

2024

Candidate Declaration Packet

THORNE BAY MUNICIPAL ELECTION
OCTOBER 1, 2024

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CANDIDACY FILING PERIOD OPENS AUGUST 12th CLOSE AUGUST 30th AT 12:00 P.M.

INSTRUCTIONS FOR CANDIDACY FILING

To file for office, the documents below must be delivered to the Thorne Bay City Clerk's Office, located at 120 Freeman Drive, Thorne Bay, Alaska, during the candidate filing period.

- Declaration of Candidacy Form
- Public Financial Disclosure Statement

Completed documents must be submitted in original form to the City Clerk's Office during the candidate filing period, **August 12 August 30, 2024**. Filing closes at 12:00 p.m. August 30th.

The declaration of candidacy must be signed by the candidate in front of the city clerk.

With valid identification presented by the candidate, notary service is available from the city clerk's office. The public official conflict of interest disclosure statement will not be sent to the Alaska Public Offices Commission; they will be filed with the city clerk only.

CANDIDATE QUALIFICATIONS

To qualify for office, a person must be a qualified voter in the city of Thorne Bay and a resident of the city for at least 30 days prior to election day.

REVIEW OF CANDIDATE QUALIFICATIONS

The clerk shall determine whether each candidate for municipal office is qualified as provided by law. At any time before the election the clerk may disqualify any candidate who

- Is not qualified and immediately notify that candidate by certified mail.
- A candidate who is disqualified may request a hearing before the clerk within five (5) days of receiving the notice.

CANDIDATE WITHDRAWAL

A candidate may withdraw from candidacy (remove a candidate's name from the ballot) by 12:00 p.m. on August 30, 2024, by providing written notice to the city clerk.

CAMPAIGNING NEAR POLLING LOCATIONS

During the hours the polls are open, no person who is in the polling place or within 200-feet of any entrance of the polling place may attempt to persuade a person to vote for or against a candidate, proposition or question, nor may any person conduct other political activities that may pertain to any future election or potential ballot proposition. For complete election information to include polling locations and hours of operation, please visit www.thornebay-ak.gov/elections.

OTHER INFORMATION

Candidacy declarations may not be corrected, amended, or withdrawn after the filing period closes.

***CANDIDATE NAMES ARE LISTED ON THE BALLOT IN THE ORDER THE CANDIDACY
DECLARATIONS ARE FILED.***

GENERAL CITY INFORMATION

The City of Thorne Bay is a second-class city incorporated August 2, 1982. The City currently operates under a Mayor form of government. The City Council appoints a City Administrator and City Clerk to oversee the day-to-day affairs of the City.

The City Council is comprised of seven members elected to govern the City. The Mayor is elected from the Council by the voters to serve a two-year term (2-yr). The Mayor presides over the City Council meetings, act as ceremonial head of the city, and signs documents on the city's behalf upon council authorization or as otherwise authorized by municipal code.

City Council Meetings are held on the First and Third Tuesday of every month, in the City Hall Council Chambers. Meetings begin at 6:30 p.m., with a workshop beginning at 6:00 p.m. Packets are typically uploaded to our website by 4:00 p.m. the Friday preceding the meeting.

CITY COUNCIL

Council members are responsible for management of the city's affairs and are held answerable to the community they serve.

Title 29 of Alaska Statutes authorizes municipal governing bodies to perform many duties. Some of the more typical duties include the following:

- Adopt a budget and file required reports with the state
- Adopt a code of ordinances and make the code available to the public
- Establish rules of procedure for the council
- Maintain a public record of meetings
- Establish election procedures
- Acquire, manage, control, use, and dispose of real and personal property
- Provide for the levying of taxes
- Establish, alter, or abolish municipal departments
- Provide for fines and penalties
- Prepare a capital improvements program (CIP)
- Exercise eminent domain (that is, condemn private property for a public use)
- Hire, or confirm the hire of, the police chief, clerk, treasurer, and attorney (depending on the language in the local code)
- Establish a personnel system
- Issue bonds
- Grant, renew, or extend a franchise
- Evaluate the city administration

CONTACTS

City of Thorne Bay

Caitlyn Sawyer

City Clerk's Office

Thorne Bay City Hall

120 Freeman Drive

Thorne Bay, Alaska

99919 www.thornebay-ak.gov

cityclerk@thornebay-ak.gov

907-828-3380 office

907-828-3374 fax

Alaska State Division of Elections

Region I Elections Office

9019 Mendenhall Mall Rd.

Suite 3

PO Box 110018

Juneau, AK 99811

www.elections.alaska.gov

electionsr1@alaska.gov

907-465-3021 office

907-465-2289 fax



2024 Election Calendar & Events

Registration and Voting

Municipal Election October 1, 2024

Register to Vote:

Not later than: August 30, 2024

Absentee Voting In-Person:

-Begins: September 3, 2024

-Ends: September 30, 2024

Absentee Ballot By Mail:

-Request: September 3, 2024

-Return: Postmarked September 30, 2024

Municipal Candidate Filing Period [Candidate Filing Dates](#)

Municipal Candidate Filing Begins:	August 12, 2024
Municipal Candidate Filing Ends:	August 30, 2024

Financial Disclosure Statement (FDS) Report Dates

Name of Report	Time Period Covered in Report	Report Due
Annual FDS	January 1, 2023- December 31, 2023	March 15, 2024
Candidate FDS	January 1, 2023 - December 31, 2023	Upon Declaration
Appointed Officials	Varies; please contact Alaska Public Financial Office with questions	30 days after appointment

DECLARATION OF CANDIDACY FORM

City of Thorne Bay, Alaska

I, _____, declare that I am a United States citizen qualified to vote in State of Alaska elections and am registered to vote therein. I meet or will have met the residency requirements of the City of Thorne Bay by the date of the election for which I am filing this declaration.

