



ORDINANCE 21-12-21-01
CITY OF THORNE BAY

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA, AMENDING THORNE BAY MUNICIPAL CODE (TBMC), TITLE 2-ADMINISTRATION AND PERSONNEL, CHAPTER 2.24-OFFICERS AND EMPLOYEES, SECTION 2.24.040-TRAVEL AND PER DIEM

BE IT ENACTED BY THE CITY COUNCIL FOR THE CITY OF THORNE BAY ALASKA

Section 1. **Classification.** This ordinance is of a general and permanent nature, the chapter and section hereby amended shall be added to the Thorne Bay Municipal Code.

Section 2. **Purpose.** To amend Thorne Bay Municipal Code Title 2 - Administration and Personnel, Chapter 2.24-Officer and Employees, Section 2.24.040-Travel and Per diem, updating Travel Mileage Reimbursement consistent with the GSA/IRS Mileage Reimbursement Rates.

Section 3. **Amendment to Code.** Amendments to the Thorne Bay Municipal Code are identified by the followings means: (~~strike-through~~)-indicates text to be deleted from and (**BOLD BLUE & CAPITALIZED**) indicates text added to the current code.

The Chapter and Section 2.24.040-Travel and Per diem, is hereby amended and shall read as written on page 3 of this ordinance.

Section 4. **Severability.** If any provisions of this ordinance or any application thereof to any person or circumstances is held invalid, the circumstances shall not be affected thereby.

Section 5. **Adoption.** The Chapter and Sections of 2.24-Officer and Employees is hereby adopted and added to the Thorne Bay Municipal Code.

Section 5. Effective Date. This ordinance shall become effective upon adoption.

PASSED AND APPROVED this 21st day of December 2021, by a duly constituted quorum of the City Council with a vote of 7 Yeas and 0 Nays.



Lee Burger, Mayor

ATTEST:



Teri Feibel, CMC

[Sponsor: Mayor Burger]
[Introduction Hearing: December 7, 2021]
[Public Hearing: December 21, 2021]

Amending Title 2 Chapter 2.24-Officer and Employees

SECTIONS:

2.24.040 – Travel and Per Diem Allowance

Subsection (b) (2):

- A. Per Diem. While traveling on official business and away from home or designated posts of duty overnight, an employee shall receive a per diem allowance of an amount to be determined by the DOD per diem rates calculator for Alaska. The amount will be dependent upon the area to which the employee is traveling.
- B. Travel. In addition to the overnight per diem reimbursement for meals and lodging in connection with approved travel, there shall be allowed at the following rate:
 - 1. By common carrier fare, or the cost of charter or other special hire, if essential, and other similar fares as necessary for the efficient performance of official duties. No reimbursement shall be allowed for more than the lowest tourist class fare for the most direct route unless the tourist class accommodations were not available; or
 - ~~2. By private vehicle at a rate of fifty cents per mile for occasional use of privately owned vehicles. Reimbursement for actual costs of ferry fare, bridge and road or tunnel tolls shall be granted. (Ord. 8201 2 § 4, 1986)~~
 - 2. By private vehicle at a rate determined by the GSA / IRS Mileage Reimbursement Rates. The rate will be determined by the type of vehicle and availability of a government owned vehicle as set forth in the most recent schedule.
 - 3. Reimbursement for rental vehicles shall be preapproved by the Mayor or City Administrator.

In addition to standard Lodging and [M&IE](#) Per Diem, you may also receive reimburse for travel in a Personally Owned Vehicle (POV) for authorized business purposes. The GSA publishes Personally Owned Vehicle (POV) reimbursement rates each year based on studies of the actual cost of operating a POV. Under [5 U.S. Code § 5707\(b\)](#), the GSA rates must be used to reimburse federal employees. Many private employers adopt the GSA rates as well. There are five different mileage rates based on type of vehicle and availability of a government owned vehicle:

- 1) **Standard Mileage Rate** is used for travel in a Personally Owned Automobile (POA) when a government owned vehicle is not available or not in the government's best interest. You may drive no more than 400 miles a day. For travel farther than 400 miles, you must use commercial air-travel.
- 2) **Government Vehicle Available Rate** is given when use of a government owned vehicle is available but the traveler chooses to use a personally owned vehicle anyway. If the use of a government owned vehicle would not save the government money, then the Standard Mileage Rate may be given.

Year	Personal Owned Vehicle (POV)	Government Owned Vehicle Available	Motorcycle	Airplane
2022	\$0.560	\$0.160	\$0.540	\$1.260
2021	\$0.560	\$0.160	\$0.540	\$1.260
2020	\$0.575	\$0.170	\$0.545	\$1.270
2019	\$0.580	\$0.200	\$0.550	\$1.260
2018	\$0.545	\$0.180	\$0.515	\$1.210

IRS Mileage Reimbursement Rates

The IRS uses slightly different mileage reimbursement rates than the GSA but they are very close. As you can see below, the IRS breaks down how much you can deduct based on the **purpose of your travel**. These rates apply regardless of whether you drive a car, truck, or motorcycle. You may deduct driving costs from your taxable wages at the prescribed rates below or you may deduct the actual cost of travel instead of using the standard mileage rates.

Year	Business Travel	Medical or Moving Purposes	Charitable Activity
2018	\$0.545	\$0.18	\$0.14
2017	\$0.535	\$0.17	\$0.14
2016	\$0.54	\$0.19	\$0.14
2015	\$0.56	\$0.235	\$0.14
2014	\$0.56	\$0.235	\$0.14