



City of Thorne Bay

PO Box 19110
Thorne Bay, AK 99919

Volunteer Application

- EMERGENCY MEDICAL SERVICES
- FIRE DEPARTMENT
- PUBLIC LIBRARY

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____

Position Applied for:

- EMERGENCY MEDICAL SERVICES
- FIRE DEPARTMENT
- PUBLIC LIBRARY

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you been convicted of a felony in the past 3 years? YES NO If yes, when? _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

CONTINUE ON NEXT PAGE

References

Please list three professional references.

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Identify any specialized trainings, apprenticeship, skills and extracurricular activities

Course/Skills: _____

Course/Skills: _____

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

The following steps and requirements provide the procedure for applying and being appointed as a Volunteer to the City of Thorne Bay Fire Department (FIRE) and Emergency Medical Services Department.

1. Fill out City of Thorne Bay Volunteer Application
2. Participate in an interview with Administrator, and/or Mayor and VPSO and/or EMS Director. Why because you are applying for a position with the City and ALL people that apply for a position with the City are interviewed.
3. Complete and have signed off the following (must be completed within 6-month probationary period):
 - a. A driving test and basic knowledge about the equipment and proof of a clean driving record for everyone driving EMSD or FIRE vehicles.
 - b. A physical or acknowledgment of a person's physical condition from a qualified medical person for everyone that will be participating in any type of physical activity.
 - c. A background check.
 - d. Basic EMSD or FIRE training or proof of prior basic training. (ICS 100 and 200 required)
 - e. Acknowledgement of and Sign off that the volunteer understands that:
 - The volunteer will follow all rules and regulations as set forth in the City Municipal Code, Employee Handbook and the appropriate Standard Operating Procedures. Why because appointed volunteers are considered City Employees, representing the City and must abide by the same rules and regulations as ALL other employees such as being physically clean, and wearing appropriate clean clothing when representing the City.
 - Any use of City property, equipment, facilities or materials for any purpose other than uses directly associated with EMSD or FIRE operations is strictly prohibited and grounds for immediate removal as a volunteer.-Why because ALL City Employees are restricted from using City Property for personal benefit unless the use is open-to the public.