

## AGENDA

FOR THE SPECIAL MEETING  
OF THE CITY COUNCIL FOR  
THE CITY OF THORNE BAY, ALASKA

MONDAY, OCTOBER 19, 2020

TIME: 6:00 p.m.

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LOCATION: [TELECONFERENCE/VIDEO CONFERENCING LINE](#)

Phone Number: 408-418-9388

Meeting Weblink:

<https://cityofthornebay.my.webex.com/cityofthornebay.my/j.php?MTID=m7583a29a88f3989aa884bae54f440f25>

Meeting number (access code): 126 364 9596

Meeting password: pdKHttpwU936 (73548898 from phones and video systems)

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- 1) CALL TO ORDER:
- 2) PLEDGE TO FLAG:
- 3) OATH OF OFFICE
  - a) Greg Kerkof, Seat C
  - b) Jon Stram, Seat E
  - c) Wes Craske, Seat G
- 4) ROLL CALL:
- 5) APPROVAL OF AGENDA:
- 6) MAYOR'S REPORT:
- 7) ADMINISTRATIVE REPORTS:
  - a) City Administrator:
  - b) City Clerk Report:
- 8) PUBLIC COMMENTS:
- 9) COUNCIL COMMENTS:
- 10) NEW BUSINESS:

- a) Vacancy of a City Council Seat due to the physical absence from the city for a ninety-day period, without being excused by council, as required in Thorne Bay for longer than 90 days as per Thorne Bay Municipal Code 2.04.100, discussion and action item:
- b) Appointment of Vice Mayor of the City of Thorne Bay, discussion and action item:
- c) Amending the SISD Lease of City Tideland Lease to permit reduced rental rate for the months of November 2020 through May 31, 2021, discussion and action item:
- d) Resolution 20-10-19-01, amending authorized bank account signers for the City of Thorne Bay's First Bank and Tongass Federal Credit Union accounts, discussion and action item:

- 11) CONTINUATION OF PUBLIC COMMENT:
- 12) CONTINUATION OF COUNCIL COMMENT:
- 13) ADJOURNMENT:

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#### Join by video system

Dial 1263649596@webex.com

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+1-408-418-9388 United States Toll

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# New Business item (a)

## THORNE BAY MUNICIPAL CODE CHAPTER 2.04 - CITY COUNCIL

### 2.04.100 VACANCIES.

- A. An elected city office is vacated under the following conditions. The council shall declare an elective office vacant when the person elected:
  - B. Fails to qualify or take office within thirty days after his election or appointment;
  - C. *Is physically absent from the city for a ninety-day period, unless excused by council;*
  - D. Resigns and his resignation is accepted;
  - E. Is physically or mentally unable to perform the duties of his office;
  - F. Is removed from office;
  - G. Misses three unexcused regular or special meetings within a one-year period; or
  - H. Is convicted of a felony or of an offense involving a violation of his oath of office.

## AMENDMENT NO. 1

### LEASE AGREEMENT REDUCTION IN RENTAL RATE FOR MONTHS OF NOVEMBER 2020-MAY 31, 2021

**THIS AGREEMENT** of Lease is made effective this day of **November 1, 2020**, by and between the City of Thorne Bay, an Alaska municipal corporation, P.O. Box 19110, Thorne Bay, Alaska 99919 (hereinafter called the City or Lessor), and Southeast Island School District (SISD) of PO Box 19569, Alaska 99919, hereinafter referred to as (Lessee).

**Leased Premises.** The City of Thorne Bay hereby leases to Lessee the following described municipal land ("Premises"), situated in the City of Thorne Bay, First Judicial District, State of Alaska, described as follows:

- a. City owned municipal land, located easterly of the City owned boat launch facility as shown on the attached map within the corporate boundaries of the City of Thorne Bay.
- b. In additions to the terms and conditions contained in all of the sections of this Lease, the provisions of Title 2, Article III of the Thorne Bay Municipal Code shall apply to the terms and conditions of this Lease Agreement unless otherwise amended in this Lease.

**Rent.** This is a triple-net Lease with Lessee responsible for rent and taxes as defined herein. Lessee agrees to pay to Lessor rent, on or before the first day of each calendar month, payable to Lessor and mailed to City of Thorne Bay, PO Box 99110, Thorne Bay, Alaska 99919. Payments received after the 10th day of the month will be subject to a 10% late charge.

- a) **Rental Rate.** ~~Lessor will pay rent at the rate of \$300.00 per month.~~
- a) **Rental Rate.** Lessor will pay rent at the rate of **\$300.00 per month**, for the months of **June 2021, through October 31, 2021.**
- b) **Reduced Rental Rate:** Lessor will pay a reduced rental rate of **\$150.00 per month**, for the months of **November 2020, through May 31, 2021**



CITY OF THORNE BAY  
RESOLUTION **20-10-19-01**

A RESOLUTION OF THE CITY COUNCIL OF THORNE BAY, ALASKA, UPDATING THE AUTHORIZED SIGNERS ON THE CITY OF THORNE BAY CHECKING AND SAVINGS ACCOUNT WITH TONGASS FEDERAL CREDIT UNION AND FIRST BANK ACCOUNTS

WHEREAS, the City Council is the governing body of Thorne Bay, Alaska; and

WHEREAS, it is in the best interest of the City that on all transactions there shall be two signatures; one City Personnel and either the Mayor or Vice Mayor; and

WHEREAS, In the event that it is not possible for the Mayor or Vice Mayor to sign the checks, then it shall be the City Administrator and City Clerk or Accounts Payable Clerk; and

WHEREAS, the City Council deems it to be in the best interest of the City to update the authorized signers for the City's Tongass Federal Credit Union and First Bank Checking Accounts by adopting the following amendments:

- 1.) Addition of Authorized Signer:
  - a. Lisa Roseland, Finance Officer
- 2.) Removal of Authorized Signer:
  - a. Dana Allison

NOW, THEREFORE BE IT RESOLVED that the City Council for the City of Thorne Bay hereby approves the following named as account signers for the City of Thorne Bay's Tongass Federal Credit Union and First Bank Checking Accounts:

- Lee Q. Burger, Mayor
- Eric Rhodes, Vice Mayor
- Les Carter, City Administrator
- Teri Feibel, City Clerk/Treasurer
- Lisa Roseland, Finance Officer

PASSED AND APPROVED on 19<sup>th</sup> day of October 2020

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Lee Burger, Mayor

ATTEST:

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Teri Feibel, CMC