City of Thorne Bay
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DEPARTMENT REPORT

Subject: Monthly Department Report

Department: Administrator

Supervisor: _____

Employees: _____

Date: 9-6-2022

A Departmental Overview

Working on typical summertime maintenance issues and special projects as required.

Current Department Activities:

- Hired Caitlyn Sawyer as our Library Director, started today.
- Putting the finishing touches on the Claw Trail, should be done by Thursday.
- We worked with AP&T and Denali Commission to encourage them to apply for a Broadband Reconnect 4 Grant for Thorne Bay, $100K from Denali in support.
- Tonsgard took the recycled metals and vehicles from the solid waste facility.
- Mike Williams will be drilling and shooting the rock in cell no. 2 at the landfill now that the metals are gone and before it fills up again. We plan to sell the shot rock to a nearby RAC project and also level the site for future operational efficiency.
- Between the Claw Trail, the Kasaan Road Intersection and the Kasaan Road Heavy Maintenance/Super ditching project we will be using the rest of our D-1 and will need to make more to finish those projects and for future projects and general maintenance. I think we could get as much as 3,000 cubic yards from the shot roack at the City pit and I plan to get quotes and bring a Resolution forward at our next meeting to authorize the expenditure.
- I have completed a draft Management and Operations Plan for the next 50 years for our Solid Waste Landfill and have recieved favorable comments back from DEC. I will revise the plan according to the comments and submit the final plan. After this we will be seeking to implement the plan which includes closing the active cell, opening a new cell and expanding the operational area for better efficiency.

Department Reports are given at the Regular City Council Meeting the 3rd Tuesday of every month

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- The Kasaan Road Intersection RAC Project - clearing and grubbing and slope staking are complete, next to remove stumps and place rock for AP&T to move their power poles, then continue excavation and rock fill. Will likely need to stabilize for winter and complete next spring.
- Kasaan Road 3 Mile Hill - 2 weeks into that project, we budgeted for 8 weeks but got a late start so we may be able to get another 3 weeks or so on that project and maybe get more of it next year, we have several loose ends to tie up and winter is coming.
- Reached out for information on Old Fire Hall Cleanup - no response yet.
- SISD Floating Schoolhouse property - prospective Lease for the property - holding off on the MOA to see how this plays out - Did release SISD from their Lease.
- I-90 Pontoon from Ketchikan Airport Project - they backed out on giving it to us.

Employee Signature

Date

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