

AGENDA

FOR THE REGULAR MEETING
OF THE CITY COUNCIL FOR THE
CITY OF THORNE BAY, ALASKA

TUESDAY, JULY 18, 2023

TIME: 6:30 p.m.

THERE WILL BE A WORKSHOP BEGINNING AT 6:00PM

LOCATION: IN PERSON AT CITY HALL or TELECONFERENCE/VIDEO CONFERENCING LINE

Phone Number: 1-650-479-3208

Meeting Link:

<https://cityofthornebay.my.webex.com/cityofthornebay.my/j.php?MTID=m42b083fd76962762fbfe73f3a84b405b>

Meeting number: 182 229 9375 Password [D4gxVSXpz84 \(34498797 from phones and video systems\)](#)

- 1) CALL TO ORDER:
- 2) PLEDGE TO FLAG:
- 3) ROLL CALL:
- 4) APPROVAL OF AGENDA:
- 5) MAYOR'S REPORT:
- 6) ADMINISTRATIVE REPORTS:
 - a) City Administrator:
 - b) City Clerk:
- 7) DEPARTMENT REPORTS:
 - a) Water Operator Report
 - b) EMS Report
- 8) PUBLIC COMMENTS:
- 9) COUNCIL COMMENTS:
- 10) CONSENT AGENDA:
 - a) MINUTES
 - i. [Minutes of the June 20, 2023, Regular City Council Meeting, discussion and action item:](#)
- 11) NEW BUSINESS:
 - a) [RESOLUTION 23-07-18-01](#) A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA, MAKING A FORMAL REQUEST TO THE COMMISSIONER OF ADMINISTRATION FOR INCLUSION OF ELIGIBLE EMPLOYEES IN THE STATE OF ALASKA GROUP HEALTH CARE AND LIFE INSURANCE BENEFITS PLAN
 - b) [RESOLUTION 23-07-18-02](#) A RESOLUTION OF THE CITY COUNCIL, FOR THE CITY OF THORNE BAY, AMENDING RESOLUTION 22-06-21-02 - FEE AND RATE SCHEDULES FOR ALL SALES AND SERVICES WITH CITY DEPARTMENTS; AMENDING THE CITY WATER USAGE ALLOWANCE EFFECTIVE 07-18-2023
 - c) [RESOLUTION 23-07-18-03](#) A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF THORNE BAY, ALASKA, SUPPORTING HB201 AN ACT CHANGING THE RESIDENCY REQUIREMENTS FOR HUNTING, TRAPPING, AND SPORT FISHING PRIVILEGES; AND PROVIDING FOR AN EFFECTIVE DATE.
 - d) [RESOLUTION 23-07-18-04](#) A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA, UPDATING THE THORNE BAY EMPLOYEE WAGE BASE FOR EXISTING POSITIONS.

12) ORDINANCES FOR PUBLIC HEARING:

13) ORDINANCES FOR INTRODUCTION:

14) CONTINUATION OF PUBLIC COMMENT:

15) CONTINUATION OF COUNCIL COMMENT:

16) EXECUTIVE SESSION:

- a) The council may adjourn to executive session to discuss Employment Contract for Teri Feibel, discussion and action item:

(General Information: Executive sessions are not open to the public. The public may remain in the audience until the council reconvenes. No action is taken during an executive session)

17) ADJOURNMENT:

POSTED: July 14, 2023

MINUTES

FOR THE REGULAR MEETING
OF THE CITY COUNCIL FOR THE
CITY OF THORNE BAY, ALASKA

TUESDAY, JUNE 20, 2023

TIME: 6:30 p.m.

THERE WAS A WORKSHOP HELD PRECEDING THE COUNCIL MEETING AT 6:00PM

1) **CALL TO ORDER:**

Mayor Burger called the meeting to order at 6:30 pm.

2) **PLEDGE TO FLAG:**

The Council and Audience stood for the pledge to the flag.

3) **ROLL CALL:**

Those Present were: Burger, Hartwell, Jennings, Nyquest LaVoie, & Stram

Those Excused were: Oatman.

4) **APPROVAL OF AGENDA:**

Burger moved to approve the agenda. Hartwell seconded the motion. There was no further discussion.

MOTION: Move to approve the agenda

F/S: Burger/Hartwell

YEAS: Hartwell, Stram, Jennings, LaVoie, Burger & Nyquest

NAYS: None

Excused: Oatman

STATUS: Motion Passed

5) **MAYOR'S REPORT:**

➤ Harbormaster replaced Flag at the Park right away after having mentioned it to him. Thank you to our Harbormaster.

6) **ADMINISTRATIVE REPORTS:**

a) City Administrator:

- i. Kasaan Road completed the project where the logs were exposed. Should drive better and grade better. The intersection project is also completed.
- ii. After OVK finishes up with their current project, they will start the retaining wall/playground expansion. It will probably take a few weeks, there may be a need to flag traffic or close off parts of the road. There will be an effort not to impede traffic, but it may not be possible at times.
- iii. Completed a grant and a letter request to the same program that granted us \$15,000 for the playground, for the Solid Waste dept. When asked what we would do with the money, I talked with S.W. and learned that our skid steer is in bad condition. No cab, very old(1993). Employees are subjected to all materials when working with the skid steer to push solid

waste into the bailer. I got a quote of \$109,000 from CMI, which is equivalent to other places researched. I also put in for an excavator bucket \$11,000 and thumb \$4000, loader tires \$10,000 for four, and our dumpsters. They got an overwhelming response for funds, so we are still waiting for a reply. Considering leasing the skid steer from CMI with an option to purchase until the State gives the thumbs up on the funds. If we don't receive those funds, I will pursue purchase through lease to own. The need for a cabbed skid steer is important for the SW employees. Hopefully we get funded for all these items.

