

AGENDA

FOR THE REGULAR MEETING
OF THE CITY COUNCIL FOR
THE CITY OF THORNE BAY, ALASKA

TUESDAY, JANUARY 5, 2021

TIME: 6:30 p.m.

LOCATION: [TELECONFERENCE/VIDEO CONFERENCING LINE](#)

Phone Number: 1-408-418-9388

Meeting Weblink:

<https://cityofthornebay.my.webex.com/cityofthornebay.my/j.php?MTID=m59a3837e58c7e94ff034080273382c35>

Meeting number (access code): 126 899 9991

Meeting password: EymGjNrJ222 (39645675 from phones and video systems)

- 1) CALL TO ORDER:
- 2) PLEDGE TO FLAG:
- 3) ROLL CALL:
- 4) APPROVAL OF AGENDA:
- 5) MAYOR'S REPORT:
- 6) ADMINISTRATIVE REPORTS:
 - a) City Administrator:
 - b) City Clerk:
 - c) Department Reports:
 - i. Water Department
 - ii. Solid Waste Department
 - iii. Streets & Roads
 - iv. Harbor & Parks
 - v. Public Safety (VPSO/EMS)

7) PUBLIC COMMENTS:

8) COUNCIL COMMENTS:

9) CONSENT AGENDA

a) MINUTES:

- i. Minutes of the November 10, 2020, Regular City Council Meeting, discussion and action item:
- ii. Minutes of the December 15, 2020, Regular City Council Meeting, discussion and action item:

10) NEW BUSINESS:

- a) Resolution 21-01-05-01, Certifying the Financial Statement of Income and Expenditures for the Fiscal Year FY20, July 1, 2019 ending June 30, 2020, discussion and action item:
- b) Resolution 21-01-05-02, authorizing the Mayor to execute a Memorandum of Agreement between the City and the Friends of the Library, discussion and action item:

More ways to join on WebEx

Tap to join from a mobile device (attendees only)

[+1-408-418-9388](tel:+1-408-418-9388), [1265005856#38968258#](tel:+1-408-418-9388)

Join by video system

Dial 1268999991@webex.com

You can also dial 173.243.2.68 and enter your meeting number: 126 899 9991

Join by phone

+1-408-418-9388 United States Toll

Access code: 126 899 9991

11) **ORDINANCE FOR INTRODUCTION:**

- a) Ordinance 21-01-19-01, amending Thorne Bay Municipal Code Title 17-Planning and Zoning, Chapter 17.05-Enforcement, adding Section 17.05.065-Emergency Order, discussion and action item:
- b) Ordinance 21-01-19-02, amending Title 10-Vehicles and Traffic, Chapter 10.20-Parking, Standing and Stopping, adding Section 10.20.045-Winter Parking Restrictions, and 10.20.010 (i)-Restrictions & Exceptions - Authority, discussion and action item:

12) CONTINUATION OF PUBLIC COMMENT:

13) CONTINUATION OF COUNCIL COMMENT:

14) ADJOURNMENT:

POSTED: January 1, 2021

HOW TO PARTICIPATE:

City Council Meeting

Tuesday, January 5, 2021 6:30 pm | 1 hour 30 minutes | (UTC-09:00) Alaska

Meeting Link:

<https://cityofthornebay.my.webex.com/cityofthornebay.my/j.php?MTID=m59a3837e58c7e94ff034080273382c35>

Meeting number: 126 899 9991

Password: EymGjNrJ222 (39645675 from phones and video systems)

Join by video system

Dial 1268999991 @webex.com

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone

+1-408-418-9388 United States Toll

Access code: 126 899 9991

MINUTES

FOR THE SPECIAL MEETING
OF THE CITY COUNCIL
FOR THE CITY OF THORNE BAY, ALASKA
TUESDAY, NOVEMBER 10, 2020
TIME: 6:30 p.m.

LOCATION: TELECONFERENCE/VIDEO CONFERENCING LINE

1) CALL TO ORDER:

Burger called the meeting to order at 6:30p.m.

2) PLEDGE TO FLAG:

The audience and council pledged the flag.

3) ROLL CALL:

Those in attendance were: Burger, Edenfield, Craske, Rhodes, Kerkof & Stram

4) APPROVAL OF AGENDA:

Burger moved to approve the agenda. Kerkof seconded the motion. City Clerk Feibel stated that the item on the agenda to purchase life flight memberships was not put into the form of a resolution in time for the meeting and requested that the council move to approve the expenditure to Guardian Life Flight using CARES funding.

MOTION: Move to approve the agenda.

F/S: Burger/Kerkof

YEAS: Burger, Edenfield, Craske, Stram, Rhodes, Kerkof

NAYS: None

STATUS: Motion Passed.

5) MAYOR'S REPORT:

Burger commented on the following:

- Urged the council and public continue to be cautious and practice proper hygiene. Ketchikan is experiencing a rise in COVID cases.

6) ADMINISTRATIVE REPORTS:

City Administrator reported:

- I'm currently working on receiving our ambulances purchased with cares funds, they are in route on the way. Booking numbers were provided to the seller for the one from Anchorage and the one from Seattle they are both in route is the best of my knowledge. He hasn't responded to me today.
- We are currently, ensuring that our snow winter removal equipment is in proper shape, everything is up and running with the exception of a couple of flashing amber lights which were ordered today for the large Sander inside of them. On this side of the bay south side has the Grader, Frontend loader and Sander all operational and fully functional. We actually threw some sand out today because the roads were icy and slippery, so we're actually,

again, ahead of the game.

- Stryker medical starting to show up, which includes the power gurneys the automated CPR machines the Lucas V. Threes and all the, the appropriate accessories that go along with them.
- First week of December, there will be ETT Training with approximately 12-13m signed up. That gives us at least a functional unit on the north side and on the south side of the bay.

City Clerk Report:

- Commented on the Remote Sellers Sales Tax funds coming in. Thorne Bay participates in the Remote Seller Sales Tax Commission, and that commission collects the online sales tax funds for us and then remits payment to Thorne Bay.
- There are issues with Rock Auto no longer shipping to Thorne Bay due to the requirement of Sales Tax. This has been brought up as an issue by many communities and the Commission is working on how to address this.
- CARES Grant money remaining is \$162,000.00, after purchasing the motors, guardian life flight memberships and Davidson Landing repairs. These funds are required to be expended by December 30th.

7) PUBLIC COMMENTS:

Thom Cunningham commented on the following:

- Craig purchases flight insurance for residence. (Read from the POW post)

Robert Hartwell commented on the following:

- Did the planning board say anything about the lease
- How much tidelands are in the lease
- Why do they want a 99-year lease
- How are we going to improve our harbor?

8) COUNCIL COMMENTS:

Cindy Edenfield commented on the following:

- Been volunteering at the library. We will be setting up sessions to help people with
- If need help with Medicare enrollment packets let the Library know, Wale Tail will be assisting.
- Tomorrow is Veterans Day, so please make sure to Thank a Vet.

Lee Burger commented on the following:

- There will be a takeout dinner for Veterans in Klawock tomorrow.

Eric Rhodes commented on the following:

- Big thanks to all the Veterans on the Island

Jon Stram commented on the following:

- Requested to be excused for the next City Council meeting as he will be out of town.
- At Davidson Landing helping on Election Day and when it got dark there was no exterior lighting on the building. We had few people turn out.
- Requested the City provide good exterior lighting at Davidson Landing when we start to do improvements.

9) NEW BUSINESS:

a) Certification of Mayoral Election held November 3, 2020, discussion and action item:

Burger moved to accept the results of the Mayoral Election November 3, 2020. Kerkof seconded the motion.

Craske commented on the following:

- There was concern that with the October Elections there may be issues with the November Election
- Request that we postpone certifying the election and requested that Eric Rhodes and Cindy Edenfield refrain from voting.
- Stated that both the State Director of Elections Ms. Finumi and Lauri Wilson informed him that they do not regulate municipal elections and that there is no need for the City to be voting absentee over there at Davidson Landing and it is just our choice. And so we need to rectify the situation by ordinance because it's causing a lot of burden.
- Proposed that the Council cross off certification on this agenda until next meeting and stated he wanted to see an ordinance written that that squares that away.

City Clerk Feibel commented:

- Eric and Cindy would not be permitted to refrain from voting as it is not a financial gain.
- Requested that the City Council provide ordinance in the code to specify that Davidson Landing is an Absentee Voting Station. That would eliminate any future confusions on whether absentee voting would be at Davidson Landing or not.

Stram commented on the following:

- There was no lighting at Davidson Landing after dark and it was hard for people to know that there were Elections going on.
- Commented that he had to bring a heater down to Davidson Landing Fire Hall.
- Stated he was hearing all over the nation there were challenges to the Federal Elections and that it would not shock him if they knew about our about our situation here

Edenfield commented on the following:

- By not certifying the Mayoral Election at this meeting would be a violation of the City Code

Clerk Feibel commented on the following:

The City Code does not specify when the Mayoral Election must be certified. It currently only references the Regular Election. The Regular Election Certification is required to be certified the Monday following the Election.

Rhodes commented on the following:

- The city will need to clean up the code after prop 2 passed. (Prop 2 was amending the code for how the Mayor was elected)

Craske moved to amend the certification of the Mayoral Election to the next meeting.

MOTION: Move to postpone Certification of Mayoral Election to the next meeting

F/S: Craske/Stram

YEAS: Craske, Stram & Rhodes

NAYS: Edenfield, Burger & Kerkof

MOTION: Motion Failed.

Original motion was to certify the Mayoral Election.

MOTION: Move to certify the results of the November 3, 2020, Mayoral Election
F/S: Burger/Kerkof
YEAS: Stram, Rhodes, Edenfield, Burger, Kerkof
NAYS: Craske
MOTION: Motion Passed.

b) Resolution 20-11-10-01, appointing one registered voter to fill the City Council Seat A, until the next regular election to be held in October of 2021, discussion and action item:

Burger explained there were four declarations filed for Seat A. Clerk Feibel read the candidates for the record:

- Thom Cunningham
- Deann Minnillo
- Kim Redmond
- Robert Hartwell

Burger opened the floor for nominations.

Kerkof nominated Kim Redmond

Burger seconded nomination Redmond

Stram nominated Thom Cunningham

Craske seconded the nomination

Rhodes nominated Deann Minnillo

Kerkof commented that due to the closeness of the vote for Jon Stram and Kim Redmond that we have an obligation to follow what the community voted.

Craske commented that the Davidson Landing Poll did not open until 2.15 hours and we turned away a lot of voters, so I don't know how certain that is.

Rhodes commented that while there is validity with Kerkof's comment on Redmond, all of the candidates received a large number of votes.

Kerkof stated the council has a obligation to follow what the people voted for in the last election where Redmond lost by one vote.

Craske stated the polls at Davidson Landing did not open until 2 hours into the election and many people were turned away. Therefore, not certain that Kerkhof's assertion.

Edenfield stated those who did not vote the City at Davidson did vote at City Hall Polls. Edenfield stated it was not approved for Elections to be held at Davidson Landing and it is to be voted on each time. Edenfield concurred with Kerkof's statement.

Rhodes commented that though a valid point, but Kerkof may not have the same argument if it were myself.

Stram commented that in support of his nomination of Thom Cunningham.

- Thom Cunningham was the most consistent public calling in and participating in discussions and does not recall Kim Redmond calling in. Like all 4 of the candidates we have for many reasons. Thom Cunningham has shown the most interest.

MOTION: Move to appoint Thom Cunningham to serve on Seat A until the October 2021 Election

F/S: Stram/Craske

YEAS: Craske, Stram & Rhodes

STATUS: Tie Vote between Redmond and Cunningham.

MOTION: Move to appoint Kim Redmond to serve on Seat A until the October 2021 Election

F/S: Kerkof/Burger

YEAS: Edenfield, Kerkof & Burger

STATUS: Tie Vote between Redmond and Cunningham.

Clerk Feibel explained that with a tie vote the City Code 2.28.620, requires a determination be made by lot.

TBMC 2.28.620 DETERMINATION OF TIE-VOTES.

If after a recount and appeal two or more candidates tie in having the highest number of votes for the same office, the mayor shall notify the candidates who are tied. The mayor shall notify the candidates of a reasonably suitable time and place to determine the successful candidate by lot. After the determination has been made by lot, the mayor shall so certify.

It was called by Administrator Les Carter that Redmond would be Heads and Cunningham Tails. City Administrator Les Carter flipped the challenge coin and landed on Tails. Cunningham won the lot. Clerk Feibel explained that by this lot the Council has approved Resolution 20-11-10-01, appointing Thom Cunningham to serve on Seat A until the next Regular City Election.

MOTION: Move to approve Resolution 20-11-10-01, appointing Thom Cunningham to serve on Seat A until the October 2021 Election

F/S: Stram/Craske

BY LOT: CUNNINGHAM WON BY LOT-Challenge coin landed on Tails

STATUS: Cunningham appointed to fill Seat A until next city election.

c) Resolution 20-11-10-02, amending authorized bank account signers for the City of Thorne Bay's First Bank and Tongass Federal Credit Union accounts, discussion, and action item:

Burger moved to approve Resolution 20-11-10-02. Edenfield seconded the motion.

Jon Stram will be out of town until December 5th so will not be available to sign checks until then.

