

## AGENDA

FOR THE REGULAR MEETING  
OF THE CITY COUNCIL FOR THE  
CITY OF THORNE BAY, ALASKA

TUESDAY, June 3, 2025

TIME: 6:30 p.m.

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### THERE WILL BE A WORKSHOP BEGINNING AT 6:00PM

LOCATION: IN PERSON AT CITY HALL **or** TELECONFERENCE/VIDEO CONFERENCING LINE

Phone Number: 1-650-479-3208

Meeting link:

<https://cityofthornebay.my.webex.com/cityofthornebay.my/j.php?MTID=m99f71eee7f975b71d7ee0f9f7c5e44a1>

Meeting number: 182 323 7632 Password [MghMxgJy424 \(64469459\)](#) when dialing from a phone or video system)

- 1) **CALL TO ORDER:**
- 2) **PLEDGE TO FLAG:**
- 3) **ROLL CALL:**
- 4) **APPROVAL OF AGENDA:**
- 5) **MAYOR'S REPORT:**
- 6) **ADMINISTRATIVE REPORTS:**
  - a) City Administrator:
- 7) **DEPARTMENT REPORTS:**
  - a) Water Report: Written report given
  - b) EMS Report: Written report given
  - c) Harbor Report: Written report given
- 8) **PUBLIC COMMENTS:**
- 9) **COUNCIL COMMENTS:**
- 10) **CONSENT AGENDA:**
  - a) **Minutes** of the May 6, 2025, Regular City Council Meeting, action item:
- 11) **NEW BUSINESS:**
  - a) **Resolution 25-06-03-01:** A Resolution of the City Council of the City of Thorne Bay authorizing a budget of \$25,000 from the Community Development account for the Solid Waste Bailer Building Project, discussion and possible action item;
  - b) **Resolution 25-06-03-02:** A Resolution of the City council of the City of Thorne Bay, Alaska, appointing one person to fill Vacated City Council Seat C, discussion and action item;
  - c) **Discussion:** Letter from Jim Seeley to City Council, discussion item;
- 12) **ORDINANCES FOR PUBLIC HEARING:**
  - a) **Ordinance 25-05-17-01:** AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY,ALASKA; PROVIDING FOR THE ESTABLISHMENT OF THE BUDGET FOR THE CITY OF THORNE BAY, FISCAL YEAR 2025, JULY 1, 2025 -JUNE 30, 2026, ANTICIPATED REVENUES AND EXPENDITURES
- 13) **CONTINUATION OF PUBLIC COMMENT:**
- 14) **CONTINUATION OF COUNCIL COMMENT:**
- 15) **ADJOURNMENT:**

**POSTED:** May 30, 2025

## MINUTES

FOR THE REGULAR MEETING  
OF THE CITY COUNCIL FOR THE  
CITY OF THORNE BAY, ALASKA  
TUESDAY, APRIL 1, 2025

TIME: 6:30 p.m.

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**THERE WAS A WORKSHOP BEGINNING AT 5:30PM**

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**1) CALL TO ORDER:**

Vice Mayor called the meeting to order at 6:30pm

**2) PLEDGE TO FLAG:**

The audience and council stood for the pledge to the flag.

**3) ROLL CALL:**

**Those present were:**

Killian, LaVoie, Pesterfield, Lovell, Kaer

**Those Absent were:**

Blair, Nyquest

**4) APPROVAL OF AGENDA:**

Vice Mayor moved to approve the Agenda, seconded, No discussion

MOTION: Move to approve the agenda.

F/S: Lovell/Killian

YEAS: LaVoie, Lovell, Pesterfield, Kaer, Killian

ABSENT: Blair, Nyquest

STATUS: Motion Passed

**5) MAYOR'S REPORT:**

a) None given

**6) ADMINISTRATIVE REPORTS:**

a) **City Administrator:**

- i. Solid waste lighting review and quote information.
- ii. Streets and roads department filled in holes and sags with cold mix around town
- iii. Had a dump vehicle at All American Auto for months – either they fix it or we get it back and get rid of it.
- iv. Wastewater treatment plan has kicked off and waiting on State to select and negotiate with selected consultant. Design work will start soon and will transition into construction. Manholes and lift stations will be worked on as well as a contract for an in-depth study for ways to modernize the plant with a focus on the clarifier. A nonfunctional clarifier causes violations to our city. We are hopeful for building around the clarifier to help in winter months.
- v. Working to get power to the leased space next door for the Reids.
- vi. Solid Waste Landfill inspection later this month from AK DEC. Preparing for it now. Landfill permit is up in Nov, will need a new application by October.
- vii. RV park building is not repairable. Needs to be up for surplus or sent to the dump.
- viii. Planning a surplus sale – notices of items available for sale and receive closed bids. List will be put together and shared with Council.
- ix. DEC gave notice that we are in violation of wastewater permit – likely due to aging plant and timing

of samples due to travel. Previously tried to get the City to sign a COBC which would give us high fines for violations for things that were out of our control. Recently, the DEC deescalated the COBC to a notice of violation instead.

- b) Timber question immediate plans to cover the clarifier for next winter.
- i. Huestis responded with information on project.
- c) Pesterfield questioned timeline on the 5.6 mil project for manhole project
- i. Huestis responded 2-3 years, 4-5 years from a new clarifier.
- d) Lovell questioned about a plan of action?
- i. Huestis responded, yes, part of the violation conditions are reports on status and preventions plans.
- e) Lovell questioned if there is an action plan that could be read for the improvement plan?
- i. Huestis responded we have a permit that outlines maintenance requirements, and an improvement plan is basically our budget and our grant applications.

#### 7) PUBLIC COMMENTS:

- a) **Kim Redmond**: questioned what the population of Thorne Bay is? Sold about 25% of salmon derby and donated and questioned the timeline of a gaming permit for the City.
- b) **Thom Cunningham** requested lights on the turn off of the subdivision. Commented on the variance and gave opinion that owner should have looked into it more. Requested that LaVoie excuse herself from the vote due to family conflicts.
- c) **Charlie Jennings** gave history on the talks of a cemetery being built in Thorne Bay. Requested City Council revisit the conversation and get a cemetery done. Commented on bridge that needs to be built on private property that hasn't been built in too many years.
- d) **Linda Shilts** agreed with Jennings on the need for a cemetery to have a place of remembrance for loved ones.
- e) **Angie Fenimore**: EMS report given
- f) **Thom Cunningham** mentioned during his council term, the state donated property for a cemetery and we need grants to build it.

#### 8) COUNCIL COMMENTS:

- a) **Pesterfield** thanked the community for attendance. Commented that he feels he should not have voted the way he did. Commented that the code should be upheld as it stands in relation to the variance application. Commented that there are plots of land available other than the one that State gifted for it. Agreed that the need for a cemetery is important.
- b) **Kaer** commented in agreement with the need for a cemetery. Would like the boundaries and such to take a look at the property for the cemetery and get moving on it.
- c) **Vice Mayor allowed comment from Angie Fenimore**: Commented in agreement for the cemetery from the EMS standpoint.
- d) **Lovell** thanked the community for bringing things to our attention in order to help our community thrive and grow.

#### 9) CONSENT AGENDA:

Vice Mayor moved to approve the Consent Agenda consisting of Minutes of the April 1, 2025 Regular City Council Meeting, seconded, No discussion

- a) **Minutes** of the April 1, 2025, Regular City Council Meeting, action item:

MOTION: Move to approve the Consent agenda.

F/S: Lovell/Pesterfield

YEAS: LaVoie, Lovell, Pesterfield, Kaer, Killian  
ABSENT: Nyquest, Blair  
STATUS: Motion Passed

10) **NEW BUSINESS:**

a) **Resolution 25-05-06-01:** Approving the Short-Term Lease for Tongass Federal Credit Union, discussion and action item;

**Vice Mayor moved to approve Resolution 25-05-06-01, seconded. Discussion as follows;**

**Kaer** questioned who is responsible for the ADA compliance to the bank?

**Huestis directed to item number 11 in the Lease.**

**Pesterfield questioned whether rental rates increase?**

**Clerk Clarified**

MOTION: Move to approve Resolution 25-05-06-01, Approving the Short-Term Lease for Tongass Federal Credit Union

F/S: Lovell/Killian

YEAS: LaVoie, Lovell, Pesterfield, Kaer, Killian

ABSENT: Nyquest, Blair

STATUS: Motion Passed

b) **Resolution 25-05-06-02:** Approving a budget for the purchase and installation of lighting at the solid waste site, discussion and action item;

**Vice Mayor moved to approve Resolution 25-05-06-01, Seconded, discussion as follows:**

**Huestis** gave an overview of the needs for new lighting.

**Lovell** questioned if there might be other things that would need to be budgeted for as well?

**Huestis** commented that the permit doesn't necessarily dictate what is safe in the building.

AMLJIA would be the ones doing safety inspections.

**Pesterfield** commented that the need for the building to be lit is important. Not a bad number for electrical work. Questioned if the funds are tagged for this project?

**Huestis** responded no, it's not tagged, this is an account that we are able to use for the project if Council approves. If not, we would try to build it within the budget for next year.

**Lovell** questioned if there is already a commitment for the community budget?

**Huestis** no. Community Development fund is to be spent on projects approved by the Council.

**Pesterfield** commented that it should be included in the budget under Solid Waste.

**Killian** agreed

**Kaer** agreed with pesterfield that sanitation should stay within sanitation

MOTION: Move to approve Resolution 25-05-06-01, Approving the Short-Term Lease for Tongass Federal Credit Union

F/S: Lovell/Pesterfield

YEAS: NONE

NAYS: LaVoie, Lovell, Pesterfield, Kaer, Killian

ABSENT: Nyquest, Blair

STATUS: Motion Failed

- c) **Resolution 25-05-06-03:** A Resolution of support for participation in Alaska Public Risk Alliance, a merged organization formerly known as AMLJIA and APEI, discussion and action item;

**Vice Mayor moved to approve Resolution 25-05-06-03, Seconded, Discussion as follows:**

**Clerk** explained resolution. **Huestis** explained the merge and what they do for us; vehicles, workman's comp, building insurance.

**Lovell questioned** how often we look into other options and what the school district uses.

**Pesterfield** commented that it is a pool and we are just

**Kaer** agreed

MOTION: Move to approve Resolution 25-05-06-03,

F/S: Lovell/Pesterfield

YEAS: LaVoie, Lovell, Pesterfield, Kaer, Killian

ABSENT: Nyquest, Blair

STATUS: Motion Passed

- d) **Resolution 25-05-06-04:** A Resolution accepting the resignation of Councilwoman Tiana LaVoie, seat C.

**Vice Mayor moved to approve Resolution 25-05-06-04, Seconded, discussion as follows**

**Pesterfield** thanked LaVoie for her service for the community.

**Lovell** expressed

**LaVoie** expressed appreciation for being able to serve.

MOTION: Move to approve Resolution 25-05-06-04

F/S: Lovell/Killian

YEAS: LaVoie, Lovell, Pesterfield, Kaer, Killian

ABSENT: Nyquest, Blair

STATUS: Motion Passed

- e) **Resolution 25-06-01-PZ:** Approving Variance application 24-04-25-01, discussion and action item;

**Vice Mayor moved to approve Resolution 25-05-06-01, Seconded, Discussion as follows,**

**Pesterfield** commented that the public agrees that we should not accept this variance.

**Killian** agreed with Councilman Pesterfield and has heard the same from the public

**Kaer** commented that he agrees that it should not pass.

**LaVoie** commented that she listened to both sides and it would be nice to improve but also fire hazard is a valid concern.

**Lovell** commented that due diligence should be done before purchasing.

MOTION: Move to approve Resolution 25-05-06-01-PZ

F/S: Lovell/Killian

YEAS:

NAYS: LaVoie, Lovell, Pesterfield, Kaer, Killian

ABSENT: Nyquest, Blair

STATUS: Motion Failed

## 11) CONTINUATION OF PUBLIC COMMENT:

- a) **David Shilts** thanked Huestis for concern of lighting safety and questioned the option to repair light fixtures rather than replacing entire fixtures.
- b) **Thom Cunningham** expressed respect for time served on council to LaVoie.

12) **CONTINUATION OF COUNCIL COMMENT:**

- a) **Pesterfield** agreed with comments that lights need to be replaced and the only reason it was not passed was because of the account it was requested to be drawn from.
- b) **Killian** commented the lights are a concern but should come from the correct fund and budget line.
- c) **Lovell** questioned if we could hire an employee for projects, like this one specifically to increase the possibility of repair vs replace?
- d) **Kaer** commented that it would be worth looking into other options to get work done.
- e) **Huestis** commented that when it comes to electricity he's not comfortable hiring anyone for these times of jobs.

13) **ADJOURNMENT: Vice Mayor Adjourned at 8:02 pm**



## City of Thorne Bay

Thorne Bay, AK 999109

PHONE: (907) 828-3380; FAX: (907) 828-3374

E-MAIL: [cityclerk@thornebay-ak.gov](mailto:cityclerk@thornebay-ak.gov)

# DEPARTMENT REPORT

**Subject:** Monthly Department Report

**Department:** \_\_\_\_\_

**Supervisor:** \_\_\_\_\_

**Employees:** \_\_\_\_\_

**Date:** \_\_\_\_\_

### ***A Departmental Overview***

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[illegible]

Date





City of Thorne Bay

Thorne Bay, AK 999109

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## DEPARTMENT REPORT

Subject: Monthly Department Report

Department: EMS

Supervisor: Angie Fenimore

Employees:

Date: May 29, 2025

### **A Departmental Overview**

- 1) We've had two EMS calls in the month of May (up through noon on Thursday 5/29). Two providers responded to the first call, and three providers responded to the second call. However, one of the responders on the second call was acting primarily in the capacity of law enforcement. Our response times were less than 10 minutes.
- 2) We have one new EMT student, John Turley.
- 3) Fire chief and EMT-1 candidate Andrew Nash conducted ambulance training.
- 4) All but one of our squad members (who shares a radio with spouse) now have assigned radios, seven of which are inexpensive 7W ham radios that we will use until we receive the standard 5W Motorolas we've requested through the SEREMS grant. The State of Alaska allows for EMS providers to use ham radios for emergency purposes without a ham license. We also now have a tracking system and are assigning radios to squad members by serial number.
- 5) As we continue to resolve our communication issues, we have received city approval to move the radio base station, (that we do not use) located at the fire hall, to the EMS Coordinator's residence on Setter Lake. Two of the three Southside dispatchers (including the EMS Coordinator) reside at this residence. This will resolve the poor radio reception for two of the three Southside dispatchers. This move will take place in July, once we have organized a competent team to move the system.
- 6) Our monthly EMS meeting will take place on 5/31 and will include on-site attendance and training by our medical director, Dr. Quigley Peterson, who will be on the island. Dr. Peterson is also providing additional skills sessions in Klawock on 5/30 that all members of our squad are invited to and encouraged to attend.