- iv. Pearl Nelson improvements will start early-mid July starting with the retaining walls, leveling, and gaining more ground. Attempted to contact Amy Jennings about the foundation for the playground.
- v. Wanted to mention that the plan for the cemetery is to hire a consultant to help create a development plan, using the community development funds. It's more than clearing ground. It's like running a business. There are many things that I don't know about cemetery development. Looking at Craig, they hired a consultant for their expansion, and I have a copy of their plan so that's what I would use as a model for us. We have about \$140,000 in community development and I hope to spend about \$30,000 on that.
- vi. Talked about the possibility of a 3rd VPSO, I will get numbers on that for future discussion.
- vii. I've been talking with Summit Trucking. They're interested in leasing property at the sort yard to expand their logging company. Dump truck and possibly other trucks. I gave them the numbers for renting, and they seem interested. The next step would be the 2-year lease, and council approval and resolution. In the case of Papac, he wanted a one-year lease with the intention of moving out to Craig, but he hasn't yet. I encouraged them to talk with Papac to possibly get him to move to open some space. Their plan seemed to possibly include a building. If there's no negative feedback from the council, we could negotiate a contract.
- viii. Got a quote from Josh Reid, as we discussed at the last meeting. The quote was for Kasaan road, not Southside subdivision, but the need is there for safety reasons. There is a substantial amount in the budget for brush cutting. This project will also help future ditching projects.
- ix. Pleased with the work that the new harbormaster has been doing. We went back to the old arrangement where the Harbormaster is the Supervisor of Parks & Rec with seasonal help in the summer and fall seasons. Owen Jennings, who is a flagger, will be helping with weed eating and possibly will be hiring another seasonal worker as it is in our budget. We have a few applications, but we will be advertising the job as needed.
- x. Rose Mathis started last week and got some cross training last week with Lisa. Rose will start full time after her visiting family leaves later this week. She is handling the accounts receivable and front office duties. Teri will be covering the accounts payable and payroll that Lisa used to perform, and we will continue to evaluate the need for the admin roles over the next 3 months. I still believe we will be adding a 3rd permanent position in the office. Teri's position is not a long-term position.
 - **Hartwell** commented that he would like the parking sign at the bottom of the retaining wall removed before any improvements happen so that there are not any cars in the way.
 - Talk to the VA about a program for the cemetery.
 - **Nyquest** questioned how far the plan for the retaining wall is going to move?
 - **Huestis**: move it out a bit to gain park area, but it would eliminate parking. Kind of doing it on the fly.
 - **Jennings** commented that there used to be a lift station and that's why the wall is where it is. All of that has been abandoned and it could be moved all the way out.

- **Nyquest:** parking spaces are not safe anyway. An expansion would be nice.
- **Huestis:** Would like to expand and create parking spaces somewhere safer.

b) **City Clerk:**

- i. VA Outreach will be coming to the Library June 27th and will be there from 3:30pm-7pm for anyone who would like to meet with him.

7) **DEPARTMENT REPORTS:**

a) **Harbor Department Report:**

Jacob Aaro, Harbormaster reported the following:

- Both harbors are near full capacity
- Have been cleaning and refiguring Harbor office and space
- The yellow pavement markings to be repainted when weather allows
- New hoops on boat ramp pilings
- EMS boat cleaning and refitting
- Interior and exterior painting on harbor facilities
- Temp employees will be starting soon, pressure washing harbor facilities,
- Running weed eaters and painting/staining harbor facilities

b) **Water Operator Report**

Sam Sawyer, Water & Wastewater Supervisor, reported the following:

- We will continue doing more work and spending the majority of our time at the sewer treatment plant, pressure washing, de-watering, and doing regular maintenance that can't be done in the winter months.
- This month we will also be helping the Organized Village of Kasaan with their sewer samples so they can get their restaurant up and running.
- We will also be doing our regular water/sewer samples.

c) **EMS Report**

Victoria Anderson, EMS Coordinator, provided a written report to the Clerk and was read into the record.

- Want to hire a grant writer and waiting for the City to provide her some paperwork to proceed

8) **PUBLIC COMMENTS:**

Anthony Lovel commented on the following:

- Checking in 3rd time to report the opportunity for the community to come up with a plan that the community could have their part of involvement for some of their pothole recover on the roads. It seemed to not have enough rock at all.
Suggestion and hope is to create a spot in the city dump location available during the city dump hours so have employee there for accountability.

Kathryn Reynolds commented on the following:

- Thank you to the City for the new park that is going to be worked on shortly. I think the youth in the community is the future for the community and I think that's really important and thank you for doing that work and making that effort to get that done for their children into one bay.

- Also, the work on the southside road because sand road , the first part there, thank you for making that a priority as well
- Commented on employee training.

Lucette O’Hagen Level, Thorne Bay

- Thank you to all for the work happening on the Kasaan road. It is looking great. The kids on the Southside would love to have something happen over there as well. Would love a park, as there are a bunch of kids out there. They need something too. Would also like to see something happen with the ball field for the future kids growing up.

9) COUNCIL COMMENTS:

There were no council comments.

