



JOB ANNOUNCEMENT

Permanent Part-Time Accounting Clerk Position

The IFA currently has a new position available for a permanent part time Accounting Clerk. Hours range between 20-25 hours per week. Job duties include data entry for daily receipts, accounts receivable, and other clerical support as assigned.

High School Diploma required, valid Alaska State Driver's license within 30 days of hire, and a pre-employment drug screen. Must have experience with Microsoft Office (excel, word, outlook, power point, etc.), office equipment. Must possess great written and oral communication with customers and team members.

Applications will be accepted by fax, email, or in person at any IFA terminal, office in Craig (West Wind Plaza Suite 304, next to Department of Fish and Game) or mailed to PO Box 495, Craig, AK, 99921. The closing date for this job posting is September 30, 2020.

For a complete job description and application please visit our website www.interislandferry.com or contact:

Inter-Island Ferry Authority
Human Resources
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