MOTION: Move to approve Resolution 20-11-10-02

F/S: Burger/Edenfield

YEAS: Burger, Edenfield, Craske, Stram, Kerkof & Rhodes

NAYS: None

STATUS: Motion Passed.

d) Resolution 20-11-10-03, in support of AP&T (AP&T Wireless, Inc) running fiber optic cable through Thorne Bay through the SEALink project, discussion and action item:

Burger moved to approve Resolution 20-11-10-03. Craske seconded the motion. Rhodes commented that this is vital to the community. Craske stated this was the solution they had been looking for with communications. Craske stated he would like a special meeting for those in Goose Creek area so they can express their needs. Carter stated he had spoken with AP&T and since the equipment will reside in Thorne Bay, Thorne Bay will receive services within first quarter of 2021. Carter stated it was AP&T desire to have it to Southside and Goose Creek soon after.

MOTION: Move to approve Resolution 20-11-10-03
F/S: Burger/Craske
YEAS: Burger, Edenfield, Craske, Stram, Rhodes & Kerkof
NAYS: None
STATUS: Motion Passed.

e) Resolution 20-11-10-04, amending the CARES Grant Funding plan to include a onetime payment of one-year memberships Guardian Flight for residents of Thorne Bay, discussion and action item:

Burger moved to authorize the expense of CARES funding to purchase Guardian Life Flight Memberships for the community. Edenfield seconded the motion. Edenfield encouraged that the residents put away \$10 per month to continue purchasing memberships in the future. Burger provided a personal experience example.

MOTION: Move to approve Resolution 20-11-10-04
F/S: Burger/Edenfield
YEAS: Burger, Edenfield, Craske, Stram, Rhodes & Kerkof
NAYS: None
STATUS: Motion Passed.

f) Resolution 20-11-10-05, a resolution authorizing participation in the community development block grant program, discussion and action item:

Burger moved to approve Resolution 20-11-10-05. Stram seconded the motion. Edenfield stated she would suggest that the new building be a two-story building that would house fire trucks, ambulance and supplies on the bottom story and a caretaker facility on the top. There was further discussion.

MOTION: Move to approve Reslutio0n 20-11-10-05
F/S: Burger/Stram
YEAS: Burger, Edenfield, Craske, Stram, Rhodes & Kerkof
NAYS: None
STATUS: Motion Passed.

10) ORDINANCE FOR INTRODUCTION:

- a) Ordinance 20-11-17-01, a non-code ordinance amending the long-term 20-year lease of City Property between the City of Thorne Bay and GVA Corporation, aka Tackle Shack, to a ninety-nine-year tideland lease, discussion and action item:

Burger moved to approve the lease amendment to a 99-year lease. Kerkof seconded the motion.

MOTION: Move to approve Ordinance 20-11-17-01, Non-Code Ordinance approving a 99-year lease

F/S: Burger/Kerkof

YEAS: Burger, Edenfield, Craske, Rhodes & Kerkof

NAYS: Stram

STATUS: Motion Passed.

11) CONTINUATION OF PUBLIC COMMENT:

Thom Cunningham commented on the following:

- I Like Cindy's idea for the caretaker but may be more than needed.
- Why is the certification of the election being contested? I put up notices that we would be having the election, so people knew.

Priscilla Goulding commented on the following:

- CDBG must be received in Fairbanks by 4:30p.m.

12) CONTINUATION OF COUNCIL COMMENT:

Craske commented on the following:

- Would like to confirm the meeting on Saturday at 10am with myself (Wes Craske), Thom Cunningham, Les Carter and Eric Rhodes
- Want to find out how to introduce an ordinance to specify that we are going to normalize voting at Davidson Landing.
- Requested a light at the intersection of Kasaan and the main highway.
- Suggested that South Thorne Bay be referred to as South Shore and not South Side. Shore sounds gentler. If we put a sign for North Shore and South Shore, and over time people will begin to use those terms and stop saying "side" as if there were opposition.
- Trying to find ways to decrease the tensions that people have.

Edenfield commented on the following:

- There are many areas of Thorne Bay and these are only sections of town. We are not divided; we are all one community. South Thorne Bay is a subsection, Davidson Landing is a section, Greentree Heights, etc.

Rhodes commented on the following:

- Regarding Davidson Landing Voting, we need to get together and simply re-hash and clarify and re-write a resolution to replace the one from June 4th, 2019, that was just a little vague.
 - Craske inquired the best way to do that?
 - Rhodes suggested a resolution.

City Clerk Feibel Commented on the following:

- An ordinance would be the preferred way to address voting locations. Ordinance is law and firm, and a resolution is fluid and changes, but something the city could do.
- Informed Craske that as a Councilmember he could sponsor a resolution or an ordinance. Suggested that the council work with the clerk on preparing the ordinance or resolution.

Craske commented on the following:

- The ordinance or resolution was not urgent as there are other pressing issues at this time, and elections are another year away. We can get something together before then.

13) ADJOURNMENT:

Adjourned at 8:17p.m.

Cindy Edenfield, Mayor

ATTEST:

Teri Feibel, CMC

MINUTES

FOR THE REGULAR MEETING
OF THE CITY COUNCIL FOR
THE CITY OF THORNE BAY, ALASKA
TUESDAY, DECEMBER 15, 2020
TIME: 6: 30 p.m.

LOCATION: TELECONFERENCE/VIDEO CONFERENCING LINE

1) CALL TO ORDER:

Mayor Edenfield called the meeting to order at 6:30 p.m.

2) PLEDGE TO FLAG:

The audience and council stood for the pledge to the flag.

3) ROLL CALL:

Kerkof, Burger, Edenfield, Cunningham, Rhodes, Stram & Craske

4) APPROVAL OF AGENDA:

Edenfield moved to approve the agenda. Kerkof seconded the motion. There was no further discussion.

MOTION: Move to approve the agenda.

F/S: Edenfield/Kerkof

YEAS: Edenfield, Rhodes, Burger, Stram, Craske, Kerkof & Cunningham

NAYS: None

STATUS: Motion Passed.

5) MAYOR'S REPORT:

Mayor Edenfield reported the following:

- Economic Development Comprehensive Plan – Trying to get someone from each subdivision in Thorne Bay and from each business category (USFS, SISD, Tourism, Small Business, City)
- Congratulations Teri on 16 years of working for the City
- Toys for Tots at the Fire Hall at 11am for ages 11 and younger. One parent at a time, masks and gloves will be provided for those who need. We want to keep COVID numbers to zero.

6) ADMINISTRATIVE REPORTS:

a) City Administrator:

➤ Meetings Attended and Updates:

- On December 8th the Alaska Municipal League held a virtual training on “Safety Meetings” that we attended. It was very informative and allowed us to review our current strategy and implement some best practices.

- On December 11th the Alaska Municipal League held a Zoom meeting regarding the Alaska DOT&PT Non-Metropolitan Local Official Cooperation Process. They explained the outline for FY21 and FY22.

➤ **Tasks and Projects:**

- **The Stryker EMS equipment order is slowly arriving.** There have been issues with items that have lithium batteries, and a few that were “oversized” for delivery to the island. They had to be re-routed via Samson / AML. Today, December 15th the LUCAS V3 Automated CPR devices arrived. We are currently awaiting the power gurneys.
- **Guardian Life Flight coverage:** I have been working with Guardian on this task for several weeks now. The latest, as of December 15th, was that Guardian was held up approving any additional community wide requests for coverage until they could guarantee the Alaska Dept. of Insurance that in the event there were multiple medivacs the solvency of their company would not be impacted. Those meetings were concluded on December 8th and they are working diligently to implement our request. One of their key individuals in the process was out due to contracting COVID-19.
- **Residential Funding from CARES:** The City announced on December 10th that there would be one final round of community assistance offered to each household. Our office staff, Cirstyn, went throughout the community on the North side of the bay and the VPSO, Shannon Bosdell, went throughout the community on the South Side of the bay distributing the applications. The deadline for applying is Friday, December 18th.

➤ **Departmental Reports:**

Harbors and Parks:

Zack Cross is in position as the Harbormaster and doing an excellent job. Recently he and the Streets and Roads department worked diligently to avoid a washout on the Kasaan Main Road.

Streets and Roads:

James Taylor is currently trying to coordinate a testing date with the Craig PD to do the CDL test. Sandy Beach Rd. will be closed to through traffic from 12/16/20 through 12/21/20 due to a state mandated removal of a bypass valve that is buried under the road. This is an EPA / Village Safe Water mandated project.

Water and Sewer:

The modifications made to the Wastewater UV system have been completed and during our recent record rainfall the system operated without issue.

Water/Sewer Activities for

Dec 2020:

For December of 2020, the water department will be taking care of our usual daily duties/monthly testing and will be assisting CBC Construction with digging up existing water valves located in the middle of sandy beach road. The state has concluded that we must dig up these existing valves and take one of them completely out so there is no longer a raw water line source hooked up to our treated water line. In the past, this valve was installed so that in case of a fire, we had the ability to supply town with raw water, so the fire department had plenty of water to fight fire with. However, the State of Alaska is worried about raw water seeping through the butterfly valve and making it into our treated water line. I want the council to know I understand their worry but believe it is minimal. I do not agree with their decision to take out this valve as it serves as a last resort to help fight fire in case our main water supply tank is depleted and having enough water

to fight a fire is one of my top priorities. The state teaches this in their very own classes. Also, each month we test our water from predetermined locations set forth by the state to ensure there is no chance for any type of fecal bacteria or virus in our water mains. I will add that we have never failed one of these tests and have always had a free chlorine residual above the minimum requirement.

Nevertheless, we will do what the state has deemed fit and help in any way we can to get the job done with CBC. This project will start on December 15th and is planned to be completed by December 20th. During this time the sandy beach road highway will be closed, and the bypass road will serve as a detour until we are done working on the valves. If you have any questions or concerns, please call or email me at tnbwater@thornebay-ak.gov

Sam Sawyer
Water Department Supervisor

Solid Waste:

The Solid Waste facility will be changing their Saturday hours to being open on the first and third Saturday of the month. There has not been enough customer activity to warrant the staffing of the facility every Saturday.

➤ **Library Report:**

Library Director Laura Clark, provided the following report:

I wish I had more to report but, the Library has been closed due to the Governor's mandate for Covid-19. During this time, I was able to get a few new Young Adult books donated. That box should be here soon.

The Alaska Library Association is offering a \$4,000 scholarship to students seeking Graduate Library Studies. I looked through the information, and it is a total of 4 requirements. This one is EASY! Please let me know if I can help!

Before we closed, we were working hard for people that walked in seeking help. From helping to set up WI-FI on phones to helping people with copies and filling out SNAP applications and emailing. If you need help, it is a great place to stop in and ask. I cannot wait to have the doors open again!

We were given the wonderful gift of 'partnership' by the Friends of the Thorne Bay Library, again. They provided about 50% of the funds to keep our subscription to the Digital Library, through the Alaska Library Network. The Digital Library is the community member or Patron's ability to download and 'borrow' books right on the device of your choosing. This service is FREE, just contact the library via email and I will help you get set up remotely. TBPLAlaska@Gmail.com that stands for Thorne Bay Public Library Alaska@gmail.com.

We are currently working on the new bids for next year's internet service. We provide internet to anyone from the parking lot of the Library. The password is posted, and its available 24 hours a day.

b) City Clerk:

- Emergency Trauma Technician Training: is available at no cost and will be hosted online with practical's to be taken in person at the Northside Fire Hall January 30th & 31st. To sign up for this class call (907) 660-7298.

- CARES FUNDING: Of the 573,859.52, we have \$138,000 remaining which will be used for the residential and flight memberships.
 - Received final CARES Payment in the amount of \$109,259.25.
 - Residential Relief funding has had a huge turn-out and I am really hoping that we don't get too many more. We are at \$135,000 so far with three days remaining in the application period. Still do not know the total cost of the Life Flight... Will know within the next couple of days how those will be processed.

- Upcoming Update and Amendment of the MOU between the City and the Friends of the Library.
 - MOU outlines the relationship between the City and the Friends and the duties of each party.
 - DUTIES OF THE CITY
 - PROVISION OF BUILDING SITE: The City shall provide property on which the structure will be erected. The lot(s) size will be adequate to place a structure of approximately 2,800 square feet and allow for off-street parking for 10 vehicles. It is desirable to have room for future expansion while leaving adequate green space setbacks from neighboring buildings. Water and sewer service shall be stubbed into the property. Water service shall be of an adequate size to supply a building fire suppression system.
 - DEDICATION OF CERTAIN FUNDS AND ASSETS: The City agrees to dedicate funds and grants, which have been previously obtained, to the library project. Any revenues gained from the sale of the existing library building will go toward the construction costs of the new library or the library operations budget. The City additionally agrees to assist in the pursuit of funding to meet the construction costs of the building.
 - STAFFING AND MAINTENANCE: The City shall provide staff to provide service and access to the resources of the library. The City and the Friends agrees to work together maintain, repair, and/or replace the component parts of the structure, commons areas and grounds that become damaged or worn.
 - FISCAL MANAGEMENT AND ACCOUNTING: The City agrees to accept, hold, convert, and prudently invest funds received either directly or indirectly that have been dedicated to the capital campaign for construction of the new library. Direct contributions include those gifts or grants of cash (by draft, check, or credit card) or convertible securities. The City agrees to provide a quarterly accounting of the funds being held together with a report of expenses incurred against the balances.

7) PUBLIC COMMENTS:

No public comments

8) COUNCIL COMMENTS:

Burger commented on the following:

- Christmas trees available at the Riptide if anyone wants to take one, they are free

Cunningham commented on the following:

- Is Life Flight Membership the same deadline as the residential relief applications?
- Thank you to Les and City for the road work done on the roads in the Subdivision, ask that people continue to drive slow.

Craske commented on the following:

- December 16th will be putting up the Christmas Tree at Davidson Landing. Have volunteers to decorate. The tree should be up in the next 48-hours.

Stram commented on the following:

- Just returned home from trip south with kids and grandkids. Very happy to be home.