10) CONSENT AGENDA:

a) MINUTES

i. [Minutes of the June 13, 2023, Special City Council Meeting, discussion and action item:](#)

Burger moved to approve the Consent Agenda consisting of the minutes of the June 13, 2023, Special City Council Meeting. Hartwell seconded, no further discussion.

MOTION: Move to approve the Consent Agenda consisting of the minutes of the June 13, 2023, Special City Council Meeting

F/S: Burger/Hartwell

YEAS: Hartwell, Stram, Jennings, LaVoie, Burger & Nyquest

NAYS: None

Excused: Oatman

STATUS: Motion Passed

11) NEW BUSINESS:

a) Water rates & Usage; Discussion item only:

Jennings commented that he had spoken with Sam and found out how much water was being produced in Thorne Bay each year and just how much is treated. How much is wasted in backwashing nanofiltration system. Jennings also contacted other communities and Thorne Bay is much higher than other communities, almost three times higher. Commented that he thinks the council should help the community people out and not punish their families. Recommend water usage be increased to 5000 gallons per month.

Nyquest commented that he was in favor of increasing the water usage to 5000 gallons per month, but keep in mind that Thorne Bay does not have a property tax and do not want one.

Jennings commented that we are putting a squeeze on the families with kids and punishing them with overage charges.

Hartwell commented that the people are supporting the city’s facilities by paying the utilities that they

are. He inquired if the City was collecting fees from all of the vacant properties that have water service running by their lots.

Mayor Burger answered that there is a standby fee for having hookups but not using.

Huestis offered to look up numbers of those who are billed and what that revenue looks like.

Nyquest inquired why the city reduced the monthly water usage allotment from 5000 gallons a month to 3000 per month.

Teri Feibel commented that the State came to Thorne Bay and performed a Rural Utility Rate Study to determine the eligibility for certain state funding and make sure that Thorne Bay was collecting the revenues needed to operate the enterprise funds. They performed the study and gave the city an amount that needed to be charged in order for this to happen. After that the City reduced the total monthly allotment and increased the rates over a span of 5 years. Feibel commented that the total Service Availability Revenues the city has collected from vacant properties on the City water system was \$10,605.00, for this fiscal year (ending June 30, 2023).

b) Cemetery; Discussion item only:

Huestis commented that he covered most of the information of the cemetery in his report and asked for further clarification on what was needing discussion.

Jennings replied that it was requested to be added to the agenda to get the ball rolling. In the last year-year and a half there have been 10-15 people who have died. 10 years ago the conversation was started and it hasn't happen. We need to get started on it.

Burger: 4-5 months ago John and I walked the area and it all looks like sandy type ground and the trees all seem to be second growth that would need to be cleared.

Nyquest: inquired if it was the sand pit that we get our gravel from

Burger confirmed and questioned if we have 5 or 10 acres

Huestis commented that he thought we had 5 acres on the final patent but would double check.

Nyquest inquired where would our sand come from in the future. Would we be paying for it?

Huestis commented that the cemetery is by the sand pit, not the sand pit itself.

c) RV Park; Discussion item only:

Mayor Burger commented that Cindy Edenfield is the RV Park Manager and ended up leaving last fall due to medical reasons. She called the City today and informed us that she would be coming in July to move out. She noted that she would not be able to move some of her furniture because she didn't have the capacity to do so. Mayor Burger commented that he agreed to let her leave the furniture she could not move.

Jennings inquired who the trailer belonged to and if the city is collecting rent because there was someone staying in there this winter.

Burger confirmed that all bills are up to date and the trailer is the City's property.

Nyquest suggested the City look at selling the RV Park property to a private individual and let them develop

it.

Hartwell commented that when Wayne Benner was here about 5 years ago, the city discussed selling lots from the park. So that is also an option.

Burger commented that the lots are all filled with trees and are settling. Putting a trailer on it is one thing, a house is another.

Jennings commented that if we were to sell it, people would need to be notified of these issues so that no one could turn around and sue the city.

12) ORDINANCES FOR PUBLIC HEARING:

- a) [Ordinance 23-06-20-01](#): An Ordinance of The City Council for The City Of Thorne Bay, Alaska; Providing For The Establishment Of The Budget For The City Of Thorne Bay, Fiscal Year 2024, July 1, 2023 -June 30, 2024, Anticipated Revenues And Expenditures, discussion and action item:

Burger moved to approve Ordinance 23-06-20-01, adopting the Operating Budget for the City of Thorne Bay for Fiscal Year 2024, beginning July 1, 2023 ending June 30, 2024.

Hartwell seconded the motion.

Discussion included the following:

Hartwell commented that the Budget was a living document and needs come up throughout the year and that it is subject to change, and changes will take place as we go along.

No further discussion.

MOTION: Move to approve Ordinance 23-06-20-01, adopting the Operating Budget for the City of Thorne Bay for Fiscal Year 2024, beginning July 1, 2023 ending June 30, 2024

F/S: Burger/Hartwell

YEAS: Hartwell, Stram, Jennings, LaVoie, Burger & Nyquest

NAYS: None

Excused: Oatman

STATUS: Motion Passed.

13) ORDINANCES FOR INTRODUCTION: None

14) CONTINUATION OF PUBLIC COMMENT:

Tony Lovell commented on the following:

- About three weeks ago EMS put in a request to access the fire hall on southside so we could move "Big Red" out so we could get the red ambulance out and equipped and ready. The goal was to have that access for the public to come and use it as basketball court with an approved EMS volunteer that has access to the building and could watch over the building while in use. The question is "do we have access to the legal documents for safety while people are on the premises for writing off any liability of the City if they get hurt.

