

AGENDA

FOR THE REGULAR MEETING
OF THE CITY COUNCIL FOR
THE CITY OF THORNE BAY, ALASKA
TUESDAY, August 17, 2021
TIME: 6:30 p.m.

This meeting will be preceded by a work session beginning at 5:30 p.m.

LOCATION: TELECONFERENCE/VIDEO CONFERENCING LINE

Phone Number: 1-408-418-9388

Meeting Weblink:

<https://cityofthornebay.my.webex.com/cityofthornebay.my/j.php?MTID=m42b083fd76962762fbfe73f3a84b405b>

Meeting number (access code): 182 229 9375

Meeting password: D4gxVSXpz84 (34498797 from phones and video systems)

- 1) CALL TO ORDER:
 - 2) PLEDGE TO FLAG:
 - 3) ROLL CALL:
 - 4) APPROVAL OF AGENDA:
 - 5) MAYOR'S REPORT:
 - 6) ADMINISTRATIVE REPORTS:
 - a) City Clerk:
 - 7) PUBLIC COMMENTS:
 - 8) COUNCIL COMMENTS:
 - 9) CONTINUING BUSINESS:
 - 10) NEW BUSINESS:
 - a) Update on City Administrator Hiring Process, discussion and action item:
 - b) Development of a Local Utility District for North Thorne Bay, discussion and action item: (This item is sponsored by Wes Craske and information will be added to the packet asap)
 - 11) ORDINANCE FOR PUBLIC HEARING:
 - a) Ordinance 21-08-03-02, amending Title 3 – Revenue and Finance, Section 3.17 – Sales Tax, Sections 3.17. 3.17.065 – Registration & Section 3.17.150 – Regulations Authorized, discussion and action item:
 - 12) EXPENDITURES EXCEEDING \$2,000.00:
 - a) Authorizing the expense of approximately \$6,500.00, of inkind labor and materials put toward the new library site development and utility connections, discussion and action item:
 - b) Authorizing the expense not to exceed \$10,000.00 for various Fire Equipment that will provide proper fire coverage for South Thorne Bay, discussion and action item:
 - 13) CONTINUATION OF PUBLIC COMMENT:
 - 14) CONTINUATION OF COUNCIL COMMENT:
 - 15) ADJOURNMENT:
- POSTED: August 13, 2021



Sponsor: Cindy Edenfield
Introduction: August 3, 2021
Public Hearing: August 17, 2021
Vote: __Yeas, __ Nays, __ Absent

CITY OF THORNE BAY
ORDINANCE 21-08-17-01

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA,
AMENDING TITLE 3 – REVENUE AND FINANCE, CHAPTER 3.17- CONSUMER SALES TAX,
SECTION 3.17.065, SUBSECTIONS (A-F), DELETING REQUIREMENTS OF SALES TAX
DEPOSITS AND ALL REFERENCES THEREOF

BE IT ENACTED BY THE CITY COUNCIL FOR THE CITY OF THORNE BAY ALASKA

- Section 1. Classification.** This ordinance is of a general and permanent nature, the chapter and section hereby amended shall be added to the Thorne Bay Municipal Code.
- Section 2. Severability.** If any provisions of this ordinance or any application thereof to any person or circumstances is held invalid, the circumstances shall not be affected thereby.
- Section 3. Amendment to Code.** Amendments to the City Code are identified by the following text font: **(CAPITALIZED BOLD TEXT)** indicates text to be added to the current code, and ~~(red stricken text)~~ indicates text to be deleted from the current code. Pages 2 & 3 of this ordinance 21-08-17-01, Amend Title 3 – Revenue and Finance, Chapter 3.17 – Consumer Sales Tax, Section 3.17.065 – Registration & Section 3.17.150 – Regulations Authorized. ~~Deleting Subsections 3.17.065 (d, e & f)~~ in their entirety, which removes the requirements of a sales tax deposit, and amending subsection **3.17.065 (a & c)**; Adding language that to reference the required Business License Permit Fee in Title 5.02.
- Section 4. Adoption.** The Chapter and Section of TBMC 3.17-Consumer Sales Tax, Sections 3.17.065 – Registration & Section 3.17.150 – Regulations Authorized, is hereby amended and adopted and shall be added to the Thorne Bay Municipal Code.
- Section 5. Effective Date.** This ordinance shall become effective upon adoption.

PASSED AND APPROVED this 17th day of August 2021, by a duly constituted quorum of the City Council.

