

MINUTES
FOR THE REGULAR MEETING OF THE CITY COUNCIL FOR
THE CITY OF THORNE BAY, ALASKA

TUESDAY, February 1, 2022

TIME: 6:30 p.m.

THERE WAS A WORKSHOP THAT BEGAN AT 6:00 PM

1. CALL TO ORDER:

Mayor Burger called the meeting to order at 6:30 p.m.

2. PLEDGE TO FLAG:

The audience and council stood for the pledge to the flag.

3. ROLL CALL:

Those present were Burger, Jennings, Oatman, Hartwell, Stram, Kerkof & Nyquest

4. APPROVAL OF AGENDA:

Burger moved to approve the agenda as written. Hartwell seconded the motion. There was no further discussion.

MOTION: Move to approve the agenda as written

F/S: Burger/Hartwell

YEAS: Kerkof, Oatman, Hartwell, Stram, Burger, Nyquest & Jennings

NAYS: None

STATUS: Motion Passed.

5. MAYOR'S REPORT:

Mayor Burger reported the following:

- Encouraged everyone to continue practicing proper hygiene and small crowds as there is still COVID in the Community
- Snow on the ground and more to come.

6. ADMINISTRATIVE REPORTS:

a) City Administrator:

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- Snow and ice removal has tapered off a bit with the warmer weather providing a period to retool and prepare for more winter weather.
 - Began reviewing past capital project lists for development of current priorities for 2022 city grant applications.
 - Mechanic quit on January 10, revisiting job description for reposting soon.
 - City has the opportunity to take ownership of the infrastructure installed by SISD to support the floating schoolhouse. Working with the school district to draft an agreement with terms and conditions of transfer to bring to the council for consideration.

- Reaching out to others on POW who have been active in EMS to get feedback and advise on potential for collective efforts amongst small resource poor communities. Plan to present a resolution at the next council meeting with recommendations for a term limit EMS Coordination position to be funded using some of the ARPA funds.
- Working with OVK and SE Conference Project Manager, Jon Bolling, to develop and submit Transportation Priority Project Nominations which would be added to a region wide database to help municipalities bring attention to the top transportations needs of the region and each community. TNB jointly submitted projects on the Kasaan to Goose Creek Road as per the POWCAC Resolution suggesting that this was the top surface transportation priority for POW Island. One was also submitted for road improvements in the south side subdivisions.
- Surgery scheduled for Thursday morning and if all goes well will return to Thorne Bay on the 20th of February. However, expect to be working remotely and will be available every day during normal work time except for Thursday.

b) Department Reports:

John Huestis read the following department reports:

➤ **Library Department Report:**

- Large leak inside old library discovered on January 22nd. City Employees Sam Sawyer and Willie Jennings were quick to respond.
- Sunday January 23rd moved most items from old library to new. A big thank you to all volunteers who showed up to help.
- Volunteers are needed as the library prepares to reopen. Volunteer applications may be picked up at City Hall.
- WiFi is up and running in front of the new library and at Davidson Landing.

➤ **Harbor Department:**

- Currently working on maintenance of winter equipment.
- Impoundment and appropriate action on 3 vessels still in progress.
- Planning and preparing to accommodate USFS bunkhouse barge for the summer.
- Working on lighting and electrical issues at Davidson Landing.
 - a. Removal of lights in violation with AP & T
 - b. Installing lights in parking lot and top of ramp
- Preparing a plan to issue limited parking permits at Davidson Landing and clean up all non-compliant vehicles.
- Projects completed: replaced the battery in main harbor navigation light, removed broken and hazardous breakwater from SISD float house sight and in the process of removing the breakwater from the bay completely, added tread to Davidson walkway skid plate and installed “slippery when wet or icy” signs to the dock.

- **Streets & Roads:**
 - Busy month with keeping equipment running and snow removal
 - James assisting with installation of new sander to Solid Waste truck, re-vamping an old trailer for use with the brush cutter and upkeep and repairs on equipment.

- **Water Department:**
 - Icy roads caused a city vehicle to slide into the City shop. Insurance company has been notified.