John Huestis commented that he told Victoria that liability waiver was needed and had intended for the EMS to create this. Requested that Victoria work on getting the Fire truck out of the building. The City had Joe from CMI take a look at the fire truck and see about getting it fixed. It was determined that the engine even if could get it running, would require continued repairs that would eat money. It is my position that the City have "H" haul it away and take to Solid Waste so it could be sold for parts or whatever.

15) CONTINUATION OF COUNCIL COMMENT:

Hartwell commented that the start of the Fishing Derby will be on Saturday, June 24th and will start setting up by the restaurant. Dinner starts at 4 or 5.

Nyquest commented that he too listened into the meeting last week when there were comments on the finance position of the City. I spoke with the admin staff and others and was told this item would be on the agenda at the next city council meeting for a discussion. Want to be transparent and appreciate the concerns and want the public to know their concerns are being addressed.

16) ADJOURNMENT: Mayor Adjourned at 7:43 pm

ATTEST:

Lee Burger, Mayor

Caitlyn Sawyer, City Clerk/Treasurer



Sponsor: Lee Burger, Mayor
Adopted On: June 30, 2023
Vote: 4 Yeas, Nays, 3 Absent

**CITY OF THORNE BAY
RESOLUTION 23-07-18-01**

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA, MAKING A FORMAL REQUEST TO THE COMMISSIONER OF ADMINISTRATION FOR INCLUSION OF ELIGIBLE EMPLOYEES IN THE STATE OF ALASKA GROUP HEALTH CARE AND LIFE INSURANCE BENEFITS PLAN

WHEREAS, the City of Thorne Bay, herein called the "Employer", through its City Council desires to make formal request to the Commissioner of Administration (herein called the "State Agency") for inclusion of its eligible employees in the State of Alaska Group Health Care and Life Insurance Benefits Plan (herein called the "Program") offered to employees of the State of Alaska, pursuant to Alaska Statutes 39.30.090 through 39.30.100: and

WHEREAS, the Employer is prepared to administer the Program as required and has applied to the State Agency for coverage under the Program for all of the Employer's eligible employees: and

WHEREAS, the Employer is prepared to pay the required premiums and submit same directly to the State's Group Health Care and Life Insurance Plan carriers.

NOW, THEREFORE, BE IT RESOLVED, that for the purpose of such request, Caitlyn Sawyer, City Clerk/Treasurer, at 120 Freeman Drive, Thorne Bay, AK 99919, be and hereby is designated as the Authorized Agent of the Employer and is hereby authorized and directed to execute said request and to forward same to the Commissioner, Department of Administration for acceptance and further action: and

BE IT FURTHER RESOLVED, that,

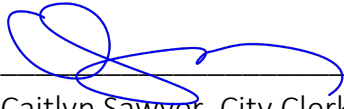
- (1) the Authorized Agent, as the representative of the Employer, is further authorized and directed to conduct all negotiations, conclude all arrangements and sign all agreements and instruments which may be necessary to carry out the letter and intent of the aforesaid request and to do so in conformity with all applicable Federal and State laws, rules and regulations; and
- (2) the effective date of coverage is requested as the 1st of July 2023; and
- (3) the Employer is authorized to pay any and all premiums in accordance with the terms set up by the State Agency; and
- (4) that the Employer agrees to give at least 90 days' notice prior to terminating this agreement.

PASSED AND APPROVED by a duly constituted quorum of the City Council for the City of Thorne Bay, this 30th day of June, 2023.



Lee Burger, Mayor

ATTEST:



Caitlyn Sawyer, City Clerk/Treasurer



CITY OF THORNE BAY
RESOLUTION 23-07-18-02

A RESOLUTION OF THE CITY COUNCIL, FOR THE CITY OF THORNE BAY, AMENDING RESOLUTION 22-06-21-02 - FEE AND RATE SCHEDULES FOR ALL SALES AND SERVICES WITH CITY DEPARTMENTS; AMENDING THE CITY WATER USAGE ALLOWANCE EFFECTIVE 07-18-2023

WHEREAS, the City Council is the governing body of Thorne Bay, Alaska; and

WHEREAS, the City Council sets rates and fee schedules through resolution for all services provided by the City of Thorne Bay; and

WHEREAS, Title 13 & 18 of the Thorne Bay Municipal Code provides that all fees for city services be set forth by resolution of the City Council and shall be incorporated into Title 13 & 18 of the Municipal Code by reference; and

WHEREAS, the City of Thorne Bay establishes their water rate schedule based on the total number of gallons consumed by a customer; and

WHEREAS, the City Water department received upgrades in 2019, which provided the department with the ability to produce an average of 9,600 units per month, an increase from 1500 units a month with the older system; and

WHEREAS, the City Water Department has recommended that the City Council increase the total number of units that each residence may use from 3 units to 5 units per month for residential services and from 5 units to 7 units per month for commercial services; and

WHEREAS, the City Council has reviewed the current water rate schedule and recognizes that the cost of living has increased and finds that it is necessary to adjust water allowances to match the economy; and

NOW THEREFORE BE IT RESOLVED THAT: the City Council deems it in the best interest of the City of Thorne Bay to adopt the following Water rate schedule and policy:

Water Department Fee Schedule:

WATER RESIDENTIAL:

(Unit = 1,000 gallons)

~~Residential Water Metered: (3,000-5000 gal/mo.) \$69.25 (plus tax) until September 30, 2019~~

- Res. Water Metered: (~~3000~~ 5000 gal/mo.) ~~increase on October 1, 2019~~: \$74.53 (plus tax) ~~until September 30, 2020~~
- Excess Water Residential: (over ~~3,000~~ 5000 gal/mo.) \$15.00 (plus tax) each unit over ~~3000~~ 5000 gallons.

