

MINUTES

FOR THE REGULAR MEETING
OF THE CITY COUNCIL FOR THE
CITY OF THORNE BAY, ALASKA
TUESDAY, JANUARY 16, 2024

TIME: 6:30 p.m.

THERE WAS A WORKSHOP BEGINNING AT 6:00PM

1) CALL TO ORDER:

Mayor Nyquest called the meeting to order at 6:30 pm

2) PLEDGE TO FLAG:

The audience and council stood for the pledge to the flag.

3) ROLL CALL:

Those present were:

Nyquest, Blair, LaVoie, Burger, & Hartwell

Those Excused were: Oatman, & Kaer

4) APPROVAL OF AGENDA:

NYQUEST moved to approve the agenda. Hartwell seconded the motion.

MOTION: Move to approve the agenda

F/S: Nyquest/Hartwell

YEAS: Nyquest, Blair, LaVoie, Burger, Hartwell

NAYS: None

EXCUSED: Oatman & Kaer

STATUS: Motion Passed.

5) MAYOR'S REPORT:

- a) Set a time for meetings and had one respondent on that. I'm open for meetings with the community on an as needed basis.
- b) Attended East POW AC meeting here in the chambers, discussion included issues with the crab population, and they voted in the affirmative to make the bay residential crabbing only (advisory vote for recommendation to the State). Lee Burger Clarified the line of inclusion was from the bay where McFarland's Floatel sits all the way inside our bay.
- c) Sports games this weekend, basketball, (Fri & Sat), usually around 6 pm, get out and support the kids.

6) ADMINISTRATIVE REPORTS:

- a) City Administrator: Attached in Minutes
 - i. Nyquest questioned how many grant requests total to better understand our rating of '12'.
- b) Clerk's Report: Financial Report attached in Packet.

7) DEPARTMENT REPORTS:

- c) Water Report: Attached in Packet
- d) EMS Report: No Report Given Via Victoria Anderson
- e) VPSO Report: **Will West** gave the following report: Firehall on SS (working with Huestis) OVK got the firetruck out of the station. In contact with Jim W. to get a new firetruck up here some time this year. Newer than current firetruck, short wheelbase so ambulance and firetruck should fit in the bay. On EMS calls, Block and Lot numbers are consistently confused and ambulance is sent to wrong house. Would like to see Roads and

Street names if possible for safety of the community. Working on the Fire Dept. Registration for the year.

- i. EMS = 7 calls in Dec.
 - ii. VPSO: Mendonsa gone to the academy this month for 2.5 months, Cover will be by Zach West in Kasaan.
- 8) PUBLIC COMMENTS: None
- 9) COUNCIL COMMENTS:

Burger questioned what the make and model of the new firetruck is. VPSO West responded that conversations about details will be happening tomorrow.

Huestis commented that it's used fire equipment from COVID money bought equipment. We will pay for shipping and can apply for transportation funding.

10) CONSENT AGENDA:

f) MINUTES

- i. Minutes of the December 19, 2023, Regular City Council Meeting, discussion and action item:

NYQUEST moved to approve the corrected Consent Agenda. Hartwell seconded the motion.

Discussion as follows:

Hartwell requested a correction of the minutes where it states, "4.5 years" to reflect "24.5 years".

MOTION: Move to approve the Corrected Consent Agenda

F/S: Nyquest/Hartwell

YEAS: Nyquest, Blair, LaVoie, Burger, Hartwell

NAYS:

EXCUSED: Oatman & Kaer

STATUS: Motion Passed.

11) NEW BUSINESS:

- g) **Resolution 24-01-16-01:** Updating the Authorized Signers on The City of Thorne Bay's Tongass Federal Credit Union Checking, Savings and Gaming Accounts, discussion and action item;

NYQUEST moved to approve Resolution 24-01-16-01 Updating the Authorized Signers on The City of Thorne Bay's Tongass Federal Credit Union Checking, Savings and Gaming Accounts

Burger seconded the motion. Discussion as follows;

Hartwell questioned why Bubba was on the Resolution

Huestis clarified that another Resolution would be coming to fix that at another meeting.

