

This image shows a full page of white paper with horizontal blue ruling lines. The lines are evenly spaced and run across the width of the page, providing a template for handwriting practice or general writing. There are no margins, text, or other markings on the page.

Date

AGENDA

FOR THE REGULAR MEETING
OF THE CITY COUNCIL FOR THE
CITY OF THORNE BAY, ALASKA
TUESDAY, September 2, 2025

TIME: 6:30 p.m.

THERE WILL BE A WORKSHOP BEGINNING AT 6:00PM

LOCATION: IN PERSON AT CITY HALL or TELECONFERENCE/VIDEO CONFERENCING LINE

Phone Number: 1-650-479-3208

Meeting link:

<https://cityofthornebay.my.webex.com/cityofthornebay.my/j.php?MTID=m99f71eee7f975b71d7ee0f9f7c5e44a1>

Meeting number: 182 323 7632 Password [MghMxgJy424](#) (64469459 when dialing from a phone or video system)

- 1) CALL TO ORDER:
- 2) PLEDGE TO FLAG:
- 3) ROLL CALL:
- 4) APPROVAL OF AGENDA:
- 5) MAYOR'S REPORT:
- 6) ADMINISTRATIVE REPORTS:
 - a) City Administrator:
 - b) City Clerk
- 7) DEPARTMENT REPORTS:
 - a) Water Report: Written report given
- 8) PUBLIC COMMENTS:
- 9) COUNCIL COMMENTS:
- 10) CONSENT AGENDA:
 - a) **Minutes** of the August 5, 2025, Regular City Council Meeting, action item:
 - b) **Minutes** of the August 23, 2025, work session community discussion, action item:
- 11) NEW BUSINESS:
 - a) **Resolution 25-09-02-01:** Approving Election Judges for the 2025 General Municipal Elections, discussion and action item;
 - b) **Resolution 25-08-05-01 PZ:** Approving the Variance Application submitted by the Central Council of the Tlingit & Haida Tribes of Alaska for a Height Requirement Variance, discussion and action item;
- 12) CONTINUATION OF PUBLIC COMMENT:
- 13) CONTINUATION OF COUNCIL COMMENT:
- 14) ADJOURNMENT:

POSTED: August 29, 2025



City of Thorne Bay

Thorne Bay, AK 999109

PHONE: (907) 828-3380; FAX: (907) 828-3374

E-MAIL: cityclerk@thornebay-ak.gov

DEPARTMENT REPORT

Subject: Monthly Department Report

Department: EMS

Supervisor: Angie Fenimore

Employees: _____

Date: AUGUST 28, 2025

A Departmental Overview:

We had 1 EMS incident and 1 EMS nonemergency call between August 1st and August 28th, when the August report was due:

- 1) 8/10/2025 - Two responders attended call. PT did not need transport to ARMC.
- 2) 8/17/2025 - Dispatcher and EMTs on-call determined the call was not an emergency and instructed patient to transport to ARMC via personal vehicle. Dispatch also informed patient to call back if symptoms changed or worsened.

Current Department Activities:

- 1) We are still working on sorting out which of our ambulances should be repaired for use on Southside. Angie Fenimore is communicating with a certified mechanic to assist in determining what is needed for repairs and which ambulance is the best and least costly to repair.
- 2) Angie Fenimore conducted a training to institute and practice protocols that conform to national EMS dispatch standards.
- 3) Angie Fenimore is continuing to work with IEMS in stocking and organizing our ambulances correctly, and in restocking pads in our AEDs in town.
- 4) EMS Starlink Backpacks have arrived for our ambulances. Working to get these picked up from city and installed.

Angie Fenimore, TB EMS Coordinator, June 26th, 2025

Employee Signature Date

MINUTES

FOR THE REGULAR MEETING
OF THE CITY COUNCIL FOR THE
CITY OF THORNE BAY, ALASKA

TUESDAY, AUGUST 5, 2025

TIME: 6:30 p.m.

THERE WAS A WORKSHOP BEGINNING AT 6:00PM

1) **CALL TO ORDER:**

Vice Mayor called the meeting to order at 6:30pm

2) **PLEDGE TO FLAG:**

The audience and council stood for the pledge to the flag.

