

MINUTES

FOR THE REGULAR MEETING
OF THE CITY COUNCIL FOR THE
CITY OF THORNE BAY, ALASKA

TUESDAY, APRIL 18, 2023

TIME: 6:30 p.m.

1) CALL TO ORDER:

Mayor Burger called the meeting to order at 6:30 pm

2) PLEDGE TO FLAG:

The Council and Audience stood for the pledge to the flag.

3) ROLL CALL:

Those Present were: Hartwell, Stram, Jennings, LaVoie, Burger, & Nyquest

Those Excused were: Oatman

4) APPROVAL OF AGENDA:

Burger moved to approve the agenda.

Hartwell seconded, no further discussion.

MOTION: Move to approve the agenda

F/S: Burger/Hartwell

YEAS: Hartwell, Stram, Jennings, LaVoie, Burger & Nyquest

NAYS: None

EXCUSED: Oatman

STATUS: Motion Passed

5) MAYOR'S REPORT:

- 1) Going to be gone for a few weeks for Medical Leave (eye surgery).
- 2) Back on the 3rd of May

6) ADMINISTRATIVE REPORTS:

a) **City Administrator: John Commented the following:**

- 1) Working on typical spring maintenance issues and special projects as required. We will be starting the 2023 budget amendment and 2024 budget processes soon.
- 2) Mick and Carol Fletcher, located at 717 Southside which is Block 7 Lot 17 in the S. subdivision, have requested a conditional use hearing to be allowed to keep a rooster on their property.
- 3) OVK will be starting back up on project work on the Kasaan Road this month and will be working to complete the Intersection project and the smaller project near the landfill where the logs are in the road. AP&T switched the power lines over to the new pole today.
- 4) I will be working on completing the grant application for the Wastewater Collection system upgrades mentioned in the PER Tech Memo we will discuss later on under the Resolutions for Considerations part of the meeting.
- 5) Tuesday May 2nd 8:00 to finish, there will be a POW Sawmill Operator Meeting here at City Hall to discuss pow small mill operations, what resources are needed and

current and future opportunities. This meeting is being sponsored by SE Conference, Alaska Forest Association and The Nature Conservancy.

b) **City Clerk:**

- 1) Reminder of the low-cost dump coupons available to residents. Thorne Bay residents may purchase coupons at \$10.00 per 1,000# of Solid Waste Disposal (Limit of 2 per household). The coupon(s) will allow residents the ability to pick their own personal clean-up day. To purchase your coupons, stop by Thorne Bay City Hall and bring your ID, proof of residence and \$10 cash per coupon. There is a limit of 2 coupons per residence. City Hall office hours are Monday – Thursday, 9 a.m. to 4 p.m. and Friday, 8 a.m. to noon. For more information, call city hall
- 2) Still learning how to do financial reports and will have one ready for the second meeting of May.

7) **DEPARTMENT REPORTS:**

a) **Water Operator Report:**

- Flushing hydrants will start in May – make sure to sign up for texts.
- Employees are working on getting all certifications up to date.
- Starting regular maintenance at the Sewer Plant that can't be don't in the winter.
- Starting May 1st, water behind the Southeast Road Builders Shop will be turned on.

b) **EMS Report:**

- John stated that Victoria is unwell and will do a report at next the scheduled meeting.
- Burger commented that the EMS boat is repaired and down in the harbor.

8) **PUBLIC COMMENTS:**

a) **Tim Lindseth**

- Commented that people would appreciate having the road graded after Davidson Landing.

b) **Sam Sawyer**

- Going to be having surgery will be out 4 weeks from Water/Sewer plant.
- Jennings asked Sam if he received parts for restaurant?
- Sawyer responded the guy hadn't ordered anything or reached out for information on what was needed. Sam reached out again to make sure the parts were ordered.
- Jennings offered to help Willie do labor to get the restaurant up and running.

9) **COUNCIL COMMENTS:**

None.

10) **CONSENT AGENDA:**

a) **MINUTES**

1) [Minutes of the April 4, 2023, Regular City Council Meeting, discussion and action item:](#)

Burger moved to approve the Consent Agenda consisting of the Minutes of the February 21, 2023 Regular city Council meeting. Hartwell seconded, no further discussion.