City Clerk commented that the only changes on this resolution were for the Gaming Account Signers and the Checking Account Signers would be updated when we have a replacement for Bubba's Vice Mayor Seat.

MOTION: Move to approve Resolution 24-01-16-01 Updating the Authorized Signers on The City of Thorne Bay's Tongass Federal Credit Union Checking, Savings and Gaming Account

F/S: Nyquest/Burger

YEAS: Nyquest, Blair, LaVoie, Burger, Hartwell

NAYS:

EXCUSED: Oatman & Kaer

STATUS: Motion Passed.

- h) **Resolution 24-01-16-02:** Adopting an Alternative Allocation Method for FY24 Shared Fisheries Business Tax Program, discussion and action item;

NYQUEST moved to approve Resolution 24-01-16-02, Adopting an Alternative Allocation Method for FY24 Shared Fisheries Business Tax Program

Burger seconded the motion.

Discussion as follows:

Burger questioned what was being changed?

Clarification was given that there are no changes, it is the same as we always have passed.

MOTION: Move to approve the Resolution 24-01-16-02 Adopting an Alternative Allocation Method for FY24 Shared Fisheries Business Tax Program

F/S: Nyquest/Burger

YEAS: Nyquest, Blair, LaVoie, Burger, Hartwell

NAYS:

EXCUSED: Oatman & Kaer

STATUS: Motion Passed.

- i) **Resolution 24-01-16-03:** Accepting the Resignation of Councilman Oatman, discussion and possible action item;

NYQUEST moved to approve Resolution 24-01-16-03 Accepting the Resignation of Councilman Oatman

Burger seconded the motion.

Discussion: None

MOTION: Move to approve the approve Resolution 24-01-16-03 Accepting the Resignation of Councilman Oatman

F/S: Nyquest/Burger

YEAS: Nyquest, Blair, LaVoie, Burger, Hartwell

NAYS:

EXCUSED: Oatman & Kaer

STATUS: Motion Passed.

- j) Solid Waste Dump Tickets Low-Cost Spring Cleanup CY24, discussion and possible action item;

Nyquest Moved to approve the Solid Waste Dump Tickets Low-Cost Spring Cleanup CY24 to include Residents/Property Owners

Burger Seconded

Discussion:

Hartwell requested to include Residents/Property Owners be included.

Nyquest requested the option for mayor/City Administrator to approve additional tickets.

Huestis commented that admin staff thinks it works well. There is the ability to designate another to use their ticket for them.

MOTION: Move to approve the Solid Waste Dump Tickets Low-Cost Spring Cleanup CY24 to include Residents/Property Owners

F/S: Nyquest/Burger

YEAS: Nyquest, Blair, LaVoie, Burger, Hartwell

NAYS:

EXCUSED: Oatman & Kaer

STATUS: Motion Passed.

- k) Authorizing Temporary Employment of Councilman Blair, for Snow/Ice Removal and Related Equipment Maintenance, discussion and action item;

Nyquest moved to approve Authorizing Temporary Employment of Councilman Blair, for Snow/Ice Removal and Related Equipment Maintenance

Hartwell Seconded

Discussion as follows:

Huestis clarified that the City hires Max to grade the roads and remove snow/ice since his retirement.

MOTION: Move to approve the Authorizing Temporary Employment of Councilman Blair, for Snow/Ice Removal and Related Equipment Maintenance

F/S: Nyquest/Hartwell

YEAS: Nyquest, Blair, LaVoie, Burger, Hartwell

NAYS:

EXCUSED: Oatman & Kaer

STATUS: Motion Passed.

12) ORDINANCES FOR INTRODUCTION:

I) **Ordinance 24-02-06-01**: Title 2- Administration & Personnel, Chapter 02.04-City Council, Section 02.04.130-Meetings--Regular, Subsection (A) Day Of Meetings Held, discussion and action item; NYQUEST moved to approve Ord 24-02-06-01 Title 2- Administration & Personnel, Chapter 02.04-City Council, Section 02.04.130-Meetings--Regular, Subsection (A) Day Of Meetings Held. Burger seconded the motion. Discussion as follows:

Nyquest: Not required by state law to meet twice, but only by our code. Public can speak on this at the hearing next meeting. This Ord amendment would put us at 1 meeting requirement with a second meeting as an option.