3) **ROLL CALL:**

Those present were:

Pesterfield, Lovell, Killian, Nyquest, Cunningham, Kaer

Those absent were:

Blair

4) **APPROVAL OF AGENDA:**

Vice Mayor moved to approve the Agenda, seconded,

MOTION: Move to approve the agenda.

F/S: Lovell/ Pesterfield

YEAS: Pesterfield, Lovell, Cunningham, , Nyquest

NAYS: Kaer

ABSENT: Blair

STATUS: Motion Passed

5) **MAYOR'S REPORT:** Will be back soon, look forward to seeing changes in town and hearing about Thorne Bay Days.

6) **ADMINISTRATIVE REPORTS:**

a) **City Administrator:** Attached

i. **POI Pesterfield** asked where is the Brownfield site?

- **Huestis** responded with location across from the park

ii. **Kaer** questioned how long the lease for OVK at the Tolstoi is left?

- **Huestis** responded with 5 year

iii. **Cunningham POI:** what is the request from Murkowski's Office.

- **Huestis** responded that we put in for a firehall at DL, Senator Murkowski responded that it was put into the bill and monies will be available in the future. Federal Government will need to put it into a grant or some sort of project

iv. **Kaer POI:** is there another site that is not in the flood zone in the plans?

- **Huestis** responded no.
- **Kaer** suggested finding another location.

v. **Lovell** questioned if the funding for the fire hall would be based off the design engineered?

- **Huestis** responded, yes. When first hired, the grant already approved and funded was for all the things needed before construction.
- **Lovell** suggested that Administrator keeps the Council informed of meetings for open transparency.
- **Huestis** responded that Mayor was informed and he was informing the Council. They requested the

meeting and he gave the info.

- vi. **Cunningham** suggested that the building that the money is used for should be modest in the interest of City financials. Would like multiple meetings with the public before anything is built.

b) **City Clerk:**

- i. Thorne Bay days success, thank you to Lovell's and Reynolds for taking it on. Thank you to Thorne Bay Market for donating \$200 worth of prizes.
- ii. Will be attending emergency/disaster planning training end of August with DHS&EM (*Division of Homeland Security & Emergency Management*)
- iii. Created Candidate Search fliers for elections in Oct – Candidate applications will be accepted from August 18th-September 5th.

7) **DEPARTMENT REPORTS:**

- a) Water Report: Written report given

8) **PUBLIC COMMENTS:**

- a) **Aragon** would like to know about the progress on the new community center.
 - i. **Mayor Nyquest** responded that he received feed back for putting the Bay Chalet back where it was originally and heard from people that they might like it somewhere else. Would like to have a Town Hall meeting to discuss before doing anything further.
- b) **Sean Mcrae** expressed concern over the tower
 - i. Aviation traffic issues
 - ii. Potential property values
 - iii. Safety for aviation could be compromised

9) **COUNCIL COMMENTS:**

- a) **Pesterfield** commented that the float plane dock has been improved with cleats and wind socks. Talked with Clerk about adding Advertising space in place of landing fees. Commercial Operators would be happy to pay for space – measurements would allow 4 signs.
- i. Article in the KTN Daily News – read it into the record. See attached
- b) **Kaer** commented that we should not be embracing this tower. Agreed with the safety issues for aviation.
- c) **Cunningham** questioned if the City will be collecting sales tax on the accounts opened?
 - i. Also commented that he talked with someone on the ferry and they stated that the tower proposed is the least safe of the 3 typical types of towers. Stated that the guideline tower was a safer option and if the City isn't collecting sales tax, even if the Southside needs internet, if there's no income for the City, has an objection to it.
- d) **Pesterfield** commented on the on the 4th of July firework accident and the first responders, community members, and EMS deserve a Thank you.

