



ORDINANCE 22-06-21-01
CITY OF THORNE BAY

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA;
PROVIDING FOR THE ESTABLISHMENT OF THE BUDGET FOR THE CITY OF THORNE BAY,
FISCAL YEAR 2023, JULY 1, 2022 -JUNE 30, 2023, ANTICIPATED REVENUES AND
EXPENDITURES

BE IT ENACTED BY THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA;

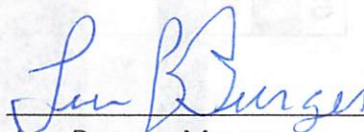
Section 1. Classification. This is a non-code ordinance.

Section 2. General Provisions. The budget documents attached hereto list the authorized appropriations for expenditures, revenues and the change in cash balances as part of the budget for the period *July 1, 2022, to June 30, 2023*, detail anticipated line-item revenues and expenditures for each appropriation and make the budget a matter of public record.

Section 3. Authorization and Appropriation. The appropriations are adopted and authorized for the period July 1, 2022, to June 30, 2023, and for that period. Subject to council approval by resolution, the mayor may establish line-item expenditures within an authorized appropriation. Subject to council approval by ordinance, the mayor may transfer from one authorized appropriation to another any amount that would not annually exceed 10 percent or \$10,000, whichever is less.

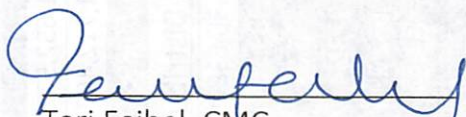
Section 4. Effective Date. This ordinance shall become effective upon adoption.

PASSED AND APPROVED: June 21, 2022



Lee Burger, Mayor

ATTEST


Teri Feibel, CMC

OPERATING BUDGET	FY21-ACTUALS	FY22 Budget Amended	FY22 -Actual July 1, 21 - June 21, 22	FY23 Proposed Budget
Income	\$ 1,399,154.91	\$ 1,589,260.43	\$ 1,426,834.88	\$ 1,652,572.20
Expense	\$ 1,426,443.32	\$ 1,633,569.09	\$ 1,390,296.08	\$ 1,712,467.27
NET Operating Income:	\$ (27,288.41)	\$ (44,308.66)	\$ 36,538.80	\$ (59,895.07)
Class List:	Income:	Expense:	Net:	Revenue Distribution:
Carryover from FY22	\$ 1,426,834.88	\$ 1,390,296.08	\$ 36,538.80	\$ 36,538.80
Admin-FY23	\$ 740,025.00	\$ 443,641.74	\$ 296,383.26	\$ 296,383.26
Council-FY23	\$ 650.00	\$ 32,297.22	\$ (31,647.22)	\$ 264,736.04
PZ-FY23	\$ 1,400.00	\$ 1,162.70	\$ 237.30	\$ 264,973.34
EMS-FY23	\$ 21,500.00	\$ 29,841.05	\$ (8,341.05)	\$ 256,632.29
Fire-FY23	\$ 15,000.00	\$ 13,600.95	\$ 1,399.05	\$ 258,031.34
Harbor-FY23	\$ 116,260.00	\$ 135,566.04	\$ (19,306.04)	\$ 238,725.29
VPSO-FY23	\$ 24,500.00	\$ 35,595.20	\$ (11,095.20)	\$ 227,630.09
Library-FY23	\$ 5,300.00	\$ 10,358.90	\$ (5,058.90)	\$ 222,571.19
Parks-FY23	\$ 15,050.00	\$ 69,753.93	\$ (54,703.93)	\$ 167,867.27
RV-FY23	\$ 19,843.20	\$ 19,843.20	\$ -	\$ 167,867.27
Streets-FY23	\$ 141,150.00	\$ 266,328.96	\$ (125,178.96)	\$ 42,688.31
SW-FY23	\$ 192,212.00	\$ 251,177.91	\$ (58,965.91)	\$ (16,277.60)
Sewer-FY23	\$ 174,912.00	\$ 206,361.90	\$ (31,449.90)	\$ (47,727.50)
Water-FY23	\$ 184,770.00	\$ 196,937.57	\$ (12,167.57)	\$ (59,895.07)
			\$ -	\$ (59,895.07)
Subsidized Income from Investment Reserves Account:	\$ 59,895.07	\$ -	\$ 59,895.07	\$ -
FY23 BUDGET	\$ 1,652,572.20	\$ 1,712,467.27	\$ (59,895.07)	\$ (23,356.26)
FY23 OPERATING INCOME/EXPENSE BUDGET:			-23,356.26	
Total Subsidized Income from Investment Reserve Account:			23,356.26	
TOTAL NET OPERATING BUDGET:			0.00	
Total Repair & Replacement Expense:			\$ 98,133.60	

This operating budget shows a loss of \$59,895.07, (not including any carryover revenues from FY22), however, this includes the expenses from each enterprise account to a repair and replacement fund that was established to help with any future costs associated with the repair or replacement of equipment, buildings or grounds of the department. If we were not putting this money into a savings account, the city would show a surplus revenue of \$38,238.53, for the FY23 Fiscal Year. A detailed breakdown of each department expense to their R&R Fund is shown on the Balance Sheet

CARRYOVER FUNDING:

CHECKING/SAVINGS BALANCES:

Values based on June 21, 2022, Account Statement

Checking Account TFCU	\$	70,494.91
Community Center Savings	\$	7,504.89
Checking Account FIRST BANK	\$	4,705.59
TOTAL CHECKING/SAVING:	\$	82,705.39

OCCUPANCY TAX BALANCES:

Values based on June 21, 2022, Account Statement

OCC TAX EMS/FIR	\$	9,503.45
OCC TAX TOURISM	\$	10,733.41
OCC TAX PARKS	\$	10,662.07
OCC TAX HARBOR	\$	23,497.22
Anticipated Deposits after June 30	\$	16,304.19
Total Occupancy Tax Funds:	\$	70,700.34

SALES TAX BALANCES:

Values based on June 21, 2022, Account Statement

60% STREETS & ROADS SALES TAX	\$	126,732.88
40% COMMUNITY DEVELOPMENT SALES TAX	\$	168,188.51
Anticipated Deposits after June 30	\$	19,621.58
Total Sales Tax Funds:	\$	314,542.97

REPAIR AND REPLACEMENT ACCOUNT BALANCES:

Values based on June 21, 2022, Account Statement

HARBOR R&R	\$	99,955.44
RV PARK R&R	\$	-
WATER UTL R&R	\$	32,285.21
SEWER UTL R&R	\$	30,584.17
SOLID WASTE R&R	\$	27,267.92
STREETS R&R	\$	10,000.29
Anticipated Deposits after June 30	\$	98,133.60
Total Repair & Replacement Funds:	\$	298,226.63

INVESTMENTS MONEY MARKET/BONDS:

Values based on May 31st, 2022, Statement

Wells Fargo Money Market	\$	251,110.00
Wells Fargo Bonds & CD	\$	583,803.39
Total Investment Reserve Funds:	\$	834,913.39

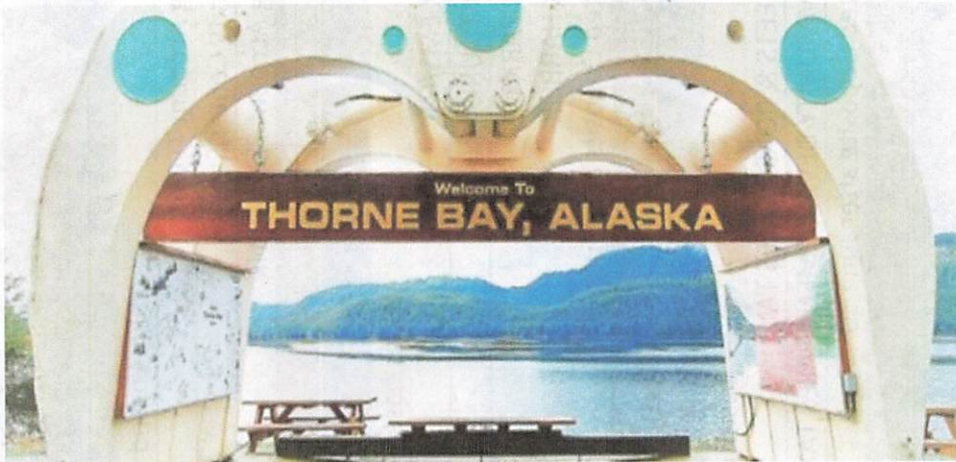
QUICKBOOKS OPERATING INCOME/EXPENSE

Figures based on Cash method as of June 17, 2022

ANTICIPATED REVENUE FOR REMAINDER OF FY22:	\$	1,426,834.88
ANTICIPATED EXPENSE FOR REMAINDER OF FY22:	\$	1,390,296.08
TOTAL FY23-ANTICIPATED REVENUE TO CARRY FORWARD:	\$	36,538.80

BALANCE SHEET	\$	1,637,627.52
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Administration & Finance:



FY23 Recommendations:

- Re-engage Planning Commission for update to Comprehensive Plan.
- Develop recommendations for revised rate structures for Enterprises.
- Develop recommendations for creation of Internal Service Fund named Equipment Rental and Revolving to better manage fleet and equipment
- Hire Project labor to provide repairs and maintenance to City buildings.

Department Projects:

- Develop site plan and building concept for new City Hall.
- Paint existing City Hall and VPSO Office and upgrade gutters (\$10,000).
- Oversee City Projects - RAC, Kasaan Road, Fire Hall Demo, Fire Hall Design, Solid Waste Re-organization, etc.

OVERVIEW:

Administration and Finance is the "catch all" for a majority of the City's revenues, including Community Revenue Sharing, PILT and City Sales Tax. Thus, its "profit margin" is critical to continue subsidies in other non-revenue generating departments (library, VPSO, City Council, Fire, EMS, etc.).

Working with interested individuals and businesses to secure residential and commercial property will enhance economic growth and lead to Increases in sales tax revenue and local employment.

