

AGENDA

FOR THE REGULAR MEETING OF THE CITY COUNCIL FOR
THE CITY OF THORNE BAY, ALASKA

TUESDAY, March 15, 2022

TIME: 6:30 p.m.

THERE WILL BE A WORKSHOP BEGINNING AT 6:00 PM

LOCATION: TELECONFERENCE/VIDEO CONFERENCING LINE

Phone Number: **1-408-418-9388**

Meeting Link:

<https://cityofthornebay.my.webex.com/cityofthornebay.my/j.php?MTID=m42b083fd76962762fbfe73f3a84b405b>

Meeting number: **182 229 9375** Password: **D4gxVSXpz84 (34498797)** from phones and video systems)

- 1) CALL TO ORDER:
 - 2) PLEDGE TO FLAG:
 - 3) ROLL CALL:
 - 4) APPROVAL OF AGENDA:
 - 5) MAYOR'S REPORT:
 - 6) ADMINISTRATIVE REPORTS:
 - a) City Administrator:
 - b) Department Reports:
 - c) City Clerk:
 - 7) PUBLIC COMMENTS:
 - 8) COUNCIL COMMENTS:
 - 9) CONSENT AGENDA:
 - a) MINUTES
 - i. Minutes of the January 4, 2022, Regular City Council Meeting, discussion and action item:
 - ii. Minutes of the March 1, 2022, Regular City Council Meeting, discussion and action item:
 - 10) NEW BUSINESS:
 - a) Resolution 22-03-01-01, authorizing the city to enter into an MOA with SISD for the transfer of improvements and personal property located along the waterfront of the Downtown Business District, discussion and action item:
 - b) Resolution 22-03-01-02, nominating Harvey McDonald to serve as Thorne Bay's Representative to the Inter-Island Ferry Authority Board of Directors, discussion and action item:
 - c) Resolution 22-03-01-03, supporting the annual donation of funds to the Thorne Bay School Sports Teams, discussion and action item:
 - 11) CONTINUATION OF PUBLIC COMMENT:
 - 12) CONTINUATION OF COUNCIL COMMENT:
 - 13) ADJOURNMENT:
- POSTED: March 11, 2022

JOIN BY WEBEX – ONLINE VIDEO/TELECONFERENCING

Regular City Council Meeting

Tuesday, March 15, 2022, there is a workshop of the City Council beginning at 6:30 pm, with a Workshop beginning at 6:00 pm

Meeting Link:

<https://cityofthornebay.my.webex.com/cityofthornebay.my/j.php?MTID=m42b083fd76962762fbfe73f3a84b405b>

Meeting number: 182 229 9375

Password: D4gxVSXpz84 (34498797 from phones and video systems)

Join by video system

Dial **1822299375@webex.com**

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone

+1-408-418-9388 United States Toll

Access code: **182 229 9375**

Agenda: Agendas are posted the Friday before each meeting by 6pm.

Agenda packets can be downloaded online at www.thornebay-ak.gov and on our Facebook page at: <https://www.facebook.com/profile.php?id=100064908843463>

Packets may also be picked up around town at various locations which include: City Hall, Thorne Bay Market, The Port, Riptide Liquor & Davidson Landing Harbor.

Agendas are posted at the Thorne Bay Market, The Port, US Forest Service Main Office, Thorne Bay School, SISD District Office, City Hall, Riptide Liquor & Davidson Landing Harbor.

To request items on the agenda for the City Council to act upon, complete the Agenda Item Request for Action form available on the City's Website or by request to the City Clerk. Submit the form to the City Clerk by 4pm on the Wednesday preceding the regular meeting date. The form can also be downloaded using the following link:

<https://thornebay-ak.gov/wp-content/uploads/2021/11/AGENDA-ITEM-REQUEST-FOR-ACTION-MASTER-FORM.pdf>



**CITY OF THORNE BAY
RESOLUTION 22-03-15-01**

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, AUTHORIZING THE CITY TO ENTER INTO AN MOA WITH SOUTHEAST ISLAND SCHOOL DISTRICT (HEREINAFTER SISD), FOR THE TRANSFER OF IMPROVEMENTS AND DISTRICT PERSONAL PROPERTY ITEMS TO CITY OF THORNE BAY

WHEREAS, the City Council is the governing body for the City of Thorne Bay; and

WHEREAS, The Southeast Island School District (SISD) is the Regional Education Enrollment Area school district responsible for providing K-12 education in many communities throughout Southeast Alaska; and

WHEREAS, SISD recently sold the floating building that was moored adjacent to the Business Loop Road, Business District subdivision in the City of Thorne Bay; and

WHEREAS, the City of Thorne Bay (City) owns the property along the waterfront across Business Loop Road from Lots 4 and 5 in the Business District subdivision where the SISD improvements and personal property items are located, and SISD has full authority to transfer improvements and personal property items which are located on City property and described herein; and

WHEREAS, the following improvements and personal property items are located at the site of the former SISD floating building, adjacent to the Business Loop Road across from Lots 4 and 5 in the Thorne Bay Business District subdivision.