## **Current Department Activities**

- 1) We are organizing committees to better fulfill on executing nonemergency EMS and Fire Department activities and trainings. We are encouraging committee heads to recruit members of the community who are not first responders. Some of these committees will include the following:
  - a) Grants: Searching for and applying for grant money.
  - b) Fundraising: Brainstorming on ideas for fundraising opportunities, and planning and executing events, including securing private funding.
  - c) Community Events: Organizing EMS/Fire participation in community events, such as the TB School Health Fair, etc.
  - d) Recruiting: Handling fliers, social media postings, and individual conversations with potential candidates, as well as planning periodic in-person group introduction sessions as needed that will be led by the EMS Coordinator. These meetings will be for community members who have an interest in volunteering with the squad and want to learn more. At these sessions we will share about the personal value of participating on the squad, the logistics, time commitments, and requirements for participation, answer questions, and discuss what capacities for service within the organization might be the best fit for interested individuals.
- 2) Our team continues to grow, elevate our level of training, and to restore an empowering culture where all squad members are respected and valued within our organization, and are left with a personal experience of confidence and pride in the service we provide to our community.

Employee Signature:



Date:

5/29/2025

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Thorne Bay, AK 999109

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E-MAIL: [cityclerk@thornebay-ak.gov](mailto:cityclerk@thornebay-ak.gov)

## DEPARTMENT REPORT

**Subject:** Monthly Department Report

**Department:** Water & Sewer Utility

**Supervisor:** Sam Sawyer, Level II Water

**Employees:** Sam Sawyer, Supervisor  
Willy Jennings, Employee

**Date:** June 2025

### ***A Departmental Overview***

The Water/Sewer Department is administered by Sam Sawyer, Level II Water Operator. The Supervisor(s) and staff are responsible for the operation and maintenance of the City's four core sanitation services: Water Treatment, Water Distribution, Sewage Collection, and Sewer Treatment. Duties include maintenance, minor and major schedule and unscheduled repairs throughout all four systems, monthly reporting to the Alaska Department of Environmental Conservation as required, direct sampling as scheduled for water quality and wastewater effluent quality compliance, implementation of a preventative maintenance schedule, construction of new water distribution mains and residential /commercial service connections and wastewater collection mains and residential/commercial service connections.

### **Current Department Activities:**

We are performing all our regular duties including our monthly water/sewer sampling requirements. We have started hydrant flushing and



**A RESOLUTION APPROVING A BUDGET OF \$25,000 FOR SOLID WASTE BUILDING REPAIRS, LIGHTING REPAIRS, AND GARAGE DOOR REPAIRS.**

**WHEREAS**, the City Council is the governing body of Thorne Bay, Alaska; and

**WHEREAS**, the City Council of the City of Thorne Bay has reviewed the current conditions of the Solid Waste Facility and identified necessary repairs to maintain its operations and ensure safety and efficiency; and

**WHEREAS**, the necessary repairs include lighting improvements and garage door repairs, which are essential to maintaining the structural integrity and operational capacity of the facility; and

**WHEREAS**, the cost for the repairs is estimated to be \$25,000, which will cover the materials, labor, and associated costs for completing the repairs to the building, lighting systems, and garage doors; and

**WHEREAS**, the funds for this budget will be allocated from the 40% Community Development Fund, comprised of 1% sales tax revenues, and will be used solely for the purpose of completing the outlined repairs.

**NOW THEREFORE BE IT RESOLVED that the City Council of the City of Thorne Bay, Alaska, hereby approves a budget of \$25,000 for the Solid Waste Bailer Building Project to be used as follows:**

1. **Approval of Budget:** The sum of \$25,000 is hereby approved for Solid Waste Building Repairs, including lighting repairs and garage door repairs, as estimated by the City Administrator,
2. **Authorization to Spend:** The appropriate officers and staff are authorized to use the allocated funds to begin the necessary repairs as soon as practicable and to enter into contracts or agreements with vendors and contractors as required for the completion of the repairs.
3. **Scope of Work:** The repairs shall include, but not be limited to, lighting system upgrades, the replacement or repair of damaged garage doors, and any other necessary work identified upon inspection of the facility.
4. **Effective Date:** This resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED** by the City Council of Thorne Bay, Alaska on June 3, 2025

Attest:

\_\_\_\_\_  
Shane Nyquest, Mayor

\_\_\_\_\_  
Caitlyn Sawyer, City Clerk/Treasurer



**RESOLUTION 25-06-03-02  
CITY OF THORNE BAY**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF THORNE BAY, APPOINTING A REPLACEMENT  
TO SERVE AS THORNE BAY CITY COUNCIL MEMBER, SEAT C,  
UNTIL THE CERTIFICATION OF THE NEXT REGULAR MUNICIPAL ELECTION ON OCTOBER 7, 2025.

**WHEREAS**, on May 3<sup>rd</sup>, 2025, Tiana LaVoie, Councilmember, Seat C, submitted her notice of resignation from the City Council for the City of Thorne Bay, and

**WHEREAS**, in accordance with the Thorne Bay Municipal Code 2.04.110 Filling a Vacancy; the City Council by a vote of the majority of its remaining members shall designate one person to fill the vacant seat. That person shall serve until the next Regular City Election and until his successor qualifies; and

**WHEREAS**, the City Clerk posted a notice of vacancy and requested that interested persons file an Application for Appointment with the City Clerk's Office not later than 4pm May 29<sup>th</sup>; and

**WHEREAS**, a total of one application for appointment was received by the City Clerk and was considered for the appointment to City Council Seat C by the City Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF THORNE BAY, ALASKA:**

- Section 1: That the above findings are hereby true and correct and are incorporated herein in their entirety.
- Section 2: That the appointment of Thom Cunningham to serve as Council Member, Seat C, until the Certification of the Regular Municipal Election is held in October 7, 2025, is hereby approved.
- Section 3: That this Resolution shall become effective immediately upon approval by the City Council of the City of Thorne Bay, Alaska.

**PASSED AND APPROVED** by the City Council of the City of Thorne Bay, Alaska this 3<sup>rd</sup> day of June 2025

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Shane Nyquest, Mayor

ATTEST:

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Caitlyn Sawyer, City Clerk

John W. Huestis

Thorne Bay City Administrator

P.O. Box 19110

Thorne Bay, Alaska 99919

907-204-8481

Honorable Mayor Shane Nyquest and City Administrator John Huestis,

Jim Seley requests to make formal application for entering into an agreement with the City of Thorne Bay to lease and/or purchase commercial land parcels 7 and 8 located in the downtown commercial district subdivision for purposes of constructing and operating a commercial retail operation including a hardware store and material warehouse to better serve the communities on Prince of Wales Island.

The City of Thorne Bay Commercial subdivision was designed by staff and community planners to allow for conforming commercial development opportunities such as I am pleased to propose and apply for. I feel like there would be a huge benefit to the citizens of Thorne Bay and surrounding areas to once again be able to shop locally in their town for easy-to-get items that are presently located on the other side of the island. This type of development seems to conform to the area as intended.

This retail operation will create local employment opportunities for qualified residents who wish to be a productive part of this operation. The site becomes ideal for easy and close access to the Barge port and could potentially lead to additional savings by reducing the trucking charges associated with transporting goods to more distant destinations.

I have contacted ACE Hardware, and their representatives have shown much enthusiasm towards supporting programs and retail island-wide opportunities. Their representatives are very supportive of this venture, and they are actively conducting a study to offer the adequate level of retail goods and retail support programs.

I look forward to working with anyone that can offer ideas and positive input that will allow us all to successfully move forward.

Sincerely

Jim Seley

james.seley@gmail.com

907 401 0071

po Box 414 Craig, Ak 99921



**ORDINANCE 25-06-17-01  
CITY OF THORNE BAY**

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA;  
PROVIDING FOR THE ESTABLISHMENT OF THE BUDGET FOR THE CITY OF THORNE BAY,  
FISCAL YEAR 2026, JULY 1, 2025 - JUNE 30, 2026, ANTICIPATED REVENUES AND  
EXPENDITURES

**BE IT ENACTED BY THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA;**

Section 1. **Classification.** This is a non-code ordinance.

Section 2. **General Provisions.** The budget documents attached hereto list the authorized appropriations for expenditures, revenues and the change in cash balances as part of the budget for the period **July 1, 2025, to June 30, 2026**, detail anticipated line-item revenues and expenditures for each appropriation and make the budget a matter of public record.

Section 3. **Authorization and Appropriation.** The appropriations are adopted and authorized for the period July 1, 2025, to June 30, 2026, and for that period. Subject to council approval by resolution, the mayor may establish line-item expenditures within an authorized appropriation. Subject to council approval by ordinance, the mayor may transfer from one authorized appropriation to another any amount that would not annually exceed 10 percent or \$10,000, whichever is less.

Section 4. **Effective Date.** This ordinance shall become effective upon adoption.

**PASSED AND APPROVED:** June 17, 2025

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Shane Nyquest, Mayor

ATTEST

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Caitlyn Sawyer, City Clerk

# FY26 BUDGET

## CITY OF THORNE BAY



Prepared by:  
Mayor, Shane Nyquest  
City Administrator, John Huestis  
City Clerk/Treasurer, Caitlyn Sawyer



FY26 Budget - Cover

<u>OPERATING BUDGET</u>	<u>FY24 Actuals</u>	<u>FY25 Budget</u>	<u>FY25 Actuals</u>	<u>Proposed FY26 Budget</u>
Income	\$ 1,537,542.63	\$ 1,667,177.00	\$ 1,613,509.39	\$ 1,643,085.86
Expense	\$ 1,680,424.09	\$ 1,806,387.15	\$ 1,562,868.33	\$ 1,665,134.07
NET Operating Income:	\$ (379.16)	\$ (139,210.15)	\$ 50,641.06	\$ (22,048.21)

<u>Class List:</u>	<u>Income:</u>	<u>Expense:</u>	<u>Net:</u>	<u>Revenue Distribution:</u>
<i>Carryover from FY25</i>	<i>\$ 1,613,509.39</i>	<i>\$ 1,562,868.33</i>	<i>\$ 50,641.06</i>	<i>\$ 50,641.06</i>
Admin-FY26	\$ 791,340.00	\$ 519,051.16	\$ 272,288.84	\$ 322,929.90
Council-FY26	\$ 600.00	\$ 27,500.00	\$ (26,900.00)	\$ 296,029.90
PZ-FY26	\$ 287.00	\$ 25.00	\$ 262.00	\$ 296,291.90
EMS-FY26	\$ 68,773.86	\$ 38,960.00	\$ 29,813.86	\$ 326,105.76
Fire-FY26	\$ 45,500.00	\$ 45,500.00	\$ -	\$ 326,105.76
Harbor-FY26	\$ 119,260.00	\$ 126,615.54	\$ (7,355.54)	\$ 318,750.22
VPSO-FY26	\$ 21,000.00	\$ 31,353.20	\$ (10,353.20)	\$ 308,397.02
Library-FY26	\$ 10,425.00	\$ 9,424.78	\$ 1,000.22	\$ 309,397.24
Parks-FY26	\$ 11,750.00	\$ 9,280.00	\$ 2,470.00	\$ 311,867.24
RV-FY26	\$ 6,350.00	\$ 5,700.00	\$ 650.00	\$ 312,517.24
Streets-FY26	\$ 76,650.00	\$ 196,692.31	\$ (120,042.31)	\$ 192,474.93
SW-FY26	\$ 158,500.00	\$ 202,501.49	\$ (44,001.49)	\$ 148,473.44
Sewer-FY26	\$ 151,500.00	\$ 201,765.73	\$ (50,265.73)	\$ 98,207.70
Water-FY26	\$ 181,150.00	\$ 250,764.85	\$ (69,614.85)	\$ 28,592.85
<b>FY26 BUDGET</b>	<b>\$ 1,643,085.86</b>	<b>\$ 1,665,134.07</b>	<b>\$ 50,641.06</b>	<b>\$ 28,592.85</b>

**FY26 OPERATING INCOME/EXPENSE BUDGET: 28,592.85**

**Total Excess to Return to Reserve Account: (28,592.85)**

**TOTAL NET OPERATING BUDGET: 0.00**

**Total Repair & Replacement Expense: \$ 70,229.46**

This operating budget includes the expenses from each enterprise account to a repair and replacement fund that was established to help with any future costs associated with the repair or replacement of equipment, buildings or grounds of the department. A detailed breakdown of each department expense to their R&R Fund is as follows:

<b>Water</b>	\$	15,180.66
<b>Sewer</b>	\$	13,556.04
<b>Solid Waste</b>	\$	16,000.00
<b>RV Park</b>	\$	5,000.00
<b>Harbor</b>	\$	10,492.77
<b>Streets &amp; Roads</b>	\$	10,000.00
These amounts are estimated deposits based off Enterprise actuals and may be subject to change.	\$	<b>70,229.46</b>

# **Administration & Finance:**



## **FY26 Recommendations:**

- Hire Project labor to provide repairs and maintenance to City buildings.
- Hold a surplus sale to raise revenues
- Pursue grant funding for broadband
- Pursue grant funding for cemetery

## **Department Projects:**

- Develop site plan and building concept for new City Hall
- Oversee City Projects - Kasaan Road, Kasaan Road Bridges, Solid Waste Re-organization, Wastewater Collection System Upgrades, Wastewater Treatment Plant Study, Planning for new Cemetery

## **OVERVIEW:**

Administration and Finance is the "catch all" for a majority of the City's revenues, including Community Revenue Sharing, PILT and City Sales Tax. Thus, its "profit margin" is critical to continue subsidies in other non-revenue generating departments (library, VPSO, City Council, Fire, EMS, etc.).

