

AGENDA

FOR THE REGULAR MEETING
OF THE CITY COUNCIL FOR THE
CITY OF THORNE BAY, ALASKA
TUESDAY, DECEMBER 3, 2024

TIME: 6:30 p.m.

THERE WILL BE A WORKSHOP BEGINNING AT 6:00PM

LOCATION: IN PERSON AT CITY HALL **or** TELECONFERENCE/VIDEO CONFERENCING LINE

Phone Number: 1-650-479-3208 Meeting

Link:

<https://cityofthornebay.my.webex.com/cityofthornebay.my/j.php?MTID=m99f71eee7f975b71d7ee0f9f7c5e44a1>

Meeting number: 182 323 7632 Password MghMxgJy424 (64469459 from phones and video systems)

- 1) **CALL TO ORDER:**
- 2) **PLEDGE TO FLAG:**
- 3) **ROLL CALL:**
- 4) **APPROVAL OF AGENDA:**
- 5) **MAYOR'S REPORT:**
- 6) **ADMINISTRATIVE REPORTS:**
 - a) City Administrator:
 - b) Clerk:
- 7) **DEPARTMENT REPORTS:**
 - a) WATER:
 - b) VPSO:
 - c) EMS:
- 8) **PUBLIC COMMENTS:**
- 9) **COUNCIL COMMENTS:**
- 10) **CONSENT AGENDA:**
 - a) Minutes of the November 12, 2024, Special City Council Meeting, discussion and action item:
- 11) **NEW BUSINESS:**
 - a) Resolution 24-12-03-01: Updating account signers for Tongass Federal Credit Union, discussion and action item;
- 12) **CONTINUATION OF PUBLIC COMMENT:**
- 13) **CONTINUATION OF COUNCIL COMMENT:**
- 14) **ADJOURNMENT:**

POSTED: November 29, 2024

MINUTES
FOR THE **SPECIAL MEETING**
OF THE CITY COUNCIL FOR THE
CITY OF THORNE BAY, ALASKA
TUESDAY, NOVEMBER 12, 2024

TIME: 6:30 p.m.

THERE WAS A WORKSHOP BEGINNING AT 6:00PM

1) **CALL TO ORDER:**

Mayor Pro Tem called the meeting to order at 6:30pm

2) **PLEDGE TO FLAG:**

The audience and council stood for the pledge to the flag.

3) **ROLL CALL:**

Those present were:

Nyquest, Pesterfield, LaVoie, Lovell, Killian, Kaer

Those absent were:

Blair

4) **APPROVAL OF AGENDA:**

Nyquest moved to approve the agenda. Pesterfield seconded the motion. There was no further discussion.

MOTION: Move to approve the agenda.

F/S: Nyquest/ Pesterfield

YEAS: Nyquest, Killian, LaVoie, Lovell, Pesterfield, Kaer

NAYS: None

STATUS: Motion Passed.

5) **MAYOR'S REPORT:**

a) Voting had a good turnout; Mayoral race was close and appreciates all who came out to vote.

b) Expects to be out of town for a few weeks.

6) **ADMINISTRATIVE REPORTS:**

a) City Administrator: Attached

b) Clerk: Gave voter turn out numbers, and expected absent days in December

7) **DEPARTMENT REPORTS:**

a) WATER: Attached

b) VPSO: None Given

c) EMS: Attached

8) **PUBLIC COMMENTS: NONE**

9) **COUNCIL COMMENTS:**

a) Kear congratulated Nyquest on the Mayoral Race and showed appreciation for EMS oxygen tank. Questioned the price on an independent audit so we would not miss out on grant opportunities.

b) Timber questioned if the OVK road inventory included Greentree Heights

c) Nyquest rerouted questions to be addressed with a meeting and commentary only during council comment.

10) **CONSENT AGENDA:**

Nyquest moved to approve the consent agenda. Killian seconded the motion. There was no discussion.

MOTION: Move to approve the consent agenda.

F/S: Nyquest/ Killian

YEAS: Nyquest, Killian, LaVoie, Lovell, Pesterfield, Kaer

NAYS: None

STATUS: Motion Passed.

a) Minutes of the October 21, 2024, Special City Council Meeting, discussion and action item:

b) Minutes of the November 4 2024, Special City Council Meeting, discussion and action item:

11) **NEW BUSINESS:**

- a) Resolution 24-11-12-01: Certifying November 5, 2024 Election Results, Discussion and action item;

Nyquest moved to approve Resolution 24-11-12-01: Certifying November 5, 2024 Election Results. Lovell seconded the motion. There was no further discussion.

