	-	-	-	-		-	500.00
Surplus Property	2,000.00	-	-	-	-		-	2,000.00
Community Aide Assistance	18,500.00	-	-	-	-		-	18,500.00
TOTAL VPSO INCOME	21,000.00	-	-	-	-	-	-	21,000.00
VPSO EXPENSES								
Impound Expense	550.00	-					-	550.00
AML/Insurance	850.00	-	-	1,672.95			1,672.95	(822.95)
Materials & Supplies	200.00	-		22.44			22.44	177.56
Bldg/Grnd Maint Repair	200.00	-		13.75			13.75	186.25
Electricity	1,000.00	52.07	59.36	55.61	50.01	53.99	271.04	728.96
Heating Fuel	1,000.00	-			250.11		250.11	749.89
Postage and Freight	50.00	-					-	50.00
Telephone, Telecommunicati	1,500.00	91.36	91.36	91.30	91.44	182.74	548.20	951.80
STIPENDS	16,800.00	700.00	700.00	1,400.00	1,400.00	1,400.00	5,600.00	11,200.00
Payroll Taxes	1,453.00	60.55	60.55	121.10	121.10	125.20	488.50	964.50
Equipment Maint & Repair	2,250.00	-					-	2,250.00
Vehicle Fuel	4,000.00	184.23	58.32	114.22	247.89	241.88	846.54	3,153.46
Vehicle Repairs and Maintena	1,500.00	87.72	-	-	-		87.72	1,412.28
TOTAL VPSO EXPENSES	31,353.00	1,175.93	969.59	3,491.37	2,160.55	2,003.81	9,801.25	21,551.75
WATER INCOME								
Water Fees	160,000.00	12,288.02	13,742.73	13,037.34	12,306.94	11,035.44	62,410.47	97,589.53
Equipment Rental	100.00	-					-	100.00
Surplus Property	300.00	-					-	300.00
Services Availability	14,000.00	1,117.48	1,248.21	1,117.48	1,164.65	1,517.16	6,164.98	7,835.02
Staff Dispatch Unauthorized U	250.00	-					-	250.00
Sales Tax	6,500.00	585.89	683.93	647.91	600.67	523.11	3,041.51	3,458.49
TOTAL WATER INCOME	181,150.00	13,991.39	15,674.87	14,802.73	14,072.26	13,075.71	71,616.96	109,533.04

BUDGET AND MONTHLY FINANCIAL STATEMENT	Budgeted for FY2026	JUL	AUG	SEP	OCT	NOV	Year to Date Amount	Balance
WATER EXPENSES								
Contract Labor	1,750.00	-				2,206.00	2,206.00	(456.00)
Dues and Subscriptions	1,000.00	104.99					104.99	895.01
Testing	8,000.00	583.62	152.80	14.12	921.00	14.12	1,685.66	6,314.34
AML/Insurance	19,000.00	-		20,775.57			20,775.57	(1,775.57)
Chemicals	8,500.00	-	8,106.00				8,106.00	394.00
Materials & Supplies	8,000.00	-		2,542.23		2,601.06	5,143.29	2,856.71
Other Misc. Expenses	750.00	-					-	750.00
Bldg/Grnd Maint Repair	1,000.00	-		144.25		2,079.40	2,223.65	(1,223.65)
Electricity	22,000.00	1,162.99	1,257.09	1,495.94	1,356.80	1,240.98	6,513.80	15,486.20
Heating Fuel	8,000.00	218.39				-	218.39	7,781.61
Internet Use	3,000.00	199.95	199.95	199.95	199.95	199.95	999.75	2,000.25
Postage and Freight	4,500.00	108.19	1,065.29	79.88	148.88	319.78	1,722.02	2,777.98
Payroll Wages	74,395.98	7,096.16	8,733.96	5,709.51	5,156.26		26,695.89	47,700.09
H.S.A. Company	4,000.00	307.70	461.55	307.70	153.85		1,230.80	2,769.20
Health Insurance	34,548.64	2,758.90	4,141.50	2,761.00	69.24		9,730.64	24,818.00
Life Insurance	122.72	9.88	14.82	9.88	4.94		39.52	83.20
Payroll Taxes	1,822.70	150.96	181.15	118.10	120.69		570.90	1,251.80
PERS	16,367.12	1,561.16	1,921.47	1,256.09	617.69		5,356.41	11,010.71
Worker's Compensation	3,577.00	-	-	-	-		-	3,577.00
Water Repair and Replaceme	15,180.66	-					-	15,180.66
Mileage Reimbursement	50.00	-					-	50.00
Per Diem	500.00	-					-	500.00
Training	750.00	-		550.00		(200.00)	350.00	400.00
Travel	750.00	-					-	750.00
Equipment Maint & Repair	6,500.00	-					-	6,500.00
Equipment Purchase	4,000.00	-					-	4,000.00
Vehicle Fuel	2,250.00	338.24	239.45	125.07	211.39	250.39	1,164.54	1,085.46
Vehicle Repairs and Mainten	1,000.00	-					-	1,000.00
TOTAL WATER EXPENSES	251,314.82	14,601.13	26,475.03	36,089.29	8,960.69	6,505.68	92,631.82	158,683.00
TOTAL INCOME	1,561,195.00	102,794.64	367,069.69	73,397.01	53,834.61	258,888.91	855,984.86	705,210.14
TOTAL EXPENSES	1,652,679.14	109,714.63	170,748.46	248,802.32	102,440.39	95,715.52	727,421.32	925,257.82