Working with interested individuals and businesses to secure residential and commercial property will enhance economic growth and lead to increases in sales tax revenue and local employment.

## **Grant / Funding Opportunities:**

- State Legislature
- Denali Commission

Administration & Finance				
Income	FY25 Budget	Jul 1, '24 - May 31, 2025	FY26 Proposed Budget	COMMENTS
<b>SURPLUS INCOME</b>				
Subsidized Income				
<b>FEES &amp; PERMITS INCOME</b>				
Animal Fees	350.00	280.00	300.00	
ATV Fees	850.00	850.00	950.00	
Fees & Permits	300.00	50.00	100.00	
Parking Permit Income	15,500.00	18,285.95	20,000.00	
Senior Tax Cards	3,000.00	1,102.00	1,500.00	
Credit Card Use Fee	0.00	576.55	650.00	
<b>Total FEES &amp; PERMITS INCOME</b>	<b>20,000.00</b>	<b>21,144.50</b>	<b>23,500.00</b>	
<b>FINES &amp; PENALTIES</b>				
Citations	300.00	0.00	0.00	
Finance Charge Income	350.00	96.44	300.00	
<b>Total FINES &amp; PENALTIES</b>	<b>650.00</b>	<b>96.44</b>	<b>300.00</b>	
<b>INTEREST &amp; INVESTMENT INCOME</b>				
Dividend, Interest (Securities)	1,200.00	4,422.00	1,200.00	
Interest Income	120.00	9.46	120.00	Income from our investment accounts
<b>Total INTEREST &amp; INVESTMENT INCOME</b>	<b>1,320.00</b>		<b>1,320.00</b>	
<b>MISCELLANEOUS INCOME</b>				

FY26 Budget – Administration & Finance

Copier/Fax	100.00	190.38	200.00	
Misc. Income	100.00	0.00	20.00	
<b>Total MISCELLANEOUS INCOME</b>	<b>200.00</b>	<b>190.38</b>	<b>220.00</b>	
<b>RENTALS &amp; LEASE INCOME</b>				
Lease of City Property	25,000.00	54,481.59	35,000.00	
Rental Income	20.00	22.00	20.00	
<b>Total RENTALS &amp; LEASE INCOME</b>	<b>25,020.00</b>	<b>54,503.59</b>	<b>35,000.00</b>	
<b>SALES</b>				
Rock Sales	5,000.00	180.00	200.00	
Surplus Property	500.00	60,000.00	30,000.00	Surplus Sales
<b>Total SALES</b>	<b>5,500.00</b>	<b>60,180.00</b>	<b>30,200.00</b>	
<b>SERVICE CHARGES</b>				
Notary/Lamination	350.00	248.50	350.00	
Public Records Labor	200.00	7.50	100.00	
Passport Services	600.00	183.22	350.00	
Reconnection of Services	1,000.00	723.00	1,000.00	
<b>Total SERVICE CHARGES</b>	<b>2,150.00</b>	<b>1,162.22</b>	<b>1,800.00</b>	
<b>STATE REVENUES</b>				
Community Aide Assistance	4,000.00	3,269.73	4,000.00	This is an unknown amount at this time.
Payment in Lieu of Taxes	145,000.00	182,321.54	145,000.00	We do not know what is anticipated for PILT because the State has not adopted their budget yet.
<b>Total STATE REVENUES</b>	<b>149,000.00</b>	<b>185,591.27</b>	<b>149,000.00</b>	

FY26 Budget – Administration & Finance

<b>TAX INCOME</b>				
Sales Tax	520,000.00	497,845.09	550,000.00	
<b>Total TAX INCOME</b>	<b>520,000.00</b>	<b>497,845.09</b>	<b>550,000.00</b>	
<b>Total Income</b>	<b>723,840.00</b>	<b>820,713.49</b>	<b>791,340.00</b>	

<b>Expense</b>	<b>FY25 Budget</b>	<b>Jul 1, '24 - May 31, 2025</b>	<b>FY26 Proposed Budget</b>	<b>COMMENT</b>
<b>CONTRACT SERVICES</b>				
Contract Labor	10,000.00	1,020.00	7,500.00	
Legal Services	5,000.00	2,750.00	5,000.00	
<b>Total CONTRACT SERVICES</b>	<b>15,000.00</b>	<b>3,770.00</b>	<b>12,500.00</b>	
<b>FEES / PERMITS / LICENS EXPENSE</b>				
Advertising and Promotion	500.00	0.00	100.00	Advertising needs would only be for when we publish in the Island Post for RFP's, or other notices.
Bank Service Charges	220.00	175.53	200.00	
Credit Card Merchant Fees	5,350.00	3,321.88	5,350.00	
Dues and Subscriptions	6,800.00	5,555.02	6,800.00	Adobe Acrobat, On-the-clock time payroll timekeeping, AML Membership Dues, AAMC Membership dues.
Fees Permits & Licensing Exp	5,500.00	4,109.51	5,500.00	Alaska Municipal Clerk Membership, Notary Renewals.
<b>Total FEES / PERMITS / LICENS EXPENSE</b>	<b>18,370.00</b>	<b>13,161.94</b>	<b>17,950.00</b>	
<b>INSURANCE EXPENSE</b>				
AML/Insurance	20,324.00	27,122.60	28,000.00	AML Increased all of our coverage. You will notice this mostly in the Water and Sewer departments.

FY26 Budget – Administration & Finance

<b>Total INSURANCE EXPENSE</b>	<b>20,324.00</b>	<b>27,122.60</b>	<b>28,000.00</b>	
<b>MATERIALS &amp; SUPPLIES</b>				
Computer/Software	3,500.00	1,593.13	3,000.00	
Furniture & Equipment	1,000.00	0.00	1,000.00	
Materials & Supplies	7,000.00	5,228.26	6,000.00	
<b>Total MATERIALS &amp; SUPPLIES</b>	<b>11,500.00</b>	<b>6,821.39</b>	<b>10,000.00</b>	
<b>OPERATING EXPENSES</b>				
Bldg/Grnd Maint Repair	4,000.00	1,392.77	4,000.00	
Electricity	4,500.00	3,527.74	4,500.00	
Heating Fuel	8,500.00	5,995.71	7,500.00	
Internet Use	2,200.00	2,250.00	2,300.00	
Postage and Freight	3,000.00	1,359.39	2,500.00	
Records Maintenance	1,500.00	0.00	500.00	Time, materials & supplies, filing, scanning, policy updates & archiving of City Records
Telephone, Telecommunications	5,000.00	4,706.90	5,000.00	City phones, Long distance & Admin Cell
<b>Total OPERATING EXPENSES</b>	<b>28,700.00</b>	<b>19,232.51</b>	<b>26,300.00</b>	
<b>PAYROLL EXPENSES</b>				
H.S.A. Company	6,000.00	6,000.00	6,000.00	HSA added per Resolution 23-07-08-02
Health Insurance	30,896.26	35,263.04	45,148.51	Switched to Aetna (per Resolution 23-07-08-02).
Life Insurance	368.16	225.15	490.88	
Payroll Taxes	6,670.92	7,807.28	8,724.77	
PERS	49,573.26	67,640.77	54,961.50	

FY26 Budget – Administration & Finance

Worker's Compensation	1,215.00	1,250.31	1,260.00	AML RENEWAL
PAYROLL EXPENSES - Wages	233,639.81	221,071.37	295,845.50	COLI increases for 2025 Wage Scale
<b>Total PAYROLL EXPENSES</b>	<b>328,363.41</b>	<b>339,257.92</b>	<b>412,431.16</b>	
<b>TRAVEL &amp; TRAINING</b>				
Conference, Convention, Meeting	3,200.00	2,038.98	3,200.00	Clerk Conference December, John SE Conference, PNW Clerks Training in Tacoma
Mileage Reimbursement	120.00		120.00	
Per Diem	1,500.00	1,109.46	1,500.00	
Travel	3,500.00	3,000.00	3,500.00	
<b>Total TRAVEL &amp; TRAINING</b>	<b>8,320.00</b>	<b>6,148.44</b>	<b>8,320.00</b>	
<b>VEHICLE &amp; EQUIPMENT EXPENSES</b>				
Equipment Maint & Repair	1,500.00	223.99	1,500.00	Boiler repairs are needed annually, would like to do printer maintenance on copier.
Equipment Purchase	1,500.00	0.00	1,500.00	Would like a small budget for equipment replacement as necessary
Vehicle Fuel	950.00	103.61	300.00	reduction in fuel needs for Admin.
Vehicle Maintenance & Repairs	250.00	0.00	250.00	oil change and tune up necessary
<b>Total VEHICLE &amp; EQUIPMENT EXPENSES</b>	<b>4,200.00</b>		<b>3,550.00</b>	
<b>Total Expense</b>	<b>434,777.41</b>	<b>415,514.80</b>	<b>519,051.16</b>	
<b>Net Income</b>	<b>289,062.59</b>	<b>405,198.69</b>	<b>272,288.84</b>	



City Council				
Income	FY25 Budget	Jul 1, '24 - May 31, 2025	FY26 Proposed Budget	COMMENTS
Subsidized Income Gen Account	26,500.00	0.00	29,500.00	
<b>MISCELLANEOUS INCOME</b>				
Donation Income	0.00	114.50	0.00	Christmas Dinner Donations
Election Income	600.00	1,200.00	600.00	We receive \$300 from the State for each State Election. This is for my time as Absentee Official + Use of City Hall and Davidson Fire Hall for State Elections.
<b>Total MISCELLANEOUS INCOME</b>	<b>600.00</b>	<b>1,314.50</b>	<b>600.00</b>	
<b>Total Income</b>	<b>600.00</b>	<b>1,314.50</b>	<b>600.00</b>	

Expense	FY25 Budget	Jul 1, '24 - May 31, 2025	FY26 Proposed Budget	COMMENTS
<b>ELECTION EXPENSES</b>				
Election Materials & Supplies	250.00	102.05	250.00	Paper, Pens, Sanitary Supplies, Envelopes, Veggie trays for each polling station.
Election Worker Wages	1,800.00	1,895.00	1,600.00	3 election workers for each polling location @ \$20 per hour with 13 hours per Election.. Only one election for this year.
<b>Total ELECTION EXPENSES</b>	<b>2,050.00</b>	<b>1,997.05</b>	<b>1,850.00</b>	
<b>FEES / PERMITS / LICENS EXPENSE</b>				

FY26 Budget - City Council

Dues and Subscriptions	3,200.00	2,682.90	3,200.00	Godaddy Email subscriptions for all councilmembers + Expense for Webex public meeting participation by web/telephone continued. Budget increased due to GoDaddy subscription increase
<b>Total FEES / PERMITS / LICENS EXPENSE</b>	<b>3,200.00</b>	<b>2,682.90</b>	<b>3,200.00</b>	
<b>MATERIALS &amp; SUPPLIES</b>				
Furniture & Equipment	150.00	0.00	150.00	I do not know of any furniture needs for the Council for FY26, but I budgeted a small amount in case.
Materials & Supplies	75.00	84.02	75.00	
<b>Total MATERIALS &amp; SUPPLIES</b>	<b>225.00</b>	<b>84.02</b>	<b>225.00</b>	
<b>MISCELLANEOUS EXPENSES</b>				
Donations	3,500.00	1,800.21	3,500.00	Annual donation to VOTEC in the amount of \$1500 for FY26 budget and future + \$1000 TB Athletics Dept.
<b>Total MISCELLANEOUS EXPENSES</b>	<b>3,500.00</b>	<b>1,800.21</b>	<b>3,500.00</b>	
<b>OPERATING EXPENSES</b>				
Postage and Freight	225.00	0.00	225.00	I would like to introduce sending Postcard Notifications of Elections.
Telephone, Telecommunications	0.00	0.00	0.00	
<b>Total OPERATING EXPENSES</b>	<b>225.00</b>	<b>0.00</b>	<b>225.00</b>	
<b>PAYROLL EXPENSES</b>				
Payroll Taxes	1,400.00	1,107.36	1,400.00	
PAYROLL EXPENSES - Other	14,400.00	13,995.00	14,400.00	Councilmembers stipend of \$100 per meeting + Mayor Stipend of \$500 per month

FY26 Budget - City Council

<b>Total PAYROLL EXPENSES</b>	<b>15,800.00</b>	<b>15,102.36</b>	<b>15,800.00</b>	
<b>TRAVEL &amp; TRAINING</b>				
Training	5,200.00	5,027.73	2,600.00	Newly Elected Official Training Perdiem Costs. This is done partially online now using Zoom, however there are costs associated for registering for the class and receiving materials. Budgeted for 1 member to attend in Anchorage. (Registration, Airfare, & Per Diem)
<b>Total TRAVEL &amp; TRAINING</b>	<b>5,200.00</b>	<b>5,027.73</b>	<b>2,600.00</b>	
<b>VEHICLE &amp; EQUIPMENT EXPENSES</b>				
Equipment Purchase	100.00	0.00	100.00	Not a used line but leaving a small amount just in case.
<b>Total VEHICLE &amp; EQUIPMENT EXPENSES</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00</b>	
<b>Total Expense</b>	<b>30,300.00</b>	<b>26,694.27</b>	<b>27,500.00</b>	
<b>Net Income</b>	<b>-29,700.00</b>	<b>-25,379.77</b>	<b>-26,900.00</b>	
<b>Subsidized Income From Gen Account</b>			<b>29,500.00</b>	
<b>Total Operating Budget</b>			<b>2,600.00</b>	

