

AGENDA

FOR THE **SPECIAL** MEETING OF THE CITY
COUNCIL FOR THE CITY OF THORNE BAY,
ALASKA

MONDAY, October 16, 2023

TIME: 6:30 p.m.

THERE WILL BE A WORKSHOP BEGINNING AT 6:00PM

LOCATION: IN PERSON AT CITY HALL **or** TELECONFERENCE/VIDEO CONFERENCING LINE

Phone Number: 1- 650-479-3208

Meeting Link:

<https://cityofthornebay.my.webex.com/cityofthornebay.my/j.php?MTID=mab58a981aebd7fdcf69f9ea3d75aea92>

Meeting number: 2558 357 9991 Password **OCTmtng1623** (62868641623)

- 1) CALL TO ORDER:
- 2) PLEDGE TO FLAG:
- 3) OATH OF OFFICERS:
 - a) Seat B: Max Blair
 - b) Seat C: Tiana LaVoie
 - c) Seat E: Sean Kaer
- 4) ROLL CALL:
- 5) APPROVAL OF AGENDA:
- 6) MAYOR'S REPORT:
- 7) ADMINISTRATIVE REPORTS:
 - a) City Administrator:
 - b) Clerk:
- 8) DEPARTMENT REPORT"
 - a) Water Report
 - b) EMS Report
 - c) VPSO Report
- 9) PUBLIC COMMENTS:
- 10) COUNCIL COMMENTS:
- 11) CONSENT AGENDA:
 - a) MINUTES
 - i. Minutes of the October 9, 2023, Special City Council Meeting, discussion and action item:
- 12) NEW BUSINESS:
 - a) Resolution 23-10-16-01, appointing a Vice Mayor for a one-year term expiring October 2024, discussion, and action item:
 - b) Resolution 23-10-16-02, SISD Tideland Lease City Property – Renewal, discussion, and action item:
- 13) CONTINUATION OF PUBLIC COMMENT:
- 14) CONTINUATION OF COUNCIL COMMENT:
- 15) ADJOURNMENT:

MINUTES

FOR THE SPECIAL MEETING
OF THE CITY COUNCIL FOR THE
CITY OF THORNE BAY, ALASKA
MONDAY, OCTOBER 9, 2023
TIME: 6:30 p.m.

THERE WAS A WORKSHOP BEGINNING AT 6:00PM

1) CALL TO ORDER:

Mayor Burger called the meeting to order at 6:30 pm

2) PLEDGE TO FLAG:

The audience and council stood for the pledge to the flag.

3) ROLL CALL:

Those present were: LaVoie, Burger, Hartwell, Nyquest & Oatman. Those excused were Stram.

4) APPROVAL OF AGENDA:

Burger moved to approve the agenda. Nyquest seconded the motion. There was no further discussion.

MOTION: Move to approve the agenda
F/S: Burger/Nyquest
YEAS: Oatman, Hartwell, LaVoie, Burger, Nyquest
NAYS: None
EXCUSED: Stram
STATUS: Motion Passed.

5) MAYOR'S REPORT:

No Mayor report given.

6) ADMINISTRATOR REPORT:

John Huestis, City Administrator reported the following:

- Working on typical fall maintenance issues and special projects as required.
- Continuing work on the Kasaan Road heavy maintenance project around the big rock in the road where it used to be really rough. Ditching, drainage, surfacing work.
- We have nearly completed the playground improvement. There are a couple loads of dirt that needs spreading and the planter boxes will be moved back.
- City Hall and the VPSO building painting will need to wait until better weather. City hall will have some of the siding replaced prior to the painting job since it has some rot at the bottom.
- Project to replace roofing on EMS/Fire Hall will be delayed due to weather and seasonal constraints with goal to be completed by early spring. Work should resume by the end of the month.
- Mayor Election November 7th.
- To declare for the office of Mayor, complete the Declaration for Mayor form with the City Clerk not earlier than October 10th and no later than 12 noon on October 13th.
- Next meeting is scheduled for Monday, October 16th, for newly elected officers to swear in and appoint a Vice Mayor.

7) **PUBLIC COMMENTS:**

There were no public comments.

8) **COUNCIL COMMENTS:**

Nyquest commented on the following:

- Park looks great
- Paint at the Harbor and the Claw looks good

Oatman commented on the following:

- They also painted the harbor restroom walls and floors on the inside

Burger commented on the following:

- Have we talked to the person with a bucket truck that can put up our new flag?

Administrator Huestis commented he had spoken to AP&T about that.

9) **CONSENT AGENDA:**

a) MINUTES

- i. Minutes of the September 19, 2023, Regular City Council Meeting, discussion and action item:

Burger moved to approve the consent agenda, consisting of the minutes of the September 19, 2023, Regular City Council Meeting. Hartwell seconded the motion. There was no further discussion.