Grant / Funding Opportunities:

- State Legislature
- Denali Commission

Administration & Finance

Income	FY22 Budget	Jul 1, '21 - June 21, 2022	FY23 Proposed Budget	COMMENTS
SURPLUS INCOME				
Subsidized Income	100,000.00			
FEES & PERMITS INCOME				
Animal Fees	500.00	360.00	500.00	
ATV Fees	1,100.00	884.57	1,150.00	
Fees & Permits	350.00	395.00	700.00	
Parking Permit Income	15,165.71	13,033.63	14,500.00	
Senior Tax Cards	3,000.00	2,348.00	2,500.00	
Total FEES & PERMITS INCOME	20,115.71	17,021.20	19,350.00	
FINES & PENALTIES				
Citations	1,000.00	550.00	750.00	
Finance Charge Income	750.00	282.06	2,250.00	
Fines for Parking Violations	1,200.00	886.00	1,200.00	
Total FINES & PENALTIES	2,950.00	1,718.06	4,200.00	
INTEREST & INVESTMENT INCOME				
Interest Income	3.00	1.72	120.00	
Dividend, Interest (Securities)	22,200.00	16,327.35	17,500.00	Income from our investment accounts
Total INTEREST & INVESTMENT INCOME	22,203.00	16,329.07	17,620.00	
MISCELLANEOUS INCOME				
Copier/Fax	150.00	91.50	120.00	
Misc. Income	250.00	33.38	200.00	
Total MISCELLANEOUS INCOME	400.00	124.88	320.00	
RENTALS & LEASE INCOME				
Lease of City Property	23,000.00	20,897.04	25,000.00	Does not include possible lease of Downtown Business Dist.
Rental Income	30.00	20.00	35.00	
Total RENTALS & LEASE INCOME	23,030.00	20,917.04	25,035.00	

SALES					
Surplus Property	300.00	250.00	300.00		
Total SALES	300.00	250.00	300.00		
SERVICE CHARGES					
Notary/Lamination	1,000.00	923.00	1,000.00		
Passport Services	950.00	743.53	900.00		
Reconnection of Services	1,300.00	1,280.00	1,300.00		
Total SERVICE CHARGES	3,250.00	2,946.53	3,200.00		
STATE REVENUES					
Community Aide Assistance	5,000.00	5,000.00	5,000.00		This is an unknown amount at this time. We do not know what is anticipated for PILT because the State has not adopted their budget yet. In the
Payment in Lieu of Taxes	118,242.70	118,242.70	145,000.00		
Total STATE REVENUES	123,242.70	123,242.70	150,000.00		
TAX INCOME					
Sales Tax	520,000.00	494,437.38	520,000.00		
Total TAX INCOME	520,000.00	494,437.38	520,000.00		
Total Income	715,491.41	676,986.86	740,025.00		

Expense	Budget	Jul 1, '21 - June 21, 2022	FY23 Proposed Budget	COMMENT
CONTRACT SERVICES				
Contract Labor	4,500.00	4,000.00	10,000.00	Labor for building upgrades - Painting City Hall and VPSO, Develop Concept Plan for new Community Center
Legal Services	18,000.00	14,659.52	10,000.00	Trying to reduce Lawyer needs this upcoming year.
Total CONTRACT SERVICES	22,500.00	18,659.52	20,000.00	
FEES / PERMITS / LICENSE EXPENSE				
BANK FEES & SERVICE CHARGES				
Bank Service Charges	200.00	157.27	200.00	
Credit Card Merchant Fees	3,100.00	2,553.78	4,200.00	
Total BANK FEES & SERVICE CHARGES	3,300.00	2,711.05	4,400.00	

Advertising and Promotion	500.00	68.93	500.00	Advertising needs would only be for when we publish in the Island Post for RFP's, or other notices.
Dues and Subscriptions	6,500.00	4,943.11	5,000.00	Adobe Acrobat, On-the-clock time payroll timekeeping, AML Membership Dues, AAMC Membership dues.
Fees Permits & Licensing Exp	500.00	427.80	500.00	Alaska Municipal Clerk Membership, Notary Renewals.
Total FEES/PERMITS/LICENSE EXPENSE	10,800.00	8,150.89	10,400.00	
INSURANCE EXPENSE				
AML/Insurance	15,500.00	15,025.64	20,324.00	AML Increased all of our coverage. You will notice this mostly in the Water and Sewer departments.
Total INSURANCE EXPENSE	15,500.00	15,025.64	20,324.00	
MATERIALS & SUPPLIES				
Computer/Software	8,323.54	8,318.15	1,500.00	Admin, Finance and Clerk have new computers.
Furniture & Equipment	1,000.00	830.39	1,000.00	New office chairs and/or tables and other misc. needs
Materials & Supplies	7,000.00	5,322.38	7,000.00	
Total MATERIALS & SUPPLIES	16,323.54	14,470.92	9,500.00	
OPERATING EXPENSES				
Bldg/Grnd Maint Repair	4,500.00	1,975.48	4,000.00	
Electricity	4,100.00	3,726.27	4,450.00	
Heating Fuel	5,750.00	6,262.38	6,200.00	
Internet Use	2,200.00	1,802.25	2,200.00	
Postage and Freight	7,100.00	6,546.44	3,000.00	This line item was higher due to admin recruitment and moving expenses which the council authorized of \$5,000.00. Historically we have spent around \$2300 per year. We know freight charges have increased, so I have accounted for that in this budget.
Records Maintenance	1,000.00	532.79	1,500.00	Time, materials & supplies, filing, scanning, policy updates & archiving of City Records
Telephone, Telecommunications	5,500.00	4,788.65	5,000.00	City phones, Long distance & Admin Cell
Total OPERATING EXPENSES	30,150.00	25,634.26	26,350.00	

PAYROLL EXPENSES					
H.S.A. Company	15,500.00	15,424.88	18,250.00		
Health Insurance	30,000.00	29,356.39	36,050.59		
Life Insurance	330.00	330.46	368.16		
Payroll Taxes	8,000.00	8,050.39	6,670.92		
PERS	39,212.66	37,411.66	49,573.26		
Worker's Compensation	973.56	973.56	1,215.00		AML RENEWAL RATE - 1362
PAYROLL EXPENSES - Other	225,000.00	224,602.53	233,639.81		Reduced front office staff is three. Combined the finance receivables & payable job. Now staff Admin, Clerk & Finance
Total PAYROLL EXPENSES	319,016.22	316,149.87	345,767.74		
TRAVEL & TRAINING					
Training	250.00	112.50	2,600.00		Clerk Conference November 2022, John SE Conference (2), Alaska Municipal League.
Travel	500.00	0.00	5,500.00		
Total TRAVEL & TRAINING	750.00	112.50	8,100.00		
VEHICLE & EQUIPMENT EXPENSES					
Equipment Maint & Repair	1,500.00	716.93	1,200.00		Boiler repairs are needed annually.
Equipment Purchase	14,500.00	13,891.53	0.00		Admin Vehicle was purchased last year. Typically, we don't have expenses for equipment.
Vehicle Fuel	550.00	111.83	2,000.00		
Total VEHICLE & EQUIPMENT EXPENSE	16,550.00	14,720.29	3,200.00		
Total Expense	431,589.76	412,923.89	443,641.74		
Net Income	283,901.65	264,062.97	296,383.26		

Subsidized Income	\$ (296,383.26)
Local Revenue	\$ 590,025.00
State Revenues	\$ 150,000.00

City Council

Income	FY22 Budget	Jul 1, '21 - June 21, 2022	FY23 Proposed Budget	COMMENTS
Subsidized Income Gen Account	43,026.60	0.00	31,647.22	
MISCELLANEOUS INCOME				
Election Income	400.00	200.00	600.00	We receive \$300 from the State for each State Election. This is for my time as Absentee Official + Use of City Hall and Davidson Fire Hall for State Elections.
Misc. Income	50.00	26.50	50.00	
Total MISCELLANEOUS INCOME	450.00	226.50	650.00	
Total Income	450.00	226.50	650.00	

Expense	Budget	Jul 1, '21 - June 21, 2022	FY23 Proposed Budget	COMMENT
Election EXPENSES				
Election Materials & Supplies	0.00		350.00	Paper, Pens, Sanitary Supplies, Envelopes, Veggie trays for each polling station.
Election Worker Wages	1,750.00	1,673.47	1,809.12	3 election workers for each polling location @ \$20 per hour with 13 hours per Election. 2 Elections held every other year. Only one election for this year.
Total ELECTION EXPENSES	1,750.00	1,673.47	2,159.12	
FEES / PERMITS / LICENSE EXPENSE				
Dues and Subscriptions	3,000.00	2,092.51	2,250.00	GoDaddy Email subscriptions for all councilmembers
Total FEES/PERMITS/LICENSE EXPENSE	3,000.00	2,092.51	2,250.00	
MATERIALS & SUPPLIES				
Furniture & Equipment	600.00	569.98	150.00	Last year purchased TV and Stand for Cisco Webex Conferencing, so hire expense here. I do not know of any furniture needs for the Council for FY23, but I budgeted a small amount in case.
Materials & Supplies	450.00	338.60	125.00	Last year we had a hire expense due to materials and meals/snacks purchased for Administrator Interview Panelist's. Typically, we do not spend more than \$125.
Total MATERIALS & SUPPLIES	1,050.00	908.58	275.00	

MISCELLANEOUS EXPENSES				
Donations	2,800.00	2,150.00	2,500.00	Annual donation to VOTEC in the amount of \$1500 for FY23 budget and future + \$1000 TB Athletics Dept.
Total MISCELLANEOUS EXPENSES	2,800.00	2,150.00	2,500.00	
OPERATING EXPENSES				
Internet Expense	280.00	280.00	0.00	
Postage and Freight	125.00	88.80	50.00	Freight was for shipping TV and Stand. I do not foresee needing much for freight for FY23.
Telephone, Telecommunications	457.75	357.75	477.00	Expense for Webex public meeting participation by web/telephone continued.
Total OPERATING EXPENSES	862.75	726.55	527.00	
PAYROLL EXPENSES				
Payroll Taxes	1,498.99	1,330.79	986.10	
PAYROLL EXPENSES - Other	17,000.00	15,509.51	22,800.00	Originally budgeted \$20,400, but that did not account for One councilmember has always waived stipend, but that seat is up for re-election this year.
Total PAYROLL EXPENSES	18,498.99	16,840.30	23,786.10	
TRAVEL & TRAINING				
Mileage Reimbursement	50.00	13.08	0.00	New Administrative vehicle (for Admin and Council) so there will be no need for reimbursing for fuel.
Training	0.00	0.00	600.00	Newly Elected Official Training Perdiem Costs. This is done online now using Zoom, however there are costs associated for registering for the class and receiving materials.
Total TRAVEL & TRAINING	50.00	13.08	600.00	
VEHICLE & EQUIPMENT EXPENSES				
Equipment Purchase	6,000.00	5,978.61	200.00	Last year we purchased recording and meeting equipment for continued online meeting participation, but I do not foresee this as a continued expense.
Total VEHICLE & EQUIPMENT EXPENSE	6,000.00	5,978.61	200.00	
Total Expense	34,011.74	30,383.10	32,297.22	
Net Income	-33,561.74	-30,156.60	-31,647.22	
Subsidized Income from Gen Account			31,647.22	
Total Operating Budget			0.00	

