City of Thorne Bay
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DEPARTMENT REPORT

Subject: Monthly Department Report

Department: Administrator

Supervisor:

Employees:

Date: 4-19-2022

A Departmental Overview

Administration is busy with the annual budget cycle, preparing draft budgets for review by the department directors and Administrator to fine tune before bringing to Council. This will be on-going for the next few weeks.

Current Department Activities:

- EMS Coordinator Position - Interviewed Victoria Anderson, negotiating with her.
- Fire Chief Position - Matt McGinnis has agreed to keep the role, negotiating.
- Design contract with JYW for Fire/EMS Hall Design at Davidson Landing is well underway, I did get feedback from all Council members and passed along. Public Meeting scheduled for May 17 to share with the public and Council the 50% design.
- Working with USFS and OVK to complete the RAC project for the first 425 feet of the Kasaan Road project. AP&T power poles are in the way of the road work.
- Alaska Community Foundation project for library deck going well, roof will be on tomorrow and then the deck will be completed with the handicap ramp. We have been in discussions with the Friends about the second ramp in front, it is not really needed with the deck ramp being provided.
- Meeting with AKDOT&PF SE Region Director Lance Mearig, M&O Facilities and Construction Division Director, Pat Carroll, and Statewide Planning Director Marie Heidemann tomorrow to discuss Thorne Bay and Kasaan Transportation issues. Sara Yockey is planning to join us and we hope to tour the Kasaan Road and discuss the design and reconstruction of this road and the possibility of the state taking over M&O in the future once we rebuild it.

Department Reports are given at the Regular City Council Meeting the 3rd Tuesday of every month

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- We advertised vessels Seanna and Silver Doll for sale by sealed bids. Closes 4/22.
- We are working on cleaning up city hall area and then hope to paint later this summer
- EMS boat should be done with motor installation soon at Bay Company, then taking boat to Wrangell to Superior Marine for double epoxy and final painting on the hull
- City received the 2022 Volunteer Fire Department Grant of $4,527.45 - McGinnis.
- Last Council meeting - Requests from School for long jump pit / track improvements Charlie met with School and discussed partnership for City Rec property improvments
- Improvements to ball field - some investigation was done - working on improving drainage by clearing the ditch at the back of the field - waiting on possible discussions with the School to see if there emerges a larger plan for the field - City/School Plan
- Bay Chalet is too far gone to try to save it. We need to plan to tear it down and salvage what we can, although not much. Start planning for new Community Center
- Neigborhood Watch Program - I have not looked into this yet. Would a Council member like to take the lead on developing this program? Do we need it?
- Boat/trailer wash down area - long term parking area nearest the port - could possibly put in a water valve and hyrdant to connect hose for washing off salt water - looking for council feedback.

Employee Signature

Date

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