- a. Metal Ramp
- b. Wood Landing at top of Metal Ramp
- c. Dock Parts affixed to metal pilings
- d. Five (5) Metal Pilings
- e. All parts of the wood breakwater

WHEREAS, all said improvements and items are being transferred free and clear of all liens, encumbrances, liabilities and adverse claims of every nature and description; and

WHEREAS, no cost to either party will be associated with the transfer of the improvements and personal property items listed in Section 1 of the MOA.

NOW, THEREFORE BE IT RESOLVED that the City Council deems it to be in the best interest of the City to acquire ownership of said improvements and personal property and authorizes the City Administrator to sign the attached MOA between SISD and the City of Thorne Bay.

BE IT FURTHER RESOLVED that the ownership of the improvements and personal property items listed herein and in Section 1 of the MOA will be transferred from SISD to City on the date the Memorandum of Agreement has been executed by both parties.

PASSED AND APPROVED by the City Council of the City of Thorne Bay, Alaska this 15TH day of March 2022.

Lee Burger, Mayor

ATTEST:

Teri Feibel, CMC



SOUTHEAST ISLAND SCHOOL DISTRICT
P.O. Box 19569, 1010 Sandy Beach Road, Thorne Bay, Alaska 99919
(907) 828-8254 Fax: (907) 828-8257 E-mail: sisd@sisd.org

MEMORANDUM OF AGREEMENT

Transfer of Improvements and District Personal Property Items to City of Thorne Bay by Southeast Island School District

The Southeast Island School District (SISD) is the Regional Education Enrollment Area school district responsible for providing K-12 education in many communities throughout Southeast Alaska. SISD recently sold the floating building that was moored adjacent to the Business Loop Road, Business District subdivision in the City of Thorne Bay.

City of Thorne Bay (City) owns the property along the waterfront across Business Loop Road from Lots 4 and 5 in the Business District subdivision where the SISD improvements and personal property items are located.

The terms and conditions of this agreement are outlined below.

1. **DESCRIPTION OF IMPROVEMENTS AND PROPERTY ITEMS:** The following improvements and personal property items are located at the site of the former SISD floating building, adjacent to the Business Loop Road across from Lots 4 and 5 in the Thorne Bay Business District subdivision.
 - a. Metal Ramp
 - b. Wood Landing at top of Metal Ramp
 - c. Dock Parts affixed to metal pilings
 - d. Five (5) Metal Pilings
 - e. All parts of the wood breakwater

2. **TRANSFER OF OWNERSHIP:** SISD has full authority to transfer improvements and personal property items listed in Section 1 and said improvements and items are being transferred free and clear of all liens, encumbrances, liabilities and adverse claims of every nature and description.

Ownership of the improvements and personal property items listed in Section 1 will be transferred from SISD to City on the date this memorandum of agreement has been executed by both parties.

3. **COST:** No cost to either party will be associated with the transfer of the improvements and personal property items listed in Section 1.

4. **MAINTENANCE AND UPKEEP:** As of the date of the transfer of ownership to City, all maintenance and upkeep of the improvements and personal property items listed in Section 1 will become the responsibility of City.
5. **INSURANCE:** As of the date of the transfer of ownership to City, insurance for the improvements and personal property items listed in Section 1 will become the responsibility of City and City will take on all liability for said improvements and personal property items.
6. **CONDITION:** SISD disclaims any implied warranty of condition, merchantability of fitness for a particular purpose. The improvements and personal property items listed in Section 1 being in the present condition “as is and where is”.
7. **APPLICABLE LAW:** This contract shall be governed by the laws of the State of Alaska.

_____ Date _____
Sherry Becker
SISD Superintendent

_____ Date _____
John Huestis
City Administrator



**RESOLUTION 22-03-15-02
CITY OF THORNE BAY**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF THORNE BAY, NOMINATING HARVEY MCDONALD TO SERVE ON THE INTER-ISLAND FERRY AUTHORITY (HEREINAFTER "IFA") BOARD OF DIRECTORS AS THE REPRESENTATIVE FOR THORNE BAY

WHEREAS, the City Council is the Governing Body for the City of Thorne Bay; and

WHEREAS, the City of Thorne Bay representative to the Inter-Island Ferry Authority Board of Director seat, currently filled by Harvey McDonald will expire as of June 30, 2022; and

WHEREAS, in accordance with the By-Laws of the Inter-Island Ferry Authority, the City of Thorne Bay must reappoint the current representative or appoint a new representative by providing official documentation in the form of meeting minutes or resolution of that action to the IFA Board; and

WHEREAS, Harvey McDonald, has served as the representative for Thorne Bay on the IFA Board of Directors for since their inception in 2002 and Harvey has expressed interest in continuing to serve as Thorne Bay's Representative; and

WHEREAS, the City Council feels it to be in the best interest of the community to nominate Harvey McDonald to serve an additional four-year term on the IFA Board of Directors.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Thorne Bay, Alaska, hereby nominate Harvey McDonald, to serve on the IFA Board of Directors as the Representative for the City of Thorne Bay for the term covering July 1, 2022, to June 30, 2026.