MOTION: Move to approve the consent agenda, consisting of the minutes of the September 19, 2023, Regular City Council Meeting

F/S: Burger/Hartwell

YEAS: Oatman, Hartwell, LaVoie, Burger, Nyquest

NAYS: None

EXCUSED: Stram

STATUS: Motion Passed.

10) **NEW BUSINESS:**

- a) Resolution 23-10-09-01, Certifying the results of the October 3, 2023, Thorne Bay Municipal Election, discussion and action item: (last day to contest Election)

Burger moved to approve Resolution 23-10-09-01, Certifying the results of the October 3, 2023, Thorne Bay Municipal Election. Hartwell seconded the motion.

Discussion included the following:

Clerk read the Certificate of Election for the record.

Newly elected officers will take their oath at the Special Meeting October 16th.

MOTION: Move to approve Resolution 23-10-09-01, Certifying the results of the October 3, 2023, Thorne

Bay Municipal Election
F/S: Burger/Hartwell
YEAS: Oatman, Hartwell, LaVoie, Burger, Nyquest
NAYS: None
EXCUSED: Stram
STATUS: Motion Passed.

11) **ORDINANCES FOR PUBLIC HEARING: NONE**

12) **ORDINANCES FOR INTRODUCTION: NONE**

13) **CONTINUATION OF PUBLIC COMMENT:**

None

14) **CONTINUATION OF COUNCIL COMMENT:**

None

15) **ADJOURNMENT:**

Mayor Burger adjourned the meeting at 6:46pm

Robert Hartwell, Vice Mayor

ATTEST:

Caitlyn Sawyer, City Clerk/Treasurer



Introduction: October 16, 2023
Vote: ___ Yeas, ___ Nays, ___ Absent

**RESOLUTION 23-10-16-01
CITY OF THORNE BAY**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF THORNE BAY, APPOINTING A VICE MAYOR FOR THE CITY OF THORNE BAY, TO SERVE A TERM OF ONE YEAR, EXPIRING ON THE MONDAY FOLLOWING THE CERTIFICATION OF THE REGULAR MUNICIPAL ELECTION.

WHEREAS the City Council is the governing body for the City of Thorne Bay, and

WHEREAS the Thorne Bay Municipal Code Section 2.08.020 Vice Mayor, requires that the City Council meet on the first Monday after certification of each general election and shall elect a councilmember to serve as Vice Mayor for the term of one year; and

WHEREAS the City Clerk notified councilmembers that any councilmember who was interested in serving as the Vice Mayor, file an Application for Appointment with the City Clerk not later than 12pm Friday, October 13th; and

WHEREAS one application for appointment was received by the City Clerk and those councilmembers were considered for the appointment Vice Mayor by the City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF THORNE BAY, ALASKA:

- Section 1: That the above findings are hereby true and correct and are incorporated herein in their entirety.
- Section 2: That the City Council appoints _____, to serve as the Vice Mayor of the City of Thorne Bay and shall serve a term of one-year.
- Section 3: That this Resolution shall become effective immediately upon approval by the City Council of the City of Thorne Bay, Alaska.

PASSED AND APPROVED by the City Council of the City of Thorne Bay, Alaska this 16th day of October 2023

Robert Hartwell, Vice Mayor

ATTEST:

Caitlyn Sawyer, City Clerk/Treasurer



**CITY OF THORNE BAY
RESOLUTION 23-10-16-02**

Sponsor: Lee Burger

Introduction: October 16, 2023.

Vote: ___ Yeas, ___ Nays, ___ Absent

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA, APPROVING THE RENEWAL OF SHORT-TERM LEASE WITH SOUTHEAST ISLAND SCHOOL DISTRICT (SISD) FOR LEASE OF CITY OWNED TIDELANDS LOCATED AT 1212 (B) SHORELINE DRIVE, FOR THE PURPOSES OF OPERATING A RESTAURANT

WHEREAS, the City Council is the governing body of the City of Thorne Bay; and

WHEREAS, the current lease between Southeast Island School District and the City will expire on October 31, 2024; and

WHEREAS, the Thorne Bay Municipal Code 2.56.240-provides that negotiated leasing may be conducted with a single prospective lessee or renter through the use of resolution; and

WHEREAS, Southeast Island School District entered into a short-term lease with the City of Thorne Bay on October 31, 2014, and has remained in good standing with the agreement; and

WHEREAS, it is in the City's best interest to retain Southeast Island School District as a "renter" under the terms of a one year lease.

NOW THEREFORE, BE IT RESOLVED that the City Council for the City of Thorne Bay hereby approves the renewal of a noncompetitive short-term lease, effective November 1, 2023, through October 31, 2024, for the rental of city owned lands located at 1212 (b), Shoreline Drive, for the placement of a modular building that is used for operating a restaurant.

PASSED AND APPROVED this 16th day of October 2023, by a duly constituted quorum of the City Council with a vote of ___ yeah and ___ nay.

ATTEST

Robert Hartwell, Vice Mayor

Caitlyn Sawyer, City Clerk/Treasurer