Subsidized Income	\$ 31,647.22
Local Revenue	\$ -
State Revenues	\$ 600.00

EMS

Income		FY22 Budget	Jul 1, '21 - June 21, 2022	FY23 Proposed Budget	COMMENTS
SUBSIDIZED INCOME		\$ 2,336.95		\$ 8,341.05	
STATE REVENUES					
Community Aide Assistance		20,000.00	20,000.00	20,000.00	This amount depends on the total award for CAA from the State. We don't know this amount yet.
Total STATE REVENUES		20,000.00	20,000.00	20,000.00	
FEES & PERMITS INCOME					
EMS Fees		0.00	0.00	0.00	
Total FEES & PERMITS INCOME		0.00	0.00	0.00	
MISCELLANEOUS INCOME					
Derby Donation Income		500.00	0.00	500.00	
Donation Income		1,000.00	12.95	1,000.00	With a more active squad, there is likely to be more donations
Total MISCELLANEOUS INCOME		1,500.00	12.95	1,500.00	
Total Income		21,500.00	20,012.95	21,500.00	

Expense		Budget	Jul 1, '21 - June 21, 22	FY23 Proposed Budget	COMMENT
CONTRACT SERVICES					
Contract Labor		0.00	0.00	0.00	ARPA Grant
Total CONTRACT SERVICES		0.00	0.00	0.00	
FEES / PERMITS / LICENSE EXPENSE					
Fees Permits & Licensing Exp		315.84	236.88	0.00	
Total FEES / PERMITS / LICENSE EXPENSE		315.84	236.88	0.00	
INSURANCE EXPENSE					
AML/Insurance		3,056.00	3,056.00	3,056.00	
Total INSURANCE EXPENSE		3,056.00	3,056.00	3,056.00	
MATERIALS & SUPPLIES					
Materials & Supplies		2,500.00	2,337.57	1,000.00	We have the ARPA grant that will purchase materials this fiscal year
Total MATERIALS & SUPPLIES		2,500.00	2,337.57	1,000.00	

OPERATING EXPENSES				
Bldg. Grnds. Maint & Repair	150.00	91.00	125.00	
Electricity	900.00	863.97	925.00	
Heating Fuel	450.00	416.20	500.00	
Internet	720.00	540.00	0.00	Do we want to put internet in at the Fire Hall? This was the internet expense from Seaport when Cindy was the coordinator. We could also use ARPA Funds for internet at the fire hall also.
Telephone, Telecommunications	1,250.00	1,021.52	1,250.00	This is split between EMS & Fire
Total OPERATING EXPENSES	3,470.00	2,932.69	2,800.00	
PAYROLL EXPENSES				
Payroll Taxes	1,236.95	1,062.65	1,012.05	This includes payment of Dispatchers \$18,200 annually. We do hope to pay for responders to be on the schedule at \$36k per year, but we don't have the funds for that right now.
Worker's Compensation	570.00	570.00	1,973.00	
PAYROLL EXPENSES - Other	13,966.67	12,300.00	18,200.00	
Total PAYROLL EXPENSES	15,773.62	13,932.65	21,185.05	
VEHICLE & EQUIPMENT EXPENSES				
Equipment Maint & Repair	500.00	315.04	500.00	
Equipment Purchase	1,500.00	725.25	0.00	We have the ARPA grant that will purchase equipment this fiscal year.
Vehicle Fuel	800.00	655.99	800.00	Credit on file for EMS Fuel at the Port.
Vehicle Repairs and Maintenance	750.00	518.75	500.00	Ambulance maintenance needs?
Total VEHICLE & EQUIPMENT EXPENSES	3,550.00	2,215.03	1,800.00	
Total Expense	27,536.95	24,710.82	29,841.05	
Net Income	-6,036.95	-4,697.87	-8,341.05	
Subsidized Income from Gen Account				8,341.05
Total Operating Budget				0.00

Fire

Income	FY22 Budget	Jul 1, '21 - June 21, 2022	FY23 Proposed Budget	COMMENTS
Subsidized Income Gen Account	1,779.75	0.00	1,779.75	
FINES & PENALTIES				
Citations	0.00	0.00	0.00	
Total FINES & PENALTIES	0.00	0.00	0.00	
FEES & PERMITS INCOME				
Fees & Permits	0.00	0.00	0.00	
Total FEES & PERMITS INCOME	0.00	0.00	0.00	
MISCELLANEOUS INCOME				
Misc. Income	0.00	0.00	0.00	
Donation Income	0.00	0.00	0.00	
Total MISCELLANEOUS INCOME	0.00	0.00	0.00	
SALES				
Surplus Property	0.00	0.00	0.00	
Total SALES	0.00	0.00	0.00	
STATE REVENUES				
Community Aide Assistance	10,000.00	10,000.00	15,000.00	
Total STATE REVENUES	10,000.00	10,000.00	15,000.00	
Total Income	10,000.00	10,000.00	15,000.00	

Expense	Budget	Jul 1, '21 - June 21, 2022	FY23 Proposed Budget	COMMENT
CONTRACT SERVICES				
Contract Labor	0.00	0.00	0.00	
Total CONTRACT SERVICES	0.00	0.00	0.00	
FEES/PERMITS/LICENSING EXP				
Dues & Subscriptions	30.00	30.00	30.00	
Total FEES/PERMITS/LICENSING	30.00	30.00	30.00	
INSURANCE EXPENSE				
AML/Insurance	3,519.00	3,519.00	4,526.00	Fire equipment and building coverage
Total INSURANCE EXPENSE	3,519.00	3,519.00	4,526.00	

MATERIALS & SUPPLIES				
Materials & Supplies	0.00	0.00	750.00	Matt received a grant for the Fire Dept, but not sure what it is specified for or what his needs are for FY23
Total MATERIALS & SUPPLIES	0.00	0.00	750.00	
OPERATING EXPENSES				
Building Grounds Maint. Repair	225.00	91.00	2,500.00	
Electricity	2,000.00	1,544.96	2,000.00	
Heating Fuel	500.00	416.20	600.00	
Telephone, Telecommunications	1,275.00	1,259.87	1,275.00	
Total OPERATING EXPENSES	4,000.00	3,312.03	6,375.00	
PAYROLL EXPENSES				
Payroll Taxes	0.00	0.00	25.95	
Worker's Compensation	1,087.16	1,087.16	1,594.00	
PAYROLL EXPENSES - Other	0.00	0.00	150.00	
Total PAYROLL EXPENSES	1,087.16	1,087.16	1,769.95	
VEHICLE & EQUIPMENT EXPENSES				
Equipment Maint & Repair	750.00	0.00	50.00	
Equipment Purchase	0.00	0.00	0.00	We have the EMS/FIRE Occupancy Tax Funds that were used last year to purchase 10k of Fire Equipment. Matt also recently received a grant for more equipment this year. I don't know what the needs would be for FY23
Vehicle Fuel	100.00	0.00	100.00	
Vehicle Repairs and Maintenance	250.00	5.98	0.00	ARPA Grant Funds to outfit.
Total VEHICLE & EQUIPMENT EXPENSES	1,100.00	5.98	150.00	
Total Expense	9,736.16	7,954.17	13,600.95	
Net Income	263.84	2,045.83	1,399.05	
Subsidized Income From Gen Account			-1,399.05	
Total Operating Budget			0.00	
Subsidized Income	\$ (1,399.05)			
Local Revenue	\$ -			
State Revenues	\$ 15,000.00			

Law Enforcement

Income	FY22 Budget	Jul 1, '21 - June 21, 2022	FY23 Proposed Budget	COMMENTS
SUPPLEMENTAL INCOME	\$ 11,828.20		\$ 9,145.20	
FINES & PENALTIES				
Citations	500.00	0.00	500.00	Start enforcing municipal ordinances and citing City code vs. State code.
Total FINES & PENALTIES	500.00	0.00	500.00	
MISCELLANEOUS INCOME				
Misc. Income	0.00	0.00	0.00	
Total MISCELLANEOUS INCOME	0.00	0.00	0.00	
STATE REVENUES				
Community Aide Assistance	20,000.00	20,000.00	20,000.00	
Total STATE REVENUES	20,000.00	20,000.00	20,000.00	
SURPLUS REVENUES				
Surplus Sales	1,000.00	1,000.00	4,000.00	Sale of impounded/abandoned vehicles
Total TAX INCOME	1,000.00	1,000.00	4,000.00	
Total Income	21,500.00	21,000.00	24,500.00	

Expense	Budget	Jul 1, '21 - June 21, 22	FY23 Proposed Budget	COMMENT
CONTRACT SERVICES				
Impound Expenses	1,250.00	1,075.00	1,500.00	Costs for impounding vehicles behind VPSO office.
Total CONTRACT SERVICES	1,250.00	1,075.00	1,500.00	
INSURANCE EXPENSE				
AML/Insurance	426.00	426.00	692.00	
Total INSURANCE EXPENSE	426.00	426.00	692.00	
MATERIALS & SUPPLIES				
Materials & Supplies	150.00	37.89	150.00	
Total MATERIALS & SUPPLIES	150.00	37.89	150.00	
OPERATING EXPENSES				
Bldg/Grnd Maint Repair	500.00	75.00	200.00	
Electricity	1,000.00	866.87	1,000.00	
Heating Fuel	1,000.00	796.25	750.00	
Postage and Freight	75.00	7.00	50.00	
Telephone, Telecommunications	2,000.00	2,023.82	2,000.00	
Total OPERATING EXPENSES	4,575.00	3,768.94	4,000.00	

PAYROLL EXPENSES				
Payroll Taxes	1,139.85	1,227.55	1,453.20	
PAYROLL EXPENSES - Other	15,300.00	14,133.00	16,800.00	2 VPSO's with \$700 housing stipends.
Total PAYROLL EXPENSES	16,439.85	15,360.55	18,253.20	
VEHICLE & EQUIPMENT EXPENSES				
Equipment Maint & Repair	250.00	132.40	250.00	
Vehicle Fuel	8,500.00	6,907.00	10,000.00	2 VPSO rigs & increased fuel costs
Vehicle Maintenance & Repairs	750.00	471.77	750.00	
Total VEHICLE & EQUIP. EXPENSES	9,500.00	7,511.17	11,000.00	
Total Expense	32,340.85	28,179.55	35,595.20	
Net Income	-10,840.85	-7,179.55	-11,095.20	
Subsidized Income from Gen Account			11,095.20	
Total Operating Budget			0.00	

Supplemental Income	\$ 11,095.20
Local Revenue	\$ 4,500.00
State Revenues	\$ 20,000.00

Library

Income	FY22 Budget	Jul 1, '21 - June 21, 2022	FY23 Proposed Budget	COMMENTS
SUBSIDIZED INCOME	\$ 14,074.90		\$ 4,983.90	
SALES				
Surplus Property	0.00	0.00	0.00	
Total SALES	0.00	0.00	0.00	
STATE REVENUES				
Community Aide Assistance	5,500.00	5,500.00	5,000.00	
Total STATE REVENUES	5,500.00	5,500.00	5,000.00	
FEES & PERMITS INCOME				
Fees & Permits	0.00	0.00	0.00	
Total FEES & PERMITS INCOME	0.00	0.00	0.00	
MISCELLANEOUS INCOME				
Copier/Fax	20.00	64.00	125.00	Should see an increase in revenues this upcoming year with our NEW LIBRARY (Exciting).
Donation Income	0.00	94.00	150.00	
Misc. Income	25.00	0.00	25.00	
Total MISCELLANEOUS INCOME	45.00	158.00	300.00	
Total Income	5,545.00	5,658.00	5,300.00	