PASSED AND APPROVED by the City Council of the City of Thorne Bay, Alaska this 15th day of March 2022, with a vote of _____ Yeah's and _____ Nay's

Lee Burger, Mayor

ATTEST:

Teri Feibel, CMC



January 10, 2022

Mayor Lee Burger
City of Thorne Bay
PO Box 19110
Thorne Bay, AK 99918

Dear Mayor Lee Burger,

This letter is to inform you that the City of Thorne Bay representative to the Inter-Island Ferry Authority Board of Director seat currently filled by Harvey McDonald will expire as of June 30, 2022. In accordance with the By-Laws of the Inter-Island Ferry Authority, the City of Thorne Bay must either reappoint the current representative or appoint a new representative by providing official documentation in the form of meeting minutes or resolution of that action to the IFA Board Chair or I. The current IFA Chair is Jeff Nickerson, and can be contacted at jnickerson@interislandferry.com.

The current representative will remain in office until either he is re-appointed or until a new representative is appointed. However, the process is starting now so there is plenty of time to appoint someone before the term expires. The new term for this seat is 4 years and expires June 30, 2026. Please notify Jeff or I who the City of Thorne Bay has appointed for this position before March 31, 2022, as the IFA BODs will be accepting appointment recommendations at their 3rd quarter meeting in 2022 (*April, May or June*). Please contact me if you have any questions.

Sincerely,

Donna Halvorsen, Terminal
Manager
866-308-4848
P. O. Box 495
Craig, Alaska 99921



**RESOLUTION 22-03-15-03
CITY OF THORNE BAY**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF THORNE BAY, AUTHORIZING AN ANNUAL EXPENDITURE TO THE THORNE BAY SCHOOL SPORTS TEAMS TO BE PAID FROM THE CITY COUNCIL'S ANNUAL BUDGET

WHEREAS, the City Council is the Governing Body for the City of Thorne Bay; and

WHEREAS, the Thorne Bay Wolverine Basketball Team submitted a request for funding to the City of Thorne Bay to assist the team in their fundraising efforts to pay for travel and other game related expenses of \$350; and

WHEREAS, the City Council supports and encourages athletic activities of the Thorne Bay School and considers this donation amount to be a reasonable request and for a good purpose; and

WHEREAS, the City Council wishes to formalize an annual donation program specific to the Thorne Bay School athletic programs; and

WHEREAS, the City Council adopts an annual budget of income and expenses of the City of Thorne Bay for a Fiscal Year beginning July 1st through June 30th; and

WHEREAS, the City Council deems it to be in the best interest of the community to allocate a portion of their annual budget to assist the Thorne Bay School athletic programs for funding for travel and other program related expenses during their annual budget development process; and

WHEREAS, the City Council sets forth the following policy for authorizing an annual recurring expense from the City Council's Annual Budget to the Thorne Bay School athletic programs:

1. The total annual expense amount will be determined by the City Council during the budgeting process;
2. The city may issue payment to **more** than one dedicated athletic program sponsored by the Thorne Bay School, per budget year July 1 – June 30, as long as the total annual line-item expense does not exceed the total line-item budget allocation;
3. The Thorne Bay School athletic program (requestor) is required to submit a written request detailing the use of the funding in order to receive said funds;

4. The athletic program or team most benefited by any funding received from this City Council policy may be asked to participate in some community service endeavor that would mutually benefit the citizens of Thorne Bay and the City in exchange for the requested funding;
5. The decision to require community services or not along with the amount to be provided will be at the sole discretion of the Mayor on a case by case basis.

NOW, THEREFORE, BE IT RESOLVED the City Council for the City of Thorne Bay, hereby authorizes a donation to the Thorne Bay School basketball team in the requested amount of \$350.00 from the City Council 2022 donations budget and does not require a banner in exchange; and

BE IT FURTHER RESOLVED, the City Council for the City of Thorne Bay, hereby authorizes the above established policy for budgeting and expensing an annual program of financial support to the Thorne Bay School athletic programs.

PASSED AND APPROVED by the City Council of the City of Thorne Bay, Alaska this 15th day of March 2022, with a vote of _____ Yea's and _____ Nay's

Lee Burger, Mayor

ATTEST:

Teri Feibel, CMC