10) **PUBLIC HEARING: Variance Application**

Vice Mayor moved to open Variance Application for public hearing. Seconded. Discussion as follows:

- **Trevor Newton and Luke Johnson and Jerry are on the line.**
 - o Reiterate – Self support tower not a monopoly. Clarified the practice of engineered fall points. Did include in the report that the tower does not require FAA review. Plans to leave vegetation as a buffer around the tower and plot location is allowed the use of a tower.
 - o Regarding variance criteria specifically, necessary to get the variance for 4 reasons:
 - lot geometry doesn't support setback requirements
 - Height of trees

- Cover requirements
- Taller height needed to offer space to other providers

Public Comments:

1. **Will West** questioned if the tower will be able to accommodate other carriers?
 - a. **Johnson** – Yes, there is.
 - b. **West** commented to Council that if AT&T was willing to add to the tower it would benefit EMS on Southside.
2. **Shilts** questioned if there was a possibility for fire and EMS repeaters to be added to the tower free of cost?
 - a. **Trevor** – can't speak to cost but would be willing to assist first responders.
 - b. **Johnson** – Can't speak on cost without speaking to Law Department first.
3. **Nyquest** hearing concerns from public – don't know the impact or benefits to the community of Thorne Bay. Is there a potential to lower the tower to accommodate concerns of the community members?
 - a. **Trevor** – set on the height since it is the optimal height for what would be offered. Not sure what difference the eye level person will see if the tower was lowered.
4. **Sean McRae** would like to know if any commercial pilots in the area queried on their opinion of the possible obstruction or safety issues?
 - a. **Trevor** responded No not to specific pilots, but the FAA-FCC requirements need to be met and the tower did not require an inquiry.
McRae questioned knowledge of an accident on the Potomac River this year. Should not be leveraging convenience over safety.
5. **POI: Pesterfield** commented that no tower would have to be approved until 200 ft. where it would be required to be lighted and marked on air nautical charts. It would not get the same consideration as the Atlas Tower because that tower is not around houses or residential homes.

Vice Mayor closed public comment for Variance Application.

11) **CONSENT AGENDA:**

- a) **Minutes** of July 1, 2025, Regular City Council Meeting, action item:

MOTION: Move to approve the Consent Agenda consisting of Minutes from July 1, 2025.

F/S: Lovell/ Killian

YEAS: Pesterfield, Lovell, Cunningham, Kaer, Nyquest, Killian

ABSENT: Blair

STATUS: Motion Passed

12) **NEW BUSINESS:**

- a) **Resolution 25-08-05-01:** nominating Amy Killian to serve as Thorne Bay's Representative to the Inter-Island Ferry Authority Board of Directors, discussion and action item;

Vice Mayor moved to approve Resolution 25-08-05-01; Discussion as follows:

Nyquest: Amy let Nyquest know that Harvey McDonald resigned and asked to be the representative for Thorne Bay. This process has not taken place before so there were no procedures put in place.

Clerk Clarified

Amy Killian gave Council a brief career history and reasons for wanting to sit on the board.

Cunningham POI: questioned if she worked with her father closely on IFA related items.

- Responded yes, also with Ron Curtis about responsibilities and requirements.

Pesterfield questioned if she wanted to do it and how often the meetings occurred.

- **Responded** yes, she does and meetings are quarterly.

Nyquest suggested a Council Report on meetings.

MOTION: Move to approve Resolution 25-08-05-01.

F/S: Lovell/Killian

YEAS: Pesterfield, Lovell, Cunningham, Kaer, Nyquest, Killian

NAYS:

ABSENT: Blair

STATUS: Motion Passed

- b) **Discussion item:** Sales Tax rates; possible increase, decrease, and tax holiday, discussion item;
- i. **Nyquest** discussed options for potential changes in tax rates including:
 - Summer rate 5% or 6%, winter rate 6.5% or 7%,
 - Tax holiday possible in January
- ii. **Lovell** suggested having enterprise account deficits on hand while suggesting tax rates
- iii. **Kaer** agreed with tax changes that should be targeting bed tax and lodge taxation. Tourism should provide for us, not the other way around.
- iv.

RECORDING

13) CONTINUATION OF PUBLIC COMMENT:

- a) **Amy Killian** commented that if the Council brings a ballot measure to the public, they will need pointed spending. Agreed that we spend when we make. Commented that the amount of fish boxes leaving Alaska is disgusting and feels that **RECORDING**
- b) **Kim Redmond**, 50-year resident, commented that there was no fishing derby because of no gaming permit.
- c) **Trina Pesterfield** commented on the sales tax: we should be looking at pulling people from across the island to bring in revenue (ie farmers' markets, live bands etc.).
- d) **Lucette Lovell** suggested property tax with exemption for registered voters.