## FY26 Budget – EMS

EMS				
Income	FY25 Budget	Jul 1, '24 - Jun 30, '25	FY26 Proposed Budget	COMMENTS
<b>SUBSIDIZED INCOME</b>	<b>\$ 4,814.30</b>		<b>\$ (1,114.55)</b>	
<b>MISCELLANEOUS INCOME</b>				
Derby Donation Income	1,500.00	1,500.00	1,500.00	
Donation Income	1,000.00	875.00	1,000.00	
Event Income	4,000.00	2,985.20	3,000.00	
<b>Total MISCELLANEOUS INCOME</b>	<b>6,500.00</b>	<b>5,360.20</b>	<b>5,500.00</b>	
<b>GRANT REVENUES</b>				
ARPA-EMS	0.00		16,074.55	ARPA funds Allocated to EMS/Fire per Resolution 22-03-01-03
<b>Total GRANT REVENUES</b>	<b>0.00</b>	<b>0.00</b>	<b>16,074.55</b>	
<b>STATE REVENUES</b>				
Community Aide Assistance	20,000.00	20,000.00	18,500.00	This amount depends on the total award for CAA from the State. We don't know this amount yet.
<b>Total STATE REVENUES</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>18,500.00</b>	
<b>Total Income</b>	<b>26,500.00</b>	<b>25,360.20</b>	<b>40,074.55</b>	

Expense	FY25 Budget	Jul 1, '24 - Jun 30, '25	FY26 Proposed Budget	COMMENT
<b>CONTRACT SERVICES</b>				
Contract Labor	0.00	0.00	0.00	
<b>Total CONTRACT SERVICES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>FEES / PERMITS / LICENS EXPENSE</b>				
Fees Permits & Licensing Exp	10.00	0.00	10.00	
<b>Total FEES / PERMITS / LICENS EXPENSE</b>	<b>10.00</b>	<b>0.00</b>	<b>10.00</b>	

FY26 Budget – EMS

<b>INSURANCE EXPENSE</b>				
AML/Insurance	3,400.00	3,628.37	3,800.00	
<b>Total INSURANCE EXPENSE</b>	<b>3,400.00</b>	<b>3,628.37</b>	<b>3,800.00</b>	
<b>MATERIALS &amp; SUPPLIES</b>				
Materials & Supplies	250.00	104.20	250.00	
<b>Total MATERIALS &amp; SUPPLIES</b>	<b>250.00</b>	<b>104.20</b>	<b>250.00</b>	
<b>OPERATING EXPENSES</b>				
Bldng. Grnds. Maint & Repair	125.00	0.00	125.00	
Electricity	925.00	693.20	925.00	
Heating Fuel	500.00	0.00	150.00	
Telephone, Telecommunications	1,250.00	967.64	1,250.00	This is split between EMS & Fire
<b>Total OPERATING EXPENSES</b>	<b>2,800.00</b>	<b>1,660.84</b>	<b>2,450.00</b>	
<b>PAYROLL EXPENSES</b>				
Payroll Taxes	2,500.00	1,536.13	2,000.00	Dispatch is now handled 100% through EMS and no longer done through City Hall.
Worker's Compensation	2,080.00	2,080.00	2,100.00	
PAYROLL EXPENSES - Other	20,000.00	15,125.00	26,600.00	
<b>Total PAYROLL EXPENSES</b>	<b>24,580.00</b>	<b>18,741.13</b>	<b>30,700.00</b>	
<b>VEHICLE &amp; EQUIPMENT EXPENSES</b>				
Equipment Maint & Repair	500.00	0.00	250.00	
Equipment Purchase/Lease	0.00	0.00	0.00	
Vehicle Fuel	1,400.00	615.00	1,000.00	Increased due to an increase in fuel prices.
Vehicle Repairs and Maintenance	1,000.00	0.00	500.00	Ambulance maintenance needs
<b>Total VEHICLE &amp; EQUIPMENT EXPENSES</b>	<b>2,900.00</b>	<b>615.00</b>	<b>1,750.00</b>	
<b>Total Expense</b>	<b>33,940.00</b>	<b>24,749.54</b>	<b>38,960.00</b>	
<b>Net Income</b>	<b>-7,440.00</b>	<b>610.66</b>	<b>1,114.55</b>	
<b>Subsidized Income From Gen Account</b>			<b>-1,114.55</b>	
<b>Total Operating Budget</b>			<b>0.00</b>	

## FY26 Budget - Fire

Fire				
Income	FY25 Budget	Jul 1, '24 - May 30, '25	FY26 Proposed Budget	COMMENTS
Subsidized Income Gen Account	1,779.75	0.00	1,779.75	
<b>MISCELLANEOUS INCOME</b>				
Donation Income	500.00	0.00	500.00	
<b>Total MISCELLANEOUS INCOME</b>	<b>500.00</b>	<b>0.00</b>	<b>500.00</b>	
<b>GRANT REVENUES</b>				
ARPA-EMS	0.00		63,699.31	ARPA funds Allocated to EMS/Fire per Resolution 22-03-01-03
<b>Total GRANT REVENUES</b>	<b>0.00</b>	<b>0.00</b>	<b>63,699.31</b>	
<b>STATE REVENUES</b>				
Community Aide Assistance	10,000.00	15,000.00	10,000.00	This amount depends on the total award for CAA from the State. We don't know this amount yet.
<b>Total STATE REVENUES</b>	<b>10,000.00</b>	<b>15,000.00</b>	<b>10,000.00</b>	
<b>Total Income</b>	<b>10,500.00</b>	<b>15,000.00</b>	<b>74,199.31</b>	

Expense	FY25 Budget	Jul 1, '24 - May 30, '25	FY26 Proposed Budget	COMMENT
<b>FEES/PERMITS/LICENSING EXP</b>				
Dues & Subscriptions	10.00	0.00	10.00	
<b>Total FEES/PERMITS/LICENSING</b>	<b>10.00</b>	<b>0.00</b>	<b>10.00</b>	
<b>INSURANCE EXPENSE</b>				
AML/Insurance	5,400.00	5,389.00	5,400.00	Fire equipment and building coverage

FY26 Budget - Fire

<b>Total INSURANCE EXPENSE</b>	<b>5,400.00</b>	<b>5,389.00</b>	<b>5,400.00</b>	
<b>MATERIALS &amp; SUPPLIES</b>				
Materials & Supplies	0.00	0.00	0.00	ARPA Grant Funds to cover.
<b>Total MATERIALS &amp; SUPPLIES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>OPERATING EXPENSES</b>				
Building Grounds Maint. Repair	2,500.00	325.99	500.00	
Electricity	2,000.00	2,070.55	2,000.00	
Heating Fuel	700.00	534.14	700.00	
Telephone, Telecommunications	1,300.00	1,190.12	1,300.00	
<b>Total OPERATING EXPENSES</b>	<b>6,500.00</b>	<b>4,120.80</b>	<b>4,500.00</b>	
<b>PAYROLL EXPENSES</b>				
Payroll Taxes	25.95	25.95	337.35	
Worker's Compensation	1,746.00	1,527.56	1,746.00	
PAYROLL EXPENSES - Other	150.00	0.00	3,750.00	
<b>Total PAYROLL EXPENSES</b>	<b>1,921.95</b>	<b>1,553.51</b>	<b>5,833.35</b>	
<b>VEHICLE &amp; EQUIPMENT EXPENSES</b>				
Equipment Maint & Repair	50.00	0.00	50.00	
Equipment Purchase	0.00	0.00	0.00	
Vehicle Fuel	200.00	297.70	300.00	
Vehicle Repairs and Maintenance	0.00	0.00	0.00	ARPA Grant Funds
<b>Total VEHICLE &amp; EQUIPMENT EXPENSES</b>	<b>250.00</b>	<b>297.70</b>	<b>350.00</b>	
<b>Total Expense</b>	<b>14,081.95</b>	<b>11,361.01</b>	<b>16,093.35</b>	
<b>Net Income</b>	<b>-3,581.95</b>	<b>3,638.99</b>	<b>58,105.96</b>	
<b>Subsidized Income From Gen Account</b>			<b>-58,105.96</b>	
<b>Total Operating Budget</b>			<b>0.00</b>	

# Harbor:



## **FY26 Recommendations:**

- Seek opportunities to acquire a more suitable boat for the Harbormaster.
- Upgrade security cameras to have more useful views of the Harbors.
- Evaluate additional lights and power to float plane dock.
- Continue to address parking issues at Harbor to find improvements.
- Seek funding opportunities for South Harbor boat ramp improvements.
- Update Harbor firefighting equipment and procedures.
- Maintenance of existing harbor infrastructure

## **Grant / Funding Opportunities:**

- AKDOT&PF FY26 Harbor Grant
- Seek Planning Grant for Boat Pullout Yard development.

## **OVERVIEW:**

The Harbor Department is doing well overall. The new Harbormasters, Zack Ender and Owen Jennings are sharing the position as part time employees and both gaining knowledge of Thorne Bay's harbor management and development of the required skills and abilities.

It is expected that 2026 will see both the North and South Harbor's at or very near capacity. The USFS Bunkhouse Barge in the North Harbor is gone and the additional live-a-board revenues are too.

There are no major vehicle or equipment purchases and no capital projects planned for the Department within the 2026 budget year.

Rates appear to be appropriate for this year but some minor adjustments to policies/procedures/codes may be recommended to improve management efficiency.

## **Department Projects:**

No major projects planned for 2026.

Minor projects include: repairs and maintenance of both harbors, cleaning and organizing Harbor office and storage, working areas, replacing aging dock elements, improving signing for both docks and parking areas, addressing parking violations more assertively, working on Harbormaster boat to find suitable replacement.



Harbor				
Income	FY25 Budget	Jul 1, '24 - May 31, 2025	FY26 Proposed Budget	COMMENTS
Subsidized Income	-5,438.19		7,355.54	This number is auto calculated based on the total net income.
<b>ENTERPRISE ACCTS</b>				
Davidson Landing Fees	26,000.00	26,664.47	28,000.00	
Grid Fees	50.00	0.00	50.00	
North Harbor Fees	70,000.00	68,337.36	70,000.00	Annual slip renewals come in May and June - I am confident we will meet this revenue.
Harbor Showers	3,200.00	1,290.39	3,200.00	
Landing Fees	200.00	0.00	200.00	Need better system for collecting landing fees
Live-aboard Fees	13,000.00	6,953.29	7,500.00	Live-aboard fees
<b>Total ENTERPRISE ACCTS</b>	<b>112,450.00</b>	<b>103,245.51</b>	<b>108,950.00</b>	
<b>FINES &amp; PENALTIES</b>				
Citations	350.00	0.00	350.00	Parking citations, other harbor violations
Parking Violation Fines	750.00	0.00	750.00	
<b>Total FINES &amp; PENALTIES</b>	<b>1,100.00</b>	<b>0.00</b>	<b>1,100.00</b>	
<b>INTEREST &amp; INVESTMENT INCOME</b>				
Interest Income	25.00	99.13	25.00	
<b>Total INTEREST &amp; INVESTMENT INCOME</b>	<b>25.00</b>	<b>99.13</b>	<b>25.00</b>	
<b>MISCELLANEOUS INCOME</b>				
Misc. Income	250.00	243.31	100.00	Misc. donations or other revenue sources
<b>Total MISCELLANEOUS INCOME</b>	<b>250.00</b>	<b>243.31</b>	<b>100.00</b>	

FY26 Budget - Harbor

<b>SALES</b>					
Surplus Income	250.00	0.00	250.00		
<b>Total SALES INCOME</b>	<b>250.00</b>	<b>0.00</b>	<b>250.00</b>		
<b>SERVICE CHARGES</b>					
Laborer	75.00	0.00	75.00		
Reconnection Fee - Live-a-board	60.00	0.00	60.00		
Services Availability	1,200.00	159.64	1,200.00		
<b>Total SERVICE CHARGES</b>	<b>1,335.00</b>	<b>159.64</b>	<b>1,335.00</b>		
<b>STATE REVENUES</b>					
Fishery Tax Receipts	3,000.00	763.45	3,000.00		This is an estimated amount.
<b>Total STATE REVENUES</b>	<b>3,000.00</b>	<b>763.45</b>	<b>3,000.00</b>		
<b>TAX INCOME</b>					
Sales Tax	4,500.00	4,154.50	4,500.00		
<b>Total TAX INCOME</b>	<b>4,500.00</b>	<b>4,154.50</b>	<b>4,500.00</b>		
<b>Total Income</b>	<b>122,660.00</b>	<b>108,665.54</b>	<b>119,260.00</b>		

<b>Expense</b>	<b>FY25 Budget</b>	<b>Jul 1, '24 - May 31, 2025</b>	<b>FY26 Proposed Budget</b>	<b>COMMENT</b>
<b>BAD DEBT</b>				
Bad Debt - Collection Accts	500.00	313.08	500.00	
<b>Total BAD DEBT</b>	<b>500.00</b>	<b>313.08</b>	<b>500.00</b>	
<b>CONTRACT SERVICES</b>				
Contract Labor	0.00	0.00	0.00	
Vehicle/Vessel Impoundment	0.00	0.00	0.00	
<b>Total CONTRACT SERVICES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