Rhodes commented on the following:

- Anyone needs help getting their application for relief in, I am willing to assist.
- Thank you to Burger for lighting the tree in town.

9) CONSENT AGENDA

a) MINUTES:

- Minutes of the October 12, 2020, Special Council Meeting, discussion and action item:
- Minutes of the October 19, 2020, Special Council Meeting, discussion and action item:
- Minutes of the November 17, 2020, City Council Meeting, discussion and action item:
- Minutes of the December 1, 2020, Regular Council Meeting, discussion and action item:

Edenfield moved to approve the minutes of the October 12th, October 19th, November 17th and December 1st, City Council meetings. Burger seconded the motion. There was no further discussion.

MOTION: Move to approve the minutes of the October 12th, October 19th, November 17th and December 1st, City Council meetings
F/S: Edenfield/Kerkof
YEAS: Edenfield, Rhodes, Burger, Stram, Craske, Kerkof & Cunningham
NAYS: None
STATUS: Motion Passed.

10) NEW BUSINESS:

- Resolution 20-12-15-01**, adopting the alternative allocation method for the FY21 Shared Fisheries Business Tax Program and certifying that this allocation method fairly represents the distribution of significant effects of fisheries business activity inFMA19: Southern Southeast Area, discussion and action item:

Edenfield moved to approve Resolution 20-12-15-01. Burger seconded the motion. Feibel explained the resolution is a routine resolution that is required to be passed for the City to receive funding for the Fisheries Tax Program.

MOTION: Move to approve Resolution 20-12-15-01
F/S: Edenfield/Kerkof
YEAS: Edenfield, Rhodes, Burger, Stram, Craske, Kerkof & Cunningham
NAYS: None
STATUS: Motion Passed.

- b) **Review and discussion of** the Minor Offence Fine Schedule and Procedures for Citations being issued and processed, discussion and action item: (This is for discussion and review only and will be brought forward at the next meeting as an Ordinance to change from a “per offence” fine schedule to a “graduated offence” fine schedule. Additionally, a resolution to adopt the procedures for processing citations and a policy for when the City will take additional action for violations to go uncorrected and fines unpaid.)

Burger stated that the current fine schedule works well, if there are errors in ticketing, it could cause an issue and potentially invalidate the citation.

Rhodes stated that he agreed with Burgers statement. Rhodes inquired if the current fine schedule was the same one that the Planning Commission reviewed and approved.

Cunningham commented that he was ok with the fine schedule remaining as per offense, but that the City should have a time limit for responding to complaints and/or issuing citations. Cunningham stated the City has a code to cover violations, the issue is getting them enforced and citations being issued. Cunningham stated that the VPSO should be issuing citations on Municipal Violations opposed to State so that the City receives the revenues. Cunningham stated that there was nothing on the island large enough that would be able to remove a large backhoe, and suggested the City adopt a code that would allow the City to use their equipment to push it onto the persons property.

Kerkof inquired if there was a towing company in Thorne Bay?

Burger stated that he was at Island Repair and they had recently purchased a truck that would tow large pieces of equipment even log trucks?

Craske stated the issue with the backhoe on Setter Lake is the track is off and unable to move at this time. The owner has hired someone to fix, but they have not done the job. Craske stated that snow is coming and that will be a safety issue. Not sure what it would take to move it without putting it back together to move it.

Edenfield suggested having Island Repair to contact the owner of the backhoe and determine what it would take to move.

Stram stated he would take a photo over to Island Repair and ask him if he had something with the capability to move it.

Kerkof inquired if the City went to that extreme, are they responsible for paying for the towing before releasing from impoundment.

Cunningham stated all he has heard from the City is lip service, he has waited for three months for this to be moved. The City Code states that no vehicles should be in the road.

Rhodes suggested that the procedure for the citations and actions include a shorter timeline as outlined in the City Code 10.20.

11) CONTINUATION OF PUBLIC COMMENT:

There were no public comments.

12) CONTINUATION OF COUNCIL COMMENT:

Cunningham commented on the following:

- At the last meeting where it was proposed to allow public to vote under items and limit opening comments. I spoke with people and they were in favor of commenting on agenda items before voting.

Rhodes commented on the following:

- What is the timeline for receiving the third phase of CARES funding? Clerk responded that the City had received the third and final CARES payment in the amount of \$109,259.25

Edenfield commented on the following:

- Stated that

13) ADJOURNMENT:

Edenfield adjourned the meeting at 7:30 p.m.

Cindy Edenfield, Mayor

ATTEST:

Teri Feibel, CMC



CITY OF THORNE BAY
RESOLUTION 21-01-05-01

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA,
CERTIFYING THE ANNUAL CERTIFIED FINANCIAL STATEMENT OF REVENUES AND
AUTHORIZED EXPENDITURES FOR THE FISCAL YEAR ENDING JUNE 30, 2020 (FY20)

BE IT ENACTED BY THE THORNE BAY CITY COUNCIL

WHEREAS, the City Council is the governing body for the City of Thorne Bay, Alaska; and

WHEREAS, the City of Thorne Bay, is a recognized Second-Class City; and

WHEREAS second class cities are required by AS 29.20.640(a)(2) to submit a Certified Financial Statement of income and expenditures or audit for the year ending June 30, 2020, to the Department of Commerce, Community, and Economic Development.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Thorne Bay, Alaska; that the attached Certified Financial Statement of Thorne Bay, Alaska; for the Fiscal Year 2020, beginning July 1, 2019 and ending June 30, 2020, prepared by Teri Feibel, Certified Municipal Clerk, is true and complete to the best of our knowledge.

PASSED AND APPROVED by a duly constituted quorum of the City Council of Thorne Bay, Alaska, this 5th day of January 2021

Cindy Edenfield, Mayor

ATTEST:

Teri Feibel, CMC

<u>OPERATING BUDGET</u>	<u>FY19 Budget</u>	<u>FY20 Budget</u>	<u>FY20-Actual Income/Expense</u>
Income	\$ 1,401,763.23	\$ 1,443,944.04	\$ 1,433,108.90
Expense	\$ 1,376,262.86	\$ 1,504,560.60	\$ 1,407,988.50
NET Operating Income:	\$ 25,500.37	\$ (60,616.56)	\$ 25,120.40

<u>Class List:</u>	<u>Income:</u>	<u>Expense:</u>	<u>Net:</u>
Admin & Finance FY20 Actual:	\$ 743,516.72	\$ 401,789.00	\$ 341,727.72
City Council FY20 Actual:	\$ 300.00	\$ 34,430.51	\$ (34,130.51)
Planning Zoning FY20 Actual:	\$ 50.00	\$ 752.34	\$ (702.34)
EMS FY20 Actual	\$ 19,410.66	\$ 18,581.30	\$ 829.36
Fire FY20 Actual	\$ 16,199.78	\$ 9,693.28	\$ 6,506.50
Harbor FY20 Actual:	\$ 100,845.84	\$ 105,181.14	\$ (4,335.30)
VPSO FY20 Actual:	\$ 11,501.00	\$ 11,871.15	\$ (370.15)
Library FY20 Actual:	\$ 4,515.95	\$ 6,606.54	\$ (2,090.59)
Parks Rec FY20 Actual:	\$ 10,150.00	\$ 35,512.25	\$ (25,362.25)
RV Park FY20 Actual:	\$ 10,421.96	\$ 1,437.78	\$ 8,984.18
Streets Roads FY20 Actual:	\$ 58,182.14	\$ 204,216.01	\$ (146,033.87)
Solid Waste FY20 Actual:	\$ 129,647.85	\$ 236,368.89	\$ (106,721.04)
Sewer FY20 Actual:	\$ 150,644.20	\$ 150,723.56	\$ (79.36)
Water FY20 Actual:	\$ 154,828.40	\$ 190,824.75	\$ (35,996.35)
Occupancy Tax FY20 Actual	\$ 22,894.40	\$ -	\$ 22,894.40
FY19 Certified Income/Expense:	\$ 1,433,108.90	\$ 1,407,988.50	\$ 25,120.40
FY20 Actual Net Income:			25,120.40
TRANSFER PROFIT TO WATER/SEWER/GARBAGE REPAIR AND REPLACEMENT SAVINGS ACCOUNTS:			(25,120.40)
TOTAL OPERATING BUDGET:			0.00

ADMIN & FINANCE

INCOME

	<i>Budget</i>	<i>Jul '19 - Jun 20</i>	<i>\$ of Budget</i>
Repair and Replacement Account			
<i>Reserves Account</i>	\$ -	\$ 100,000.00	0%
Total Repair and Replacement Account	\$ -	\$ 100,000.00	0%
SALES			
<i>Land Sales</i>	\$ 5,000.00	\$ 949.27	19%
<i>Surplus Property</i>	\$ -	\$ 520.00	0%
Total SALES	\$ 5,000.00	\$ 1,469.27	29%
Services Charges			
<i>Passport Services</i>	\$ 800.00	\$ 347.57	43%
<i>Services Availability</i>	\$ -	\$ 683.08	100%
Total Services Charges	\$ 800.00	\$ 1,030.65	129%
Taxes-Sales and Occupancy			
<i>Sales Tax</i>	\$ 423,000.00	\$ 397,778.50	94%
Total Taxes-Sales and Occupancy	\$ 423,000.00	\$ 397,778.50	94%
State Revenues			
<i>Liquor Share Tax</i>	\$ 1,500.00	\$ -	0%
<i>Payment in Lieu of Taxes</i>	\$ 141,710.08	\$ 144,477.24	102%
<i>Community Aide Assistance</i>	\$ 30,000.00	\$ 30,000.00	100%
Total State Revenues	\$ 173,210.08	\$ 174,477.24	101%
Fines and Penalties			
<i>Finance Charge Income</i>	\$ 1,500.00	\$ 1,005.73	67%
Total Fines and Penalties	\$ 1,500.00	\$ 1,005.73	67%
Fees and Permits			
<i>Animal Fees</i>	\$ 600.00	\$ 350.00	58%
<i>ATV Fees</i>	\$ 1,025.00	\$ 1,075.00	105%
<i>Fees and Permits - Other</i>	\$ 26,000.00	\$ 19,314.52	74%
Total Fees and Permits	\$ 27,625.00	\$ 20,739.52	75%
Land Income			
<i>Land Sales</i>	\$ 750.00	\$ -	0%
<i>Land Payment Interest</i>	\$ 600.00	\$ 173.89	29%
<i>Interest Income</i>	\$ 6,500.00	\$ 20,292.51	312%
Total Land Income	\$ 7,850.00	\$ 20,466.40	261%
Miscellaneous Income			
<i>Election Income</i>	\$ 600.00	\$ -	0%
<i>Notary/Lamination</i>	\$ 800.00	\$ 576.00	72%
<i>Copier/Fax</i>	\$ 175.00	\$ 76.00	43%

Miscellaneous Income - Other	\$ 2,300.00	\$ 364.93	16%
Total Miscellaneous Income	\$ 3,875.00	\$ 1,016.93	26%
Rentals-Leases	\$ 30,000.00	\$ 25,532.48	85%
Total Income	\$ 672,860.08	\$ 743,516.72	867%
Expense			
	<i>Budget</i>	<i>Jul '19 - Jun 20</i>	<i>\$ of Budget</i>
Permits-Licensing-Fees			
<i>Dues and Subscriptions</i>	\$ 2,600.00	\$ 5,350.89	206%
Total Permits-Licensing-Fees	\$ 2,600.00	\$ 5,350.89	206%
Banking Fees and Charges			
<i>Credit Card Merchant Fees</i>	\$ 4,200.00	\$ 3,711.77	88%
<i>Bank Service Charges</i>	\$ 200.00	\$ 243.70	122%
<i>Bond Reinvestment</i>	\$ -	\$ 1,193.00	
Total Banking Fees and Charges	\$ 4,400.00	\$ 5,148.47	117%
Contracted Services			
<i>Contract Labor</i>	\$ 1,200.00	\$ 4,016.81	335%
Total Contracted Services	\$ 1,200.00	\$ 4,016.81	335%
Equipment Expenses-All			
<i>Equipment Purchase</i>	\$ 1,000.00	\$ 85.00	9%
Total Equipment Expenses-All	\$ 1,000.00	\$ 85.00	9%
Operating Expenses-Other			
<i>Testing</i>	\$ 50.00	\$ -	0%
<i>Advertising and Promotion</i>	\$ 2,500.00	\$ 27,937.85	1118%
<i>Postage and Freight</i>	\$ 2,200.00	\$ 1,672.19	76%
Total Operating Expenses-Other	\$ 4,750.00	\$ 29,610.04	623%
Facility Operating Expenses-All			
<i>Electricity</i>	\$ 4,100.00	\$ 3,330.73	81%
<i>Bldg/Grnd Maint Repair</i>	\$ 1,500.00	\$ 2,186.68	146%
<i>Heating Fuel</i>	\$ 5,000.00	\$ 4,014.23	80%
<i>Telephone</i>	\$ 3,400.00	\$ 3,375.16	99%
<i>Internet Use</i>	\$ 3,000.00	\$ 2,345.85	78%
Total Facility Operating Expenses-All	\$ 17,000.00	\$ 15,252.65	90%
Bad Debt	\$ 835.69	\$ 1,499.28	179%
Insurance Expense			
<i>AML/Insurance</i>	\$ 22,000.00	\$ 23,483.71	107%
Total Insurance Expense	\$ 22,000.00	\$ 23,483.71	107%
Legal Services	\$ 11,000.00	\$ 18,953.00	172%
Materials and Supplies			
<i>Furniture, Equip & Computers</i>	\$ -	\$ 293.22	