ATTEST:

Cindy Edenfield, Mayor

Teri Feibel, CMC

ADDITIONS ARE IN CAPITAL AND BLUE

~~Deletions are red and stricken~~

**AMENDING TITLE 3.17-REVENUE AND FINANCE
CHAPTER 3.17-CONSUMER SALES TAX**

3.17.065 REGISTRATION.

- A. A person, firm, partnership, corporation or other business entity shall file an application for registration with the revenue collector's department of administrative services on a form provided by that department, prior to making any retail sales, rendering any services, making rentals within the city or the opening of an additional place of business in the city. The completed application shall be returned to that department of administrative services along with **THE REQUIRED LICENSING FEE AND** a copy of the business entity's Alaska State business license.
- B. Each business entity shall be registered under the advertised name, and each separate business shall be registered under its own account.
- ~~C. A person, corporation or other association that is about to make sales, perform services or make rentals shall first register with the revenue collector's department of administrative services and shall **PAY THE LICENSING FEE AS REQUIRED BY TBMC CHAPTER 5.02-BUSINESS LICENSING AND REGISTRATION.** ~~make the deposit of cash or bond required by this section unless the person has been a resident of the City of Thorne Bay for six months prior to registering or the corporation or association is composed of such residents or has been regularly engaged in business within said city for nine of the twelve months preceding registration.~~~~
- ~~D. The deposit required under subsection (c) of this section must be an amount determined by the revenue collector that is not less than the maximum amount of sales tax that the person, corporation or other association is likely to be required to collect during any filing period within a year of the date of registration.~~
- ~~E. The deposit must be refunded by the revenue collector upon written request and a determination by the revenue collector that:~~
- ~~(1) The seller has filed sales tax returns and made full remittance of sales tax owing for the preceding year; or~~
 - ~~(2) The seller has filed a statement that the seller has ceased engaging in~~

~~transactions within the city and has remitted all sales taxes due. The deposit must be refunded by the revenue collector within thirty days of the receipt of the refund request unless the revenue collector has initiated an audit of the seller or has otherwise questioned a return made during the period under construction. The revenue collector shall be responsible for payment and safeguarding of all deposits and for maintaining all records concerning the deposits.~~

~~F. The revenue collector may order the withdrawal from the deposit of the seller the amount that is required to make up for any deficiency or late payment of taxes. No seller may engage in transactions within the city after receipt of written notice that the revenue collector has withdrawn all or a portion of the seller's deposit for application to a delinquent or insufficient payment of sales taxes. Upon the deposit with the revenue collector of funds restoring the deposit to its original amount or such higher amount as the revenue collector determines is appropriate in light of the actual sales experience of the seller, the seller may again engage in transactions. A seller may not deduct the deposit amount from the seller's last or any other sales tax return.~~

3.17.150 REGULATIONS AUTHORIZED.

The City Council or City **TREASURER** ~~Administrator~~ is authorized to prescribe by departmental regulations the forms to be used and the methods and procedures to be followed by the revenue collector in collecting the taxes. This authorization does not authorize regulations of substance which impose any requirements upon buyers or sellers.