MOTION: Move to approve Ordinance 24-02-06-01 Title 2- Administration & Personnel, Chapter 02.04-City Council, Section 02.04.130-Meetings--Regular, Subsection (A) Day Of Meetings Held

F/S: Nyquest/Burger

YEAS: Nyquest, Blair, LaVoie, Burger, Hartwell

NAYS:

EXCUSED: Oatman & Kaer

STATUS: Motion Passed.

13) ORDINANCES FOR PUBLIC HEARING:

14) CONTINUATION OF PUBLIC COMMENT: No Public Comment

15) CONTINUATION OF COUNCIL COMMENT:

Hartwell commented that he will be heading down south for medical, will try to phone in while gone.

Nyquest commented that he will be out for surgery mid Feb, back depending on healing. Will miss the first Meeting in March. Next meeting will be Feb 6th.

16) ADJOURNMENT:

Mayor Nyquest adjourned the meeting at 7:15 pm



City of Thorne Bay

Thorne Bay, AK 999109

PHONE: (907) 828-3380; FAX: (907) 828-3374

E-MAIL: cityclerk@thornebay-ak.gov

DEPARTMENT REPORT

Subject: Monthly Department Report

Department: _____

Supervisor: _____

Employees: _____

Date: _____

A Departmental Overview

Current Department Activities:



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DEPARTMENT REPORT

Subject: Clerk Report

Department: Admin and Finance

Date: Tuesday, January 16, 2024

CLERK'S REPORT

- Financial Report is included in the packet for review

FINANCIAL REPORT:

TONGASS FEDERAL CREDIT UNION ARGO INVESTMENTS:

Account	Balance
<u>OCCUPANCY GEN.</u>	\$3,511.02
<u>OCC TAX EMS/FIR</u>	\$12,837.14
<u>OCC TAX TOURISM</u>	\$12,962.29
<u>OCC TAX PARKS</u>	\$11,338.63
<u>OCC TAX HARBOR</u>	\$26,851.41
<u>WATER UTL R&R</u>	\$48,284.70
<u>SEWER UTL R&R</u>	\$46,909.18
<u>SOLID WASTE R&R</u>	\$40,142.92
<u>HARBOR R&R</u>	\$107,175.35
<u>COMMUNITY CENTER</u>	\$7515.90
<u>PLAYGROUND FUND</u>	\$2007.66
<u>STREETS R&R</u>	\$24,146.81
<u>CHECKING</u>	\$37,186.54
<u>60% SALES TAX</u>	\$81,558.54
<u>40% SALES TAX</u>	\$114,136.71
<u>RV PARK R&R</u>	\$471.00
ACCOUNT TOTALS	\$577,068.00



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DEPARTMENT REPORT

Subject: Monthly Department Report

Department: Water & Sewer Utility

Supervisor: Sam Sawyer, Level II Water

Employees: Sam Sawyer, Supervisor
Willy Jennings, Employee

Date: Jan 2024

A Departmental Overview

The Water/Sewer Department is administered by Sam Sawyer, Level II Water Operator. The Supervisor(s) and staff are responsible for the operation and maintenance of the City's four core sanitation services: Water Treatment, Water Distribution, Sewage Collection, and Sewer Treatment. Duties include maintenance, minor and major schedule and unscheduled repairs throughout all four systems, monthly reporting to the Alaska Department of Environmental Conservation as required, direct sampling as scheduled for water quality and wastewater effluent quality compliance, implementation of a preventative maintenance schedule, construction of new water distribution mains and residential /commercial service connections and wastewater collection mains and residential/commercial service connections.

Current Department Activities:

Aside from working at the water plant and conducting our usual daily work, we will be working at the sewer plant fixing a mechanical breakdown that occurred with our rotor that supplies oxygen to the sewer treatment plant oxidation ditch.