Expense	Budget	Jul 1, '21 - June 21, 22	FY23 Proposed Budget	COMMENT
FEES / PERMITS / LICENSE EXPENSE				
Advertising and Promotion	0.00	0.00	0.00	
Dues and Subscriptions	0.00	0.00	0.00	
Total FEES / PERMITS / LICENSE EXPENSE	0.00	0.00	0.00	
INSURANCE EXPENSE				
AML/Insurance	1,159.23	1,159.23	1,849.00	New Library Building Insurance
Total INSURANCE EXPENSE	1,159.23	1,159.23	1,849.00	
MATERIALS & SUPPLIES				
Computer/Software	500.00	193.89	200.00	
Furniture & Equipment	500.00	0.00	250.00	Last year we budgeted extra in case we had a need for furniture and equipment with the new library building. I am not sure what the current needs are.
Materials & Supplies	1,250.00	1,086.79	1,250.00	
Total MATERIALS & SUPPLIES	2,250.00	1,280.68	1,700.00	

MISCELLANEOUS EXPENSES				
Other Misc. Expenses	150.00	0.00	100.00	
Total MISCELLANEOUS EXPENSES	150.00	0.00	100.00	
OPERATING EXPENSES				
Bldg/Grnd Maint Repair	2,500.00	2,344.99	500.00	New Library, Maintenance and Repair needs.
Electricity	1,350.00	1,431.18	2,600.00	New library has electric heat. Jan-March rate was around \$250 and April - May averages \$150.
Heating Fuel	900.00	129.99	0.00	New heating system so we should have less fuel costs, if any.
Internet Use	500.00	0.00	0.00	OWL Grant has paid for internet @ 80%. The Friends of the Library pay a portion of the bill & PLAG pays for the remaining.
Postage and Freight	225.00	21.06	100.00	ILL expenses
Telephone, Telecommunications	700.00	420.33	360.00	New Voice over Internet Phone at \$30 per month
Total OPERATING EXPENSES	1,425.00	4,347.55	3,560.00	
PAYROLL EXPENSES				
Payroll Taxes	224.90	225.94	224.90	
PAYROLL EXPENSES - Other	2,600.00	2,600.00	2,600.00	We pay \$100 bi-weekly to Library Director.
Total PAYROLL EXPENSES	2,824.90	2,825.94	2,824.90	
TRAVEL & TRAINING				
Training	0.00	0.00	0.00	
Travel	0.00	0.00	0.00	Not sure of the needs the Library Director will have. Most training is done online. There still may be costs for training online.
Total TRAVEL & TRAINING	0.00	0.00	0.00	
VEHICLE & EQUIPMENT EXPENSES				
Equipment Maint & Repair	200.00	0.00	75.00	
Equipment Purchase	250.00	0.00	250.00	
Total VEHICLE & EQUIPMENT EXPENSES	450.00	0.00	250.00	
Total Expense	11,950.45	9,613.40	10,358.90	
Net Income	-6,405.45	-3,955.40	-5,058.90	
Subsidized Income from Gen Account			5,058.90	
Total Operating Budget			0.00	

Subsidized Income	\$ 5,058.90
Local Revenue	\$ 300.00
State Revenues	\$ 5,000.00

Parks & Recreation:



FY23 Recommendations:

- Let RFP to demolish the Bay Chalet and develop re-purposing plan for site. Replace retaining wall and fence at the Pearl Nelson Community Park.
- New playground equipment needed for Pearl Nelson Community Park.
- New lighting needed for basketball court.
- Develop the boat ramp area into park per the 2016 Waterfront Master Plan.
- Identify ideal properties for developing a fenced dog park.
- Purchase new ATV (\$8,000).
- Purchase new dump bed trailer (\$15,000).

Department Projects:

- Repairs/improvements on the Healthy Heart Trail.
- Concept design and cost estimate for PNCP refurbishment/upgrade.
- Develop plan for retaining wall and fence replacement at PNCP.
- Drainage improvements to the ball field (shared project with SISD).
- Brush, clean and expand boat launch park area.
- Assist with the construction of the Claw Trail.

OVERVIEW:

The Parks and Recreation Department currently does not have its own source of revenue generation and thus it is reliant on subsidies from other City sources of revenue. The Department is staffed with one FTE position who is the Department Head and is responsible for all of the functions and operations of the Department. One of the functions of the Department is to provide for recreational planning and coordination of City events. Although this Department is not an Enterprise and does not collect rates or fees it is imperative to the City Administration to keep our parks, grounds, green spaces, and buildings maintained and in good condition and thus it is worth the investment. The work of this Department is some of the most visible of all City works and contributes to overall health and wellbeing of the Community. In the months and years ahead, we will be looking to find other sources of revenue to help support the operations of the Parks and Recreation Department.

Grant / Funding Opportunities:

- USDA-Farmer's market Promotion Program.
- Alaska DNR-Land and Water Conservation Fund.
- Denali Commission.
- AKDOT&PF Alaska Scenic Byways Program.
- AKDOT&PF Safe Routes to School Program.
- Rural CAP.

Parks & Recreation

Income	FY22 Budget	Jul 1, '21 - June 20, 2022	FY23 Proposed Budget	COMMENTS
SUBSIDIZED INCOME	\$ 14,136.13		\$ 54,799.93	
INTEREST & INVESTMENT INCOME				
Interest Income	75.00	\$ 46.33	\$ -	Interest was on the 1% Sales Tax Comm Dev. Savings Account, which is now tracked as its own class.
Total INTEREST & INVESTMENT INCOM	75.00	46.33	0.00	
MISCELLANEOUS INCOME				
Misc. Income	0.00	50.00	50.00	
Total MISCELLANEOUS INCOME	0.00	50.00	50.00	
SALES				
Surplus Property	0.00	0.00	0.00	This would be if we surplus ATV, park equipment, maintenance equipment like a weed eater, etc.
Total SALES	0.00	0.00	0.00	
STATE REVENUES				
Community Aide Assistance	15,000.00	15,000.00	15,000.00	
Total STATE REVENUES	15,000.00	15,000.00	15,000.00	
Total Income	15,075.00	15,096.33	15,050.00	

Expense	Budget	Jul 1, '21 - June 20, 2022	FY23 Proposed Budget	COMMENT
FEES / PERMITS / LICENSE EXPENSE				
Fees Permits & Licensing Exp	200.00	191.88	200.00	Email subscription annual expense.
Total FEES/PERMITS/LICENSE EXPENSE	200.00	191.88	200.00	
INSURANCE EXPENSE				
AML/Insurance	1,293.00	1,293.00	60.00	Removed the Bay Chalet from insurance which saved over \$1k
Total INSURANCE EXPENSE	1,293.00	1,293.00	60.00	
MATERIALS & SUPPLIES				
Materials & Supplies	2,000.00	1,289.34	1,000.00	Large Tarps, Wood for planter boxes and Healthy Heart Trail Repairs.
Total MATERIALS & SUPPLIES	2,000.00	1,289.34	1,000.00	

OPERATING EXPENSES				
Bldg/Grnd Maint Repair	750.00	212.89	1,500.00	Grounds are ball field, bball court, park, etc.
Electricity	1,100.00	1,013.87	1,200.00	
Postage and Freight	75.00	30.23	350.00	Will depend on the various materials needed.
Total OPERATING EXPENSES	1,925.00	1,256.99	3,050.00	
PAYROLL EXPENSES				
Life Insurance	93.67	88.74	122.72	
Payroll Taxes	1,350.38	1,291.02	1,154.78	
PERS	3,762.71	3,370.23	10,369.43	
Worker's Compensation	2,199.03	2,199.03	3,451.00	AML WORK/COMP EST \$3,547.
PAYROLL EXPENSES - Other	37,632.05	34,984.85	46,696.00	
Total PAYROLL EXPENSES	45,037.84	41,933.87	61,793.93	
TRAVEL & TRAINING				
Mileage Reimbursement	76.30	115.54	0.00	Each dept has their own vehicle. We discourage using personal vehicles for city business, so this should be zero.
Total OPERATING EXPENSES	76.30	115.54	0.00	
VEHICLE & EQUIPMENT EXPENSES				
Equipment Maint & Repair	500.00	287.87	750.00	
Equipment Purchase	1,500.00	1,239.86	1,000.00	
Equipment Rental Expense	1,000.00	900.00	1,000.00	
Vehicle Fuel	700.00	517.09	700.00	
Vehicle Repairs and Maintenance	250.00	0.00	200.00	
Total VEHICLE & EQUIPMENT EXPENSE	3,950.00	2,944.82	3,650.00	
Total Expense	54,482.14	49,025.44	69,753.93	
Net Income	-39,317.14	-33,929.11	-54,703.93	
Subsidized Income from Gen Account			54,703.93	
Total Operating Budget			0.00	

Subsidized Income	\$ 54,703.93
Local Revenue	\$ 50.00
State Revenues	\$ 15,000.00

Planning & Zoning

Income	Budget	Jul 1, '21 - June 21, 2022	FY23 Proposed Budget	COMMENTS
SUBSIDIZED INCOME	\$ (400.00)		\$ (400.00)	
STATE REVENUES				
Community Aide Assistance	1,500.00	1,500.00	1,000.00	
Total STATE REVENUES	1,500.00	1,500.00	1,000.00	
FINES & PENALTIES				
Citations	100.00	0.00	100.00	Fines for zoning violations.
Total FINES & PENALTIES	100.00	0.00	100.00	
FEES & PERMITS INCOME				
Zoning Application Fees	250.00	150.00	300.00	
Total FEES & PERMITS INCOME	250.00	150.00	300.00	
SALES TAX	12.00	3.00	0.00	
Total Income	1,862.00	1,653.00	1,400.00	

Expense	Budget	Jul 1, '21 - June 21, 2022	FY23 Proposed Budget	COMMENT
FEES / PERMITS / LICENSE EXPENSE				
Advertising and Promotion	0.00	0.00	0.00	
Total FEES / PERMITS / LICENSE EXPENSE	0.00	0.00	0.00	
MATERIALS & SUPPLIES				
Materials & Supplies	0.00	0.00	50.00	Envelopes, notepads or other misc. exp.
Total MATERIALS & SUPPLIES	0.00	0.00	50.00	
OPERATING EXPENSES				
Postage and Freight	0.00	0.00	75.00	Postage expenses for mailing notices of Zoning Permits or other changes to all effected property owners. Variances, Conditional Use Permits, Notice of Intent, Zoning Amendments, etc.
Total OPERATING EXPENSES	0.00	0.00	75.00	
PAYROLL EXPENSES				
Payroll Taxes	0.00	0.00	137.70	Planning Commission meets when there is planning business such as Conditional Use permit or Variance applications. Code allows for the PZ members to get paid for one meeting at month at \$25 per meeting. I am estimating that they will meet 6 times for FY23
Worker's Compensation	0.00	0.00	0.00	
PAYROLL EXPENSES - Other	0.00	0.00	900.00	
Total PAYROLL EXPENSES	0.00	0.00	1,037.70	