<i>Computer/Software</i>	\$ 2,500.00	\$ 3,971.35	159%
<i>Materials and Supplies - Other</i>	\$ 6,200.00	\$ 4,884.51	79%
Total Materials and Supplies	\$ 8,700.00	\$ 9,149.08	105%
Miscellaneous Expenses-All	\$ 100.00	\$ 101.17	101%
Payroll Expenses			
<i>Life Insurance</i>	\$ 337.70	\$ 381.82	113%
<i>Worker's Compensation</i>	\$ 1,600.00	\$ 1,321.00	83%
<i>Health Insurance</i>	\$ 31,867.68	\$ 26,289.81	82%
<i>HSA Company</i>	\$ 12,000.00	\$ 10,856.17	90%
<i>Payroll Taxes</i>	\$ 4,461.85	\$ 4,003.58	90%
<i>PERS</i>	\$ 50,338.86	\$ 42,309.03	84%
<i>Payroll Expenses - Other</i>	\$ 228,813.00	\$ 202,081.69	88%
Total Payroll Expenses	\$ 329,419.09	\$ 287,243.10	87%
Travel & Training Expenses			
<i>Travel</i>	\$ -	\$ 363.00	
<i>Training</i>	\$ 1,200.00	\$ -	0%
<i>Travel & Training Expenses - Other</i>	\$ 6,000.00	\$ 1,532.80	26%
Total Travel & Training Expenses	\$ 7,200.00	\$ 1,895.80	26%
Total Expense	\$ 410,204.78	\$ 401,789.00	98%
Net Income	\$ 262,655.30	\$ 341,727.72	130%

CITY COUNCIL

INCOME

	<i>Budget</i>	<i>Jul '19 - Jun 20</i>	<i>% of Budget</i>
Fees and Permits	100.00	0.00	0%
Miscellaneous Income			
<i>Election Income</i>	600.00	300.00	50%
<i>Miscellaneous Income - Other</i>	200.00	0.00	0%
Total Miscellaneous Income	800.00	300.00	38%
Total Income	900.00	300.00	33%

EXPENSE

	<i>Budget</i>	<i>Jul '19 - Jun 20</i>	<i>% of Budget</i>
Permits-Licensing-Fees			
<i>Dues and Subscriptions</i>	2,500.00	2,891.66	116%
Total Permits-Licensing-Fees	2,500.00	2,891.66	116%
Operating Expenses-Other			
<i>Advertising and Promotion</i>	350.00	200.00	57%
<i>Postage and Freight</i>	175.00	157.97	90%
Total Operating Expenses-Other	525.00	357.97	68%
Facility Operating Expenses-All			
<i>Telephone</i>	320.00	0.00	0%
Total Facility Operating Expenses-All	320.00	0.00	0%
Materials and Supplies	750.00	459.34	61%
Miscellaneous Expenses-All			
<i>Election Expenses</i>	150.00	196.80	131%
<i>Donations</i>	3,500.00	1,929.36	55%
Total Miscellaneous Expenses-All	3,650.00	2,126.16	58%
Payroll Expenses			
<i>Worker's Compensation</i>		286.83	
<i>Payroll Taxes</i>	1,009.80	1,611.30	160%
<i>Payroll Expenses - Other</i>	20,400.00	20,962.50	103%
Total Payroll Expenses	21,409.80	22,860.63	107%
Travel & Training Expenses			
<i>Travel</i>		153.00	
<i>Training</i>	1,500.00	1,613.99	108%
<i>Travel & Training Expenses - Other</i>	4,000.00	3,967.76	99%
Total Travel & Training Expenses	5,500.00	5,734.75	104%
Total Expense	34,654.80	34,430.51	99%
Net Income	-33,754.80	-34,130.51	101%

PLANNING AND ZONING

INCOME

INCOME	Budget	Jul '19 - Jun 20	% of Budget
Fines and Penalties			
<i>Fines for Zoning Violations</i>	1,200.00	0.00	0%
Total Fines and Penalties	1,200.00	0.00	0%
Fees and Permits	800.00	50.00	6%
Miscellaneous Income	400.00	0.00	0%
Total Miscellaneous Income	2,400.00	50.00	2%
Total Income	2,400.00	50.00	2%

EXPENSE

EXPENSE	Budget	Jul '19 - Jun 20	% of Budget
Permits-Licensing-Fees			
<i>Fees & Permit</i>		-50.00	
Total Permits-Licensing-Fees		-50.00	
Operating Expenses-Other			
<i>Advertising and Promotion</i>	200.00	0.00	0%
<i>Postage and Freight</i>	175.00	6.85	4%
Total Operating Expenses-Other	375.00	6.85	2%
Materials and Supplies	500.00	117.90	24%
Payroll Expenses			
<i>Payroll Taxes</i>	413.10	52.21	13%
<i>Payroll Expenses - Other</i>	7,200.00	625.38	9%
Total Payroll Expenses	7,613.10	677.59	9%
Travel & Training Expenses			
<i>Training</i>	2,500.00	0.00	0%
<i>Travel & Training Expenses - Other</i>	600.00	0.00	0%
Total Travel & Training Expenses	3,100.00	0.00	0%
Total Expense	11,588.10	752.34	6%
Net Income	-9,188.10	-702.34	8%

EMS

INCOME

Income	Budget	Jul '19 - Jun 20	% of Budget
State Revenues			
<i>Community Aide Assistance</i>	13,000.00	13,884.78	107%
Total State Revenues	13,000.00	13,884.78	107%
Fees and Permits			
<i>EMS Fees</i>		3,744.40	
Total Fees and Permits		3,744.40	
Miscellaneous Income			
<i>Donation Income</i>	1,250.00	1,022.61	82%
<i>Miscellaneous Income - Other</i>	2,000.00	758.87	38%
Total Miscellaneous Income	3,250.00	1,781.48	55%
Total Income	16,250.00	19,410.66	119%

EXPENSE

Expense	Budget	Jul '19 - Jun 20	% of Budget
Permits-Licensing-Fees			
<i>Dues and Subscriptions</i>	0.00	20.00	
<i>Business Licenses and Permits</i>	10.00	0.00	0%
Total Permits-Licensing-Fees	10.00	20.00	200%
Contracted Services			
<i>Contract Labor</i>	10,000.00	4,560.00	46%
Total Contracted Services	10,000.00	4,560.00	46%
Vehicle Expenses-All			
<i>Vehicle Maintenance</i>	200.00	0.00	0%
<i>Vehicle Fuel</i>	750.00	200.83	27%
Total Vehicle Expenses-All	950.00	200.83	21%
Facility Operating Expenses-All			
<i>Electricity</i>	900.00	550.51	61%
<i>Heating Fuel</i>	1,000.00	638.76	64%
<i>Telephone</i>	700.00	940.32	134%
<i>Internet Use</i>	350.00	0.00	0%
Total Facility Operating Expenses-All	2,950.00	2,129.59	72%
Insurance Expense			
<i>AML/Insurance</i>	1,500.00	1,361.00	91%
Total Insurance Expense	1,500.00	1,361.00	91%
Materials and Supplies	1,200.00	124.12	10%
Payroll Expenses			

<i>Worker's Compensation</i>	200.00	58.15	29%
<i>Payroll Taxes</i>	181.65	802.61	442%
<i>Payroll Expenses - Other</i>	4,550.00	9,325.00	205%
Total Payroll Expenses	4,931.65	10,185.76	207%
Total Expense	21,541.65	18,581.30	86%
Net Income	-5,291.65	829.36	-16%

FIRE

INCOME

<i>Income</i>	<i>Budget</i>	<i>Jul '19 - Jun 20</i>	<i>% of Budget</i>
Income	Budget	Jul '19 - Jun 20	% of Budget
State Revenues			
<i>Community Aide Assistance</i>	13,000.00	13,884.78	107%
Total State Revenues	13,000.00	13,884.78	107%
Fees and Permits		500.00	
Miscellaneous Income			
<i>Donation Income</i>	2,000.00	1,000.00	50%
<i>Miscellaneous Income - Other</i>	800.00	815.00	102%
Total Miscellaneous Income	2,800.00	1,815.00	65%
Total Income	15,800.00	16,199.78	103%

EXPENSE

<i>Expense</i>	<i>Budget</i>	<i>Jul '19 - Jun 20</i>	<i>% of Budget</i>
Permits-Licensing-Fees			
<i>Dues and Subscriptions</i>	0.00	20.00	
Total Permits-Licensing-Fees	0.00	20.00	
Contracted Services			
<i>Contract Labor</i>	500.00	0.00	0%
Total Contracted Services	500.00	0.00	0%
Equipment Expenses-All			
<i>Equipment Maint & Repair</i>	500.00	0.00	0%
<i>Equipment Purchase</i>	500.00	0.00	0%
Total Equipment Expenses-All	1,000.00	0.00	0%
Operating Expenses-Other			
<i>Postage and Freight</i>	250.00	0.00	0%
Total Operating Expenses-Other	250.00	0.00	0%
Vehicle Expenses-All			
<i>Vehicle Maintenance</i>	500.00	0.00	0%
<i>Vehicle Fuel</i>	300.00	0.00	0%
Total Vehicle Expenses-All	800.00	0.00	0%
Facility Operating Expenses-All			
<i>Electricity</i>	1,500.00	1,777.15	118%
<i>Heating Fuel</i>	1,000.00	638.76	64%
<i>Telephone</i>	700.00	976.57	140%
Total Facility Operating Expenses-All	3,200.00	3,392.48	106%
Insurance Expense			

<i>AML/Insurance</i>	2,300.00	2,462.00	107%
Total Insurance Expense	2,300.00	2,462.00	107%
Materials and Supplies	750.00	0.00	0%
Payroll Expenses			
<i>Worker's Compensation</i>	2,563.90	2,515.00	98%
<i>Payroll Taxes</i>	129.75	103.80	80%
<i>Payroll Expenses - Other</i>	1,350.00	1,200.00	89%
Total Payroll Expenses	4,043.65	3,818.80	94%
Total Expense	12,843.65	9,693.28	75%
Net Income	2,956.35	6,506.50	220%

VPSO			
INCOME			
<i>Income</i>	<i>Budget</i>	<i>Jul '19 - Jun 20</i>	<i>% of Budget</i>
State Revenues			
<i>Community Aide Assistance</i>	11,501.00	11,501.00	100%
Total State Revenues	11,501.00	11,501.00	100%
Total Income	11,501.00	11,501.00	100%
EXPENSE			
<i>Expense</i>	<i>Budget</i>	<i>Jul '19 - Jun 20</i>	<i>% of Budget</i>
Permits-Licensing-Fees			
<i>Dues and Subscriptions</i>	10.00	0.00	0%
Total Permits-Licensing-Fees	10.00	0.00	0%
Equipment Expenses-All			
<i>Equipment Maint & Repair</i>	0.00	389.85	
<i>Equipment Purchase</i>	0.00	99.00	
Total Equipment Expenses-All	0.00	488.85	
Operating Expenses-Other			
<i>Postage and Freight</i>	100.00	0.00	0%
Total Operating Expenses-Other	100.00	0.00	0%
Vehicle Expenses-All			
<i>Vehicle Maintenance</i>	300.00	1,144.00	381%
<i>Vehicle Fuel</i>	750.00	2,656.25	354%
Total Vehicle Expenses-All	1,050.00	3,800.25	362%
Facility Operating Expenses-All			
<i>Electricity</i>	600.00	446.49	74%
<i>Heating Fuel</i>	650.00	253.52	39%
<i>Telephone</i>	1,500.00	2,079.77	139%
Total Facility Operating Expenses-All	2,750.00	2,779.78	101%
Insurance Expense			
<i>AML/Insurance</i>	1,650.00	1,600.00	97%
Total Insurance Expense	1,650.00	1,600.00	97%
Materials and Supplies	200.00	19.90	10%
Miscellaneous Expenses-All	0.00	140.17	
Payroll Expenses			
<i>Payroll Taxes</i>	519.00	242.20	47%
<i>Payroll Expenses - Other</i>	6,000.00	2,800.00	47%
Total Payroll Expenses	6,519.00	3,042.20	47%
Total Expense	12,279.00	11,871.15	0.97
Net Income	-778.00	-370.15	48%

OCCUPANCY TAX

INCOME

<i>Income</i>	<i>Budget</i>	<i>Jul '19 - Jun 20</i>	<i>% of Budget</i>
Taxes-Sales and Occupancy			
<i>Occupancy Tax</i>	12,000.00	22,871.16	191%
Total Taxes-Sales and Occupancy	12,000.00	22,871.16	191%
Land Income			
<i>Interest Income</i>	0.00	23.24	
Total Land Income	0.00	23.24	
Total Income	12,000.00	22,894.40	191%

EXPENSE

<i>Expense</i>	<i>Budget</i>	<i>Jul '19 - Jun 20</i>	<i>% of Budget</i>
Miscellaneous Expenses-All	12,000.00	0.00	0%
Total Expense	12,000.00	0.00	0%
Net Income	0.00	22,894.40	

LIBRARY

INCOME			
Income	Budget	Jul '19 - Jun 20	% of Budget
SALES			
<i>Surplus Property</i>	0.00	150.00	
Total SALES		150.00	
State Revenues			
<i>Community Aide Assistance</i>	3,000.00	3,000.00	100%
Total State Revenues	3,000.00	3,000.00	100%
Fees and Permits	350.00	177.05	51%
Grant Income	100.00	0.00	0%
Miscellaneous Income			
<i>Donation Income</i>	500.00	972.60	195%
<i>Copier/Fax</i>	300.00	176.30	59%
<i>Miscellaneous Income - Other</i>	400.00	40.00	10%
Total Miscellaneous Income	1,200.00	1,188.90	99%
Total Income	4,650.00	4,515.95	0.97