MOTION: Move to approve Resolution 24-11-12-01: Certifying November 5, 2024 Election Results.

F/S: Nyquest/ Lovell

YEAS: Nyquest, Killian, LaVoie, Lovell, Pesterfield, Kaer

NAYS: None

STATUS: Motion Passed.

12) **OATH OF OFFICE:**

- a) Mayor Oath: Oath of office administered to Shane Nyquest

13) **CONTINUATION OF PUBLIC COMMENT:**

14) **CONTINUATION OF COUNCIL COMMENT:**

- a) **Lovell** commented we should be doing pothole recovery before winter.
b) **Nyquest** showed appreciation to Huestis and the OVK road maintenance inventory and explanation of what that inventory entails.

15) **ADJOURNMENT:** Nyquest adjourned at 7:10 PM.



City of Thorne Bay

Thorne Bay, AK 999109

PHONE: (907) 828-3380; FAX: (907) 828-3374

E-MAIL: cityclerk@thornebay-ak.gov

DEPARTMENT REPORT

Subject: Monthly Department Report

Department: _____

Supervisor: _____

Employees: _____

Date: _____

A Departmental Overview

Current Department Activities:

Victoria Anderson reported

Ordered Toys for Tots

In Anchorage to take Emergency preparedness plan

Ketchikan to take Pre trauma Life Support Class

Requested to be involved in Safety Action Plan

Inquiring about billing for EMS and Fire to respond – waiting on meeting with Mayor and City Admin.

Hired 2 new dispatchers as backup

4 EMTs in EMT class right now

Ambulance repaired

Need for radios – looking for grant money to fund. Need someone to program the radios

Island Wide EMS purchased oxygen refill station, no longer need to pay Craig. Also paid for online training program at no charge to EMS responders

Board of Directors meeting Thursday. Need a treasurer and 3 new Board Directions. Contact Amanda Blankenship or herself for more information.

Amy Killian is out of town – Angie Fenimore taking over task of receipts at the store.
Appreciated all community members



**CITY OF THORNE BAY
RESOLUTION 24-12-03-01**

A RESOLUTION OF THE CITY COUNCIL OF THORNE BAY, ALASKA, UPDATING THE AUTHORIZED SIGNERS ON THE CITY OF THORNE BAY CHECKING AND SAVINGS ACCOUNT WITH TONGASS FEDERAL CREDIT UNION AND THE WELLS FARGO INVESTMENTS MONEY MARKET AND BOND ACCOUNTS

WHEREAS, the City Council is the governing body of Thorne Bay, Alaska; and

WHEREAS, Anthony Lovell was appointed Vice Mayor on October 14th, 2024; and

WHEREAS, Teri Feibel’s contract expired October 2024; and

WHEREAS, Erin Mathis accepted the Accounts Payable/Finance Officer position; and

WHEREAS, the City Council hereby updates the authorized signers for the City’s Tongass Federal Credit Union & Wells Fargo Investments Account by adopting the following amendments:

TONGASS FEDERAL CHECKING ACCOUNT:

Removal of Authorized Signers:

- a. Teri Feibel

2) Addition of Authorized Signer:

- a. Erin Mathis
- b. Anthony Lovell

WELLS FARGO INVESTMENTS ACCOUNT:

1) Removal of Authorized Signers:

- a. Teri Feibel

2) Addition of Authorized Signers:

NOW, THEREFORE BE IT RESOLVED that the City Council for the City of Thorne Bay hereby approves the following named as account signers for the City of Thorne Bay’s Tongass Federal Credit Union and Wells Fargo Investment Accounts:

TONGASS FERAL CREDIT UNION

- Shane Nyquest
- Anthony Lovell
- John Huestis
- Caitlyn Sawyer
- Rose Mathis
- Erin Mathis

WELLS FARGO INVESTMENTS

- Shane Nyquest
- John Huestis
- Caitlyn Sawyer
- Rose Mathis

PASSED AND APPROVED on 3rd day of December 2024

ATTEST:

Shane Nyquest, Mayor

Caitlyn Sawyer, City Clerk/Treasurer