FY26 Budget - Harbor

<b>FEES / PERMITS / LICENS EXPENSE</b>				
Dues and Subscriptions	25.00	23.98	25.00	Internet Security Software
Fees Permits & Licensing Exp	10.00	10.00	10.00	Vehicle registration renewals every 2 years
<b>Total FEES / PERMITS / LICENS EXPENSE</b>	<b>35.00</b>	<b>33.98</b>	<b>35.00</b>	
<b>INSURANCE EXPENSE</b>				
AML/Insurance	7,750.00	8,745.00	7,750.00	
<b>Total INSURANCE EXPENSE</b>	<b>7,750.00</b>	<b>8,745.00</b>	<b>7,750.00</b>	
<b>MATERIALS &amp; SUPPLIES</b>				
Computer/Software	0.00	0.00	0.00	Purchased new computer in 2021 and Microsoft Office is paid under dues and subscriptions above.
Furniture & Equipment	250.00	0.00	250.00	
Materials & Supplies	2,500.00	1,774.44	10,000.00	Lumber for dock board replacement and connecting pins
<b>Total MATERIALS &amp; SUPPLIES</b>	<b>2,750.00</b>	<b>1,774.44</b>	<b>10,250.00</b>	
<b>MISCELLANEOUS EXPENSES</b>				
Other Misc. Expenses	250.00	0.00	250.00	Misc expenses not covered in other line items. Example: Coffee
<b>Total MISCELLANEOUS EXPENSES</b>	<b>250.00</b>	<b>0.00</b>	<b>250.00</b>	
<b>OPERATING EXPENSES</b>				
Bldg/Grnd Maint Repair	1,500.00	1,102.86	3,500.00	
Electricity	14,206.97	14,966.08	17,215.00	
Internet Use	1,000.00	799.50	1,000.00	Current rate is \$79.95 per month
Postage and Freight	250.00	170.61	250.00	
Telephone, Telecommunications	600.00	638.60	700.00	Cell phone
<b>Total OPERATING EXPENSES</b>	<b>17,556.97</b>	<b>17,677.65</b>	<b>22,665.00</b>	
<b>PAYROLL EXPENSES</b>				

FY26 Budget - Harbor

H.S.A. Company	4,000.00	461.55	0.00	No Fulltime Permanent Harbor Employees
Health Insurance	34,548.67	13,838.36	0.00	No Fulltime Permanent Harbor Employees
Life Insurance	122.72	0.00	0.00	No Fulltime Permanent Harbor Employees
Payroll Taxes	1,192.02	5,500.64	9,772.77	
PERS	10,703.86	9,473.24	0.00	No Fulltime Permanent Harbor Employees
Worker's Compensation	3,722.00	3,722.00	3,960.00	
PAYROLL EXPENSES - Other	49,735.00	42,987.73	56,490.00	CY26 COLI in Jan
<b>Total PAYROLL EXPENSES</b>	<b>104,024.27</b>	<b>75,983.52</b>	<b>70,222.77</b>	
<b>REPAIR &amp; REPLACEMENT ENTERPRISE</b>				
Harbor Replacement expense	5,500.00	11,176.95	10,492.77	This is 10% of the total revenues from the Harbor income. This is deposited into a savings account dedicated to Harbor Repair and Replacement.
<b>Total REPAIR &amp; REPLACEMENT ENTERPRISE</b>	<b>5,500.00</b>	<b>11,176.95</b>	<b>10,492.77</b>	
<b>VEHICLE &amp; EQUIPMENT EXPENSES</b>				
Equipment Maint & Repair	750.00	0.00	750.00	
Equipment Purchase	750.00	278.40	750.00	
Equipment Rental Expense	250.00	0.00	250.00	
Vehicle Fuel	1,950.00	1,298.01	1,500.00	
Vehicle Repairs and Maintenance	2,500.00	0.00	1,200.00	Annual preventative maintenance and unforeseen issues
<b>Total VEHICLE &amp; EQUIPMENT EXPENSES</b>	<b>6,200.00</b>	<b>1,576.41</b>	<b>4,450.00</b>	
<b>Total Expense</b>	<b>144,566.24</b>	<b>117,281.03</b>	<b>126,615.54</b>	
<b>Net Income</b>	<b>-21,906.24</b>	<b>-8,615.49</b>	<b>-7,355.54</b>	
<b>Subsidized Income From Gen Account</b>			<b>7,355.54</b>	
<b>Total Operating Budget</b>			<b>0.00</b>	

Library				
Income	FY25 Budget	Jul 1, '24 - May 31, 2025	FY26 Proposed Budget	COMMENTS
<b>SUBSIDIZED INCOME</b>	<b>\$ 3,586.78</b>		<b>\$ (1,000.22)</b>	
<b>MISCELLANEOUS INCOME</b>				
Copier/Fax	200.00	130.35	200.00	
Donation Income	100.00	287.02	100.00	
Misc. Income	25.00	0.00	25.00	
<b>Total MISCELLANEOUS INCOME</b>	<b>325.00</b>	<b>417.37</b>	<b>325.00</b>	
<b>SALES</b>				
Surplus Property	100.00	41.00	100.00	
<b>Total SALES</b>	<b>100.00</b>	<b>41.00</b>	<b>100.00</b>	
<b>STATE REVENUES</b>				
PLA Grant	7,000.00	7,000.00	7,000.00	
Community Aide Assistance	6,000.00	6,000.00	3,000.00	
<b>Total STATE REVENUES</b>	<b>13,000.00</b>	<b>6,000.00</b>	<b>10,000.00</b>	
<b>Total Income</b>	<b>13,425.00</b>	<b>6,458.37</b>	<b>10,425.00</b>	

Expense	FY25 Budget	Jul 1, '24 - May 31, 2025	FY26 Proposed Budget	COMMENT
<b>FEES / PERMITS / LICENS EXPENSE</b>				
Advertising and Promotion	0.00	0.00	0.00	
Dues and Subscriptions	191.88	800.00	191.88	email subscription & yearly subscription for Catalog System.
<b>Total FEES / PERMITS / LICENS EXPENSE</b>	<b>191.88</b>	<b>800.00</b>	<b>191.88</b>	

FY 26 Budget - Library

<b>INSURANCE EXPENSE</b>				
AML/Insurance	2,063.00	2,063.00	2,063.00	Library Insurance
<b>Total INSURANCE EXPENSE</b>	<b>2,063.00</b>	<b>2,063.00</b>	<b>2,063.00</b>	
<b>MATERIALS &amp; SUPPLIES</b>				
Computer/Software	350.00	0.00	800.00	800 catalog yearly fee
Furniture & Equipment	250.00	0.00	150.00	
Materials & Supplies	1,250.00	624.42	500.00	
<b>Total MATERIALS &amp; SUPPLIES</b>	<b>1,850.00</b>	<b>624.42</b>	<b>1,450.00</b>	
<b>MISCELLANEOUS EXPENSES</b>				
Other Misc. Expenses	100.00	0.00	50.00	
<b>Total MISCELLANEOUS EXPENSES</b>	<b>100.00</b>	<b>0.00</b>	<b>50.00</b>	
<b>OPERATING EXPENSES</b>				
Bldg/Grnd Maint Repair	150.00	26.00	150.00	New Library, Maintenance and Repair needs should be low for this first year.
Electricity	2,300.00	2,003.25	2,000.00	New library has electric heat. Jan-March rate was around \$300 and April - May averages \$200
Internet Use	0.00	0.00	0.00	OWL Grant has paid for internet @ 80%. The Friends of the Library pay a portion of the bill & PLAG pays for the remaining.
Postage and Freight	50.00	170.62	200.00	ILL expenses
Telephone, Telecommunications	370.00	270.00	370.00	
<b>Total OPERATING EXPENSES</b>	<b>2,870.00</b>	<b>2,469.87</b>	<b>2,720.00</b>	
<b>PAYROLL EXPENSES</b>				
Life Insurance	0.00	0.00	0.00	
Payroll Taxes	224.90	38.32	224.90	
PAYROLL EXPENSES - Other	2,600.00	1,900.00	2,600.00	We pay \$100 bi-weekly to Library Director.
<b>Total PAYROLL EXPENSES</b>	<b>2,824.90</b>	<b>1,938.32</b>	<b>2,824.90</b>	
<b>TRAVEL &amp; TRAINING</b>				
Training	0.00	0.00	0.00	

FY 26 Budget - Library

Travel	0.00	0.00	0.00	Not sure of the needs the Library Director will have. Most training is done online, meaning less travel expenses. But there may be costs for training even if done online. Before COVID our Library Director had to go to Juneau at least once a year for training.
<b>Total TRAVEL &amp; TRAINING</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>VEHICLE &amp; EQUIPMENT EXPENSES</b>				
Equipment Maint & Repair	50.00	0.00	50.00	
Equipment Purchase	75.00	0.00	75.00	
<b>Total VEHICLE &amp; EQUIPMENT EXPENSES</b>	<b>125.00</b>	<b>0.00</b>	<b>125.00</b>	
<b>Total Expense</b>	<b>10,024.78</b>	<b>7,895.61</b>	<b>9,424.78</b>	
<b>Net Income</b>	<b>3,400.22</b>	<b>-1,437.24</b>	<b>1,000.22</b>	
<b>Subsidized Income From Gen Account</b>			<b>-1,000.22</b>	
<b>Total Operating Budget</b>			<b>0.00</b>	

Planning & Zoning				
Income	FY25 Budget	Jul 1, '24 - May 31, 2025	FY26 Proposed Budget	COMMENTS
<b>SUBSIDIZED INCOME</b>	<b>\$ (262.00)</b>		<b>\$ (262.00)</b>	
<b>FEES &amp; PERMITS INCOME</b>				
Zoning Application Fees	200.00	100.00	200.00	
<b>Total FEES &amp; PERMITS INCOME</b>	<b>200.00</b>	<b>100.00</b>	<b>200.00</b>	
<b>FINES &amp; PENALTIES</b>				
Citations	0.00	0.00	75.00	Fines for zoning violations.
<b>Total FINES &amp; PENALTIES</b>	<b>0.00</b>	<b>0.00</b>	<b>75.00</b>	
<b>STATE REVENUES</b>				
Community Aide Assistance	0.00	0.00	0.00	
<b>Total STATE REVENUES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>SALES TAX:</b>	<b>0.00</b>	<b>3.00</b>	<b>12.00</b>	
<b>Total Income</b>	<b>200.00</b>	<b>103.00</b>	<b>287.00</b>	

Expense	FY25 Budget	Jul 1, '24 - May 31, 2025	FY26 Proposed Budget	COMMENT
<b>FEES / PERMITS / LICENS EXPENSE</b>				
Fees Permits & Licensing Exp	0.00	0.00	0.00	
<b>Total FEES / PERMITS / LICENS EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>MATERIALS &amp; SUPPLIES</b>				
Materials & Supplies	0.00	0.00	0.00	Envelopes, notepads or other misc. exp.
<b>Total MATERIALS &amp; SUPPLIES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	



FY26 Budget – Planning & Zoning

<b>OPERATING EXPENSES</b>				Postage expenses for mailing notices of Zoning Permits or other changes to all effected property owners. Variances, Conditional Use Permits, Notice of Intents, Zoning Amendments, etc., are all examples of what we would send out notices for.
Postage and Freight	25.00	20.00	25.00	
<b>Total OPERATING EXPENSES</b>	<b>25.00</b>	<b>20.00</b>	<b>25.00</b>	
<b>PAYROLL EXPENSES</b>				No Current Planning Commission.
Payroll Taxes	0.00	0.00		
Worker's Compensation	0.00	0.00	0.00	
PAYROLL EXPENSES - Other		0.00	0.00	
<b>Total PAYROLL EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Total Expense</b>	<b>25.00</b>	<b>20.00</b>	<b>25.00</b>	
<b>Net Income</b>	<b>175.00</b>	<b>83.00</b>	<b>262.00</b>	
<b>Subsidized Income From Gen Account</b>			<b>-262.00</b>	
<b>Total Operating Budget</b>			<b>0.00</b>	

# **Parks & Recreation:**



## **FY26 Recommendations:**

- Consider developing the boat ramp area into park per the 2016 Waterfront Master Plan. Identify ideal properties for developing a fenced dog park.
- Keep public areas mowed and maintained as well as possible with no additional summer help employees.

## **Department Projects:**

- Seek to develop design concepts for a new community hall.
- Repairs/improvements on the Healthy Heart Trail.
- Brush, clean and expand boat launch park area.

## **OVERVIEW:**

The Parks and Recreation Department currently does not have its own source of revenue generation and thus it is reliant on subsidies from other City sources of revenue. The Department will not be staffed with part time/seasonal help in 2026. The two part time harbor employees will provide upkeep for the P&R spaces. Although this Department is not an Enterprise and does not collect rates or fees it is imperative to the City Administration to keep our parks, grounds, green spaces, and buildings maintained and in good condition. The work of this Department is some of the most visible of all City works and contributes to overall health and wellbeing of the Community. In the months and years ahead, we will be looking to find other sources of revenue to help support the operations of the Parks and Recreation Department.

## **Grant / Funding Opportunities:**

- USDA-Farmer's market Promotion Program.
- Alaska DNR-Land and Water Conservation Fund.
- Denali Commission.



## Parks & Recreation

<b>Income</b>	FY25 Budget	Jul 1, '24 - May 31, 2025	FY26 Proposed Budget	<b>COMMENTS</b>
<b>SUBSIDIZED INCOME</b>	<b>\$ 13,893.63</b>		<b>\$ (2,470.00)</b>	
<b>MISCELLANEOUS INCOME</b>				
Event Income	1,000.00	870.00	1,000.00	
Misc. Income	0.00	0.00	0.00	
<b>Total MISCELLANEOUS INCOME</b>	<b>1,000.00</b>	<b>870.00</b>	<b>1,000.00</b>	
<b>RENTALS &amp; LEASE INCOME</b>				
Rental Income	750.00	40.00	750.00	This would be if we rented ATV, park equipment, maintenance equipment like a weed eater, etc.
<b>Total SALES</b>	<b>750.00</b>	<b>40.00</b>	<b>750.00</b>	
<b>STATE REVENUES</b>				
Community Aide Assistance	15,000.00	15,000.00	10,000.00	This amount depends on the total award for CAA from the State. We don't know this amount yet.
<b>Total STATE REVENUES</b>	<b>15,000.00</b>	<b>15,000.00</b>	<b>10,000.00</b>	
<b>Total Income</b>	<b>16,750.00</b>	<b>15,910.00</b>	<b>11,750.00</b>	

<b>Expense</b>	FY25 Budget	Jul 1, '24 - May 31, 2025	FY26 Proposed Budget	<b>COMMENT</b>
<b>FEES / PERMITS / LICENS EXPENSE</b>				
Fees Permits & Licensing Exp	200.00	227.89	230.00	Email subscription annual expense.