EXPENSE			
Expense	Budget	Jul '19 - Jun 20	% of Budget
Permits-Licensing-Fees			
<i>Dues and Subscriptions</i>	350.00	558.83	160%
Total Permits-Licensing-Fees	350.00	558.83	160%
Contracted Services			
<i>Contract Labor</i>	800.00	220.00	28%
Total Contracted Services	800.00	220.00	28%
Equipment Expenses-All			
<i>Equipment Maint & Repair</i>	100.00	99.00	99%
<i>Equipment Purchase</i>	50.00	0.00	0%
Total Equipment Expenses-All	150.00	99.00	66%
Operating Expenses-Other			
<i>Postage and Freight</i>	125.00	76.60	61%
Total Operating Expenses-Other	125.00	76.60	61%
Facility Operating Expenses-All			
<i>Electricity</i>	1,550.00	1,094.54	71%
<i>Bldg/Grnd Maint Repair</i>	750.00	395.91	53%
<i>Heating Fuel</i>	800.00	857.24	107%
<i>Telephone</i>	301.00	518.66	172%
<i>Internet Use</i>	700.00	-64.00	-9%
Total Facility Operating Expenses-All	4,101.00	2,802.35	68%

Insurance Expense			
<i>AML/Insurance</i>	150.00	158.00	105%
Total Insurance Expense	150.00	158.00	105%
Materials and Supplies			
<i>Books</i>	200.00	0.00	0%
<i>Furniture, Equip & Computers</i>	75.00	0.00	0%
<i>Materials and Supplies - Other</i>	600.00	277.80	46%
Total Materials and Supplies	875.00	277.80	32%
Miscellaneous Expenses-All			
<i>Sales tax 1%</i>		59.81	
<i>Miscellaneous Expenses-All - Other</i>	200.00	0.00	0%
Total Miscellaneous Expenses-All	200.00	59.81	30%
Payroll Expenses			
<i>Payroll Taxes</i>	234.93	134.96	57%
<i>Payroll Expenses - Other</i>	2,716.01	2,219.19	82%
Total Payroll Expenses	2,950.94	2,354.15	80%
Travel & Training Expenses	670.10	0.00	0%
Total Expense	10,372.04	6,606.54	64%
Net Income	-5,722.04	-2,090.59	37%

RV Park			
INCOME			
<i>Income</i>	<i>Budget</i>	<i>Jul '19 - Jun 20</i>	<i>% of Budget</i>
Taxes-Sales and Occupancy			
<i>Sales Tax</i>	871.81	0.00	0%
<i>Taxes-Sales and Occupancy - Other</i>		608.65	
Total Taxes-Sales and Occupancy	871.81	608.65	70%
Miscellaneous Income	100.00	0.00	0%
Rentals-Leases			
<i>RV Park Fees</i>	14,530.22	9,813.31	68%
Total Rentals-Leases	14,530.22	9,813.31	68%
Total Income	15,502.03	10,421.96	1.37

EXPENSE			
<i>Expense</i>	<i>Budget</i>	<i>Jul '19 - Jun 20</i>	<i>% of Budget</i>
Permits-Licensing-Fees			
<i>Dues and Subscriptions</i>	150.00	85.00	57%
Total Permits-Licensing-Fees	150.00	85.00	57%
Contracted Services			
<i>Contract Labor</i>	10,000.00	0.00	0%
Total Contracted Services	10,000.00	0.00	0%
Equipment Expenses-All			
<i>Equipment Maint & Repair</i>	200.00	0.00	0%
Total Equipment Expenses-All	200.00	0.00	0%
Operating Expenses-Other			
<i>Postage and Freight</i>	50.00	0.00	0%
Total Operating Expenses-Other	50.00	0.00	0%
Facility Operating Expenses-All			
<i>Electricity</i>	1,000.00	726.21	73%
<i>Bldg/Grnd Maint Repair</i>	250.00	476.57	191%
Total Facility Operating Expenses-All	1,250.00	1,202.78	96%
Insurance Expense			
<i>AML/Insurance</i>	200.00	150.00	75%
Total Insurance Expense	200.00	150.00	75%
Materials and Supplies	1,250.00	0.00	0%
Miscellaneous Expenses-All	150.00	0.00	0%
Total Expense	13,250.00	1,437.78	2.28
Net Income	2,252.03	8,984.18	399%

Harbor

INCOME

Income	Budget	Jul '19 - Jun 20	% of Budget
ENTERPRISE ACCTS			
<i>Live-aboard Fees</i>	8,400.00	9,658.00	115%
<i>Harbor Showers</i>	2,500.00	1,297.00	52%
<i>Grid Fees</i>	250.00	32.00	13%
<i>Landing Fees</i>	300.00	0.00	0%
<i>Davidson Landing Fees</i>	23,000.00	19,231.28	84%
<i>Harbor Fees</i>	65,000.00	65,604.59	101%
Total ENTERPRISE ACCTS	99,450.00	95,822.87	96%
Services Charges			
<i>Reconnection Fee - Live-a-board</i>	0.00	90.00	
<i>Services Availability</i>	0.00	477.69	
Total Services Charges	0.00	567.69	
Taxes-Sales and Occupancy			
<i>Sales Tax</i>	6,402.00	0.00	0%
<i>Taxes-Sales and Occupancy - Other</i>		3,583.16	
Total Taxes-Sales and Occupancy	6,402.00	3,583.16	56%
State Revenues			
<i>Fishery Tax Receipts</i>	3,000.00	0.00	0%
Total State Revenues	3,000.00	0.00	0%
Fees and Permits	1,200.00	826.98	69%
Land Income			
<i>Interest Income</i>	50.00	5.89	12%
Total Land Income	50.00	5.89	12%
Miscellaneous Income	2,500.00	39.25	2%
Total Income	112,602.00	100,845.84	90%

EXPENSE

Expense	Budget	Jul '19 - Jun 20	% of Budget
Permits-Licensing-Fees			
<i>Dues and Subscriptions</i>	150.00	197.50	132%
Total Permits-Licensing-Fees	150.00	197.50	132%
Contracted Services			
<i>Contract Labor</i>	1,000.00	3,960.00	396%
Total Contracted Services	1,000.00	3,960.00	396%
Equipment Expenses-All			
<i>Equipment Maint & Repair</i>	500.00	52.60	11%
<i>Equipment Purchase</i>	1,500.00	353.27	24%

Total Equipment Expenses-All	2,000.00	405.87	20%
Operating Expenses-Other			
<i>Postage and Freight</i>	150.00	3.00	2%
Total Operating Expenses-Other	150.00	3.00	2%
Vehicle Expenses-All			
<i>Vehicle Maintenance</i>	500.00	721.98	144%
<i>Vehicle Fuel</i>	1,400.00	1,325.40	95%
Total Vehicle Expenses-All	1,900.00	2,047.38	108%
Facility Operating Expenses-All			
<i>Electricity</i>	12,162.79	9,468.49	78%
<i>Bldg/Grnd Maint Repair</i>	175.00	23.25	13%
<i>Telephone</i>	500.00	630.44	126%
<i>Internet Use</i>	650.00	449.55	69%
Total Facility Operating Expenses-All	13,487.79	10,571.73	78%
Repair - Replacement Enterprise			
<i>Harbor Replacement expense</i>	0.00	58.61	
Total Repair - Replacement Enterprise	0.00	58.61	
Bad Debt	0.00	409.54	
Insurance Expense			
<i>AML/Insurance</i>	3,400.00	3,971.00	117%
Total Insurance Expense	3,400.00	3,971.00	117%
Materials and Supplies			
<i>Computer/Software</i>	350.00	59.95	17%
<i>Materials and Supplies - Other</i>	2,500.00	843.83	34%
Total Materials and Supplies	2,850.00	903.78	32%
Miscellaneous Expenses-All	250.00	0.00	0%
Payroll Expenses			
<i>Life Insurance</i>	115.00	92.61	81%
<i>Worker's Compensation</i>	4,000.00	4,124.75	103%
<i>Health Insurance</i>	13,447.20	13,530.54	101%
<i>HSA Company</i>	6,000.00	5,913.95	99%
<i>Payroll Taxes</i>	1,170.90	1,088.18	93%
<i>PERS</i>	10,514.24	10,317.19	98%
<i>Payroll Expenses - Other</i>	47,792.00	47,585.51	100%
Total Payroll Expenses	83,039.34	82,652.73	100%
Travel & Training Expenses			
<i>Training</i>	250.00	0.00	0%
Total Travel & Training Expenses	250.00	0.00	0%
Total Expense	108,477.13	105,181.14	97%
Net Income	4,124.87	-4,335.30	-105%

PARKS & REC			
INCOME			
<i>Income</i>	<i>Budget</i>	<i>Jul '19 - Jun 20</i>	<i>% of Budget</i>
Taxes-Sales and Occupancy			
<i>1% Sales Tax</i>	50,000.00	0.00	0%
Total Taxes-Sales and Occupancy	50,000.00	0.00	0%
State Revenues			
<i>Community Aide Assistance</i>	10,150.00	10,150.00	100%
Total State Revenues	10,150.00	10,150.00	100%
Total Income	60,150.00	10,150.00	17%

EXPENSE			
<i>Income</i>	<i>Budget</i>	<i>Jul '19 - Jun 20</i>	<i>% of Budget</i>
Permits-Licensing-Fees			
<i>Fees & Permit</i>	50.00	0.00	0%
Total Permits-Licensing-Fees	50.00	0.00	0%
Contracted Services			
<i>Contract Labor</i>	750.00	130.00	17%
Total Contracted Services	750.00	130.00	17%
Equipment Expenses-All			
<i>Equipment Maint & Repair</i>	200.00	0.00	0%
<i>Equipment Rental</i>	200.00	0.00	0%
<i>Equipment Purchase</i>	300.00	230.00	77%
Total Equipment Expenses-All	700.00	230.00	33%
Operating Expenses-Other			
<i>Postage and Freight</i>	350.00	20.00	6%
Total Operating Expenses-Other	350.00	20.00	6%
Vehicle Expenses-All			
<i>Repairs and Maintenance</i>	250.00	0.00	0%
<i>Vehicle Fuel</i>	450.00	438.41	97%
Total Vehicle Expenses-All	700.00	438.41	63%
Facility Operating Expenses-All			
<i>Electricity</i>	1,300.00	850.06	65%
<i>Heating Fuel</i>	800.00	0.00	0%
Total Facility Operating Expenses-All	2,100.00	850.06	40%
Insurance Expense			
<i>AML/Insurance</i>	650.00	827.00	127%
Total Insurance Expense	650.00	827.00	127%
Materials and Supplies	1,600.00	784.00	49%

Miscellaneous Expenses-All			
<i>Sales tax 1%</i>	20,000.00	2,601.99	13%
<i>Miscellaneous Expenses-All - Other</i>	250.00	0.00	0%
Total Miscellaneous Expenses-All	20,250.00	2,601.99	13%
Payroll Expenses			
<i>Worker's Compensation</i>	2,500.00	1,557.54	62%
<i>Payroll Taxes</i>	2,166.44	2,234.22	103%
<i>Payroll Expenses - Other</i>	23,279.38	25,839.03	111%
Total Payroll Expenses	27,945.82	29,630.79	106%
Total Expense	55,095.82	35,512.25	64%
Net Income	5,054.18	-25,362.25	-502%

SOLID WASTE			
INCOME			
<i>Income</i>	<i>Budget</i>	<i>Jul '19 - Jun 20</i>	<i>% of Budget</i>
ENTERPRISE ACCTS			
<i>Solid Waste Fees</i>	131,477.91	124,373.94	95%
Total ENTERPRISE ACCTS	131,477.91	124,373.94	95%
Taxes-Sales and Occupancy			
<i>Sales Tax</i>	7,888.67	0.00	0%
<i>Taxes-Sales and Occupancy - Other</i>		4,883.91	
Total Taxes-Sales and Occupancy	7,888.67	4,883.91	62%
Fees and Permits	100.00	0.00	0%
Miscellaneous Income	250.00	0.00	0%
Rentals-Leases			
<i>Equipment Rentals</i>		390.00	
Total Rentals-Leases		390.00	
Total Income	139,716.58	129,647.85	93%

EXPENSE			
<i>Expense</i>	<i>Budget</i>	<i>Jul '19 - Jun 20</i>	<i>% of Budget</i>
Permits-Licensing-Fees			
<i>Dues and Subscriptions</i>	750.00	350.00	47%
<i>Fees & Permit</i>		250.00	
Total Permits-Licensing-Fees	750.00	600.00	80%
Contracted Services			
<i>Contract Labor</i>	2,500.00	209.64	8%
Total Contracted Services	2,500.00	209.64	8%
Equipment Expenses-All			
<i>Equipment Maint & Repair</i>	7,500.00	92,227.26	1230%
<i>Equipment Rental</i>	500.00	0.00	0%
<i>Equipment Purchase</i>	8,000.00	2,772.64	35%
Total Equipment Expenses-All	16,000.00	94,999.90	594%
Operating Expenses-Other			
<i>Testing</i>	1,500.00	180.00	12%
<i>Postage and Freight</i>	500.00	713.89	143%
Total Operating Expenses-Other	2,000.00	893.89	45%
Vehicle Expenses-All			
<i>Vehicle Maintenance</i>	2,200.00	1,051.03	48%
<i>Vehicle Fuel</i>	4,000.00	3,155.47	79%
Total Vehicle Expenses-All	6,200.00	4,206.50	68%