WATER COMMERCIAL:

- ~~Commercial Water Metered: (5,000 7000 gal/mo.) \$101.24 (plus tax) until September 30, 2019~~
- Commercial Water Metered (~~5000~~ 7000 gal/mo.) ~~increase on Oct. 1st~~ \$106.52 (plus tax) ~~until September 30, 2020~~
- Excess Water Commercial: (over ~~5,000~~ 7000 gal/mo.) \$15.00 (plus tax) per each unit in excess of 7000

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Thorne Bay amends 21-12-21-01 and all previous Fee and Rate Schedules for sales and services with city departments.

PASSED AND APPROVED JULY 18, 2023

Lee Burger, Mayor

ATTEST:

Caitlyn Sawyer, City Clerk/Treasurer





CITY OF THORNE BAY
WATER/SEWER FEE SCHEDULE

Effective 08/01/2023

The following fee schedule is provided for all costs pertaining to the Water/Sewer Services.

Water & Wastewater Rate Schedule		
Item	Description	Rate
Commercial Water - Excess	Commercial Water excess use per unit <i>(in excess of 5,000 7,000 gal/mo.)</i>	15.00
Commercial Water - Metered,	Commercial Water Monthly rate – Metered <i>(up to 5,000 7,000 gal/mo.)</i>	101.25
Commercial Water Prorated	Commercial Water Prorated	3.38
Drums - 55 gal.	Surplus Poly drums (cost 75.00 + 25% admin fee = 93.75) --price increase eff 4/1/22	93.75
Residential Water - Metered	Residential Water Monthly rate – Metered <i>(up to 3,000 5,000 gal/mo.)</i>	69.25
Residential Water Excess	Excess Residential Water per unit <i>(in excess of 3,000 5,000 gal/mo.)</i>	15.00
Residential Water Pro-rated	Residential water prorated	2.31
Senior Water Pro-rated	Senior water prorated	1.16
Senior Water Rate	Senior water rate	34.63
Service Availability Fee	Service Availability Fee: charged during a temporary shut-off for stand-by and safety purposes	36.28
Service Fee - Reconnect	Service Fee for Reconnection of water	25.00
Service Fee - Staff Dispatched	Service Fee - Staff dispatched	25.00
Water Sale Bulk	Bulk Water Sales per 1000 gallons - NOT RV fill up.	15.00



Sponsor: Lee Burger
Approved on: July, 18 2023
Vote: ___ Yeas, ___ Nays, ___ Absent

CITY OF THORNE BAY
RESOLUTION 23-07-05-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF THORNE BAY, ALASKA, SUPPORTING HB201 AN ACT CHANGING THE RESIDENCY REQUIREMENTS FOR HUNTING, TRAPPING, AND SPORT FISHING PRIVILEGES; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council is the governing body for the City of Thorne Bay, Alaska; and

WHEREAS, House Bill 201 RESIDENCY REQ: HUNTING, TRAPPING, FISHING aligns requirements for an individual to receive a resident hunting, trapping, or sport fishing license with the requirement to receive a Permanent Fund Dividend (AS 43.23). With the increased pressure on our limited fish and game resources, it is important to ensure that those who enjoy the lower cost and increased bag limits associated with a resident license are, in fact, full-time residents of the State of Alaska; and

WHEREAS, The current definition of residency is too broad and difficult to enforce. Currently, individuals can qualify for a resident license and be indefinitely absent so long as they meet the low threshold of intending to remain in Alaska, maintaining a domicile in Alaska, and not establishing residency elsewhere. Someone who is away from Alaska for most of the year but still currently qualifies as a resident has the same access to our finite fish and game resources as someone who lives in the state 12 months of the year; and

WHEREAS, HB 201 does not prohibit out-of-state hunters or fishermen from coming to Alaska to participate in the state's well-managed hunts and fisheries. Guided hunting and fishing industries are an important part of Alaska's economy. Under this legislation, visitors will still be able to obtain non-resident permits without additional restrictions. HB 201 ensures that those who qualify for a resident hunting, trapping, or sportfishing license are in fact year-round residents of Alaska and are deserving of the increased bag limits and reduced costs that are the privilege of state residents; and

NOW THEREFORE BE IT RESOLVED the City Council for the City of Thorne Bay supports HB201 changing the residency requirements for hunting, trapping, and sport fishing privileges; and providing for an effective date.

PASSED AND APPROVED this 5th day of July 2023.

Lee Burger, Mayor

ATTEST:

Caitlyn Sawyer, City Clerk/Treasurer

Representative Rebecca Himschoot

Angoon, Craig, Edna Bay, Elfin Cove, Hollis, Hoonah, Hydaburg, Kake, Kasaan, Klawock, Kupreanof, Naukati, Pelican, Petersburg, Port Alexander, Point Baker, Port Protection, Sitka, Tenakee Springs, Thorne Bay & Yakutat

Session

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Juneau, AK 99801
(907) 465-3732
(888) 461-3732
Rep.Himschoot@akleg.gov



Interim

201 Katlian Street Ste 103
PO Box 844
Sitka, AK 99835
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(877) 747-6276
Rep.Himschoot@akleg.gov

HOUSE BILL 201

RESIDENCY REQ: HUNTING, TRAPPING, FISHING

Version U

“An Act changing the residency requirements for hunting, trapping, and sport fishing privileges; and providing for an effective date.”