MOTION: Move to approve the Minutes from April 4th Regular City Council Meeting.
F/S Burger / Hartwell
YEAS: Hartwell, Stram, Jennings, LaVoie, Burger & Nyquest
NAYS: None
EXCUSED: Oatman
STATUS: Motion Passed

11) NEW BUSINESS:

- a) [Resolution 23-04-18-01](#), a resolution of the city council for the City of Thorne Bay, Alaska, approving the renewal of a short-term 24-month lease with SEARHC for lease of city owned facility identified as unit “b” of the city hall building located at 120 Freeman Drive, for the purposes of operating a health clinic.

Burger moved to approve Resolution 23-04-18-01, Renewal of the SEARHC Lease. Nyquest seconded the motion. Caitlyn informed the council of the upcoming expectation for clinic use.

MOTION: Move to approve Resolution 23-04-18-01, Renewal of the SEARHC Lease
F/S: Burger/Nyquest
YEAS: Nyquest, LaVoie, Hartwell, Stram, Burger & Jennings
NAYS: None
EXCUSED: Oatman
STATUS: Motion Passed

- b) [Resolution 23-04-18-02](#), a resolution of the city council for the city of Thorne Bay, Alaska, approving the renewal of a short-term 24-month lease with Tongass Federal Credit Union for lease of city owned facility identified as unit “a” of the city hall building located at 120 freeman drive, for the purposes of operating Financial Credit Union.

Burger moved to approve Resolution 23-04-18-02, Renewal of the TFCU Lease. Nyquest seconded the motion. Huestis commented that the income from the lease helps pay for the utilities.

MOTION: Move to approve Resolution 23-04-18-02, Renewal of the TFCU Lease
F/S: Burger/Nyquest
YEAS: Stram, Jennings, LaVoie, Burger, Nyquest, & Hartwell
NAYS: None
EXCUSED: Oatman
STATUS: Motion Passed

- c) [Resolution 23-04-18-03](#), a Resolution of the City Council of Thorne Bay, Alaska, approving the Wastewater Manhole and Lift Station Rehabilitation Projects.

Burger moved to approve resolution 23-04-18-03, rehabilitation of manholes & lift stations. Jennings seconded the motion.

Huestis commented: We put in for a grant last year to rehab the wastewater system. 5 pump stations, lift stations, 80-100 manholes and most of them have leaks or damages. A lot of groundwater is getting into the collection system, and it makes the sewer plant run harder. Many issues were created. Village Safe water has many studies on it. Need to get this part of the system repaired now that we have the UV system in place. Need to update the 2010 report. Cost has increased significantly. The reports have been done, and in order to get the grant submitted, we need the resolution passed. If the City of Thorne Bay accepts the States funds, we will accept the ownership and costs associated with the new system. If parts break, we will cover it. Will need to dig up pavement for this update and the long-term goal will be to repave roads.

Nyquest asked: Is this the city work or contracted work?

Huestis: "yes, engineering firm would come in and oversee the contracting work"

Chris Cook commented: "I would like to see the life expectancy of components. Will future repairs be costly?"

MOTION: Move to approve Resolution 23-04-18-03, Wastewater and Lift Station Rehabilitation

F/S: Burger/Hartwell

YEAS: Burger, Hartwell, Stram, Jennings, LaVoie & Nyquest

NAYS: None

EXCUSED: Oatman

STATUS: Motion Passed

12) ORDINANCES FOR PUBLIC HEARING: NONE

13) ORDINANCES FOR INTRODUCTION: NONE

14) CONTINUATION OF PUBLIC COMMENT: NONE

15) CONTINUATION OF COUNCIL COMMENT: NONE

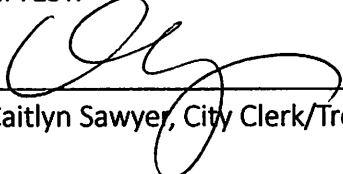
➤ Nyquest: asked about Sawyers expected absence.

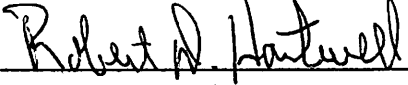
➤ Sawyer responded: Next week, waiting on insurance.

16) ADJOURNMENT:

Burger Adjourned at 7:00

ATTEST:


Caitlyn Sawyer, City Clerk/Treasurer


Robert Hartwell, Vice Mayor