Facility Operating Expenses-All			
<i>Electricity</i>	9,200.00	7,795.15	85%
<i>Bldg/Grnd Maint Repair</i>	500.00	0.00	0%
<i>Heating Fuel</i>	5,500.00	4,119.54	75%
<i>Internet Use</i>		668.76	
Total Facility Operating Expenses-All	15,200.00	12,583.45	83%
Bad Debt	0.00	41.00	
Insurance Expense			
<i>AML/Insurance</i>	1,600.00	1,661.00	104%
Total Insurance Expense	1,600.00	1,661.00	104%
Materials and Supplies	2,500.00	486.83	19%
Miscellaneous Expenses-All			
<i>Reimbursed Expense</i>		45.10	
<i>Miscellaneous Expenses-All - Other</i>	80,000.00	26,864.20	34%
Total Miscellaneous Expenses-All	80,000.00	26,909.30	34%
Payroll Expenses			
<i>Life Insurance</i>	208.00	157.57	76%
<i>Worker's Compensation</i>	3,000.00	7,405.40	247%
<i>Health Insurance</i>	15,174.14	6,158.88	41%
<i>HSA Company</i>	6,000.00	2,076.93	35%
<i>Payroll Taxes</i>	2,395.05	1,418.86	59%
<i>PERS</i>	21,506.54	13,723.53	64%
<i>Payroll Expenses - Other</i>	97,757.00	62,836.21	64%
Total Payroll Expenses	146,040.73	93,777.38	64%
Total Expense	272,790.73	236,368.89	87%
Net Income	-133,074.15	-106,721.04	80%

STREETS & ROADS

Income

<i>Income</i>	<i>Budget</i>	<i>Jul '19 - Jun 20</i>	<i>% of Budget</i>
Taxes-Sales and Occupancy			
<i>1% Sales Tax</i>	50,000.00	0.00	0%
<i>Sales Tax</i>	50.00	0.00	0%
Total Taxes-Sales and Occupancy	50,050.00	0.00	0%
State Revenues			
<i>National Forest Receipts</i>	20,000.00	57,617.14	288%
Total State Revenues	20,000.00	57,617.14	288%
Fees and Permits	385.00	455.00	118%
Rentals-Leases			
<i>Equipment Rentals</i>		110.00	
Total Rentals-Leases		110.00	
Total Income	70,435.00	58,182.14	83%

Expense

<i>Income</i>	<i>Budget</i>	<i>Jul '19 - Jun 20</i>	<i>% of Budget</i>
Permits-Licensing-Fees			
<i>Dues and Subscriptions</i>	50.00	268.76	538%
Total Permits-Licensing-Fees	50.00	268.76	538%
Contracted Services			
<i>Contract Labor</i>	55,000.00	22,571.84	41%
Total Contracted Services	55,000.00	22,571.84	41%
Equipment Expenses-All			
<i>Equipment Maint & Repair</i>	12,000.00	13,834.31	115%
<i>Equipment Rental</i>	300.00	0.00	0%
<i>Equipment Purchase</i>	10,000.00	9,070.24	91%
Total Equipment Expenses-All	22,300.00	22,904.55	103%
Operating Expenses-Other			
<i>Postage and Freight</i>	2,200.00	581.76	26%
Total Operating Expenses-Other	2,200.00	581.76	26%
Vehicle Expenses-All			
<i>Vehicle Maintenance</i>	2,500.00	2,605.19	104%
<i>Vehicle Fuel</i>	6,000.00	8,005.92	133%
Total Vehicle Expenses-All	8,500.00	10,611.11	125%
Facility Operating Expenses-All			

<i>Electricity</i>	4,000.00	3,403.16	85%
<i>Heating Fuel</i>	1,894.94	-2,104.94	-111%
Total Facility Operating Expenses-All	5,894.94	1,298.22	22%
Insurance Expense			
<i>AML/Insurance</i>	5,200.00	4,380.54	84%
Total Insurance Expense	5,200.00	4,380.54	84%
Materials and Supplies	3,500.00	1,501.66	43%
Miscellaneous Expenses-All			
<i>Reimbursed Expense</i>	0.00	89.38	
<i>Miscellaneous Expenses-All - Other</i>	1,000.00	231.47	23%
Total Miscellaneous Expenses-All	1,000.00	320.85	32%
Payroll Expenses			
<i>Life Insurance</i>	101.19	206.64	204%
<i>Worker's Compensation</i>	8,300.00	5,184.02	62%
<i>Health Insurance</i>	13,447.20	24,541.77	183%
<i>HSA Company</i>	6,000.00	9,672.16	161%
<i>Payroll Taxes</i>	1,102.01	1,922.02	174%
<i>PERS</i>	9,895.60	17,083.61	173%
<i>Payroll Expenses - Other</i>	44,980.00	81,166.50	180%
Total Payroll Expenses	83,826.00	139,776.72	167%
Total Expense	187,470.94	204,216.01	109%
Net Income	-117,035.94	-146,033.87	125%

SEWER

INCOME

<i>Income</i>	<i>Budget</i>	<i>Jul '19 - Jun 20</i>	<i>% of Budget</i>
ENTERPRISE ACCTS			
<i>Sewer Fees</i>	138,000.00	144,323.99	105%
Total ENTERPRISE ACCTS	138,000.00	144,323.99	105%
Taxes-Sales and Occupancy			
<i>Sales Tax</i>	8,280.00	0.00	0%
<i>Taxes-Sales and Occupancy - Other</i>	0.00	6,320.21	
Total Taxes-Sales and Occupancy	8,280.00	6,320.21	76%
Miscellaneous Income	100.00	0.00	0%
Total Income	146,380.00	150,644.20	103%

EXPENSE

<i>Expense</i>	<i>Budget</i>	<i>Jul '19 - Jun 20</i>	<i>% of Budget</i>
Permits-Licensing-Fees			
<i>Dues and Subscriptions</i>	1,350.00	20.00	1%
<i>Fees & Permit</i>	1,500.00	1,280.00	85%
Total Permits-Licensing-Fees	2,850.00	1,300.00	46%
Contracted Services			
<i>Contract Labor</i>	5,000.00	1,555.00	31%
Total Contracted Services	5,000.00	1,555.00	31%
Equipment Expenses-All			
<i>Equipment Maint & Repair</i>	2,500.00	20.64	1%
<i>Equipment Purchase</i>	2,500.00	1,420.27	57%
Total Equipment Expenses-All	5,000.00	1,440.91	29%
Operating Expenses-Other			
<i>Testing</i>	8,000.00	7,040.00	88%
<i>Postage and Freight</i>	2,200.00	1,560.16	71%
Total Operating Expenses-Other	10,200.00	8,600.16	84%
Vehicle Expenses-All			
<i>Repairs and Maintenance</i>		35.00	
<i>Vehicle Maintenance</i>	500.00	0.00	0%
<i>Vehicle Fuel</i>	500.00	20.23	4%
Total Vehicle Expenses-All	1,000.00	55.23	6%
Facility Operating Expenses-All			
<i>Electricity</i>	32,593.52	30,160.71	93%
<i>Bldg/Grnd Maint Repair</i>	250.00	0.00	0%
<i>Heating Fuel</i>	4,000.00	5,629.52	141%
<i>Telephone</i>	300.00	0.00	0%

Total Facility Operating Expenses-All	37,143.52	35,790.23	96%
Bad Debt	0.00	125.73	
Insurance Expense			
<i>AML/Insurance</i>	6,500.00	7,753.00	119%
Total Insurance Expense	6,500.00	7,753.00	119%
Materials and Supplies			
<i>Computer/Software</i>		99.99	
<i>Chemicals</i>	5,000.00	11,877.00	238%
<i>Materials and Supplies - Other</i>	3,500.00	964.47	28%
Total Materials and Supplies	8,500.00	12,941.46	152%
Miscellaneous Expenses-All	1,500.00	0.00	0%
Payroll Expenses			
<i>Life Insurance</i>	98.00	115.71	118%
<i>Worker's Compensation</i>	3,300.00	3,088.17	94%
<i>Health Insurance</i>	15,174.14	15,240.76	100%
<i>HSA Company</i>	6,000.00	5,416.60	90%
<i>Payroll Taxes</i>	1,129.56	1,333.79	118%
<i>PERS</i>	10,142.99	8,865.48	87%
<i>Payroll Expenses - Other</i>	46,104.50	47,101.33	102%
Total Payroll Expenses	81,949.19	81,161.84	99%
Travel & Training Expenses			
<i>Training</i>	1,200.00	0.00	0%
<i>Travel & Training Expenses - Other</i>	1,600.00	0.00	0%
Total Travel & Training Expenses	2,800.00	0.00	0%
Total Expense	162,442.71	150,723.56	93%
Net Income	-16,062.71	-79.36	0%

WATER

Income

<i>Income</i>	<i>Budget</i>	<i>Jul '19 - Jun 20</i>	<i>% of Budget</i>
ENTERPRISE ACCTS			
<i>Water Fees</i>	153,157.88	141,744.01	93%
Total ENTERPRISE ACCTS	153,157.88	141,744.01	93%
Services Charges			
<i>Services Availability</i>	0.00	6,144.65	
Total Services Charges	0.00	6,144.65	
Taxes-Sales and Occupancy			
<i>Sales Tax</i>	9,189.47	0.00	0%
<i>Taxes-Sales and Occupancy - Other</i>		5,957.59	
Total Taxes-Sales and Occupancy	9,189.47	5,957.59	65%
Fees and Permits	200.00	400.00	200%
Miscellaneous Income	250.00	582.15	233%
Total Income	162,797.35	154,828.40	95%

Expense

<i>Expense</i>	<i>Budget</i>	<i>Jul '19 - Jun 20</i>	<i>% of Budget</i>
Permits-Licensing-Fees			
<i>Dues and Subscriptions</i>	900.00	1,080.51	120%
Total Permits-Licensing-Fees	900.00	1,080.51	120%
Contracted Services			
<i>Contract Labor</i>	15,000.00	3,444.57	23%
Total Contracted Services	15,000.00	3,444.57	23%
Equipment Expenses-All			
<i>Equipment Maint & Repair</i>	8,000.00	4,460.29	56%
<i>Equipment Purchase</i>	8,500.00	5,336.64	63%
Total Equipment Expenses-All	16,500.00	9,796.93	59%
Operating Expenses-Other			
<i>Testing</i>	8,000.00	2,907.97	36%
<i>Postage and Freight</i>	4,500.00	4,851.47	108%
Total Operating Expenses-Other	12,500.00	7,759.44	62%
Vehicle Expenses-All			
<i>Repairs and Maintenance</i>		3,750.00	
<i>Vehicle Maintenance</i>	650.00	365.49	56%
<i>Vehicle Fuel</i>	2,500.00	2,411.72	96%
Total Vehicle Expenses-All	3,150.00	6,527.21	207%

Facility Operating Expenses-All			
<i>Electricity</i>	14,000.00	14,926.16	107%
<i>Bldg/Grnd Maint Repair</i>	350.00	0.00	0%
<i>Heating Fuel</i>	8,000.00	5,833.43	73%
<i>Internet Use</i>		1,248.67	
Total Facility Operating Expenses-All	22,350.00	22,008.26	98%
Repair - Replacement Enterprise			
<i>Water Repair and Replacement</i>		16,500.00	
Total Repair - Replacement Enterprise		16,500.00	
Bad Debt	0.00	177.01	
Insurance Expense			
<i>AML/Insurance</i>	5,000.00	5,622.00	112%
Total Insurance Expense	5,000.00	5,622.00	112%
Materials and Supplies			
<i>Chemicals</i>	9,000.00	14,085.69	157%
<i>Materials and Supplies - Other</i>	7,200.00	7,092.89	99%
Total Materials and Supplies	16,200.00	21,178.58	131%
Miscellaneous Expenses-All			
<i>Reimbursed Expense</i>	0.00	187.09	
<i>Miscellaneous Expenses-All - Other</i>		-446.52	
Total Miscellaneous Expenses-All	0.00	-259.43	
Payroll Expenses			
<i>Life Insurance</i>	105.00	123.03	117%
<i>Worker's Compensation</i>	3,500.00	4,173.57	119%
<i>Health Insurance</i>	9,210.24	9,775.54	106%
<i>HSA Company</i>	3,000.00	5,758.80	192%
<i>Payroll Taxes</i>	1,356.09	1,341.79	99%
<i>PERS</i>	12,177.17	13,671.92	112%
<i>Payroll Expenses - Other</i>	55,350.75	62,145.02	112%
Total Payroll Expenses	84,699.25	96,989.67	115%
Travel & Training Expenses			
<i>Training</i>	750.00	0.00	0%
<i>Travel & Training Expenses - Other</i>	2,500.00	0.00	0%
Total Travel & Training Expenses	3,250.00	0.00	0%
Total Expense	179,549.25	190,824.75	106%
Net Income	-16,751.90	-35,996.35	215%



CITY OF THORNE BAY
RESOLUTION 21-01-05-02

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA, AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT ON BEHALF OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, WITH THE FRIENDS OF THE LIBRARY FOR CONTINUED SUPPORT AND OPERATIONS OF THE THORNE BAY PUBLIC LIBRARY

BE IT ENACTED BY THE THORNE BAY CITY COUNCIL

WHEREAS, the City Council is the governing body for the City of Thorne Bay, Alaska; and

WHEREAS, the City of Thorne Bay supports all efforts made by the Friends of the Library and the City of Thorne Bay on behalf of the Thorne Bay Public Library to enhance its capacity and service to patrons; and

WHEREAS, the purpose of the MOU is to provide a general understanding of the roles and responsibilities of each party in regard to the construction and continued operations and maintenance of a new Library within the City Limits of Thorne Bay; and

WHEREAS, the MOU is being entered into in good faith and both parties understand and stipulate that the MOU is not a legally binding document and, in the event, that any provision of the MOU conflicts with the City's Municipal Codes and Ordinances, the City Code shall prevail; and

WHEREAS, any party to the agreement may terminate with or without cause by providing 60 days' notice in writing and may be amended by written agreement signed by all parties upon the approval of the City Council;

WHEREAS, the responsibilities of the City of Thorne Bay and the Friends of the Library are identified as Article 3 and Article 4 in the MOU as follows:

ARTICLE 3. DUTIES OF THE CITY

PROVISION OF BUILDING SITE: The City shall provide property on which the structure will be erected. The lot(s) size will be adequate to place a structure of approximately 3000 square feet and allow for off-street parking for 10 vehicles. It is desirable to have room for future expansion while leaving adequate green space setbacks from neighboring buildings. Water and sewer service shall be stubbed into the property. Water service shall be of an adequate size to supply a building fire suppression system.