14) CONTINUATION OF COUNCIL COMMENT:

- a) **Cunningham** suggested selling treasury bonds to raise additional revenue.
- b) **Pesterfield** Thanked Amy and Kim for public comments. Commented on the Community fund that has been brought up before and that the council agreed it should be for public benefit and would foresee that it be used for the new bay chalet or something like that. Would like the community to be involved in decisions on how and where it is spent. In regard to taxes, works good as it is, and we could change things but it could carry on. If taxes were raised, would need more public hearing involvement. Thanked Clerk for Candidate fliers – encouraged everyone to look into sitting in a seat. In regards to the tower, **RECORDING**
- c) **Cunningham** suggested the tower have a light regardless of height requirements.
- d) **Lovell** commented that Community Development plan is important, would like to have a

community meeting in regards to the Community Center Development. Thorne Bay Days – hopes to have more focus on it.

- e) **Kaer** commented that he doesn't understand why there is not gaming permit and not having it hurts the community. Needs to be a standard derby.

- i. **POI Lovell** : gaming

15) **ADJOURNMENT: Vice Mayor** adjourned the meeting at 8:04pm.



**RESOLUTION 25-09-02-01
CITY OF THORNE BAY**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF THORNE BAY, APPOINTING THREE ELECTION WORKERS TO SERVE AS ELECTION JUDGES AT THE POLLS IN CITY HALL FOR THE REGULAR MUNICIPAL ELECTION ON OCTOBER 7, 2025.

WHEREAS, the City Council is the governing body for the City of Thorne Bay, Alaska; and

WHEREAS, in accordance with the Thorne Bay Municipal Code, Chapter 2.28-Elections, Section 2.28.090 Election Judges, before each city election, the council shall appoint three judges for each city polling place to constitute the election board for the polling place; and

WHEREAS, the election judges shall be registered voters of the City; and if the council is unable to locate a registered voter in the city who is willing and able to serve on the election board, they may appoint a qualified individual registered to vote in the state. The city clerk may appoint up to two additional election judges at any polling place when necessary to facilitate the orderly conduct of the election or to relieve the judges of undue hardship; and

WHEREAS, there is a Regular Municipal Election scheduled for Tuesday, October 7, 2025, with Polls to be open at City Hall and same day absentee voting at the Davidson Landing Firehall;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF THORNE BAY, ALASKA, that the following registered voters are hereby appointed to serve as Election Judges for the October 7, 2025, Regular Municipal Election:

City Hall Poll Election Judges:

1. Theresa Pitcher
2. Ragen Hamby
3. DeAnn Minnillo

PASSED AND APPROVED by the City Council of the City of Thorne Bay, Alaska this 3rd day of September 2024.

Attest:

Shane Nyquest, Mayor

Caitlyn Sawyer, City Clerk



City of Thorne Bay

Thorne Bay, AK 999109

PHONE: (907) 828-3380; FAX: (907) 828-3374

E-MAIL: cityclerk@thornebay-ak.gov

DEPARTMENT REPORT

Subject: Monthly Department Report

Department: Water & Sewer Utility

Supervisor: Sam Sawyer, Level II Water

Employees: Sam Sawyer, Supervisor
Willy Jennings, Employee

Date: September 2025

A Departmental Overview

The Water/Sewer Department is administered by Sam Sawyer, Level II Water Operator. The Supervisor(s) and staff are responsible for the operation and maintenance of the City's four core sanitation services: Water Treatment, Water Distribution, Sewage Collection, and Sewer Treatment. Duties include maintenance, minor and major schedule and unscheduled repairs throughout all four systems, monthly reporting to the Alaska Department of Environmental Conservation as required, direct sampling as scheduled for water quality and wastewater effluent quality compliance, implementation of a preventative maintenance schedule, construction of new water distribution mains and residential /commercial service connections and wastewater collection mains and residential/commercial service connections.

Current Department Activities:

We have finished our filter maintenance on the Nanofiltration unit and our three sand filters this month. 2024 CRR Water report is out and available on the City's website, Facebook page, or in print at City Hall.