

MINUTES

FOR THE REGULAR MEETING
OF THE CITY COUNCIL FOR THE
CITY OF THORNE BAY, ALASKA
MONDAY, NOVEMBER 4, 2025

TIME: 6:30 p.m.

THERE WAS A WORKSHOP BEGINNING AT 6:00PM

1) CALL TO ORDER:

Mayor called the meeting to order at 6:30pm

2) PLEDGE TO FLAG:

The audience and council stood for the pledge to the flag.

3) ROLL CALL:

Those present were:

Pesterfield, Lovell, Anderson, Killian, Cunningham, Nyquest, Kaer

Those absent were: None

4) APPROVAL OF AGENDA:

Mayor moved to approve the Agenda, Seconded, discussion:

Cunningham motioned to amend the agenda to add independent audit, seconded

MOTION: Move to approve Agenda.

F/S: Nyquest/

YEAS: Pesterfield, Lovell, Anderson, Cunningham, Killian, Nyquest, Kaer

NAYS:

STATUS: Motion Passed

5) MAYOR'S REPORT:

- a) Welcome new Council Members
- b) Read TBMC code of Ethics into record.
- c) Contract of David Nelson for Water/Wastewater State compliance.
- d) Reminder about good hygiene – Hand-foot-and-mouth spreading.
- e) Updated that Craig is hiring for City Administrator at 95-175k.
- f) Community Center – first step is committee.
- g) Alaska Beacon article – quote from article about sales tax changes like proposed in our meetings previously.

6) ADMINISTRATIVE REPORTS:

- a) City Administrator: attached
- b) City Clerk: attached

7) DEPARTMENT REPORTS:

- a) Water: None Given
- b) Harbor: None Given
- c) EMS: Attached
- i. POI Lovell : questioned if there was an update to the EMS coordinator? Huestis responded
- d) VPSO: VPSO Will West reported:
 - i. Increase in activity keeping VPSO busy
 - ii. House fire this weekend
 - iii. VPSO Hamby returning in February fully certified. West will still be covering 2 days in Thorne Bay, while primarily working in Kasaan..

8) PUBLIC COMMENTS:

- a) Sonya Cook commented on the Community Christmas Dinner – Offered to take the lead. Volunteers needed for committee members or chair. If no involvement, event won't happen.
- b) Tara Blair checking in with the Community Center Committee. Volunteered for the committee.
- c) Trina Pesterfield questioned if City Hall has a sign up sheet for the Community Center Committee
- d) Lucette Lovell requested City Council act as Planning and Zoning Committee, sent a request to City Administrator and hasn't heard back on progress. Would like the City Council to bring up the topic for due process.

9) COUNCIL COMMENTS:

- a) Kaer questioned where the area of the public comment was.
- b) Cunningham commented on the PayScale at G7.
- c) Lovell commented on the request for training council. Agreed with training at workshop. Requested the agenda include items such as Resolution and Ordinance for reviewing at each meeting.
- d) Pesterfield commented on the change of meeting schedules – would like to see us go back to two meeting a month.

10) CONSENT AGENDA:

- a) Minutes of the October 20, 2025, Special City Council Meeting, action item:

Mayor Moved to approve the Consent Agenda, Seconded, no discussion for Consent Agenda.

MOTION: Move to approve Consent Agenda.

F/S: Nyquest/Lovell

YEAS: Pesterfield, Lovell, Anderson, Cunningham, Killian, Kaer

NAYS: Nyquest

STATUS: Motion Passed

11) NEW BUSINESS:

- a) Resolution 25-11-04-01 Approving the short-term lease renewal with Cornerstone Excavation, discussion and action item;

Mayor moved to approve Resolution 25-11-04-01, seconded, discussion follows:

Cunningham commented he would like to see other City rental rates.

Nyquest commented we have a formula that the City Administrator follows across the board.

Pesterfield commented that the use has changed and requested contact to be sure use is still valid.

Anderson commented Council should also consider sales tax revenue received from this business as added income.

Lovell commented that Council can discuss the algorithm being used for rates.

MOTION: Move to approve Resolution 25-11-04-01 Agenda.

F/S: Nyquest/Killian

YEAS: Pesterfield, Lovell, Anderson, Killian, Nyquest, Kaer

NAYS: Cunningham

STATUS: Motion Passed

- b) Discussion on Independent Audit;

Cunningham would like to see a City audit don't independently.

Nyquest clarified the intent of the statement about the City being in the red. We are not insolvent, we

need to increase revenue to match expenditures that are necessary.

Pesterfield agreed on an independent audit, cost is high, but it is a great thing for a baseline. Second set of eyes is helpful.

Kaer agreed.

Lovell questioned when the City had an independent audit and suggested it would be beneficial for Grant opportunities until 2nd class cities are considered based off current state statutes.

Anderson in agreement.

Killian questioned if there is a third party or cheaper way to have someone oversee the process?

Nyquest commented on reasoning for CFS statute put into place.

Pesterfield suggested that council may not be fully qualified to audit and other eyes could find mistakes that might have been missed.

Lovell motioned to direct the Clerk schedule a second meeting in Nov to. Cunningham Seconded,

Motion: Motion to direct the Clerk to Schedule a second meeting in Nov,

F/S: Lovell/ Cunningham

YEAS: Pesterfield, Lovell, Anderson, Cunningham, Killian, Kaer

NAYS: Nyquest

STATUS: Motion Passed

12) EXECUTIVE SESSION: *Discussion of personnel matters related to an internal investigation, the immediate knowledge of which could prejudice the reputation or character of a person (AS 44.62.310(c)(2));*

Mayor Moved to convene to executive session at 7:30pm, Seconded Pesterfield. Mayor questioned if the Council had any objections to the attendance of the City Administrator and City Attorney, none raised.

Those in attendance were:

Pesterfield, Lovell, Anderson, Cunningham, Killian, Nyquest, Attorney Bob Blasco, City Administrator John Huestis.

Lovell motioned to authorize Councilman Kaer to attend the executive session via phone unless the attorney objects, Pesterfield second

MOTION: Motion to invite Sean Kaer into the executive session via phone, unless attorney objects due to confidentiality concerns,

F/S: Lovell/Cunningham

YEAS: Pesterfield, Lovell, Anderson, Cunningham, Killian, Kaer, Nyquest

NAYS:

STATUS: Motion Passed

Executive Session adjourned at 9:03 pm, Public meeting was reconvened.

13) CONTINUATION OF PUBLIC COMMENT: None

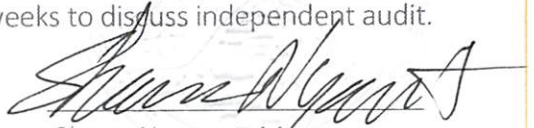
14) CONTINUATION OF COUNCIL COMMENT:

a) Pesterfield commented that we will have a meeting in 2 weeks to discuss independent audit.

15) ADJOURNMENT: Mayor adjourned at 9:05pm

ATTEST:


Caitlyn Sawyer, City Clerk/Treasurer


Shane Nyquest, Mayor