DEDICATION OF CERTAIN FUNDS AND ASSETS: The City agrees to dedicate funds and grants, which have been previously obtained, to the library project. Any revenues gained from the sale of the existing library building will go toward the construction costs of the new library or the library operations budget. The City additionally agrees to assist in the pursuit of funding to meet the construction costs of the building.

STAFFING AND MAINTENANCE: The City shall provide staff to provide service and access to the resources of the library. The City and the Friends agrees to work together to maintain, repair, and/or replace the component parts of the structure, commons areas and grounds that become damaged or worn.

FISCAL MANAGEMENT AND ACCOUNTING: The City shall apply for grants that they are eligible to receive and will use them in collaboration with the funds that the Friends have collected.

ARTICLE 4. DUTIES OF THE FRIENDS

The primary purpose of the Friends is to promote the best possible library service to the people of Thorne Bay, Alaska, and the surrounding area through activities contributing to the community library's continuity and stability, and by raising funds contributing to its operation, maintenance and expansion.

The Friends is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code

CAPITAL CAMPAIGN COORDINATION: The Friends will continue ongoing fundraising efforts for the capital campaign for the construction of the new Thorne Bay Public library. After the library is constructed Friends will continue to support the operations of the library as long as they are able to raise the funds.

TAX EXEMPT STATUS AND ACCEPTANCE OF FUNDS: The Friends agree to fulfill their obligations of documenting, accounting and reporting the capital campaign contributions made to them.

FISCAL SUPPORT OF THE CURRENT LIBRARY OPERATIONS: Friends continue to be supportive of ongoing operations in the old library and willing to help fund unbudgeted items as they arise and as their costs are approved by the Friends board of directors, while maintaining their primary focus of raising funds for the new construction.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Thorne Bay, Alaska; authorizes the Mayor to enter into a Memorandum of Understanding with the Friends of the Library.

PASSED AND APPROVED by a duly constituted quorum of the City Council of Thorne Bay, Alaska, this 5th day of January 2021

Cindy Edenfield, Mayor

ATTEST:

Teri Feibel, CMC

MEMORANDUM OF UNDERSTANDING
Between the Friends of the Thorne Bay Library
And
The City of Thorne Bay
Regarding the New Library

PREAMBLE

It is the desire of the residents of Thorne Bay to replace the current library with a larger modern structure. Community-wide involvement is both necessary and desirable due to the size, complexity and the combination of professional and public needs in the design and resource allocations of the new facility.

The anticipated size of the new library is between 1500 and 3000 square feet. A capital campaign is currently underway. At the end of the construction period, the library building will be wholly the property of the City of Thorne Bay

ARTICLE 1. PARTIES

This agreement is between the Friends of the Thorne Bay Library (“Friends”), a 501(c)(3) charitable corporation organized under the laws of the State of Alaska, and the City of Thorne Bay (“City”), an Alaska municipal corporation.

ARTICLE 2. PURPOSE

The purpose of this memorandum is to establish the relationships and duties of the parties in regard to the program and building design, fundraising efforts, public participation and information dissemination during the planning and construction of the new Thorne Bay Public Library.

ARTICLE 3. DUTIES OF THE CITY

PROVISION OF BUILDING SITE: The City shall provide property on which the structure will be erected. The lot(s) size will be adequate to place a structure of approximately 3000 square feet and allow for off-street parking for 10 vehicles. It is desirable to have room for future expansion while leaving adequate green space setbacks from neighboring buildings. Water and sewer service shall be stubbed into the property. Water service shall be of an adequate size to supply a building fire suppression system.

DEDICATION OF CERTAIN FUNDS AND ASSETS: The City agrees to dedicate funds and grants, which have been previously obtained, to the library project. Any revenues gained from the sale of the existing library building will go toward the construction costs of the new library or the library operations budget. The City additionally agrees to assist in the pursuit of funding to meet the construction costs of the building.

STAFFING AND MAINTENANCE: The City shall provide staff to provide service and access to the resources of the library. The City and the Friends agrees to work together to maintain, repair, and/or replace the component parts of the structure, commons areas and grounds that become damaged or worn.

FISCAL MANAGEMENT AND ACCOUNTING: The City shall apply for grants that they are eligible to receive and will use them in collaboration with the funds that the Friends have collected.

ARTICLE 4. DUTIES OF THE FRIENDS

The primary purpose of the Friends is to promote the best possible library service to the people of Thorne Bay, Alaska, and the surrounding area through activities contributing to the community library's continuity and stability, and by raising funds contributing to its operation, maintenance and expansion.

The Friends is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code

CAPITAL CAMPAIGN COORDINATION: The Friends will continue ongoing fundraising efforts for the capital campaign for the construction of the new Thorne Bay Public library. After the library is constructed Friends will continue to support the operations of the library as long as they are able to raise the funds.

TAX EXEMPT STATUS AND ACCEPTANCE OF FUNDS: The Friends agree to fulfill their obligations of documenting, accounting and reporting the capital campaign contributions made to them.

FISCAL SUPPORT OF THE CURRENT LIBRARY OPERATIONS: Friends continue to be supportive of ongoing operations in the old library and willing to help fund unbudgeted items as they arise and as their costs are approved by the Friends board of directors, while maintaining their primary focus of raising funds for the new construction.

ARTICLE 5. POLICY OF PUBLIC ACKNOWLEDGMENT

The parties herein agree, to refrain from entering into any agreement or contract that would require the dedication or naming of the library building, its rooms and/or grounds in return for funding or services.

ARTICLE 6. GENERAL UNDERSTANDING, TERMINATION, AND AMMENDMENTS

This MOU constitutes a general understanding by the parties about their respective roles and responsibilities regarding the new Thorne Bay Library. The parties have entered into this agreement in good faith and fully intend to carry out the responsibilities described herein. The parties understand and stipulate that this MOU is not a legally binding document and do not intend it to be. In the event that any provision of this MOU conflicts with the Thorne Bay City Code, the code shall prevail.

Any party to this agreement may terminate with or without cause by providing 60 days' notice in writing. Reasons a party might want to terminate would be if one of the parties ceases to exist, or one of the parties may no longer want to be a part of the partnership.

This MOU may be amended by written agreement signed by all parties. Amendments may be proposed by either party.

Agreed to by the following parties:

Friends of the Thorne Bay
Library

City of Thorne Bay

Karen Petersen, President

Cindy Edenfield Mayor

Date: January , 2021

Date: January , 2021



CITY OF THORNE BAY
ORDINANCE 21-01-19-01

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA, -
AMENDING TITLE 17-PLANING AND ZONING; CHAPTER 17.05-ENFORCEMENT;
ADDING SECTION 17.05-065-EMERGENCY ORDER

BE IT ENACTED BY THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA

- Section 1. Classification.** This ordinance is of a general and permanent nature, the chapter and section hereby amended shall be added to the Thorne Bay Municipal Code.
- Section 2. Severability.** If any provisions of this ordinance or any application thereof to any person or circumstances is held invalid, the circumstances shall not be affected thereby.
- Section 3. Amendment of Section.** The title and chapters of Title 17 – Planning and Zoning, Chapter 17.05-Engorcement, adding a section to be numbered 17.05.065-Emergency Order; is hereby amended and added to the Thorne Bay Municipal Code.

That section of the Thorne Bay Municipal Code is hereby amended and shall read as follows:

17.05.065 EMERGENCY ORDERS

- A. WHEN IT IS FOUND, AFTER INVESTIGATION, THAT A PERSON IS CAUSING, ENGAGING IN OR MAINTAINING A CONDITION OR ACTIVITY WHICH, IN THE JUDGMENT OF THE CODE ENFORCEMENT OFFICER, VILLAGE PUBLIC SAFETY OFFICER, OR OTHER DESIGNATED ENFORCEMENT AGENT, PRESENTS AN IMMINENT OR PRESENT DANGER TO THE HEALTH, SAFETY, OR WELFARE OF THE PEOPLE OF THE MUNICIPALITY, AND IT APPEARS TO BE PREJUDICIAL TO THE INTEREST OF THE PEOPLE OF THE MUNICIPALITY TO DELAY ACTION UNTIL AN OPPORTUNITY FOR A HEARING CAN BE PROVIDED, THE CODE ENFORCEMENT OFFICER, WITHOUT PRIOR HEARING, MAY ORDER THAT PERSON BY NOTICE TO DISCONTINUE, ABATE, OR ALLEVIATE THE CONDITION OR ACTIVITY. THE PROSCRIBED CONDITION OR ACTIVITY SHALL BE IMMEDIATELY DISCONTINUED, ABATED OR ALLEVIATED.
- B. UPON RECEIPT OF AN ORDER OF THE CODE ENFORCEMENT OFFICER MADE UNDER SUBSECTION A OF THIS SECTION, THE PERSON AFFECTED HAS THE RIGHT TO BE HEARD AND TO PRESENT PROOF TO THE CITY COUNCIL THAT THE CONDITION OR ACTIVITY DOES NOT CONSTITUTE AN ACTUAL OR POTENTIAL SOURCE OF IRREVERSIBLE OR IRREPARABLE

DAMAGE TO THE PUBLIC HEALTH, SAFETY OR WELFARE OR TO THE WATER LAKE WATERSHED PROTECTION AREA.

- C. IN THE CHIEF EXECUTIVE OFFICER'S DISCRETION OR UPON APPLICATION MADE BY THE RECIPIENT OF AN ORDER WITHIN SEVEN DAYS OF RECEIPT OF THE ORDER, THE CHIEF EXECUTIVE OFFICER SHALL SCHEDULE A HEARING BEFORE THE CITY COUNCIL AT THE EARLIEST POSSIBLE TIME. THE HEARING SHALL BE SCHEDULED WITHIN FIVE DAYS AFTER RECEIPT OF THE APPLICATION. THE SUBMISSION OF AN APPLICATION OR THE SCHEDULING OF A HEARING DOES NOT STAY THE OPERATION OF THE CODE ENFORCEMENT OFFICER'S ORDER MADE UNDER SUBSECTION A OF THIS SECTION.
- D. AFTER A HEARING, THE CITY COUNCIL MAY AFFIRM, MODIFY, OR SET ASIDE THE ORDER. AN ORDER AFFIRMED, MODIFIED, OR SET ASIDE AFTER A HEARING IS SUBJECT TO JUDICIAL REVIEW. THE ORDER IS NOT STAYED PENDING JUDICIAL REVIEW UNLESS THE CITY COUNCIL SO DIRECTS. IF AN ORDER IS NOT IMMEDIATELY COMPLIED WITH, THE CITY ATTORNEY, UPON REQUEST OF THE CHIEF EXECUTIVE OFFICER, MAY SEEK ENFORCEMENT OF THE ORDER.

Section 4. Effective Date. This ordinance shall become effective upon adoption.