I am not disqualified as a voter under Article V of the Alaska Constitution, which provides in Section 2 that:

No person may vote who has been convicted of a felony involving moral turpitude unless his civil rights have been restored.

I declare myself a candidate for the office of City Council Seat:

- SEAT: A 1 - YEAR TERM – Expiring October 2025
- SEAT: D 3 - YEAR TERM – Expiring October 2027
- SEAT: F 3 - YEAR TERM – Expiring October 2027
- SEAT: G 3 - YEAR TERM – Expiring October 2027

I request that my name be printed upon the official ballot for the municipal election to be held in the City of Thorne Bay , Alaska on the 1ST day of October 2024.

Print your name as you want it to appear on the ballot

_____ *First*

_____ *M.I. Last*

STOP.... DO NOT SIGN UNTIL YOU ARE IN THE PRESENCE OF THE CITYCLERK

Applicant Signature: _____

Date: _____

City Clerk: _____

Date: _____

Received by the City Clerk at _____ : _____ a.m. / p.m., at City Hall, 120 Freeman Drive, Thorne Bay, AK 99919

CANDIDATE INFORMATION FOR PUBLICATION

City of Thorne Bay
City Clerk's Office

Thorne Bay City Hall
120 Freeman Drive
Thorne Bay, AK 99919

Phone: (907) 828-3380
Fax: (907) 828-3374
cityclerk@thornebay-ak.gov

This form and photo must be received no later than **Friday, August 30rd 12:00 PM**

(NOTE: The information provided herein, and your photo will be published on the City's website.)

CANDIDATE PROFILE	
Name:	
Office Sought:	
Residence Address:	
Mailing Address:	City, State Zip:
Contact Phone:	
Email:	
Occupation:	
Spouse/Children:	
Years of Residency in Alaska:	
Education:	
POLITICAL & GOVERNMENT EXPERIENCE	
Elected and/or appointed positions held and dates of service – List no more than 3	
1.	
2.	
3.	
ORGANIZATIONAL MEMBERSHIPS	
List no more than 3	
1.	
2.	
3.	

NOTICE OF ELECTION DECLARATION OF CANDIDACY METHOD

NOTICE OF REGULAR ELECTION

**TO BE HELD: October 1, 2024, CITY OF THORNE BAY, ALASKA
FOR THE PURPOSE OF FILLING FOUR (4) VACANT SEATS ON THE THORNE BAY
CITY COUNCIL.**

- SEAT: A 1 - YEAR TERM - Expiring October 2025
- SEAT: D 3 - YEAR TERM - Expiring October 2027
- SEAT: F 3 - YEAR TERM - Expiring October 2027
- SEAT: G 3 - YEAR TERM - Expiring October 2027

QUALIFICATIONS FOR CANDIDACY

1. A United States citizen who is qualified to vote in state elections;
2. A resident of the City of Thorne Bay for thirty days immediately preceding the election for which declaring candidacy;
3. Registered to vote in state elections;
4. Not disqualified under Article V of the Constitution of the State of Alaska which provides that:

No person may vote who has been convicted of a felony involving moral turpitude unless his civil rights have been restored or judicially determined to be of unsound mind unless reversed.

FILING FOR OFFICE:

A person who wishes to become a candidate for an elective office shall complete and file with the Municipal Clerk a declaration of candidacy. This shall be filed no sooner than 50 days and no later than 30 days before the election. Any candidate wishing to withdraw his/her candidacy may do so no later than the last day for filing a declaration of candidacy (30 days before the election) by filing a written notice of withdrawal with the Municipal Clerk.

Candidates for office must file a declaration of candidacy with the Municipal Clerk not earlier than **MONDAY AUGUST 12, 2024**, and not later than **12:00 p.m. (NOON), FRIDAY AUGUST 30, 2024**.

Declaration of candidacy forms may be obtained from the Clerk at the municipal offices from 9:00 a.m. to 4:00 p.m. Monday through Thursday, and 9:00 a.m. to 12:00 p.m. every Friday.

DECLARATIONS WILL NOT BE ACCEPTED ON WEEKENDS OR STATE OBSERVED HOLIDAYS.

The last day to file declaration of candidacy is **FRIDAY, AUGUST 30, 2024**.

The last day to withdrawal declarations of candidacy is also **FRIDAY, AUGUST 30, 2024.**

ABSENTEE VOTING

Anyone wishing to vote by absentee ballot may do so by requesting an absentee ballot in person or by mail from the municipality. Absentee ballots in person may be requested no sooner than **SEPTEMBER 3, 2024**, nor later than **SEPTEMBER 30, 2024, BY 4:00 P.M.**

ELECTION DAY – POLLING LOCATIONS.

POLLS WILL OPEN: 8:00 A.M. OCTOBER 1, 2024

POLLS WILL CLOSE: 8:00 P.M. OCTOBER 1, 2024

LOCATION OF POLLS: **One polling location will be open:**

1. **City Hall Council Chambers**, 120 Freeman Drive, Thorne Bay, AK 99919