SPONSOR STATEMENT

House Bill 201 RESIDENCY REQ: HUNTING, TRAPPING, FISHING aligns requirements for an individual to receive a resident hunting, trapping, or sport fishing license with the requirement to receive a Permanent Fund Dividend (AS 43.23). This will have the effect of limiting the amount of time and reasons one can be absent from the state and still qualify for a resident license while at the same time making residency requirements easier to enforce. With the increased pressure on our limited fish and game resources, it is important to ensure that those who enjoy the lower cost and increased bag limits associated with a resident license are, in fact, full-time residents of the State of Alaska.

The current definition of residency is too broad and difficult to enforce. Currently, individuals can qualify for a resident license and be indefinitely absent so long as they meet the low threshold of intending to remain in Alaska, maintaining a domicile in Alaska, and not establishing residency elsewhere. Someone who is away from Alaska for most of the year but still currently qualifies as a resident has the same access to our finite fish and game resources as someone who lives in the state 12 months of the year.

Regrettably, some of Alaska’s fish and game resources are not as robust as they once were. When there are fewer fish and game resources to go around it is that much more important to maintain sufficient resources for those who are full-time residents of the state and reduced access for those who harvest fish and game in Alaska and then take the resource out of state. Allowing greater access to fish and game resources for year-round residents of Alaska who invest in their communities in all seasons will ensure that individuals and communities who depend most on the resource will have access.

HB 201 does not prohibit out-of-state hunters or fishermen from coming to Alaska to participate in the state’s well-managed hunts and fisheries. Guided hunting and fishing industries are an important part of Alaska’s economy. Under this legislation, visitors will still be able to obtain non-resident permits without additional restrictions. HB 201 ensures that those who qualify for a resident hunting, trapping, or sportfishing license are in fact year-round residents of Alaska and are deserving of the increased bag limits and reduced costs that are the privilege of state residents.



Sponsor: Lee Burger, Mayor
Adopted On: _____
Vote: ___ Yeas, ___ Nays, ___ Absent

**CITY OF THORNE BAY
RESOLUTION 23-07-18-02**

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA, UPDATING THE THORNE BAY EMPLOYEE WAGE BASE FOR EXISTING POSITIONS

WHEREAS, the City Council is the governing body of the City of Thorne Bay, Alaska; and

WHEREAS, the City Council strives to ensure that employees are selected, appointed, and promoted from the most qualified, regardless of personal connections, political affiliations, religion, sex or age; and

WHEREAS, the City Council adopted the General Schedule (GS) PayScale in 2017 to ensure that wages remained consistent with the cost of living in Southeast Alaska and provide a fair and equitable way to distribute pay increases; and

WHEREAS, the 2017 PayScale established a Grade and Step system that provided for a specific grade to each position so that future beginning wages at hire were consistent throughout position turn overs; and

WHEREAS, the General Schedule (GS) PayScale is the federal government PayScale used to determine the salaries of over 70% of federal civilian employees; and

WHEREAS, Under the GS PayScale, an employee's base pay depends on two factors - the **GS Paygrade** of their job, and the **Paygrade Step** they have achieved (depending on seniority or performance); and

WHEREAS, the base pay is then modified based on a "Locality Pay Adjustment", which adjusts the GS PayScale based on cost-of-living in different areas within the United States; and

WHEREAS, Alaska has one or more Locality Pay Adjustment areas with special locality pay adjustment rates and the Alaska GS PayScale attached herein provides the Locality Pay scale for Prince of Wales Island effective January 2022. The Alaska GS PayScale is modified each year in January to reflect the cost of living and locality pay adjustment of each area; and

WHEREAS, the City Council has reviewed the amended Wage Scale, and believes it to be in the best interest of the City and its Employees to adopt the updated base wage grades for the position.

NOW THEREFORE BE IT RESOLVED that, the City Council for the City of Thorne Bay, hereby amends the Resolution 17-11-07-01 and approves the beginning pay grades as provided herein for each position within the City.

PASSED AND APPROVED this 18th day of July 2023

Lee Q. Burger, Mayor

ATTEST:

Caitlyn Sawyer, City Clerk/Treasurer

INTENT OF ADOPTION

Having a salary and wage scale does several things:

- 1.** Lays out annual step increase amounts so the City Administrator, Department Supervisors and Finance Officer can budget for future years.
- 2.** Show the City and employees exactly what they can expect for annual step increases assuming their performance has met expectations (this also takes out any type of favoritism or preferential treatment when it comes to giving employee raises).
- 3.** Provide equity for pay grades among positions with similar responsibilities.
- 4.** Provides a guideline for setting wage amounts when new positions are created and when grants are written.
- 5.** Assigns a specific grade to each position so that future hiring starting wages are consistent was positions turn over.
- 6.** Hiring new staff would always be for the specific grade assigned to that position, and within steps 1-3 unless the City Administrator approves a higher step offer.

RATIONALE for how specific positions were graded:

- Grade 1 - 2** Position involves minimal responsibility and little or no training. No prior experience. No educational requirements.
- Grade 3 - 4** Minimal experience, training, or education
- Grade 5 - 7** Accounting Clerk, Laborer, Supervisor, or Supervisor Trainee. Has High School diploma or GED.