- **Parks & Recreation:**
 - Amy Jennings is assisting with the front office and assisting the Administrator with the Brownfield Assessment. Removed and stored holiday decorations and working on upcoming events for Thorne Bay.

- **Solid Waste:**
 - Repaired the waste oil heater, completed work on the front-end loader and the wire tire system on the bailer.
 - New sander was installed on the Solid Waste Ford 550, unfortunately the 550 needs repair so have been requesting repair quotes.
 - Removed a micro-slide off the road.

7. PUBLIC COMMENTS:

Anthony Lovell commented on the following:

- Property owner on Setter Lake Road, expressed appreciation to the Council for bringing more rock onto Setter Lake Road.

Sherri Becker, SISD Superintendent

- Notice of COVID to High School students. High school students and staff were exposed to positive COVID, beginning February 2nd, those students are directed to quarantine and to do online schooling.

8. COUNCIL COMMENTS:

Robert Hartwell commented on the following:

- Suggested removing the SISD float house ramp from the before it is ruined.

Mayor Burger commented:

- The ramp was property of SISD and must first be officially given to the City before we can act upon its removal.

9. CONSENT AGENDA:

a) MINUTES

- i. Minutes of the December 21, 2021, Regular City Council Meeting, discussion and action item:

Burger moved to approve the consent agenda consisting of the December 21, 2021, minutes of the City Council meeting. Hartwell seconded the motion. There was no further discussion.

MOTION: Move to approve the consent agenda consisting of the December 21, 2021, council meeting minutes.
F/S: Burger/Hartwell
YEAS: Kerkof, Oatman, Hartwell, Stram, Burger, Nyquest & Jennings
NAYS: None
STATUS: Motion Passed.

10. NEW BUSINESS:

- a) Resolution 22-02-01-01, supporting the Prince of Wales Advisory Council Resolution No. 22-01, discussion and action item:

Burger moved to approve Resolution 22-02-01-01, supporting POWCAC Resolution No. 22-01. Oatman seconded the motion. There was further discussion.

MOTION: Move to approve Resolution 22-02-01-01, supporting POWCAC Resolution No. 22-01
F/S: Burger/Oatman
YEAS: Burger, Kerkof, Oatman, Hartwell, Jennings, Stram & Nyquest
NAYS: None
STATUS: Motion Passed.

- b) Resolution 22-02-01-02, supporting the application to receive ADEC services for additional Brownfields Assessment, Cleanup Planning, and Cleanup of Hazardous Materials from the Old Fire Hall, discussion and action item:

Burger moved to approve Resolution 22-02-01-02, supporting application to receive ADEC Services for additional Brownfield Assessment Cleanup Planning and Cleanup of Hazardous Materials. Jennings seconded the motion.

MOTION: Move to approve Resolution 22-02-01-02, supporting application to receive ADEC Services for additional Brownfield Assessment Cleanup Planning and Cleanup of Hazardous Materials.
F/S: Burger/Jennings
YEAS: Stram, Kerkof, Oatman, Hartwell, Burger, Nyquest & Jennings
NAYS: None
STATUS: Motion Passed.

- c) Discussion and possible action item: discussion of historical sales tax rate increases and utilization of sales tax funds, discussion and possible action item:

Nyquest moved to table any discussion of historical sales tax rate increases and utilization of sales tax funds until a later date. Burger seconded the motion.

Opening comments on this item included the following:

Jennings commented that in 1988 the public voted to increase city sales tax by 1%, increasing the rate from 2% to 3%. Jennings stated the ordinance was to sunset after two years. At this time, the clerk has not been able to locate any records that confirm whether or not the city actually spent the funds on the clinic. There were minutes located that include William Martin requesting verification from the Council that the increased tax funds would be spent on the health department. Those minutes include the mayor at that time confirming that the increased revenue would assist in the operation of the entire public safety departments, but the main intent of the increase was to fund the clinic.

Jennings requested that the City Council entertain an ordinance that would dedicate 1% of the existing sales tax rate of 6%, to the EMS department for a period of 2-years.

Nyquest inquired if the city was depending on the 6% of the sales tax funds to balance the budget and wanted to know what kind of impact this would have to the existing budget if the council were to redirect a portion of those tax funds. Acting Clerk, Lisa Roseland, commented that Teri would be the one to answer that question and she was not currently available.