PASSED AND APPROVED January 19, 2021

Cindy Edenfield, Mayor

ATTEST:

Teri Feibel, CMC

[Introduction: January 5, 2021]
[Public Hearing: January 19, 2021]
[Sponsored by Thom Cunningham]

ADDITIONS ARE IN BOLD AND BLUE INK

**AMENDING THE THORNE BAY MUNICIPAL CODE
TITLE 17-PLANNING AND ZONING
CHAPTER 17.05 – ENFORCEMENT AUTHORITY
ADDING SECTION 17.05.065-EMERGENCY ORDERS**

That section of the Thorne Bay Municipal Code is hereby amended and shall read as follows:

CHAPTER 17.05 ENFORCEMENT AUTHORITY

17.05.010 ENFORCEMENT

It shall be the duty of the Code Enforcement Officer, village public safety officer or other designee to enforce the provisions of this title. (Ordinance 19-08-20-05)

17.05.020 OBEDIENCE OF LAW REQUIRED.

It is a violation of this chapter for any person to do any act which is forbidden or to fail to perform any act required to be performed in this title. (Ordinance 19-08-20-05)

17.05.030 OBEDIENCE TO OFFICIALS REQUIRED.

The failure or refusal to comply with any lawful order or direction of the Code Enforcement Officer given in connection with this chapter shall be a violation of this title. (Ordinance 19-08-20-05)

17.05.040 CITIZEN COMPLAINTS - FILING A COMPLAINT

Citizens may file a notice of violation complaint with the city clerk's office. Complaints must be submitted in writing on a form prescribed by the city. (Ordinance 19-08-20-05)

17.05.050 AUTHORITY, INSPECTIONS, FEES.

- A. The city may inspect property to determine compliance with this ordinance.
- B. The designated planning official or Code Enforcement Officer may expand the scope of any inspection to include other city code violations noted during inspection.
- C. Exempted from the operation of this ordinance is large, remote acreage in its natural state, acreage impossible to service with large machinery due to its terrain, property used for governmental purposes, and industrially and commercially zoned areas to the extent zoning permits storage of material ordinarily prohibited by this ordinance. This exemption is not operable when actual and probable danger exists.
- D. If upon inspection, one or more violations of the Thorne Bay Municipal Code exists, the owner or responsible party will be required to correct all violations within a reasonable amount of time.
- E. The city may charge reasonable fees to the owner and responsible party of a property for inspections, including their related activities and administrative functions, other than the initial inspection and the final inspection, conducted pursuant to this chapter. (Ordinance 19-08-20-05)

17.05.060 NOTICE OF VIOLATIONS:

- A. Upon inspection, if the city finds a violation of this ordinance, the city may notify the owner, owner's agent, or responsible party through the issuance of a notice of violation. If a notice of violation is issued, it shall include:
1. Identification of property in violation;
 2. Statement of violations in sufficient detail to allow an owner or responsible party to identify and correct the problem;
 3. Re-inspection date;
 4. Address and phone number of a city representative to contact;
 5. City's authority to issue citations should owner or responsible party not correct the violation within thirty days; and
 6. Appeal procedures.
- B. Any notice given for any purpose under this chapter shall be deemed effective on the date when written notice is hand-delivered, mailed certified and/or mailed regular, addressed to the property owner, owner's agent, or responsible party. If personal service or mailed service is not practicable, service of notice shall also be deemed effective upon notification through one-time public notice published in a newspaper of general circulation and by posting the property for a period of 30 days. Nothing herein shall preclude the city from giving additional verbal or written notice at its discretion. If the city does elect to give any additional notice in any instance, it shall not thereby become obligated to give such additional notice thereafter in the same or other situations.
- C. Nothing in this section shall require the issuance of a notice of violation prior to the issuance of a citation. (Ordinance 19-09-17-01; Prior Ord. 19-08-20-05)

17.05.065 EMERGENCY ORDERS

- A. WHEN IT IS FOUND, AFTER INVESTIGATION, THAT A PERSON IS CAUSING, ENGAGING IN OR MAINTAINING A CONDITION OR ACTIVITY WHICH, IN THE JUDGMENT OF THE CODE ENFORCEMENT OFFICER, VILLAGE PUBLIC SAFETY OFFICER, OR OTHER DESIGNATED ENFORCEMENT AGENT, PRESENTS AN IMMINENT OR PRESENT DANGER TO THE HEALTH, SAFETY, OR WELFARE OF THE PEOPLE OF THE MUNICIPALITY, AND IT APPEARS TO BE PREJUDICIAL TO THE INTEREST OF THE PEOPLE OF THE MUNICIPALITY TO DELAY ACTION UNTIL AN OPPORTUNITY FOR A HEARING CAN BE PROVIDED, THE CODE ENFORCEMENT OFFICER, WITHOUT PRIOR HEARING, MAY ORDER THAT PERSON BY NOTICE TO DISCONTINUE, ABATE, OR ALLEVIATE THE CONDITION OR ACTIVITY. THE PROSCRIBED CONDITION OR ACTIVITY SHALL BE IMMEDIATELY DISCONTINUED, ABATED OR ALLEVIATED.
- B. UPON RECEIPT OF AN ORDER OF THE CODE ENFORCEMENT OFFICER MADE UNDER SUBSECTION A OF THIS SECTION, THE PERSON AFFECTED HAS THE RIGHT TO BE HEARD AND TO PRESENT PROOF TO THE CITY COUNCIL THAT THE CONDITION OR ACTIVITY DOES NOT CONSTITUTE AN ACTUAL OR POTENTIAL SOURCE OF IRREVERSIBLE OR IRREPARABLE DAMAGE TO THE PUBLIC HEALTH, SAFETY OR WELFARE OR TO THE WATER LAKE WATERSHED PROTECTION AREA.
- C. IN THE CHIEF EXECUTIVE OFFICER'S DISCRETION OR UPON APPLICATION MADE BY THE RECIPIENT OF AN ORDER WITHIN SEVEN DAYS OF RECEIPT OF THE ORDER, THE CHIEF EXECUTIVE OFFICER SHALL SCHEDULE A HEARING BEFORE THE CITY COUNCIL AT THE EARLIEST POSSIBLE TIME. THE HEARING SHALL BE SCHEDULED WITHIN FIVE DAYS AFTER RECEIPT OF THE APPLICATION. THE

SUBMISSION OF AN APPLICATION OR THE SCHEDULING OF A HEARING DOES NOT STAY THE OPERATION OF THE CODE ENFORCEMENT OFFICER'S ORDER MADE UNDER SUBSECTION A OF THIS SECTION.

- D. AFTER A HEARING THE CITY COUNCIL MAY AFFIRM, MODIFY, OR SET ASIDE THE ORDER. AN ORDER AFFIRMED, MODIFIED, OR SET ASIDE AFTER A HEARING IS SUBJECT TO JUDICIAL REVIEW. THE ORDER IS NOT STAYED PENDING JUDICIAL REVIEW UNLESS THE CITY COUNCIL SO DIRECTS. IF AN ORDER IS NOT IMMEDIATELY COMPLIED WITH, THE CITY ATTORNEY, UPON REQUEST OF THE CHIEF EXECUTIVE OFFICER, MAY SEEK ENFORCEMENT OF THE ORDER.

17.05.070 REMEDIATION MEASURES – AUTHORITY TO ENFORCE

- A. The VPSO, Code Enforcement Officer, City Planning Official or designee shall enforce the provisions of this ordinance including issuing citations for minor offenses. In addition, the chief administrator or designee is authorized to make safe any structure, in whole or part, which in the opinion of the chief administrator or designee, is an imminent threat to the health or safety of any person or persons due to the conditions of such structure. (Ordinance 19-09-17-01)
- B. No person shall, by threat or use of violence or physical force, or by threatening to do or doing any other act that can be reasonably anticipated to cause physical harm to any person including the perpetrator, intentionally obstruct, impede, or interfere with any officer, employee, contractor or authorized representative of the city who is lawfully and constitutionally engaged in the enforcement or execution of the provisions of this chapter.
- C. The Code Enforcement Officer, City Planning Official or designee is authorized to make reasonable and necessary rules and regulations to carry out provisions of the ordinance. All such rules and regulations shall be approved by the city council after a public hearing. (Ordinance 19-08-20-05)

17.05.080 RECORDING A NOTICE OF VIOLATION.

The VPSO, Code Enforcement Officer or designee, shall record the notice of violation with the office of the city clerk. The city clerk shall keep record the notice of violation. Notice of violation shall run with the land and shall constitute notice, for all purposes of this ordinance, to all persons or entities thereafter acquiring an interest in the property. When the property is brought into compliance, if a notice of violation was recorded, a satisfaction of notice of violation shall be recorded. (Ordinance 19-08-20-05)

17.05.090 ENFORCEMENT INDEPENDENT OF OTHER OFFICIALS.

The authority of the city to enforce the provisions of this chapter is independent of and in addition to the authority of other city officials to enforce the provisions of any other chapter of the city code. (Ordinance 19-08-20-05)

17.05.100 VIOLATIONS AND PENALTIES.

- A. Any person violating any provision of this chapter is guilty of an infraction and shall be punished by the fine established in the fine schedule in 1.16.035 if the offense is listed in that fine schedule or by a fine of up to \$1,000 if the offense is not listed in 1.16.035.
- B. Each day a violation continues shall constitute an additional violation for purposes of assessing fines. An action to enjoin a violation of this chapter may be brought notwithstanding the availability of any other remedy. Upon application for injunctive relief and the finding of an existing violation, the court shall grant injunctive relief to restrain the violation and attorney fees as provided by law.

- C. The owner of record, as recorded in Alaska Recorder's Office records, of the property upon which a violation of this ordinance exists may be presumed to be a person having lawful control over any building, structure or parcel of land. If more than one person shall be recorded as the owner of the property, said persons may be jointly and severally presumed to be persons having lawful control over the building, structure or parcel of land. This presumption shall not prevent enforcement of the provisions of this ordinance against any person specified in subsection c of this section.
(Ordinance 19-08-20-05)



CITY OF THORNE BAY
ORDINANCE 21-01-19-02

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA, - AMENDING TITLE 10-VEHICLES AND TRAFFIC, CHAPTER 10.20-PARKING, STANDING AND STOPPING, AMENDING SECTION 10.20.010-RESTRICTIONS & EXCEPTIONS - AUTHORITY ADDING SUBSECTION (i), AND, ADDING SECTION 10.20.045-WINTER PARKING RESTRICTIONS

BE IT ENACTED BY THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA

- Section 1. Classification.** This ordinance is of a general and permanent nature, the chapter and section hereby amended shall be added to the Thorne Bay Municipal Code.
- Section 2. Severability.** If any provisions of this ordinance or any application thereof to any person or circumstances is held invalid, the circumstances shall not be affected thereby.
- Section 3. Amendment of Section.** The title and chapters of Title 10-Vehicles & Traffic, Chapter 10.20-Parking, Standing & Stopping, Section 10.20.020-Parking Prohibited, subsection (f)-No Parking on public roadway between November 1st and April 1st each year; is hereby amended and added to the Thorne Bay Municipal Code.

That section of the Thorne Bay Municipal Code is hereby amended and shall read as follows:

ADDING SUBSECTION (I)

10.20.010 RESTRICTIONS AND EXCEPTIONS - AUTHORITY.

- I. TO PROHIBIT PARKING BETWEEN NOVEMBER 1ST AND APRIL 1ST EACH YEAR, UPON EITHER OR BOTH SIDES OF ANY STREET OR HIGHWAY WHEN SUCH PARKING WOULD IN HIS/HER OPINION, INTERFERE WITH TRAFFIC OR CREATE A HAZARDOUS SITUATION. NO PERSON SHALL PARK A VEHICLE IN VIOLATION OF SUCH SIGNS;**

ADDING SECTION 10.20.045

10.20.045 WINTER PARKING RESTRICTIONS

THERE IS NO PARKING UPON ANY STREET OR HIGHWAY DURING THE MONTHS NOVEMBER 1ST THROUGH APRIL 1ST UNLESS OTHERWISE POSTED.

- Section 4. Effective Date.** This ordinance shall become effective upon adoption.

PASSED AND APPROVED January 19, 2021

Cindy Edenfield, Mayor

ATTEST:

Teri Feibel, CMC

[Introduction: January 5, 2021]
[Public Hearing: January 19, 2021]
[Sponsored by: Thom Cunningham]

ADDITIONS ARE IN BOLD AND BLUE INK

**AMENDING THE THORNE BAY MUNICIPAL CODE
TITLE 10 VEHICLES AND TRAFFIC
CHAPTER 10.20-PARKING STANDING & STOPPING
SECTION 10.20.010 – RESTRICTIONS AND EXCEPTIONS – AUTHORITY**

ADDING SUBSECTION (I)

That section of the Thorne Bay Municipal Code is hereby amended and shall read as follows:

10.20.010 RESTRICTIONS AND EXCEPTIONS - AUTHORITY.

The mayor or his/her designee is authorized to determine when and where parking, standing or stopping restrictions or exceptions enumerated in this section are required, or will contribute to the safe and orderly flow of traffic, or will contribute to the efficient use of public streets or public places or property; and to implement such restrictions or exceptions by causing signs to be erected:

- A. To authorize parking on the left-hand side of certain one-way streets where such parking would otherwise be prohibited;
- B. To prohibit parking or standing on the left-hand side of any one-way street. No person shall park or stand a vehicle in violation of such signs;
- C. To prohibit parking upon any street or highway when the width of the roadway does not exceed twenty-four feet, or upon one side of a street or highway as indicated by such signs when the width of the roadway does not exceed thirty-six feet. No person shall park a vehicle in violation of such signs
- D. To prohibit parking upon either or both sides of any street or highway adjacent to any school property when such parking would in his opinion, interfere with traffic or create a hazardous situation. No person shall park a vehicle in violation of such signs;
- E. Limiting the length of time, a vehicle may occupy a parking space. No person shall park a vehicle in violation of such signs;
- F. To prohibit parking, standing, or stopping of vehicles during certain hours of the day or night. No person may park, stand or stop a vehicle in violation of such signs;
- G. To prohibit the parking of any of certain large vehicles such as trailers, travel homes, trucks, etc., on designated streets within the central business district between the hours of six a.m. and eight p.m. No person may park any such vehicle in violation of such signs;
- H. To prohibit parking, standing or stopping where such would create an especially hazardous condition or would cause an unusual delay in traffic. No person may stop, stand or park a vehicle in violation of such signs.
- I. TO PROHIBIT PARKING BETWEEN NOVEMBER 1ST AND APRIL 1ST EACH YEAR, UPON EITHER OR BOTH SIDES OF ANY STREET OR HIGHWAY WHEN SUCH PARKING WOULD IN HIS/HER OPINION, INTERFERE WITH TRAFFIC OR CREATE A HAZARDOUS SITUATION. NO PERSON SHALL PARK A VEHICLE IN VIOLATION OF SUCH SIGNS;**

**ADDING TO THE THORNE BAY MUNICIPAL CODE
TITLE 10 VEHICLES AND TRAFFIC
CHAPTER 10.20-PARKING STANDING & STOPPING
ADDING SECTION 10.20.045 – WINTER PARKING RESTRICTIONS**

That section of the Thorne Bay Municipal Code is hereby amended and shall read as follows:

10.20.045 WINTER PARKING RESTRICTIONS

THERE IS NO PARKING UPON EITHER OR BOTH SIDES OF ANY STREET OR HIGHWAY BETWEEN NOVEMBER 1ST AND APRIL 1ST EACH YEAR, WHERE POSTED.