PROJECT or DEPARTMENT SUPERVISORS

- Grade 8** Project or Grant Supervisor position with minimal responsibilities and Has minimal spending authority. Has minimal training and past experience. Does not supervise others.
- Grade 9** Project or Department Supervisor. May oversee a budget and may have spending authority. May supervise 0-2 staff, some training and past experience may be required and manages one or more projects/grants.
- Grade 10** Project or Department Supervisor, Director. Manages multiple projects, grants and/or programs. Will be responsible for large grants/projects/depts. Manages several people and has Degree or equivalent training and Significant experience is required.

ADMINISTRATION AND HIGHLY TECHNICAL POSITIONS

- GRADE 11** City Administration Positions

Grade Depends on level of authority; number of staff supervised, and Required previous experience.
- GRADE 12/13/14** City Administrator and other Positions that required highly specialized skills.

COST OF LIVING INCREASES – Permanent Employees:

- All FTEs will receive a COLI ("cost of living increase") effective January 1st each year based on the rate published annually on the Alaska General Pay Scale for Southeast Alaska Area Workers. (This does not change an employee's step, only updates to the wages shown on the Alaska General Pay Scale published at [Alaska General Schedule \(GS\) Pay Scale for 2022 \(federalpay.org\)](https://www.federalpay.org)).

CERTIFICATIONS- employees will receive additional pay increases for job specific certifications, and continuing education:

Qualified certifications, education, or training may include, but are not limited to:

- Water / Wastewater SOA Level I certification
- Water / Wastewater SOA Level II certification
- SW HazWoper certification
- Completed Job Training (must be pre-approved and related to current

employment)

- Completion of continued education courses (must be pre-approved and job related)

Employee Grade Increases: Employees may advance to higher grades by

- Promotions at certain intervals (generally after at least a year), as determined by Employer Policy regulations and qualification standards and agency policies, up to the full promotion potential advertised in the job announcement.

Beginning Pay Grade by Department:

**CITY OF THORNE BAY POSITION SUMMARY
BASED ON THE 2023 ALASKA GENERAL PAY SCALE**

POSITION	GRADE SCALE	STEP	PAY TYPE	Comments
FINANCE & ADMINISTRATION				
City Administrator	Grades 11-13		Salary	Negotiated by Contract
City Clerk / Treasurer	Grade 9	Steps 1 – 3	Salary	DOE
Finance Manager	Grade 7 / 8		Salary	DOE
Accounts Receivable/Customer Service	Grade 6	Steps 1-3	Hourly	DOE
PUBLIC WORKS DEPARTMENT				
Harbor/Parks Supervisor	Grade 7	Steps 1 - 3	Hourly	DOE
General Maintenance	Grade 6	Steps 1 - 3	Hourly	DOE
Parks & Recreation Employee	Grade 5	Steps 1 - 3	Hourly	DOE
Part-time non-permanent Parks Employee:	Grade 5	Steps 1 - 3	Hourly	DOE
Streets & Roads Supervisor	Grade 7	Steps 2 - 4	Hourly	DOE

Streets & Roads Operator	Grade 6	Steps 1 - 3	Hourly	DOE
PROJECT / TEMPORARY EMPLOYEES				
Truck Driver				Does not receive benefits
Flagger				Does not receive benefits
Laborer				Does not receive benefits
SOLID WASTE DEPARTMENT				
Solid Waste Supervisor	Grade 7	Steps 1 - 3	Hourly	DOE
Solid Waste Technician	Grade 6	Steps 1 - 3	Hourly	DOE
WATER / WASTEWATER DEPARTMENT				
Water/ Wastewater Supervisor	Grade 9	Steps 1 - 3	Hourly	DOE
Water / Wastewater Operator	Grade 8	Steps 1 - 3	Hourly	DOE
Water / Wastewater Technician	Grade 7	Steps 1 - 3	Hourly	DOE
EMERGENCY SERVICES DEPARTMENT				

*** Raises can be awarded per Administrator’s approval based on merit**

STATE OF ALASKA PrintLocality Adjustment: 31.32%

The *STATE OF ALASKA* General Schedule locality region applies to government employees who work in Alaska and surrounding areas. General Schedule employees who work within this region are paid 31.32% more than the GS base pay rates to account for local cost of living.