Total Expense	0.00	0.00	1,162.70
Net Income	1862.00	1,653.00	237.30
Subsidized Income from Gen Account			-237.30
Total Operating Budget			0.00

Subsidized Income	\$ (237.30)
Local Revenue	\$ 400.00
State Revenues	\$ 1,000.00

RV Park

Income	FY22 Budget	Jul 1, '21 - June 21, 2022	FY23 Proposed Budget	COMMENTS
SUBSIDIZED INCOME	\$ 8,800.00			
MISCELLANEOUS INCOME				
Misc. Income	0.00	0.00	0.00	
Total MISCELLANEOUS INCOME	0.00	0.00	0.00	
RENTALS & LEASE INCOME				
RV Park Fees	19,879.97	17,816.64	18,720.00	
Total RENTALS & LEASE INCOME	19,879.97	17,816.64	18,720.00	
STATE REVENUES				
Community Aide Assistance	198.14	198.14	0.00	
Total STATE REVENUES	198.14	198.14	0.00	
TAX INCOME				
Sales Tax	950.00	889.00	1,123.20	
Total TAX INCOME	950.00	889.00	1,123.20	
Total Income	21,028.11	18,903.78	19,843.20	

Expense	Budget	Jul 1, '21 - June 21, 2022	FY23 Proposed Budget	COMMENT
CONTRACT SERVICES				
Contract Labor	0.00	0.00	0.00	Electrical pedestal replacements REQUIRED-Should seek grant funding. We may be able to use Comm Dev Funds if needed.
Total CONTRACT SERVICES	0.00	0.00	0.00	
FEES / PERMITS / LICENSE EXPENSE				
Dues and Subscriptions	75.00	75.00	75.00	Propane tank rental fee
Total FEES / PERMITS / LICENSE EXPENSE	75.00	75.00	75.00	
INSURANCE EXPENSE				
AML/Insurance	150.00	150.00	150.00	Trailer insurance
Total INSURANCE EXPENSE	150.00	150.00	150.00	

OPERATING EXPENSES				
Bldg/Grnd Maint Repair	250.00	167.50	250.00	
Electricity	1,150.00	953.53	1,250.00	Transient Electricity
Internet Expense	0.00	140.00	840.00	Available to transients
Postage and Freight	75.00	0.00	75.00	
Total OPERATING EXPENSES	1,475.00	1,261.03	2,415.00	
REPAIR AND REPLACEMENT FUND				
				RV Park is an enterprise account since it generates revenue from service provided. This replacement fund will be used for long-term repairs to the RV grounds such as electrical upgrades, etc.
RV Repair and Replacement Fund	0.00	0.00	17,203.20	
Total REPAIR & REPLACEMENT	0.00	0.00	17,203.20	
VEHICLE & EQUIPMENT EXPENSES				
Equipment Purchase	0.00	0.00	0.00	
Equipment Maint & Repair	0.00	0.00	0.00	
Total VEHICLE & EQUIPMENT EXPENSES	0.00	0.00	0.00	
Total Expense	1,700.00	1,486.03	19,843.20	
Net Income	19,328.11	17,417.75	0.00	
Subsidized Revenue for creating a balanced budget:			0.00	
Total Operating Budget			0.00	

Subsidized Income	\$ -	RV Park Repair & Replacement Acct Creation - We will be placing all net income from this department into its own savings account to help pay for future repairs and upgrades needed.		
Local Revenue	\$ 19,843.20	RV PARK Repair and Replacement: Subtotal RV R&R Balance:		
State Revenues	\$ -	FY22 Revenue Deposit	17,203.20	

Harbor:



FY23 Recommendations:

- Evaluate rental rates and policies to see if adjustments are needed. Seek opportunities to acquire a more suitable boat for the Harbormaster.
- Upgrade security cameras to have more useful views of the Harbors.
- Evaluate additional lights and power to float plane dock.
- Continue to address parking issues at Harbor to find improvements.
- Evaluate City Code for Harbor Parking updates as may be needed.
- Seek funding opportunities for South Harbor boat ramp improvements.
- Update Harbor firefighting equipment and procedures.
- Seek funding for planning/design of SISD site recently acquired for commercial development opportunities or other best uses.

Department Projects:

- No major project planned for 2023.
- Minor projects include:
 - repairs and maintenance of both harbors,
 - cleaning and organizing Harbor office and storage & working areas,
 - replacing aging dock elements,
 - improving signing for both docks and parking areas,
 - addressing parking violations more assertively,
 - working on Harbormaster boat to seal leaking hull,
 - install soda and snack machines.

OVERVIEW:

The Harbor Department is doing well overall. The new Harbormaster, Simon Doyle is learning and growing in his position and knowledge of Thorne Bay's harbor management skills and abilities. In 2022 this Enterprise Department brought in more revenue than it expended when capital reserves are factored into the budget. It is expected that 2023 will see both the North and South Harbor's at or very near capacity with revenues again outpacing expenditures. The addition of the USFS Bunkhouse Barge to the North Harbor will bring additional live-a-board revenues not realized in 2022 and should help to offset some of the increase in expenditures for 2023. There are no major vehicle or equipment purchases and no capital projects planned for the Department within the 2023 budget year. Rates appear to be appropriate for this year but some minor adjustments to policies/procedures/codes may be recommended to improve management efficiency.

Grant / Funding Opportunities:

- AKDOT&PF FY24 Harbor Grant
- Seek Planning Grant for Boat Pullout Yard development.

Harbor

Income	FY22 Budget	Jul 1, '21 - June 21, 2022	FY23 Proposed Budget	COMMENTS
Subsidized Income	1,871.60		19,371.04	
ENTERPRISE ACCTS				
South Harbor Fees	27,000.00	24,899.62	26,000.00	
Total South Harbor Fees	27,000.00	24,899.62	26,000.00	
Grid Fees	0.00	0.00	100.00	
North Harbor Fees	65,000.00	64,670.04	65,000.00	Annual slip renewals come in May and June - I am confident we will meet this revenue. We also have the USFS Barge coming in that will be additional revenues.
Harbor Showers	2,500.00	2,433.10	2,750.00	
Landing Fees	600.00	360.00	550.00	
Live-aboard Fees	10,000.00	12,824.64	13,000.00	USFS Barge Live-aboard fees
Total Harbor Fees	78,100.00	80,287.78	81,400.00	
Total ENTERPRISE ACCTS	105,100.00	105,187.40	107,400.00	
FINES & PENALTIES				
Citations	1,200.00	918.00	1,200.00	Parking citations, other harbor violations
Parking Violation Fines	250.00	2,620.00	400.00	
Total FINES & PENALTIES	1,450.00	3,538.00	1,600.00	
INTEREST & INVESTMENT INCOME				
Interest Income	50.00	37.11	50.00	
Total INTEREST & INVESTMENT INCOME	50.00	37.11	50.00	
MISCELLANEOUS INCOME				
Misc. Income	200.00	100.00	400.00	Soda machine will be installed & other Misc. donations or other revenue sources
Total MISCELLANEOUS INCOME	200.00	100.00	400.00	
SERVICE CHARGES				
Reconnection Fee - Live-a-board	100.00	30.00	60.00	
Services Availability	950.00	798.16	1,000.00	
Total SERVICE CHARGES	1,050.00	828.16	1,060.00	
STATE REVENUES				
Fishery Tax Receipts	1,934.81	1,934.81	1,250.00	
Total STATE REVENUES	1,934.81	1,934.81	1,250.00	

TAX INCOME					
	Sales Tax	4,000.00	3,760.17	4,500.00	
Total TAX INCOME		4,000.00	3,760.17	4,500.00	
Total Income		113,784.81	115,385.65	116,260.00	

Expense	FY22 Budget	Jul 1, '21 - June 21, 2022	FY23 Proposed Budget	COMMENT
BAD DEBT				
Bad Debt - Collection Accts	0.00	0.00	1,500.00	
Total BAD DEBT	0.00	0.00	1,500.00	
CONTRACT SERVICES				
Contract Labor	0.00	0.00	0.00	
Vehicle/Vessel Impoundment	2,500.00	2,650.00	0.00	
Total CONTRACT SERVICES	2,500.00	2,650.00	0.00	
FEES / PERMITS / LICENSE EXPENSE				
Dues and Subscriptions	23.98	23.98	25.00	Internet Security Software
Fees Permits & Licensing Exp	10.00	0.00	10.00	Vehicle registration renewals every 2 years
Total FEES / PERMITS / LICENSES EXPENSE	33.98	23.98	35.00	
INSURANCE EXPENSE				
AML/Insurance	5,749.00	5,749.00	7,009.00	
Total INSURANCE EXPENSE	5,749.00	5,749.00	7,009.00	
MATERIALS & SUPPLIES				
Computer/Software	1,668.05	1,668.05	0.00	Purchased new computer in 2021 and Microsoft Office is paid under dues and subscriptions above.
Furniture & Equipment	150.00	70.83	250.00	Office chair & Shelving
Materials & Supplies	3,000.00	3,341.45	2,500.00	
Total MATERIALS & SUPPLIES	4,818.05	5,080.33	2,750.00	
MISCELLANEOUS EXPENSES				
Other Misc. Expenses	0.00	0.00	250.00	Misc. expenses not covered in other line items. Example: Coffee
Total MISCELLANEOUS EXPENSES	0.00	0.00	250.00	
OPERATING EXPENSES				
Bldg/Grnd Maint Repair	500.00	135.50	2,500.00	Building and Maintenance needs are Paint interior showers/restrooms, repair dock wood & connectors, replacement of some tread on northside walkway, replacement of nylon skids on skiff ramp
Electricity	13,150.00	12,625.22	16,750.00	