<b>Total FEES / PERMITS / LICENS EXPENSE</b>	<b>200.00</b>	<b>227.89</b>	<b>230.00</b>	
<b>INSURANCE EXPENSE</b>				
AML/Insurance	60.00	60.00	100.00	
<b>Total INSURANCE EXPENSE</b>	<b>60.00</b>	<b>60.00</b>	<b>100.00</b>	
<b>MATERIALS &amp; SUPPLIES</b>				
Materials & Supplies	700.00	707.27	700.00	Park upgrades and baseball field maintenance.
<b>Total MATERIALS &amp; SUPPLIES</b>	<b>700.00</b>	<b>707.27</b>	<b>700.00</b>	
<b>OPERATING EXPENSES</b>				
Bldg/Grnd Maint Repair	1,600.00	1,863.88	1,600.00	Grounds are ball field, bball court, park, etc.
Electricity	1,500.00	1,243.10	1,500.00	
Postage and Freight	250.00	155.00	250.00	freight of supplies for parks maintenance
<b>Total OPERATING EXPENSES</b>	<b>3,350.00</b>	<b>3,261.98</b>	<b>3,350.00</b>	
<b>PAYROLL EXPENSES</b>				
Life Insurance	0.00	0.00	0.00	No fulltime Perm employees for Parks
Payroll Taxes	2,155.36	1,663.02	0.00	
PERS	0.00	0.00	0.00	
Worker's Compensation	3,547.00	3,485.31	0.00	AML WORK/COMP
PAYROLL EXPENSES - Other	19,191.27	19,225.63	0.00	Parks & Rec covered by parttime Harbor-SW employees
<b>Total PAYROLL EXPENSES</b>	<b>24,893.63</b>	<b>24,373.96</b>	<b>0.00</b>	
<b>TRAVEL &amp; TRAINING</b>				
Mileage Reimbursement	0.00	0.00	0.00	
<b>Total OPERATING EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>VEHICLE &amp; EQUIPMENT EXPENSES</b>				
Equipment Maint & Repair	250.00	155.00	1,500.00	

FY26 Budget – Parks & Rec

Equipment Purchase	250.00	200.00	1,500.00	
Equipment Rental Expense	600.00	1,110.00	1,500.00	Bathroom rental for park and ball field
Vehicle Fuel	250.00	245.84	250.00	
Vehicle Repairs and Maintenance	150.00	155.00	150.00	
<b>Total VEHICLE &amp; EQUIPMENT EXPENSES</b>	<b>1,500.00</b>	<b>1,865.84</b>	<b>4,900.00</b>	
<b>Total Expense</b>	<b>30,703.63</b>	<b>30,496.94</b>	<b>9,280.00</b>	
<b>Net Income</b>	<b>-13,953.63</b>	<b>-14,586.94</b>	<b>2,470.00</b>	
<b>Subsidized Income From Gen Account</b>			<b>-2,470.00</b>	
<b>Total Operating Budget</b>			<b>0.00</b>	

FY26 Budget – RV Park

RV Park				
Income	FY25 Budget	Jul 1, '24 - May 31, 2025	FY26 Proposed Budget	COMMENTS
<b>SUBSIDIZED INCOME</b>	<b>\$ 2,617.00</b>		<b>\$ (650.00)</b>	
<b>RENTALS &amp; LEASE INCOME</b>				
RV Park Fees	10,000.00	5,961.58	6,000.00	Down to 1 tenant. We could get more revenue if we repaired electric pedestals or repurposed the lot.
<b>Total RENTALS &amp; LEASE INCOME</b>	<b>10,000.00</b>	<b>5,961.58</b>	<b>6,000.00</b>	
<b>TAX INCOME</b>				
Sales Tax	350.00	357.70	350.00	
<b>Total TAX INCOME</b>	<b>350.00</b>	<b>357.70</b>	<b>350.00</b>	
<b>Total Income</b>	<b>10,350.00</b>	<b>6,319.28</b>	<b>6,350.00</b>	

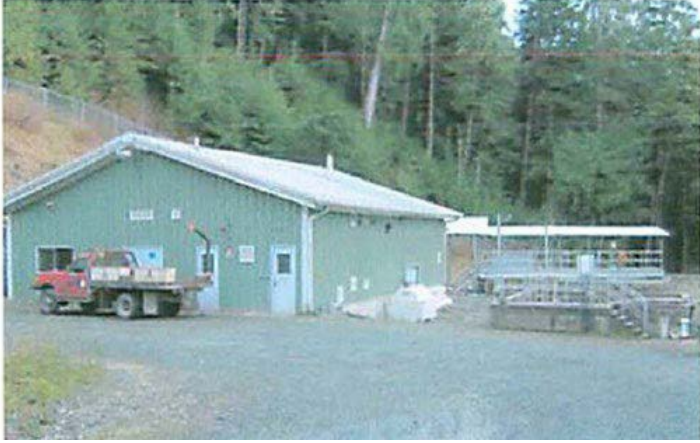
Expense	FY25 Budget	Jul 1, '24 - May 31, 2025	FY26 Proposed Budget	COMMENT
<b>CONTRACT SERVICES</b>				
Contract Labor	1,000.00	0.00	0.00	Electrical pedestal replacements REQUIRED-Should seek grant funding. We may be able to use Comm Dev Funds if needed.
<b>Total CONTRACT SERVICES</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>FEES / PERMITS / LICENS EXPENSE</b>				
Dues and Subscriptions	77.00	75.00	0.00	Propane tank rental fee
<b>Total FEES / PERMITS / LICENS EXPENSE</b>	<b>77.00</b>	<b>75.00</b>	<b>0.00</b>	

FY26 Budget – RV Park

<b>INSURANCE EXPENSE</b>				
AML/Insurance	150.00	150.00	0.00	Trailer insurance
<b>Total INSURANCE EXPENSE</b>	<b>150.00</b>	<b>150.00</b>	<b>0.00</b>	
<b>OPERATING EXPENSES</b>				
Bldg/Grnd Maint Repair	150.00	0.00	150.00	
Electricity	500.00	203.83	500.00	Transient Electricity
Internet Expense	840.00	710.00	0.00	Canceled Internet services.
Postage and Freight	50.00	0.00	50.00	
<b>Total OPERATING EXPENSES</b>	<b>1,540.00</b>	<b>913.83</b>	<b>700.00</b>	
<b>REPAIR AND REPLACEMENT FUND</b>				
RV Repair and Replacement Fund	7,583.00	275.00	5,000.00	RV Park is an enterprise account since it generates revenue from the service provided. This fund will be used for long-term repairs to the RV grounds such as electrical upgrades, etc.
<b>Total REPAIR &amp; REPLACEMENT</b>	<b>7,583.00</b>	<b>275.00</b>	<b>5,000.00</b>	
<b>VEHICLE &amp; EQUIPMENT EXPENSES</b>				
Equipment Purchase	0.00	0.00	0.00	
Equipment Maint & Repair	0.00	0.00	0.00	
<b>Total VEHICLE &amp; EQUIPMENT EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Total Expense</b>	<b>10,350.00</b>	<b>1,138.83</b>	<b>5,700.00</b>	
<b>Net Income</b>	<b>0.00</b>	<b>5,180.45</b>	<b>650.00</b>	
<b>Subsidized Revenue for creating a balanced budget:</b>			<b>-650.00</b>	
<b>Total Operating Budget</b>			<b>0.00</b>	



# SEWER:



## **FY26 Recommendations:**

- Work with Tyler Rental to correct issues caused by dumping septic waste.
- Develop update to operations plan to find efficiencies that cut costs.
- Settle ADEC issues with past violations for treatment and discharge volume.

## **Department Projects:**

- Clean and organize the wastewater treatment plant and storage areas.
- Drain and clean the clarifier and perform 3-year maintenance as needed.
- Replace the UV lighting.
- Inspect the outfall diffuser in the bay as required per permit.
- Install debris screen in lift station for Tyler septic dump operations.
- Work with ADEC VSW on the projects for I&I and treatment plant upgrades.

## **OVERVIEW:**

The Sewer Department is an Enterprise that is not generating enough revenue to cover expenditures. Improvements must be made to increase efficiency of operations and minimize expenditures such as electricity, while also looking for opportunities to generate new sources of revenue

The collection system is the next major system upgrade currently being developed for construction. Infiltration and inflow remain a serious problem that causes the utility to utilize more electricity than necessary and increases wear and tear on the entire system including the treatment plant.

There are no major purchases planned for the Sewer Department in 2026.

## **Grant / Funding Opportunities:**

- ADEC Village Safe Water
- USDA Rural Communities Programs
- Federal Infrastructure Grants

Sewer				
Income	FY25 Budget	Jul 1, '24- May 31, 2025	FY26 Proposed Budget	COMMENTS
Supplemental Income	12,349.39	40,163.84	50,265.73	
ENTERPRISE ACCTS				
Sewer Fees	130,000.0 0	120,396.4 0	130,000.0 0	
Sewer Pump out Fees	15,000.00	10,300.00	15,000.00	
Total ENTERPRISE ACCTS	145,000.0 0	130,696.4 0	145,000.0 0	
INTEREST & INVESTMENT INCOME				
Interest Income	0.00		0.00	Moved to Repair and Replacement Account
Total INTEREST & INVESTMENT INCOME	0.00	0.00	0.00	
TAX INCOME				
Sales Tax	6,500.00	4,863.95	6,500.00	
Total TAX INCOME	6,500.00	4,863.95	6,500.00	
Total Income	151,500.0 0	135,560.3 5	151,500.0 0	

Expense	FY25 Budget	Jul 1, '24 - May 31, 2025	FY26 Proposed Budget	COMMENT
CONTRACT SERVICES				

Contract Labor	2,500.00	2,733.75	2,500.00	Amount needed for pumps and station components that go out due to power outages.
<b>Total CONTRACT SERVICES</b>	<b>2,500.00</b>	<b>2,733.75</b>	<b>2,500.00</b>	
<b>FEES / PERMITS / LICENS EXPENSE</b>				
Fees Permits & Licensing Exp	2,750.00	1,530.00	2,250.00	
Testing	16,500.00	10,623.38	16,500.00	
<b>Total FEES / PERMITS / LICENS EXPENSE</b>	<b>19,250.00</b>	<b>12,153.38</b>	<b>18,750.00</b>	
<b>INSURANCE EXPENSE</b>				
AML/Insurance	19,000.00	18,557.00	19,000.00	
<b>Total INSURANCE EXPENSE</b>	<b>19,000.00</b>	<b>18,557.00</b>	<b>19,000.00</b>	
<b>MATERIALS &amp; SUPPLIES</b>				
Materials & Supplies	4,500.00	948.70	4,500.00	
<b>Total MATERIALS &amp; SUPPLIES</b>	<b>4,500.00</b>	<b>948.70</b>	<b>4,500.00</b>	
<b>OPERATING EXPENSES</b>				
Bldg/Grnd Maint Repair	600.00	364.20	600.00	
Electricity	35,000.00	26,923.31	30,000.00	
Heating Fuel	4,500.00	53.41	4,500.00	
Postage and Freight	2,500.00	1,304.91	2,500.00	shipping for parts and chemicals
Telephone, Telecommunications	600.00	587.10	0.00	Canceled unused phone line.
Chemicals	0.00		4,000.00	
Internet	1,080.00	1,233.00	1,080.00	
<b>Total OPERATING EXPENSES</b>	<b>43,200.00</b>	<b>29,232.93</b>	<b>37,600.00</b>	
<b>PAYROLL EXPENSES</b>				
H.S.A. Company	2,000.00	1,846.14	2,000.00	
Health Insurance	13,255.44	10,162.31	10,599.84	
Life Insurance	122.72	118.32	122.72	
Payroll Taxes	6,118.22	1,310.22	5,054.22	

PERS	13,321.12	13,107.84	13,546.03	
Worker's Compensation	3,264.00	2,973.31	3,264.00	
Payroll Wages	60,550.54	59,581.02	61,572.88	
<b>Total PAYROLL EXPENSES</b>	<b>98,632.04</b>	<b>89,099.16</b>	<b>96,159.70</b>	
<b>REPAIR &amp; REPLACEMENT ENTERPRISE</b>				
Sewer Repair and Replacement	13,314.35	15,934.87	13,556.04	10% of income excluding subsidized funding. (Increased from \$15,500)
<b>Total REPAIR &amp; REPLACEMENT ENTERPRISE</b>	<b>13,314.35</b>	<b>15,934.87</b>	<b>13,556.04</b>	
<b>TRAVEL &amp; TRAINING</b>				
Training	200.00	0.00	200.00	
Travel	250.00	0.00	250.00	Fuel reimbursement for travel to VOCKETC for Trainings
<b>Total TRAVEL &amp; TRAINING</b>	<b>450.00</b>	<b>0.00</b>	<b>450.00</b>	
<b>VEHICLE &amp; EQUIPMENT EXPENSES</b>				
Equipment Maint & Repair	700.00	1,143.87	5,000.00	Pump replacement parts, plant repairs
Equipment Purchase	5,000.00	8,834.29	1,500.00	Replacement bushing parts for sewer plant.
Vehicle Fuel	2,000.00	516.14	2,000.00	
Vehicle Repairs and Maintenance	750.00	0.00	750.00	Upkeep on maintenance year-round
<b>Total VEHICLE &amp; EQUIPMENT EXPENSES</b>	<b>8,450.00</b>	<b>10,494.30</b>	<b>9,250.00</b>	
<b>Total Expense</b>	<b>209,296.39</b>	<b>179,154.09</b>	<b>201,765.73</b>	
<b>Net Income</b>	<b>-57,796.39</b>	<b>-43,593.74</b>	<b>-50,265.73</b>	
<b>Subsidized Income From Gen Account</b>			<b>50,265.73</b>	
<b>Total Operating Budget</b>			<b>0.00</b>	

# SOLID WASTE:



## **FY26 Recommendations:**

- Complete updated maintenance & operation plan.
- Improve surface water management.
- Repair baling building 3<sup>rd</sup> garage door, lighting and leaks in roof.
- Clean and organize solid waste facility.

