City of Thorne Bay
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# DEPARTMENT REPORT

**Subject:** Monthly Department Report

**Department:** Administrator

**Supervisor:** _____

**Employees:** _____

**Date:** 5-3-2022

## *A Departmental Overview*

Administration is busy with the annual budget cycle, preparing draft budgets for review by the department directors and Administrator to fine tune before bringing to Council. This will be on-going for the next few weeks.

## Current Department Activities:

- EMS Coordinator Position - Contracted with Victoria Anderson for these services
- Public Meeting scheduled for May 17 to share with the public and Council the 50% design for the Davidson Landing Fire/EMS Hall Design.
- USFS is meeting with AP&T to complete relocation of major power pole on RAC project for the first 425 feet of the Kasaan Road project.
- Alaska Community Foundation project for library deck going well, roof is on and tomorrow and the deck will be framed with the handicap ramp mostly complete.
- Met with AKDOT&PF SE Region staff Lance Mearig, Pat Carroll, Marie Heidemann and Sara Yockey and Lee Burger and toured the Kasaan Access Road and discussed many issues, including funding, project, maintenance, Good meeting
- No takers on Seanna and Silver Doll sale, demolishing them instead
- EMS boat still at Bay Company, then taking boat to Superior Marine for double epoxy and final painting on the hull
- Just finished grant application to Village Safe Water / ADEC for Sewer Collection system upgrades worth an estimated $2.9 Million, manholes I&I and 4 Lift stations
- Requests from School for sports improvements - waiting on school to call for meeting with City to discuss possible partnership proposal



Department Reports are given at the Regular City Council Meeting the 3rd Tuesday of every month

# CONTINUED
# DEPARTMENT REPORT

- Bay Chalet - I asked Fire Chief McGinnis to look into a permit or approval as may be needed to burn it down and what needed to be removed to be able to burn it. We need to start planning for new Community Center
- Boat/trailer washdown area - identified a low cost solution to provide this service at the location of the old SISD Floating Schoolhouse. It already has water hydrant and meter, just needs a hose and to be turned on. Recommend use is open to general public for non-potable uses that require purchase of a one time permit of $25 or an annual permit for $50.
- Contacted City of Coffman Cove to invite them to bring Municipal Solid Waste to Thorne Bay Landfill versus going to Klawock and paying more - provided some costs
- Planning to contact Naukati Bay as well for MSW disposal.
- Reached out to Papac Logging and SE Roadbuilders to begin discussions on land lease agreement renewals.
- Reached out to Alaska State Forestry Division of DNR to talk about Bayview Timber sale and future subdivision and road construction to hopefully be included in status updates on process and discussions moving forward.
- We will be conducting surface water tesing next week at the Solid Waste facility per our permit requirements - we also have a permit inspection in July. We havent had one in several years and I have asked to schedule the site visit with a City Council meeting so we can talk with our permit compliance specialist Zach Gianotti about the outcome and also issues with MSW incineration - pros/cons/costs, etc.
- We will be organizing and cleaning up solid waste facility in the next couple months in preparation for the inspection and also to sort and ship metals for recycling - aluminum
- We met with Misty Fitzpatrick about phone service on the island since she was actively engaged in past efforts to improve service for POW Communities - she is going to provide contacts and information to hel[p us carry on the dialog.

Employee Signature

Date



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