Internet Use	881.80	961.65	1,000.00	
Postage and Freight	200.00	132.55	250.00	
Telephone, Telecommunications	756.33	691.53	850.00	
Total OPERATING EXPENSES	15,488.13	14,546.45	21,350.00	
PAYROLL EXPENSES				
H.S.A. Company	5,100.00	5,080.78	7,300.00	
Health Insurance	12,653.10	11,840.50	14,451.55	
Life Insurance	90.00	93.67	122.72	
Payroll Taxes	2,297.15	2,246.94	1,192.02	
PERS	4,724.91	4,332.54	10,703.86	
Worker's Compensation	2,765.49	2,765.49	3,722.00	
PAYROLL EXPENSES - Other	45,357.70	43,165.17	48,653.89	
Total PAYROLL EXPENSES	72,988.35	69,525.09	86,146.04	
REPAIR & REPLACEMENT ENTERPRISE				
Harbor Replacement expense	11,378.48	0.00	11,626.00	10% of the revenues from the Harbor income is deposited into a savings account dedicated to Harbor Repair and Replacement.
Total REPAIR & REPLACEMENT ENT.	11,378.48	0.00	11,626.00	
VEHICLE & EQUIPMENT EXPENSES				
Equipment Maint & Repair	750.00	430.32	750.00	
Equipment Purchase	750.00	1,206.77	750.00	
Equipment Rental Expense	250.00	0.00	250.00	
Vehicle Fuel	1,625.39	1,592.48	1,950.00	Major increase in fuel costs...almost \$6 at the pump right now for unleaded.
Vehicle Repairs and Maintenance	3,250.00	594.83	1,200.00	
Total VEHICLE & EQUIPMENT EXPENSES	6,625.39	3,824.40	4,900.00	
Total Expense	119,581.38	101,399.25	135,566.04	
Net Income	-5,796.57	13,986.40	-19,306.04	
Subsidized Income from Gen Account			19,306.04	
Total Operating Budget			0.00	

Subsidized Income	\$ 19,371.04
Local Revenue	\$ 116,260.00
State Revenues	\$ -

Harbor Repair & Replacement Fund Deposit's & Current Balance:		Subtotal Harbor R&R Balance
FY22 Deposit	\$ 11,378.48	\$ 111,325.59
2021 Interest	\$ 37.11	\$ 99,947.11
FY21 Deposit	\$ 9,791.97	\$ 99,910.00
2020 Interest	\$ 18.35	\$ 90,118.03
FY20 Deposit	\$ 10,084.58	\$ 90,099.68

Deposit not made yet.

SOLID WASTE:



FY22 Recommendations:

- Survey property and develop updated maintenance & operation plan.
- Purchase new skid steer loader (\$30,000).
- Review rates and make recommendations for updates to rate structure.
- Improve surface water management and increase sampling activity.
- Develop new revenue generation opportunities through recycling programs.
- Analyze other methods of solid waste management versus bale and landfill.
- Repair baling building damages and leaks in roof.
- Clean and organize solid waste facility.

Department Projects:

- Cleaning and maintenance of conveyor, compactor, and entire bailing system.
- Consolidate, package, and sell high value metals, shipping to Seattle.
- Upgrade and repair bailer building and water and sewer systems.
- Construct a vehicle impound yard with required fencing.
- Clean up and organize waste oil and hazardous materials areas.
- Clear and grub areas to create more storage space and mine cover material.
- Reorganize land use in preparation for opening of cell No. 2.

OVERVIEW:

The Solid Waste Department is an Enterprise that is not generating enough revenue to cover expenditures. Improvements must be made to increase efficiency of operations and minimize expenditures while also looking for opportunities to generate new sources of revenue. Outreach to other communities will continue in 2023 to increase the customer base and tipping fees.

A major update is needed to the operations and maintenance plan for the site to run more efficiently. Once these changes have been implemented, an updated operational analysis should be done to verify that the correct rate structure is in place for the long-term viability of the utility. 2023 may require higher than normal costs to accomplish a major reorganization of the Department that will pay off in future years and should result in a stabilization of rates to users.

The major purchase for the Department this year will be a new or slightly used skid steer type loader. There is also the need for a project employee and also contracted work to accomplish the site reorganization and cleanup plans.

Grant / Funding Opportunities:

- Alaska DEC/Village Safe Water
- Alaska DEC Municipal Grants and Loans Alaska DEC
- Municipal Matching Grants SWANA/SEASWA
- USDA Rural Development Grants and Loans

Solid Waste

Income	FY22 Budget	Jul 1, '21 - June 21, 2022	FY23 Proposed Budget	COMMENTS
Subsidized Income	37,766.39	0.00	80,263.37	
ENTERPRISE ACCTS				
Solid Waste Fees	140,000.00	122,959.80	175,000.00	
Total ENTERPRISE ACCTS	140,000.00	122,959.80	175,000.00	
INTEREST & INVESTMENT INCOME				
Interest Income	20.00	7.93	12.00	
Total INTEREST & INVESTMENT INCOME	20.00	7.93	12.00	
MISCELLANEOUS INCOME				
Misc. Income	150.00	0.00	200.00	
Total MISCELLANEOUS INCOME	150.00	0.00	200.00	
SALES				
Surplus Property	250.00	397.00	10,000.00	Surplus vehicles, high value metals, parts, etc.
Total SALES	250.00	397.00	10,000.00	
TAX INCOME				
Sales Tax	5,050.00	4,539.34	7,000.00	
Total TAX INCOME	5,050.00	4,539.34	7,000.00	
TOTAL INCOME	145,470.00	127,904.07	192,212.00	

Expense	Budget	Jul 1, '21 - June 21, 2022	FY23 Proposed Budget	COMMENT
CONTRACT SERVICES				
Contract Labor	7,500.00	6,980.00	5,000.00	Labor for Wire Tie or Baler Repair person. The obligated funding for a survey of the SW facility is in FY22 Budget and not to be included in FY23.
Total CONTRACT SERVICES	7,500.00	6,980.00	5,000.00	
FEES / PERMITS / LICENSE EXPENSE				
Dues and Subscriptions	300.00	215.87	300.00	Email fee and Internet Security Software
Fees Permits & Licensing Exp	1,050.00	979.00	1,150.00	Cheyenne Scale & State DOT for Certification & Inspection of Scales & Landfill Permit.
Testing	3,000.00	4,585.00	2,500.00	Testing expenses for the ground water required annually per SW Permit.
Total FEES/PERMITS/LICENSE EXPENSE	4,350.00	5,779.87	3,950.00	

INSURANCE EXPENSE				
AML/Insurance	2,004.00	2,004.00	2,941.00	
Total INSURANCE EXPENSE	2,004.00	2,004.00	2,941.00	
MATERIALS & SUPPLIES				
Computer/Software	1,700.00	1,366.93	0.00	Purchased a new computer and have the internet security and email paid and budgeted for through dues and subscriptions.
Furniture & Equipment	250.00	104.81	500.00	Desk, chairs, filing cabinets, etc.
Materials & Supplies	4,000.00	3,975.70	4,000.00	
Total MATERIALS & SUPPLIES	5,950.00	5,447.44	4,500.00	
MISCELLANEOUS EXPENSES				
Misc. Expenses	125.00	0.00	200.00	
Total MISCELLANEOUS EXPENSES	125.00	0.00	200.00	
OPERATING EXPENSES				
Bldg/Grnd Maint Repair	1,750.00	1,166.13	10,000.00	Exterior damage repairs, overhead door repairs, plumbing repairs, roof repairs.
Electricity	10,000.00	8,839.95	10,500.00	
Heating Fuel	0.00	0.00		Moved to Vehicle and Equip Fuel-They heat building with waste oil
Internet Use	1,000.00	993.72	1,050.00	
Postage and Freight	800.00	526.61	5,000.00	Recycled metals to Seattle, Skid Steer Loader, building materials for repairs.
Total OPERATING EXPENSES	13,550.00	11,526.41	26,550.00	
PAYROLL EXPENSES				
H.S.A. Company	7,350.00	7,850.00	10,950.00	
Health Insurance	14,818.13	14,205.53	22,150.46	Auto calculated from the wage table below. Please do not change any numbers here.
Life Insurance	128.82	128.18	245.44	
Payroll Taxes	2,191.49	2,106.74	3,564.77	
PERS	19,061.25	20,062.04	21,407.71	
Worker's Compensation	3,999.56	3,999.56	7,190.00	
PAYROLL EXPENSES - Other	100,323.98	91,191.17	110,957.79	
Total PAYROLL EXPENSES	147,873.23	139,543.22	176,466.17	
REPAIR & REPLACEMENT ENTERPRISE				
Solid Waste Repair Replacement	14,547.00	0.00	19,221.20	10% of est. is deposited into Savings Acct for future repairs.
Total REPAIR & REPLACEMENT ENT.	14,547.00	0.00	19,221.20	

TRAVEL & TRAINING				
Mileage Reimbursement	254.14	254.14	0.00	The reimbursed expense is reimbursement for personal vehicle fuel. We shouldn't need to have this here in the future....But we may want to budget a small amount in case there is a need
Training	0.00	0.00	1,000.00	Solid Waste Training September
Travel	0.00	0.00	0.00	Training was done online so there was no travel expense included
Total TRAVEL & TRAINING	254.14	254.14	1,000.00	
VEHICLE & EQUIPMENT EXPENSES				
Equipment Maint & Repair	15,000.00	14,088.42	15,000.00	Anticipated conveyor, hydraulic ram, baler, wire tie machine repair needs. Skid Steer Loader repairs.
Equipment Purchase	2,500.00	1,114.70	2,500.00	Wire Tie Machine Repairs
Vehicle & Equipment Fuel	8,000.00	7,934.69	9,000.00	Increased Fuel Prices
Vehicle Repairs and Maintenance	6,500.00	5,154.83	7,000.00	New Garbage truck tires (originally planned budget of \$2500, increased to \$4000 for tires + spare rim)
Total VEHICLE & EQUIPMENT EXPENSES	32,000.00	28,292.64	33,500.00	
Total Expense	228,153.37	199,827.72	273,328.37	
Net Income	-82,683.37	-71,923.65	-81,116.37	
Subsidized Income from Gen Account			81,116.37	
Total Operating Budget			0.00	
Subsidized Income	80,263.37	Solid Waste Repair & Replacement Fund Balances:		R&R Balance:
Local Revenue	192,212.00	FY22 Deposit	19,221.20	\$ 46,486.83
State Revenues	0.00	FY21 Interest	8.60	\$ 27,265.63
TOTAL	272,475.37	FY21 Deposit	13,266.42	\$ 27,257.03
		FY20 INTEREST	8.71	\$ 13,990.61
		FY20 Deposit	13,981.90	\$ 13,981.90

Streets & Roads



Dept. Overview:

The Streets and Roads Department is not an Enterprise and does not collect user fees but does have established revenue sources, both state and local. Streets and Road is responsible for the maintenance and operations of all of the City's transportation easements and rights of way.

This Department currently has only one FTE who provides for general maintenance. In prior years this Department also provided for the maintenance and repairs of the City's vehicles and heavy equipment. Due to the resignation of the mechanic in early 2022, the city has been without these services. At this time City Administration recommends doing further analysis of the mechanic position and the overall function and services provided by Streets and Roads before further consideration is given to filling another FTE in the Department. Recommend hiring a project position to assist with project work.