## **Department Projects:**

- Cleaning and maintenance of conveyor, compactor, and entire bailing system.
- Upgrade and repair bailer building
- Clear and grub areas to create more storage space and mine cover material.
- Reorganize land use in preparation for opening of cell No. 2.
- Seek metals recycling opportunities.

## **OVERVIEW:**

The Solid Waste Department is an Enterprise that is not generating enough revenue to cover expenditures. Improvements must be made to increase efficiency of operations and minimize expenditures while also looking for opportunities to generate new sources of revenue.

A major update is needed to the operations and maintenance plan for the site to run more efficiently. Once these changes have been implemented, an updated operational analysis should be done to verify that the correct rate structure is in place for the long-term viability of the utility. 2026 may require higher than normal costs to accomplish a major reorganization of the Department that will pay off in future years.

There is also the need for a project employee and also contracted work to accomplish the baler building repairs and site reorganization and cleanup plans.

## **Grant / Funding Opportunities:**

- Alaska DEC/Village Safe Water
- Alaska DEC Municipal Grants and Loans Alaska DEC
- Municipal Matching Grants SWANA/SEASWA
- USDA Rural Development Grants and Loans

Sewer				
Income	FY25 Budget	Jul 1, '24 - May 31, 2025	FY26 Proposed Budget	COMMENTS
Supplemental Income	12,349.39	40,163.84	50,265.73	
ENTERPRISE ACCTS				
Sewer Fees	130,000.00	120,396.40	130,000.00	
Sewer Pump out Fees	15,000.00	10,300.00	15,000.00	
Total ENTERPRISE ACCTS	145,000.00	130,696.40	145,000.00	
INTEREST & INVESTMENT INCOME				
Interest Income	0.00		0.00	Moved to Repair and Replacement Account
Total INTEREST & INVESTMENT INCOME	0.00	0.00	0.00	
TAX INCOME				
Sales Tax	6,500.00	4,863.95	6,500.00	
Total TAX INCOME	6,500.00	4,863.95	6,500.00	
Total Income	151,500.00	135,560.35	151,500.00	

Expense	FY25 Budget	Jul 1, '24 - May 31, 2025	FY26 Proposed Budget	COMMENT
CONTRACT SERVICES				

FY26 Budget – Solid Waste

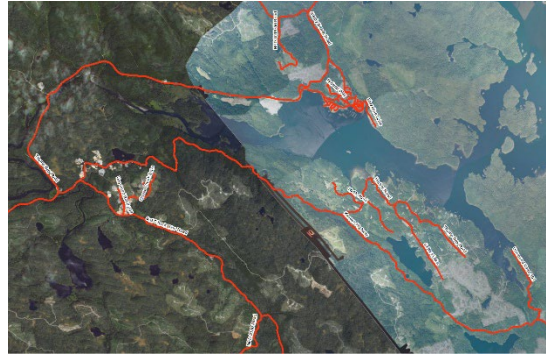
Contract Labor	2,500.00	2,733.75	2,500.00	Amount needed for pumps and station components that go out due to power outages.
<b>Total CONTRACT SERVICES</b>	<b>2,500.00</b>	<b>2,733.75</b>	<b>2,500.00</b>	
<b>FEES / PERMITS / LICENS EXPENSE</b>				
Fees Permits & Licensing Exp	2,750.00	1,530.00	2,250.00	
Testing	16,500.00	10,623.38	16,500.00	
<b>Total FEES / PERMITS / LICENS EXPENSE</b>	<b>19,250.00</b>	<b>12,153.38</b>	<b>18,750.00</b>	
<b>INSURANCE EXPENSE</b>				
AML/Insurance	19,000.00	18,557.00	19,000.00	
<b>Total INSURANCE EXPENSE</b>	<b>19,000.00</b>	<b>18,557.00</b>	<b>19,000.00</b>	
<b>MATERIALS &amp; SUPPLIES</b>				
Materials & Supplies	4,500.00	948.70	4,500.00	
<b>Total MATERIALS &amp; SUPPLIES</b>	<b>4,500.00</b>	<b>948.70</b>	<b>4,500.00</b>	
<b>OPERATING EXPENSES</b>				
Bldg/Grnd Maint Repair	600.00	364.20	600.00	
Electricity	35,000.00	26,923.31	30,000.00	
Heating Fuel	4,500.00	53.41	4,500.00	
Postage and Freight	2,500.00	1,304.91	2,500.00	shipping for parts and chemicals
Telephone, Telecommunications	600.00	587.10	0.00	Canceled unused phone line.
Chemicals	0.00		4,000.00	
Internet	1,080.00	1,233.00	1,080.00	
<b>Total OPERATING EXPENSES</b>	<b>43,200.00</b>	<b>29,232.93</b>	<b>37,600.00</b>	
<b>PAYROLL EXPENSES</b>				
H.S.A. Company	2,000.00	1,846.14	2,000.00	
Health Insurance	13,255.44	10,162.31	10,599.84	
Life Insurance	122.72	118.32	122.72	
Payroll Taxes	6,118.22	1,310.22	5,054.22	

FY26 Budget – Solid Waste

PERS	13,321.12	13,107.84	13,546.03	
Worker's Compensation	3,264.00	2,973.31	3,264.00	
Payroll Wages	60,550.54	59,581.02	61,572.88	
<b>Total PAYROLL EXPENSES</b>	<b>98,632.04</b>	<b>89,099.16</b>	<b>96,159.70</b>	
<b>REPAIR &amp; REPLACEMENT ENTERPRISE</b>				
Sewer Repair and Replacement	13,314.35	15,934.87	13,556.04	10% of income excluding subsidized funding. (Increased from \$15,500)
<b>Total REPAIR &amp; REPLACEMENT ENTERPRISE</b>	<b>13,314.35</b>	<b>15,934.87</b>	<b>13,556.04</b>	
<b>TRAVEL &amp; TRAINING</b>				
Training	200.00	0.00	200.00	
Travel	250.00	0.00	250.00	Fuel reimbursement for travel to VOTEC for Trainings
<b>Total TRAVEL &amp; TRAINING</b>	<b>450.00</b>	<b>0.00</b>	<b>450.00</b>	
<b>VEHICLE &amp; EQUIPMENT EXPENSES</b>				
Equipment Maint & Repair	700.00	1,143.87	5,000.00	Pump replacement parts, plant repairs
Equipment Purchase	5,000.00	8,834.29	1,500.00	Replacement bushing parts for sewer plant.
Vehicle Fuel	2,000.00	516.14	2,000.00	
Vehicle Repairs and Maintenance	750.00	0.00	750.00	Upkeep on maintenance year-round
<b>Total VEHICLE &amp; EQUIPMENT EXPENSES</b>	<b>8,450.00</b>	<b>10,494.30</b>	<b>9,250.00</b>	
<b>Total Expense</b>	<b>209,296.39</b>	<b>179,154.09</b>	<b>201,765.73</b>	
<b>Net Income</b>	<b>-57,796.39</b>	<b>-43,593.74</b>	<b>-50,265.73</b>	
<b>Subsidized Income From Gen Account</b>			<b>50,265.73</b>	
<b>Total Operating Budget</b>			<b>0.00</b>	



# **Streets & Roads**



## **FY26 Recommendations:**

- Purchase new Sander for the Ford F550, the old one is shot.
- Develop plans for grader replacement or other means for grading gravel roads.
- Continue to fill in dips in paved streets with cold mix patches.

## **Department Projects:**

- Fill worst sags in Shoreline Drive with reinforced concrete.
- Fill potholes in pavement with bituminous cold patch material.
- Clean, replace, add road signing where needed.

## **Dept. Overview:**

The Streets and Roads Department is not an Enterprise and does not collect user fees but does have established revenue sources, both state and local. Streets and Road is responsible for the maintenance and operations of all the City's transportation easements and rights of way.

This Department currently has only one FTE who provides for general maintenance. In prior years this Department also provided for the maintenance and repairs of the City's vehicles and heavy equipment. Due to budgetary issues, the city has been without these services since 2022. Recommend continuing to use a contract mechanic to assist with mechanical repairs on vehicles and equipment.

## **Grant Opportunity:**

- Alaska State Legislature AKDOT& PF Programs.
- Federal Infrastructure Programs.
- Denali Commission Programs.

# **Streets & Roads**

Streets & Roads				
Income	FY25 Budget	Jul 1, '24 - May 31, 2025	FY26 Proposed Budget	COMMENTS
<b>SUBSIDIZED INCOME</b>	<b>168,970.91</b>	<b>166,655.44</b>	<b>120,042.31</b>	
<b>RENTALS &amp; LEASE INCOME</b>				
Equipment Rental	10,000.00	8,117.00	5,000.00	We are renting equipment with operator for public use
<b>Total RENTALS &amp; LEASE INCOME</b>	<b>10,000.00</b>	<b>8,117.00</b>	<b>5,000.00</b>	
<b>SALES</b>				
Laborer - Rock Sales	150.00	270.00	150.00	
Rock Sales	5,000.00	1,440.00	1,500.00	Rock sales include rock sales to Grant Projects and crushed rock and other fill materials. People have expressed interest in overburden on dirt and materials that we will have from ditching.
Surplus Sales	20,000.00		20,000.00	Surplus equipment - old 590 backhoe?
<b>Total SALES</b>	<b>25,150.00</b>	<b>1,710.00</b>	<b>21,650.00</b>	
<b>STATE REVENUES</b>				
National Forest Receipts	60,000.00	1,466.91	50,000.00	100% of National Forest Receipts is dedicated to Roads - Federal funding cut this year. Normal payments are between 50-60K
<b>Total STATE REVENUES</b>	<b>60,000.00</b>	<b>1,466.91</b>	<b>50,000.00</b>	
<b>TAX INCOME</b>				
<i>Sales Tax</i>	650.00	580.62	650.00	

FY26 Budget – Streets & Roads

<b>Total TAX INCOME</b>	<b>650.00</b>	<b>580.62</b>	<b>650.00</b>
<b>Total Income</b>	<b>95,150.00</b>	<b>11,293.91</b>	<b>76,650.00</b>

<b>Expense</b>	<b>FY25 Budget</b>	<b>Jul 1, '24 - May 31, 2025</b>	<b>FY26 Proposed Budget</b>	<b>COMMENT</b>
<b>CONTRACT SERVICES</b>				
Contract Labor	1,500.00		1,500.00	
<b>Total CONTRACT SERVICES</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>	
<b>FEES / PERMITS / LICENS EXPENSE</b>				
Dues and Subscriptions	250.00	227.89	250.00	
Fees Permits & Licensing Exp	150.00	0.00	100.00	
<b>Total FEES / PERMITS / LICENS EXPENSE</b>	<b>400.00</b>	<b>227.89</b>	<b>350.00</b>	
<b>INSURANCE EXPENSE</b>				
AML/Insurance	7,800.00	7,249.29	7,500.00	
<b>Total INSURANCE EXPENSE</b>	<b>7,800.00</b>	<b>7,249.29</b>	<b>7,500.00</b>	
<b>MATERIALS &amp; SUPPLIES</b>				
Materials & Supplies	8,000.00	3,305.29	5,000.00	Cold patch, cement, signs, culverts
<b>Total MATERIALS &amp; SUPPLIES</b>	<b>8,000.00</b>	<b>3,305.29</b>	<b>5,000.00</b>	
<b>OPERATING EXPENSES</b>				
Bldg/Grnd Maint Repair	1,500.00	1,271.58	1,500.00	
Electricity	4,500.00	3,135.25	4,500.00	
Heating Fuel	4,300.00	2,481.53	4,300.00	
Postage and Freight	2,000.00	1,654.79	2,000.00	
Internet	0.00	1,266.39	1,080.00	Starlink added to City Shop for safety
Telephone, Communications	200.00	116.80	200.00	push to talk phone

FY26 Budget – Streets & Roads

<b>Total OPERATING EXPENSES</b>	<b>12,500.00</b>	<b>9,926.34</b>	<b>13,580.00</b>	
<b>PAYROLL EXPENSES</b>				
H.S.A. Company	4,000.00	3,538.45	4,000.00	
Health Insurance	24,858.72	22,669.09	24,858.72	
Life Insurance	122.72	113.53	122.72	
Payroll Taxes	2,647.00	1,135.35	1,490.14	
PERS	13,239.29	11,860.38	13,380.82	
Worker's Compensation	6,288.00	5,853.31	6,288.00	
PAYROLL EXPENSES - Other	73,354.12	53,910.92	60,821.91	
<b>Total PAYROLL EXPENSES</b>	<b>124,509.85</b>	<b>99,081.03</b>	<b>110,962.31</b>	
<b>REPAIR &amp; REPLACEMENT ENTERPRISE</b>				
Streets Repair Funds	9,580.00	2,337.05	10,000.00	10% of Streets & Roads income not including state revenues or sales tax
<b>Total REPAIR &amp; REPLACEMENT ENTERPRISE</b>	<b>9,580.00</b>	<b>2,337.05</b>	<b>10,000.00</b>	
<b>TRAVEL &amp; TRAINING</b>				
Mileage Reimbursement	0.00	0.00	0.00	
<b>Total TRAVEL &amp; TRAINING</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>VEHICLE &amp; EQUIPMENT EXPENSES</b>				
Equipment Lease- Purchase Payments	52,000.00	47,381.40	25,300.00	Mini-Excavator & Skid Steer- Loan to purchase equipment. Mini excavator lease ends in July 2025
Equipment Maint & Repair	15,000.00	6,104.36	9,500.00	Grader, loader, backhoe, excavator all being worked on or need repaired.
Equipment Purchase	18,000.00	0.00	10,000.00	Plow & sander needs
Vehicle & Equipment Fuel	5,100.00	2,076.58	2,500.00	Fuel prices have increased

