



JOB ANNOUNCEMENT

Posted July 30, 2022

Job Title: Assistant Solid Waste Collector/Baler Facility Operator
Job Status: Permanent Full-Time
Pay Grade: GS 6/1
Pay Rate: \$21.65
Department: Solid Waste

ASSISTANT SOLID WASTE COLLECTOR/BALER FACILITY OPERATOR

The City of Thorne Bay is accepting applications for the position of Solid Waste Collector/Baler Facility Operator. This is a full-time position, 40 hours per week. Beginning pay is \$21.65 per hour, DOE.

Applicants must be 19 years of age or older, have a high school diploma or GED certificate, be able to provide their own transportation to and from the landfill site, and have experience operating heavy equipment. Ability to obtain valid CDL required. ***Pre-employment drug testing will be required.***

Applications are available at City Hall, City of Thorne Bay, 120 Freeman Drive, PO Box 19110, Thorne Bay, AK. 99919, (907) 828-3380 and will be accepted until the position is filled. A complete job description is available at City Hall.

The City of Thorne Bay is an EO, Alcohol and Drug Free, ADA Employer.

Posted:

Riptide Liquor, Thorne Bay Market, Davidson Landing, The Port, Forest Service, Thorne Bay Public Library, City Hall (2), Tackle Shack

ASSISTANT SOLID WASTE COLLECTOR/BALER FACILITY OPERATOR

DEFINITION:

An employee of the City under the administrative direction of the City Administrator. Works under the direct day-to-day guidance of the Solid Waste Collector/Baler Facility Operator.

POSITION SUMMARY:

Refuse collector is a permanent full-time position as that term is described in the Thorne Bay Municipal Code Chapter 2.24. Must comply with the provisions of the Municipal Code Chapter 2.24, Officers, and Employees. Must hold a valid Class A Alaska Commercial Driver's License or be able to obtain one within 6 months of hire. Refuse Collector is an employee of the city.

DUTIES:

Refuse Collector shall be responsible for and perform the following duties:

1. Operate and maintain municipal refuse collection equipment to insure its operational reliability.
2. Collects refuse from refuse utility users on the collection route and from public refuse containers, including dumpsters.
3. Assists Baler/Recycling Facility Operator with facility operations and maintenance as directed by the operator and in accordance with facility permit and written procedures.
4. Mans the baler/recycling facility during public use hours and is responsible for adhering to posted public use hours to assure that facility is available for use by the public under supervision of authorized municipal personnel.
5. Responsible for assisting public in complying with Refuse Utility rules and regulations and promptly records and reports violations to Facility Operator.
6. Responsible for charging and collecting tipping fees at the baler/recycling facility and for maintenance of receipt book for all fees collected or to be billed.
7. Responsible for recording refuse information as directed by Baler/Recycling Operator.

8. Maintains inventory of refuse utility equipment assigned to refuse collector.
9. Assists with annual household hazardous waste collection event and required to obtain and maintain a valid State of Alaska Hazardous Waste Site General Worker and Hazardous Materials Technician Certifications.
10. Responsible for taking all appropriate steps necessary to assure that refuse collection operations complies with OSHA requirements and the City's DEC Permit requirements. Responsible for noting deficiencies and taking corrective action as budget allows.
11. Observes and complies with all municipal safety policies and procedures and Municipal Code.
12. Assists other public works department staff when requested and when available so long as refuse collection operations and maintenance is not jeopardized.
13. Performs other duties as assigned by the Facility Operator or City Administrator.