GS Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
<u>GS-1</u>	\$27,576	\$28,502	\$29,417	\$30,331	\$31,246	\$31,782	\$32,689	\$33,603	\$33,640	\$34,502
<u>GS-2</u>	\$31,007	\$31,745	\$32,772	\$33,640	\$34,020	\$35,020	\$36,021	\$37,022	\$38,022	\$39,023
<u>GS-3</u>	\$33,833	\$34,961	\$36,089	\$37,217	\$38,345	\$39,473	\$40,602	\$41,730	\$42,858	\$43,986
<u>GS-4</u>	\$37,979	\$39,245	\$40,511	\$41,777	\$43,043	\$44,309	\$45,575	\$46,841	\$48,106	\$49,372
<u>GS-5</u>	\$42,491	\$43,908	\$45,325	\$46,742	\$48,159	\$49,576	\$50,993	\$52,410	\$53,827	\$55,244
<u>GS-6</u>	\$47,367	\$48,946	\$50,524	\$52,103	\$53,681	\$55,259	\$56,838	\$58,416	\$59,995	\$61,573
<u>GS-7</u>	\$52,636	\$54,390	\$56,145	\$57,899	\$59,653	\$61,408	\$63,162	\$64,917	\$66,671	\$68,426
<u>GS-8</u>	\$58,292	\$60,235	\$62,179	\$64,122	\$66,066	\$68,009	\$69,953	\$71,896	\$73,840	\$75,783
<u>GS-9</u>	\$64,384	\$66,529	\$68,675	\$70,821	\$72,967	\$75,112	\$77,258	\$79,404	\$81,550	\$83,695
<u>GS-10</u>	\$70,900	\$73,263	\$75,627	\$77,991	\$80,355	\$82,718	\$85,082	\$87,446	\$89,810	\$92,174
<u>GS-11</u>	\$77,898	\$80,494	\$83,090	\$85,686	\$88,282	\$90,879	\$93,475	\$96,071	\$98,667	\$101,263
<u>GS-12</u>	\$93,367	\$96,479	\$99,592	\$102,704	\$105,816	\$108,929	\$112,041	\$115,153	\$118,265	\$121,378
<u>GS-13</u>	\$111,026	\$114,726	\$118,427	\$122,128	\$125,828	\$129,529	\$133,229	\$136,930	\$140,631	\$144,331
<u>GS-14</u>	\$131,199	\$135,572	\$139,945	\$144,318	\$148,691	\$153,064	\$157,437	\$161,810	\$166,183	\$170,556
<u>GS-15</u>	\$154,325	\$159,468	\$164,612	\$169,756	\$174,900	\$180,044	\$183,500	\$183,500	\$183,500	\$183,500

Hourly Wage

GS Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
GS-1	\$13.26	\$13.70	\$14.14	\$14.58	\$15.02	\$15.28	\$15.72	\$16.16	\$16.17	\$16.59
GS-2	\$14.91	\$15.26	\$15.76	\$16.17	\$16.36	\$16.84	\$17.32	\$17.80	\$18.28	\$18.76
GS-3	\$16.27	\$16.81	\$17.35	\$17.89	\$18.44	\$18.98	\$19.52	\$20.06	\$20.60	\$21.15
GS-4	\$18.26	\$18.87	\$19.48	\$20.09	\$20.69	\$21.30	\$21.91	\$22.52	\$23.13	\$23.74
GS-5	\$20.43	\$21.11	\$21.79	\$22.47	\$23.15	\$23.83	\$24.52	\$25.20	\$25.88	\$26.56
GS-6	\$22.77	\$23.53	\$24.29	\$25.05	\$25.81	\$26.57	\$27.33	\$28.08	\$28.84	\$29.60
GS-7	\$25.31	\$26.15	\$26.99	\$27.84	\$28.68	\$29.52	\$30.37	\$31.21	\$32.05	\$32.90
GS-8	\$28.03	\$28.96	\$29.89	\$30.83	\$31.76	\$32.70	\$33.63	\$34.57	\$35.50	\$36.43
GS-9	\$30.95	\$31.99	\$33.02	\$34.05	\$35.08	\$36.11	\$37.14	\$38.18	\$39.21	\$40.24
GS-10	\$34.09	\$35.22	\$36.36	\$37.50	\$38.63	\$39.77	\$40.90	\$42.04	\$43.18	\$44.31
GS-11	\$37.45	\$38.70	\$39.95	\$41.20	\$42.44	\$43.69	\$44.94	\$46.19	\$47.44	\$48.68
GS-12	\$44.89	\$46.38	\$47.88	\$49.38	\$50.87	\$52.37	\$53.87	\$55.36	\$56.86	\$58.35
GS-13	\$53.38	\$55.16	\$56.94	\$58.72	\$60.49	\$62.27	\$64.05	\$65.83	\$67.61	\$69.39
GS-14	\$63.08	\$65.18	\$67.28	\$69.38	\$71.49	\$73.59	\$75.69	\$77.79	\$79.90	\$82.00
GS-15	\$74.19	\$76.67	\$79.14	\$81.61	\$84.09	\$86.56	\$88.22	\$88.22	\$88.22	\$88.22

2022 State Occupational Employment and Wage Estimates

Administrator (Salary) 40-hour/week

*Wages negotiated by contract

Mean Wage	Wage by Percentile				
Mean	10th	25th	Median	75th	90th
49.47	29.40	35.33	42.70	57.89	76.09

Accounts Receivables/Customer Service (Hourly)

Mean Wage	Wage by Percentile				
Mean	10th	25th	Median	75th	90th
25.70	19.15	22.79	24.47	29.40	30.08

Accounts Payable - Finance Director (Hourly)

Mean Wage	Wage by Percentile				
Mean	10th	25th	Median	75th	90th
26.53	19.75	20.70	25.36	30.14	37.70

City Clerk/Treasurer (Salary)

Mean Wage	Wage by Percentile				
Mean	10th	25th	Median	75th	90th
27.47	21.79	22.67	25.65	30.51	37.23

Water/Sewer Department:

		Mean	10th	25th	Median	75th	90th
51-8031	Water/Sewer Plant & System Operators	32.90	20.00	24.36	33.87	38.73	46.43

Solid Waste Department:

Mean Wage	Wage by Percentile				
Mean	10th	25th	Median	75th	90th
29.47	14.04	20.78	31.84	36.58	39.40

Streets & Roads Department:

Mean Wage	Wage by Percentile				
Mean	10th	25th	Median	75th	90th
29.47	14.04	20.78	31.84	36.58	39.40

Harbor Department:

Mean Wage	Wage by Percentile				
Mean	10th	25th	Median	75th	90th
29.47	14.04	20.78	31.84	36.58	39.40