Thorne Bay Volunteer Fire Department

| CURRENT EQUIPMENT LIST | EQUIPMENT WANT LIST | WANT LIST OVER 5-YEAR PERIOD | | | |
|---|--|---|--------|-----------|---------------------|
| <p>The majority of this equipment should be phased out in the next four years. There is some hose that can be salvaged but it is mostly 1" forestry hose, which we don't really use except for in the harbor.</p> | <p>Equipment wanted to acquire over a 4-year period.</p> | <p>This is a similar list with approximate values, not including shipping, for the majority of items. There are two parts to this. The first is equipment that I would like over time, the second is equipment that I would like sooner so that the South Side can have some coverage</p> | | | |
| Item | Item | Item | Number | Unit Cost | Total |
| <ul style="list-style-type: none"> ● Vehicles <ul style="list-style-type: none"> ○ x1 Fire Engine <ul style="list-style-type: none"> ▪ does not hold water ▪ pump works ● Machinery <ul style="list-style-type: none"> ○ x1 portable pump ● Hose <ul style="list-style-type: none"> ○ x12 of 1 1/2in x 50ft ○ x20 of 2 1/2in x 50ft ● Handwear <ul style="list-style-type: none"> ○ Gated Wye <ul style="list-style-type: none"> ▪ x3 2 1/2- 1 1/2 ○ Gate Valve <ul style="list-style-type: none"> ▪ x1- 2 1/2 gate valve ○ Nozzles <ul style="list-style-type: none"> ▪ x2 smooth ▪ x2 variable ▪ x4 red plastic ○ Adapters <ul style="list-style-type: none"> ▪ x2 Male-Male ▪ x2 Female-Female | <ul style="list-style-type: none"> - Vehicles <ul style="list-style-type: none"> ○ x2 fire engine (OR) ○ x2 used pickups <ul style="list-style-type: none"> ▪ water tanks <ul style="list-style-type: none"> ● attached in the bed ● or pulled on a trailer - Machinery <ul style="list-style-type: none"> ○ x4 Portable Pumps - Hose <ul style="list-style-type: none"> ○ 1 1/2 inch x 50 feet <ul style="list-style-type: none"> ▪ x50 ▪ Extra gaskets ○ 2 1/2 inch x 50 feet <ul style="list-style-type: none"> ▪ x80 ▪ Extra gaskets ○ Hardware <ul style="list-style-type: none"> ▪ Gated wye <ul style="list-style-type: none"> ● x6- 2 1/2- 2 1/2 ● x6- 2 1/2- 1 1/2 ▪ Gate Valve <ul style="list-style-type: none"> ● x4- 2 1/2 gate valve | <ul style="list-style-type: none"> Portable Pumps 1.5 inch x 50 ft 2.5 inch x 50ft 2.5 Hard Suction 10ft 2.5- 2.5 gate wye 2.5-1.5 gated wye 2 1/2 Gate Valve Smooth Bore Nozzle Variable Stream Nozzle Plastic 1.5 Nozzle 2.5 M-2.5 Male Adapter 2.5 Female- 2.5 Female Halligan Tool Flathead Axe Pike Poles 6 ft Pike Poles 8 ft | | | |
| | | | | | \$ 35,005.00 |

CURRENT EQUIPMENT LIST

EQUIPMENT WANT LIST OVER 4 YEAR PERIOD

WANT LIST OVER 5-YEAR PERIOD

CURRENT EQUIPMENT LIST

- Item
 - **Tools**
 - x5 Spanner Wrench
 - x3 Hydrant Wrench
 - x1 Halligan Bat
 - x1 Flat Head Axe
 - x2 8 ft pike pole
 - x1 6 ft pike pole
 - **Hard Suction**
 - x3 2 ½ in 10ft.
 - **Strainer**
 - x2 2 ½ in barrel
 - x1 2 ½ floating
 - **Assorted Hose**
 - Variety of diameters & length

EQUIPMENT WANT LIST

- Item
 - **Nozzles**
 - x6 Smooth
 - x6 variable
 - x12 red plastic
 - **Adapters**
 - x6 Male-male
 - x6 Female-female
 - x8 spanner wrench
 - x4 Hydrant wrench
 - **Hard Suction**
 - x10 2 ½ 10ft
 - **Strainer**
 - x3 floating & x3 barrel
 - **Tools**
 - x4 Halligan
 - x4 Flatheaded axe
 - **Pike poles**
 - x4 6 ft & 4x 8ft
 - **Sledgehammer**
 - x2 8 lbs. & x2 10 lbs.
 - x4 Shovels
 - **PPC**
 - Helmets
 - Gloves
 - Eye Pro
 - Boots
 - Ear Pro
 - Pants
 - Suspenders
 - Uniform Top
 - Flashlights
 - **Chimfex (chimney fire)**

EQUIPMENT NEEDS - ASAP

| Item | Number | Unit Cost | Total |
|--|--------|-------------|---------------------|
| Equipment that I would like sooner so that the South Side can have | | | |
| Portable Pumps | 1 | \$ 2,909.00 | \$ 2,909.00 |
| 1.5 inch x 50 ft | 25 | \$ 150.00 | \$ 3,750.00 |
| 2.5 inch x 50ft | 40 | \$ 240.00 | \$ 9,600.00 |
| 2.5-1.5 gated wye | 1 | \$ 290.00 | \$ 290.00 |
| Plastic 1.5 Nozzle | 8 | \$ 16.75 | \$ 134.00 |
| 2.5 M- 2.5 Male Adapter | 3 | \$ 32.00 | \$ 96.00 |
| 2.5 Female- 2.5 Female | 3 | \$ 53.00 | \$ 159.00 |
| Halligan Tool | 2 | \$ 250.00 | \$ 500.00 |
| Flathead Axe | 2 | \$ 95.00 | \$ 190.00 |
| | | | \$ 17,628.00 |