FY23 Recommendations:

- Purchase new/used snowplow for International Dump Truck (\$25,000).
- Purchase Mini-Excavator (\$50,000).
- Purchase new Sander for the Ford F550, the old one is shot (\$18,000).
- Purchase a used roller/vibratory compactor (\$25,000).
- Fix new Case 590 and sell the older one to offset Mini-Excavator cost.
- Develop plans for two sand sheds to provide for winter sanding operations.
- Develop plans for grader replacement or other means for grading gravel roads.
- Develop update to the Transportation Element of the Comprehensive Plan.

Department Projects:

- Re-construct the intersection of the Kasaan Access Road - USFS RAC Project.
- Construct the Claw Trail - USFS RAC Project.
- Partner with OVK for the Heavy Maintenance project on Kasaan Road (MP 3.0)
- Brushing and ditching of S. Subdivision Roads - prioritized locations.
- Correct alignment and add fill to section of Kasaan Road (dip) just past dump.
- Fill worst sags in Shoreline Drive with reinforced concrete.
- Fill potholes in pavement with bituminous cold patch material.
- Clean, replace, add road signing where needed.
- Hire A/E firm to design sand storage sheds - North and South.

Grant Opportunity:

- Alaska State Legislature AKDOT& PF Programs.
- Federal Infrastructure Programs.
- Denali Commission Programs.

Streets & Roads

Income	FY22 Budget	Jul 1, '21 – June 21, 2022	FY23 Proposed Budget	COMMENTS
SUBSIDIZED INCOME	139,310.36	100,000.00	129,872.96	
FEES & PERMITS INCOME				
Fees & Permits	0.00	0.00	0.00	
Total FEES & PERMITS INCOME	0.00	0.00	0.00	
INTEREST & INVESTMENT INCOME				
Interest Income	45.00	37.75	0.00	Interest received from Savings Fund
Total INTEREST & INVESTMENT INCOME	45.00	37.75	0.00	MOVED TO ITS OWN CLASS - ZERO FOR FY23
RENTALS & LEASE INCOME				
Equipment Rental	500.00	31.50	25,000.00	We are renting equipment with operator for public use & will have rental income from RAC Project and ADEC Fire Hall Demo Project.
Total RENTALS & LEASE INCOME	500.00	31.50	25,000.00	
SALES				
Laborer - Rock Sales	0.00	42.45	150.00	
Rock Sales	0.00	100.00	1,000.00	Rock sales include rock sales to Grant Projects and crushed rock and other fill materials. People have expressed interest in overburden on dirt and materials that we will have from ditching.
Surplus Sales	0.00	0.00	20,000.00	Surplus equipment - old 590 backhoes
Total SALES	0.00	142.45	21,150.00	
STATE REVENUES				
Payment in Lieu of Taxes	30,000.00	30,000.00	30,000.00	Total PILT anticipated at \$175k
National Forest Receipts	61,911.94	61,911.94	65,000.00	100% of National Forest Receipts is dedicated to Roads
Total STATE REVENUES	91,911.94	91,911.94	95,000.00	
Total Income	92,456.94	92,123.64	141,150.00	

Expense	Budget	Jul 1, '21 - June 21, 2022	FY23 Proposed Budget	COMMENT
CONTRACT SERVICES				
Contract Labor	30,000.00	26,257.00	30,000.00	OVK Regular Street Main Contract
Total CONTRACT SERVICES	30,000.00	26,257.00	30,000.00	
FEES / PERMITS / LICENSE EXPENSE				
Dues and Subscriptions	700.00	571.88	650.00	
Fees Permits & Licensing Exp	125.00	231.88	300.00	
Total FEES/PERMITS/LICENSE EXPENSE	825.00	803.76	950.00	
INSURANCE EXPENSE				
AML/Insurance	7,371.96	7,371.96	6,606.00	Removed Autocar dump truck
Deductible	5,000.00	5,000.00	0.00	Do not plan on needing to pay in FY23
Total INSURANCE EXPENSE	12,371.96	12,371.96	6,606.00	
MATERIALS & SUPPLIES				
Materials & Supplies	7,500.00	6,975.76	12,500.00	Cold patch, cement, signs, culverts
Total MATERIALS & SUPPLIES	7,500.00	6,975.76	12,500.00	
MISCELLANEOUS EXPENSES				
Other Misc. Expenses	250.00	0.00	0.00	
Total MISCELLANEOUS EXPENSES	250.00	0.00	0.00	
OPERATING EXPENSES				
Bldg/Grnd Maint Repair	3,000.00	2,717.00	4,500.00	
Electricity	4,500.00	3,884.64	4,200.00	
Heating Fuel	2,800.00	2,047.95	2,500.00	
Postage and Freight	750.00	484.47	750.00	
Total OPERATING EXPENSES	11,050.00	9,134.06	11,950.00	
PAYROLL EXPENSES				
H.S.A. Company	9,000.00	8,821.16	7,300.00	The reason payroll was higher for this fiscal year was we had 2 employees for 7 months of the budget cycle.
Health Insurance	17,290.69	16,665.33	14,451.55	
Life Insurance	183.00	167.62	122.72	
Payroll Taxes	3,218.65	3,091.11	2,467.75	
PERS	11,934.34	11,408.96	11,629.62	
Worker's Compensation	5,381.04	5,381.04	5,818.00	Employee James Taylor + 2 Project
PAYROLL EXPENSES - Other	76,888.89	74,728.11	66,418.32	
Total PAYROLL EXPENSES	123,896.61	120,263.66	112,901.96	

REPAIR & REPLACEMENT ENTERPRISE				
Streets Repair Funds	0.00	0.00	14,115.00	10% of income excluding subsidized funding. (Increased from \$15,500)
Total REPAIR & REPLACEMENT ENTERPRISE	0.00	0.00	14,115.00	
VEHICLE & EQUIPMENT EXPENSES				
Equipment Maint & Repair	15,000.00	5,095.34	12,000.00	Grader, loader, backhoe, excavator all being worked on or need repaired.
Equipment Purchase	1,500.00	1,605.29	40,000.00	Plow & sander needs
Equipment Purchase - Loan Payments		0.00	15,000.00	Mini-Excavator - Loan to purchase equipment.
Vehicle & Equipment Fuel	7,150.00	7,020.70	10,000.00	Fuel prices have increased to almost \$6 per gallon.
Vehicle Repairs and Maintenance	4,000.00	2,793.74	5,000.00	Regular oil changes & other misc. Maint requirements.
Total VEHICLE & EQUIPMENT EXPENSES	27,650.00	16,515.07	82,000.00	
Total Expense	213,543.57	192,320.94	266,328.96	
Net Income	-121,086.63	-100,197.30	-125,178.96	
Subsidized Income from Gen Account			125,178.96	
Total Operating Budget	0.00			

Subsidized Income	125,178.96	Streets Repair & Replacement Fund Balances:		Streets Fund Balance:
Local Revenue	46,150.00	FY22 Deposit	14,115.00	\$ 27,390.02
State Revenues	95,000.00	FY21 Interest	8.60	\$ 13,275.02
SUBTOTAL REVENUES:	266,328.96	FY22 Deposit	13,266.42	\$ 13,266.42

SEWER:



OVERVIEW:

The Sewer Department is an Enterprise that is not generating enough revenue to cover expenditures. Improvements must be made to increase efficiency of operations and minimize expenditures such as electricity, while also looking for opportunities to generate new sources of revenue. Once identified changes have been made to gain efficiencies, an operational analysis should be done to verify that the correct rate structure is in place for the long-term viability of the utility. If a change in rates is needed a recommendation will be brought to Council for consideration in 2023.

The collection system is the next major system upgrade currently being pursued with grant funding applications. Infiltration and inflow remain a serious problem that causes the utility to utilize more electricity than necessary and increases wear and tear on the entire system including the treatment plant.

There are no major purchases planned for the Sewer Department in 2023.

FY22 Recommendations:

- Pursue all grant funding opportunities to correct collection system I & I issues.
- Work with Tyler Rental to correct issues caused by dumping septic waste.
- Develop update to operations plan to find efficiencies that cut costs.
- Acquire new WWTP Discharge Permit for next five-year cycle.
- Settle ADEC issues with past violations for treatment and discharge volume.
- Study rate structure to ensure adequate rates for viability of utility.

Department Projects:

- Clean and organize the wastewater treatment plan and storage areas.
- Drain and clean the clarifier and perform 3-year maintenance as needed.
- Replace the UV lighting.
- Inspect the outfall diffuser in the bay as required per permit.
- Install debris screen in lift station for Tyler septic dump operations.

Grant / Funding Opportunities:

- ADEC Village Safe Water
- USDA Rural Communities Programs
- Federal Infrastructure Grants

Sewer

Income		FY22 Budget	Jul 1, '21 - June 21, 2022	FY23 Proposed Budget	COMMENTS
Supplemental Income		45,412.37	0.00	31,679.90	
ENTERPRISE ACCTS					
	Sewer Fees	157,000.00	130,986.61	130,000.00	We separated the sewer pump out fees that Tyler pays us so we could get a better idea of our revenue from services
	Sewer Pump out Fees	0.00	25,217.50	35,000.00	
Total ENTERPRISE ACCTS		157,000.00	156,204.11	165,000.00	
INTEREST & INVESTMENT INCOME					
	Interest Income	15.00	10.54	12.00	
Total INTEREST & INVESTMENT INCOME		15.00	10.54	12.00	
TAX INCOME					
	Sales Tax	6,400.00	6,391.05	9,900.00	
Total TAX INCOME		6,400.00	6,391.05	9,900.00	
Total Income		163,415.00	162,605.70	174,912.00	
Expense		FY22 Budget	Jul 1, '21 - June 21, 2022	FY23 Proposed Budget	COMMENT
CONTRACT SERVICES					
	Contract Labor	1,000.00	920.00	1,000.00	
Total CONTRACT SERVICES		1,000.00	920.00	1,000.00	
FEES / PERMITS / LICENSE EXPENSE					
	Fees Permits & Licensing Exp	2,250.00	2,095.00	2,250.00	
	Testing	11,500.00	10,701.35	12,000.00	
Total FEES / PERMITS / LICENSES EXPENSE		13,750.00	12,796.35	14,250.00	
INSURANCE EXPENSE					
	AML/Insurance	11,786.00	11,786.00	16,172.00	
Total INSURANCE EXPENSE		11,786.00	11,786.00	16,172.00	
MATERIALS & SUPPLIES					
	Materials & Supplies	4,000.00	2,692.38	4,500.00	
Total MATERIALS & SUPPLIES		4,000.00	2,692.38	4,500.00	