MOTION: Move to table any discussion of historical sales tax rate increases and utilization of sales tax funds until a later date

F/S: Nyquest/Burger

YEAS: Kerkof, Oatman, Hartwell, Stram, Burger & Nyquest

NAYS: Jennings

STATUS: Motion Passed.

11. ORDINANCE FOR PUBLIC HEARING:

- a) Ordinance 22-02-01-01, amending Title 3 – Revenue and Finance, Chapter 3.12 – Purchasing, discussion and action item:

Burger moved to adopt Ordinance 22-02-01-01, amending Title 3, Chapter 3.12- Purchasing. Hartwell seconded the motion. Huestis explained the purpose of the amendment to the purchasing ordinance was to simplify and clarify the purchasing policies of the City. Nyquest thanked John for meeting with him and going over the proposed ordinance amendments with him. Nyquest stated he felt that the amounts for required approval were a little too high. Oatman agreed that the City should be more conservative and keep the limits for approval required to where they currently are.

Jennings commented that he understood the need for amending the purchasing code, but that he too had reservations about increasing an amount of \$5,000.00 to \$25,000.00 due to past history of the city. Jennings stated that he did agree with the need of increasing the limit from \$2,000.00 to \$5,000.00 because much of the time the cost of shipping can increase the cost of an item by anywhere from \$1,000.00 to \$3,000.00.

Kerkof added a point to consider that a lot of the time if something is available, it is available now, and may not be available in the next week to two-weeks to wait for council approval. Administrator Huestis explained that the amendment of approval from \$5,000.00 to \$25,000.00, was only for items that were already approved in the city budget

and where those funds were available. Huestis reiterated that the administration would provide the city council with a report of expenses at the following scheduled meeting.

Public Hearing comments included:

Tim Lindseth, Resident, provided the following comments:

- Stated that he agreed with the amendment to the minimum expense approval of \$2,000.00 to \$5,000.00. Lindseth stated he had just performed some repairs to Setter Lake Road, and he could barely get them done for less than \$2,000.00.

There were no further comments from the public under this Public Hearing item.

Nyquest commented that it was the city council's job to make sure that the city finances are handled properly.

MOTION: Move to adopt Ordinance 22-02-01-01, amending Title 3, Chapter 3.12- Purchasing
F/S: Burger/Hartwell
YEAS: Kerkof, Oatman, Hartwell, Stram, Burger, Nyquest & Jennings
NAYS: None
STATUS: Motion Passed.

12. EXPENDITURES EXCEEDING \$2,000.00:

- a. Authorizing the expenditure of up to \$5,000.00 to Island Repair for the diagnostics and repair of the Solid Waste Sander/Snowplow truck:

Burger moved to approve the expenditure of up to \$5000.00 to Island Repair for the diagnostics and repair of the Solid Waste Sander/Snowplow truck. Jennings seconded the motion. There was further discussion.

MOTION: Move to approve the expenditure of up to \$5,000.00 to Island Repair for the diagnostics and repair of the Solid Waste Sander/Snowplow truck
F/S: Burger/Jennings
YEAS: Kerkof, Oatman, Hartwell, Stram, Burger, Nyquest & Jennings
NAYS: None
STATUS: Motion Passed.

13. CONTINUATION OF PUBLIC COMMENT:

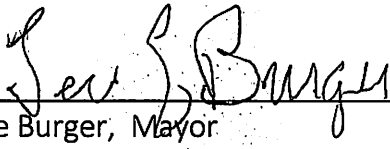
There were no further public comments.

14. CONTINUATION OF COUNCIL COMMENT:

Nyquest apologized for missing the February 1st workshop but would be in attendance for the next one.

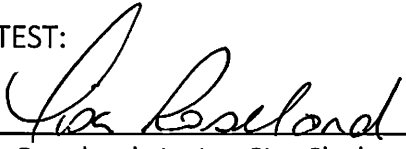
15. ADJOURNMENT:

Burger adjourned the meeting at 7:59 pm



Lee Burger, Mayor

ATTEST:



Lisa Roseland, Acting City Clerk
For Teri Feibel, CMC