FY26 Budget – Streets & Roads

Vehicle Repairs and Maintenance	1,500.00	260.12	500.00	Regular oil changes & other misc. maint requirements.
<b>Total VEHICLE &amp; EQUIPMENT EXPENSES</b>	<b>91,600.00</b>	<b>55,822.46</b>	<b>47,800.00</b>	
<b>Total Expense</b>	<b>255,889.85</b>	<b>177,949.35</b>	<b>196,692.31</b>	
<b>Net Income</b>	<b>-160,739.85</b>	<b>-166,655.44</b>	<b>-120,042.31</b>	
<b>Subsidized Income From Gen Account</b>				<b>120,042.31</b>
<b>Total Operating Budget</b>	<b>0.00</b>			

## FY26 Budget - VPSO

VPSO				
<b>Income</b>	FY25 Budget	Jul 1, '24 - May 31, 2025	FY26 Proposed Budget	COMMENTS
<b>SUPPLIMENTAL INCOME</b>	<b>\$ 37,753.20</b>		<b>\$ (31,353.20)</b>	
<b>FINES &amp; PENALTIES</b>				
Citations	500.00	0.00	500.00	Start enforcing municipal ordinances and citing City code vs. State code. We really need this income to help offset expenses in this department
<b>Total FINES &amp; PENALTIES</b>	<b>500.00</b>	<b>0.00</b>	<b>500.00</b>	
<b>STATE REVENUES</b>				
Community Aide Assistance	22,500.00	22,500.00	18,500.00	This amount depends on the total award for CAA from the State. We don't know this amount yet.
<b>Total STATE REVENUES</b>	<b>22,500.00</b>	<b>22,500.00</b>	<b>18,500.00</b>	
<b>SURPLUS REVENUES</b>				
Surplus Sales	2,000.00	0.00	2,000.00	Sale of impounded/abandoned vehicles
<b>Total TAX INCOME</b>	<b>2,000.00</b>	<b>0.00</b>	<b>2,000.00</b>	
<b>Total Income</b>	<b>25,000.00</b>	<b>22,500.00</b>	<b>21,000.00</b>	

<b>Expense</b>	FY25 Budget	Jul 1, '24 - May 31, 2025	FY26 Proposed Budget	COMMENT
<b>CONTRACT SERVICES</b>				
Impound Expenses	550.00	0.00	550.00	Need to impound abandoned vehicles
<b>Total CONTRACT SERVICES</b>	<b>550.00</b>	<b>0.00</b>	<b>550.00</b>	
<b>INSURANCE EXPENSE</b>				

FY26 Budget - VPSO

AML/Insurance	850.00	850.00	850.00	
<b>Total INSURANCE EXPENSE</b>	<b>850.00</b>	<b>850.00</b>	<b>850.00</b>	
<b>MATERIALS &amp; SUPPLIES</b>				
Materials & Supplies	200.00	198.42	200.00	
<b>Total MATERIALS &amp; SUPPLIES</b>	<b>200.00</b>	<b>198.42</b>	<b>200.00</b>	
<b>OPERATING EXPENSES</b>				
Bldg/Grnd Maint Repair	200.00	2,144.66	200.00	
Electricity	1,000.00	667.25	1,000.00	
Heating Fuel	1,000.00	899.27	1,000.00	
Postage and Freight	50.00	29.75	50.00	
Telephone, Telecommunications	2,900.00	1,996.21	1,500.00	Canceled unused lines - cell phones only
<b>Total OPERATING EXPENSES</b>	<b>5,150.00</b>	<b>5,737.14</b>	<b>3,750.00</b>	
<b>PAYROLL EXPENSES</b>				
Payroll Taxes	1,453.20	833.98	1,453.20	
PAYROLL EXPENSES - Other	16,800.00	12,150.00	16,800.00	2 VPSO's with \$700 housing stipends. Conversation has been had about 3 VPSOs, might need to increase to accommodate.
<b>Total PAYROLL EXPENSES</b>	<b>18,253.20</b>	<b>12,983.98</b>	<b>18,253.20</b>	
<b>VEHICLE &amp; EQUIPMENT EXPENSES</b>				
Equipment Maint & Repair	2,250.00	0.00	2,250.00	
Vehicle Fuel	9,000.00	2,465.25	4,000.00	
Vehicle Maintenance & Repairs	2,500.00	78.64	1,500.00	vehicle maintenance
<b>Total VEHICLE &amp; EQUIPMENT EXPENSES</b>	<b>13,750.00</b>	<b>2,543.89</b>	<b>7,750.00</b>	
<b>Total Expense</b>	<b>38,753.20</b>	<b>22,313.43</b>	<b>31,353.20</b>	
<b>Net Income</b>	<b>-13,753.20</b>	<b>186.57</b>	<b>31,353.20</b>	
<b>Subsidized Income From Gen Account</b>			<b>31,353.20</b>	
<b>Total Operating Budget</b>			<b>0.00</b>	



# Water:



## FY26 Recommendations:

- Treated water storage tank needs to be cleaned and inspected.
- Develop update to operations plan to find efficiencies that reduce costs.

## Department Projects:

- Contract for and support water tank cleaning and inspection.
- Clean and organize water plant and storage areas.
- Inventory all parts and supplies to track spare parts on-hand.
- Review and update operational plans as necessary.
- Flush the fire hydrants on schedule.

## OVERVIEW:

The Water Department is an Enterprise that is not generating enough revenue to cover expenditures. Improvements must be made to increase efficiency of operations and minimize expenditures such as electricity, while also looking for opportunities to generate new sources of revenue.

The treated water storage tank inspection, cleaning and repair is the next major work improvement needed.

## Grant / Funding Opportunities:

- ADEC Village Safe Water
- USDA Rural Communities Programs  
Federal Infrastructure Programs

Water				
Income	FY25 Budget	Jul 1, '24 - May 31, 2025	FY26 Proposed Budget	COMMENTS
Subsidized Income	22,543.80		69,614.85	
ENTERPRISE ACCTS				
Water Fees	150,000.00	131,257.11	160,000.00	
Total ENTERPRISE ACCTS	150,000.00	131,257.11	160,000.00	
INTEREST & INVESTMENT INCOME				
Interest Income	0.00	12.17	0.00	Moving to Repair and Replacement Account
Total INTEREST & INVESTMENT INCOME	0.00	12.17	0.00	
RENTAL & LEASE INCOME				
Equipment Rental	100.00	67.50	100.00	
Total RENTALS & LEASE INCOME	100.00	67.50	100.00	
SALES				
Surplus Property	300.00	0.00	300.00	We are going to try and have a surplus sale this year for the City...Not sure how much from each dept. The water dept also has a surplus of barrels at times and those are offered for sale @ \$75 per barrel.
Total SALES	300.00	0.00	300.00	
SERVICE CHARGES				
Services Availability	14,000.00	14,420.63	14,000.00	This has an estimated increase due to billing for the vacant and

FY26 Budget - Water

				abandoned properties on the City's water line.
Staff Dispatch Unauthorized Use	250.00	0.00	250.00	This is charged when a customer turns his water on or off at the main meter without prior authorization from the department. This is a problem every year from the same customers
<b>Total SERVICE CHARGES</b>	<b>14,250.00</b>	<b>14,420.63</b>	<b>14,250.00</b>	
<b>TAX INCOME</b>				
Sales Tax	6,500.00	6,049.18	6,500.00	Sales taxes collected on revenues. Tax rate is 6%, however some customers are exempt.
<b>Total TAX INCOME</b>	<b>6,500.00</b>	<b>6,049.18</b>	<b>6,500.00</b>	
<b>Total Income</b>	<b>171,150.00</b>	<b>151,806.59</b>	<b>181,150.00</b>	

<b>Expense</b>	<b>FY25 Budget</b>	<b>Jul 1, '24 - May 31, 2025</b>	<b>FY26 Proposed Budget</b>	<b>COMMENT</b>
<b>CONTRACT SERVICES</b>				
Contract Labor	1,750.00	1,280.00	1,750.00	\$900.00 annually for contracting North Coast-Network access to water plant (allowing RMC to connect to our system and see what is happening) + \$50 per year for text alarm service.
<b>Total CONTRACT SERVICES</b>	<b>1,750.00</b>	<b>1,280.00</b>	<b>1,750.00</b>	
<b>FEES / PERMITS / LICENS EXPENSE</b>				
Dues and Subscriptions	1,250.00	1,137.64	1,000.00	Alaska Rural Water Assoc Fee, DEC Certification Renewals,

FY26 Budget - Water

				Internet Security Fee, Email Hosting Fee.
Testing	4,000.00	7,783.76	8,000.00	SGS fees for delivering tests to facility have gone up exponentially.
<b>Total FEES / PERMITS / LICENS EXPENSE</b>	<b>5,250.00</b>	<b>8,921.40</b>	<b>9,000.00</b>	
<b>INSURANCE EXPENSE</b>				
AML/Insurance	19,000.00	17,844.00	19,000.00	
<b>Total INSURANCE EXPENSE</b>	<b>19,000.00</b>	<b>17,844.00</b>	<b>19,000.00</b>	
<b>MATERIALS &amp; SUPPLIES</b>				
Chemicals	8,500.00	9,883.65	8,500.00	Chlorine, Nalco, Soda Ash
Materials & Supplies	8,000.00	1,016.10	8,000.00	
<b>Total MATERIALS &amp; SUPPLIES</b>	<b>16,500.00</b>	<b>10,899.75</b>	<b>16,500.00</b>	
<b>MISCELLANEOUS EXPENSES</b>				
Misc. Expenses	750.00	0.00	750.00	For unforeseen expenses that are not covered under other line items
<b>Total MISCELLANEOUS EXPENSES</b>	<b>750.00</b>	<b>0.00</b>	<b>750.00</b>	
<b>OPERATING EXPENSES</b>				
Bldg/Grnd Maint Repair	1,000.00	175.00	1,000.00	may have unforeseen expenses upcoming.
Electricity	15,500.00	20,406.44	22,000.00	energy prices have gone up.
Heating Fuel	12,500.00	7,524.94	8,000.00	Fuel costs have risen terribly.
Internet Use	3,000.00	2,797.46	3,000.00	\$2,640.00 annually, \$220.00/mo for Water Plant Operation Internet Annual Expense and Networking Annual Expenses

FY26 Budget - Water

				Freight for shipping water samples required by State. Also costs of materials and supplies, equipment etc. ordered and shipped. We need to consider what kind of purchases we will make this upcoming year and factor the freight into that.
Postage and Freight	4,500.00	3,530.63	4,500.00	
<b>Total OPERATING EXPENSES</b>	<b>36,500.00</b>	<b>34,434.47</b>	<b>38,500.00</b>	
<b>PAYROLL EXPENSES</b>				
H.S.A. Company	0.00	3,692.37	4,000.00	These are auto calculated cells based on the payroll data entered below. Please do not mess with these numbers. Thank you.
Health Insurance	21,179.86	30,567.09	34,548.67	
Life Insurance	128.18	118.32	122.72	
Payroll Taxes	1,585.72	1,299.05	1,822.70	
PERS	14,239.09	14,306.58	16,367.12	
Worker's Compensation	3,230.00	3,318.75	3,577.00	
PAYROLL EXPENSES - Other	64,723.14	53,983.89	74,395.98	
<b>Total PAYROLL EXPENSES</b>	<b>105,085.99</b>	<b>107,286.05</b>	<b>134,834.19</b>	
<b>REPAIR &amp; REPLACEMENT ENTERPRISE</b>				
Water Repair and Replacement	15,188.33	15,188.33	15,180.66	10% of estimated revenues (not including subsidized funding)
<b>Total REPAIR &amp; REPLACEMENT ENTERPRISE</b>	<b>15,188.33</b>	<b>15,188.33</b>	<b>15,180.66</b>	
<b>TRAVEL &amp; TRAINING</b>				
Mileage Reimbursement	50.00	0.00	50.00	
Per Diem	500.00	0.00	500.00	
Training	750.00	0.00	750.00	
Travel	750.00	0.00	750.00	With online courses available more now, travel is less....But may have travel expenses to Klawock for testing at VOTEC.

FY26 Budget - Water

<b>Total TRAVEL &amp; TRAINING</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>	
<b>VEHICLE &amp; EQUIPMENT EXPENSES</b>				
Equipment Maint & Repair	6,500.00	958.40	6,500.00	tank Cleaning Costs
Equipment Purchase	20,500.00	9,750.00	4,000.00	high budget last year for filters. Expect less this year.
Vehicle Fuel	2,500.00	1,822.77	2,250.00	Fuel is split between water and sewer 50/50
Vehicle Repairs and Maintenance	1,000.00	468.90	1,000.00	
<b>Total VEHICLE &amp; EQUIPMENT EXPENSES</b>	<b>30,500.00</b>	<b>13,000.07</b>	<b>13,750.00</b>	
<b>Total Expense</b>	<b>232,024.32</b>	<b>208,854.07</b>	<b>250,764.85</b>	
<b>Net Income</b>	<b>-60,874.32</b>	<b>-57,047.48</b>	<b>-69,614.85</b>	
<b>Subsidized Income From Gen Account</b>			<b>69,614.85</b>	
<b>Total Operating Budget</b>			<b>0.00</b>	