MISCELLANEOUS EXPENSES				
Other Misc. Expenses	5,600.00	5,600.00	0.00	
Total MISCELLANEOUS EXPENSES	5,600.00	5,600.00	0.00	
OPERATING EXPENSES				
Bldg/Grnd Maint Repair	750.00	202.50	550.00	
Electricity	38,500.00	37,397.34	49,000.00	
Heating Fuel	4,500.00	3,788.11	4,500.00	
Postage and Freight	3,000.00	2,511.07	2,500.00	
Telephone, Telecommunications	658.15	592.57	600.00	
Total OPERATING EXPENSES	47,408.15	44,491.59	57,150.00	
PAYROLL EXPENSES				
H.S.A. Company	4,264.45	3,924.87	3,650.00	
Health Insurance	7,160.60	6,897.40	7,698.91	
Life Insurance	128.18	128.18	122.72	
Payroll Taxes	442.44	280.83	1,266.53	
PERS	11,585.58	11,101.42	11,372.93	
Worker's Compensation	2,531.65	2,531.65	2,938.00	
PAYROLL EXPENSES - Other	52,279.89	50,460.97	50,999.60	
Total PAYROLL EXPENSES	78,392.79	75,325.32	78,048.70	
REPAIR & REPLACEMENT ENTERPRISE				
Sewer Repair and Replacement	16,431.00	0.00	17,491.20	10% of income excluding subsidized funding. (Increased from \$15,500)
Total REPAIR & REPLACEMENT ENTERPRISE	16,431.00	0.00	17,491.20	
TRAVEL & TRAINING				
Training	150.00	0.00	250.00	
Travel	50.00	0.00	250.00	Fuel reimbursement for travel to VOTEC for Trainings
Total TRAVEL & TRAINING	200.00	0.00	500.00	
VEHICLE & EQUIPMENT EXPENSES				
Equipment Maint & Repair	3,000.00	3,295.56	10,000.00	Pump repairs (Manhole and Sewer Line Grant repaired most of the pumps, so we don't anticipate a need for more this next fiscal year)

				Last year purchased a snake for \$6k. This year we have to repair or replace the sewer pump out trailer. A new-used pumper truck runs at appx \$35000
Equipment Purchase	20,000.00	3,082.35	5,000.00	
Vehicle Fuel	1,250.00	1,354.29	1,500.00	
Vehicle Repairs and Maintenance	500.00	0.00	750.00	Upkeep on maintenance year-round
Total VEHICLE & EQUIPMENT EXPENSES	24,750.00	7,732.20	17,250.00	
Total Expense	203,228.44	161,343.84	206,361.90	
Net Income	-39,813.44	1,261.86	-31,449.90	
Subsidized Income from Gen Account				31,449.90
Total Operating Budget				0.00
Subsidized Income	31,679.90	Sewer Repair & Replacement Fund Balances:		Subtotal R&R Acct. Balance:
Local Revenue	174,912.00	FY22 Deposit	16,431.00	\$47,012.61
State Revenues	0.00	FY22 INTEREST	10.54	\$30,581.61
		FY21 INTEREST	11.60	\$30,571.07
		FY21 Deposit	15,914.55	\$30,559.47
		FY20 Deposit	14,644.92	\$14,644.92

Water:



FY22 Recommendations:

- Treated water storage tank needs to be cleaned and inspected.
- Develop update to operations plan to find efficiencies that reduce costs.
- Conduct rate structure study to ensure adequate rates for viability of utility.

Department Projects:

- Contract for and support water tank cleaning and inspection.
- Clean and organize water plant and storage areas.
- Inventory all parts and supplies to track spare parts on-hand.
- Review and update operational plans as necessary.
- Flush the fire hydrants on schedule.

OVERVIEW:

The Water Department is an Enterprise that is not generating enough revenue to cover expenditures. Improvements must be made to increase efficiency of operations and minimize expenditures such as electricity, while also looking for opportunities to generate new sources of revenue. Once identified changes have been made to gain efficiencies, an operational analysis should be done to verify that the correct rate structure is in place for the long-term viability of the utility. If a change in rates is needed a recommendation will be brought to Council for consideration in 2023.

The treated water storage tank inspection, cleaning and repair is the next major work improvement needed.

Grant / Funding Opportunities:

- ADEC Village Safe Water
- USDA Rural Communities Programs
- Federal Infrastructure Programs

Water

Income		FY22 Budget	Jul 1, '21 - June 21, 2022	FY23 Proposed Budget	COMMENTS
Subsidized Income		22,543.80		20,986.57	
ENTERPRISE ACCTS					
	Water Fees	162,000.00	142,112.43	160,000.00	
Total ENTERPRISE ACCTS		162,000.00	142,112.43	160,000.00	
INTEREST & INVESTMENT INCOME					
	Interest Income	20.00	11.24	20.00	
Total INTEREST & INVESTMENT INCOME		20.00	11.24	20.00	
RENTAL & LEASE INCOME					
	Equipment Rental	250.00	100.00	200.00	
Total RENTALS & LEASE INCOME		250.00	100.00	200.00	
SALES					
	Surplus Property	600.00	250.00	600.00	We are going to try and have a surplus sale this year for the city. The water dept also has a surplus of barrels at times and those are offered for sale @ \$75 per barrel.
Total SALES		600.00	250.00	600.00	
SERVICE CHARGES					
	Services Availability	13,000.00	10,899.65	16,000.00	This has estimated increase due to billing for the vacant and abandoned properties on the City's water line.
	Staff Dispatch Unauthorized Use	350.00	250.00	450.00	This is charged when a customer turns his water on or off at the main meter without prior authorization from the department.
Total SERVICE CHARGES		13,350.00	11,149.65	16,450.00	
TAX INCOME					
	Sales Tax	5,680.00	5,655.08	7,500.00	Sales taxes collected on revenues. Tax rate is 6%, however some customers are exempt.
Total TAX INCOME		5,680.00	5,655.08	7,500.00	
Total Income		181,900.00	159,278.40	184,770.00	

Expense	Budget	Jul 1, '21 - June 21, 2022	FY23 Proposed Budget	COMMENT
CONTRACT SERVICES				
Contract Labor	2,000.00	1,907.00	1,750.00	\$900.00 annually for contracting North Coast-Network accessing to water plant (allowing RMC to connect to our system and see what is happening) + \$50 per year for text alarm service.
Total CONTRACT SERVICES	2,000.00	1,907.00	1,750.00	
FEES / PERMITS / LICENSE EXPENSE				
Dues and Subscriptions	1,150.00	1,117.61	1,000.00	Alaska Rural Water Assoc Fee, DEC Certification Renewals, Internet Security Fee, Email Hosting Fee.
Testing	7,000.00	5,847.16	5,000.00	FY21 and FY20 finance reports show that the testing expense never exceeded \$3000, however this year we have. I would anticipate \$5,000.00 next year.
Total FEES / PERMITS / LICENSE EXPENSE	8,150.00	6,964.77	6,000.00	
INSURANCE EXPENSE				
AML/Insurance	12,639.00	12,639.00	16,194.00	AML increased the insurance on our water plant by \$6million dollars. We are appealing this as the actual increase in value was \$2 million.
Total INSURANCE EXPENSE	12,639.00	12,639.00	16,194.00	
MATERIALS & SUPPLIES				
Chemicals	9,000.00	8,007.95	8,500.00	Chlorine, Nalco, Soda Ash
Materials & Supplies	8,000.00	5,240.82	5,000.00	
Total MATERIALS & SUPPLIES	17,000.00	13,248.77	13,500.00	
MISCELLANEOUS EXPENSES				
Misc. Expenses	0.00	0.00	750.00	For unforeseen expenses that are not covered under other line items
Total MISCELLANEOUS EXPENSES	0.00	0.00	750.00	
OPERATING EXPENSES				
Bldg/Grnd Maint Repair	250.00	97.98	0.00	Had upgrades from VSW in FY21 year but may have unforeseen expenses upcoming.
Electricity	15,000.00	15,546.31	15,000.00	

Heating Fuel	10,500.00	10,386.64	10,500.00	Fuel costs have risen terribly.
Internet Use	3,000.00	2,642.18	2,640.00	\$2,640.00 annually, \$220.00/mo. for Water Plant Operation Internet Annual Expense and Networking Annual Expenses
Postage and Freight	5,500.00	4,026.39	3,500.00	Freight for shipping water samples required by State. Also costs of materials and supplies, equipment etc. ordered and shipped. We need to consider what kind of purchases we will make this upcoming year and factor the freight into that.
Total OPERATING EXPENSES	34,250.00	32,699.50	31,640.00	
PAYROLL EXPENSES				
H.S.A. Company	7,149.19	6,305.71	3,650.00	These are auto calculated cells based on the payroll data entered below. Please do not mess with these numbers. Thank you.
Health Insurance	12,675.65	11,141.81	8,294.59	
Life Insurance	128.18	128.18	122.72	
Payroll Taxes	1,340.00	1,292.75	1,512.76	
PERS	13,826.98	13,227.30	13,584.01	
Worker's Compensation	2,800.60	2,800.60	3,217.00	Sam may get certified as a Levell II Sewer Operator this year which would entitle him to a Pay raise by 1-Step from Alaska DOD Wage Scale. This is NOT factored in at this time.
PAYROLL EXPENSES - Other	62,283.65	60,124.00	61,745.49	
Total PAYROLL EXPENSES	100,204.26	95,020.35	92,126.57	
REPAIR & REPLACEMENT ENTERPRISE				
Water Repair and Replacement	17,915.00	0.00	18,477.00	10% of estimated revenues (not including subsidized funding)
Total REPAIR & REPLACEMENT ENTERPRISE	17,915.00	0.00	18,477.00	
TRAVEL & TRAINING				
Training	150.00	0.00	250.00	With online courses available more now, travel is less....But may have travel expenses to Klawock for testing at VOCTEC.
Travel	50.00	0.00	250.00	
Total TRAVEL & TRAINING	200.00	0.00	500.00	

VEHICLE & EQUIPMENT EXPENSES				
Equipment Maint & Repair	6,500.00	5,514.85	12,500.00	DEF Removal Kit for Vehicle & Tank Cleaning Costs
Equipment Purchase	1,500.00	1,000.00	500.00	Equipment purchases new meters, meter bugs, tools
Vehicle Fuel	1,500.00	1,380.88	1,500.00	Fuel is split between water and sewer 50/50
Vehicle Repairs and Maintenance	1,500.00	752.80	1,500.00	
Total VEHICLE & EQUIPMENT EXPENSES	11,000.00	8,648.53	16,000.00	
Total Expense	203,358.26	171,127.92	196,937.57	
Net Income	-21,458.26	-11,849.52	-12,167.57	This deficit is 93% caused by the "Repair and Replacement" Expense of \$18.5k
Subsidized Income from Gen Account			20,986.57	12,167.57
Total Operating Budget			0.00	

Subsidized Income	12,167.57	Water Repair & Replacement Fund Balances:		Subtotal Water R&R Balance:
Local Revenue	184,770.00	FY22 Deposit	18,477.00	50,733.32
State Revenues	0.00	FY21 Deposit	15,970.89	32,256.32
		FY20 Deposit	16,285.43	16,285.43