



**CITY OF THORNE BAY**  
P.O. BOX 19110  
THORNE BAY, ALASKA 99919  
(907) 828-3380  
FAX (907) 828-3374  
[www.thornebay-ak.gov](http://www.thornebay-ak.gov)

## **Building Contractor Services RFP Notice of Request for Proposals**

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The City of Thorne Bay is requesting Proposals for construction of a multi-use community building. Dimensions of the one-story building are 36' x 76'.

For questions regarding this RFP contact Teri Feibel, City Clerk, acting City Administrator, [cityclerk@thornebay-ak.gov](mailto:cityclerk@thornebay-ak.gov).

### **Submission Requirements:**

Notice for Submission provides the submission deadline and other details. Submissions must include the following information. Additional information will be accepted and considered during the review process

- Statement of Interest and Intent
- Company Profile (history, organization, specialization, etc.)
- Comprehensive List of Services Offered
- Experience with commercial / public building construction
- Customer References based on the above experiences, especially references from public entities
- Standard Contract / Standard Conditions
- Cost estimates

### **Compliance with Laws:**

The Bidding Contractor will observe and abide by all applicable laws, regulations, ordinances and other rules of the State of Alaska and the City of Thorne Bay, Alaska and/or any political subdivisions thereof, or any other duly constituted public authority wherein work is done or services performed. The Bidding Contractor agrees to indemnify and save the City harmless from any and all liability or penalty that may be imposed or asserted by reason on the vendor's failure or alleged failure to observe and abide thereby.

### **Review Process:**

Review of Proposals will begin following the submission deadline. Submissions may be reviewed based on the Submission Requirements and cost estimates. The City of Thorne Bay may contact references and perform other due diligence in evaluating submissions.

**Selection Process:**

Following review of submissions by the City Administrator, City Clerk and Mayor the contractor may be contacted for further information, an on-site interview, or selected outright. The selected Contractor will then be recommended to the City of Thorne Bay City Council to perform the work as detailed on the proposal(s) under an agreement or contract. On-site interviews should be expected and may be a requirement prior to or at the time of recommendation to the City Council. The approval will be for either the Clinic remodel, the Bay Chalet repairs or both. The City reserves the right to reject any and all submissions for any reason.

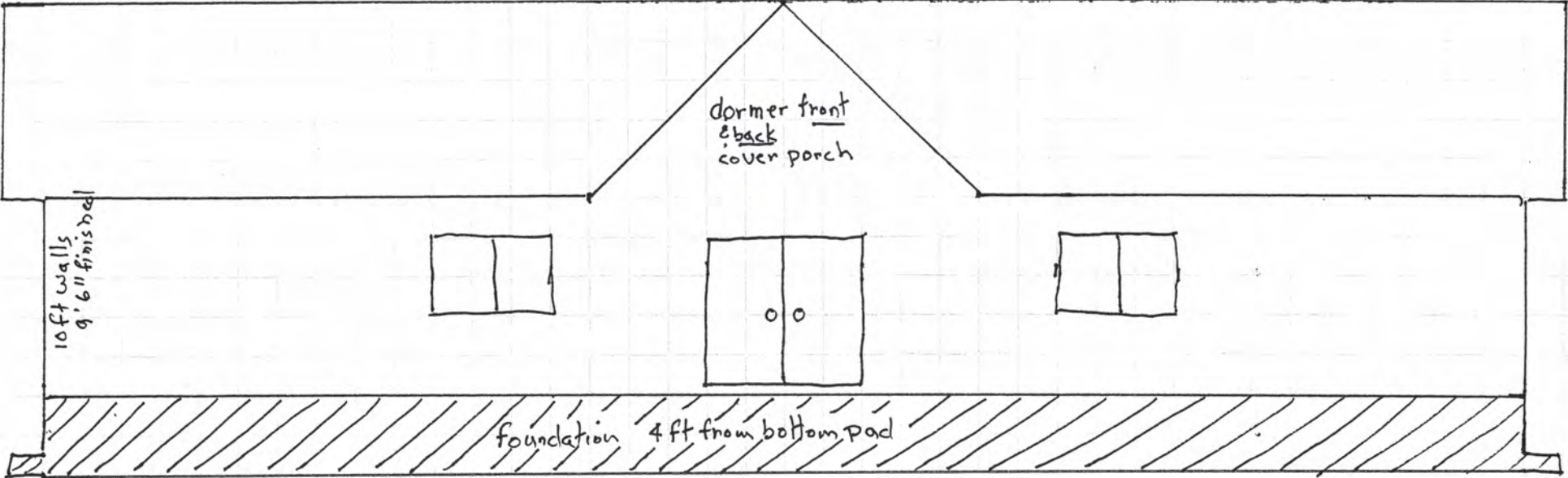
**Timeline:**

|   |                   |
|---|-------------------|
| 1. RFP distribution to newspapers/media | 6/22/2020         |
| 2. Proposal Due Date                    | 7/14/2020         |
| 3. Target Date for Review of Proposals  | 7/15/2020         |
| 4. Anticipated City Council Review      | Week of 7/20/2020 |
| 5. Anticipated intent to award          | 7/21/2020         |
| 6. Anticipated notice to proceed        | 7/24/2020         |
| 7. 50% completion                       | 9/30/2020         |
| 8. Project completion                   | 11/30/2020        |

**Mail or Hand deliver proposals to:**

City of Thorne Bay  
120 Freeman Drive  
Thorne Bay, Alaska 99919  
Attn: City Administrator/City Clerk  
Phone: (907) 828-3380  
Website: [www.thornebay-ak.gov](http://www.thornebay-ak.gov)

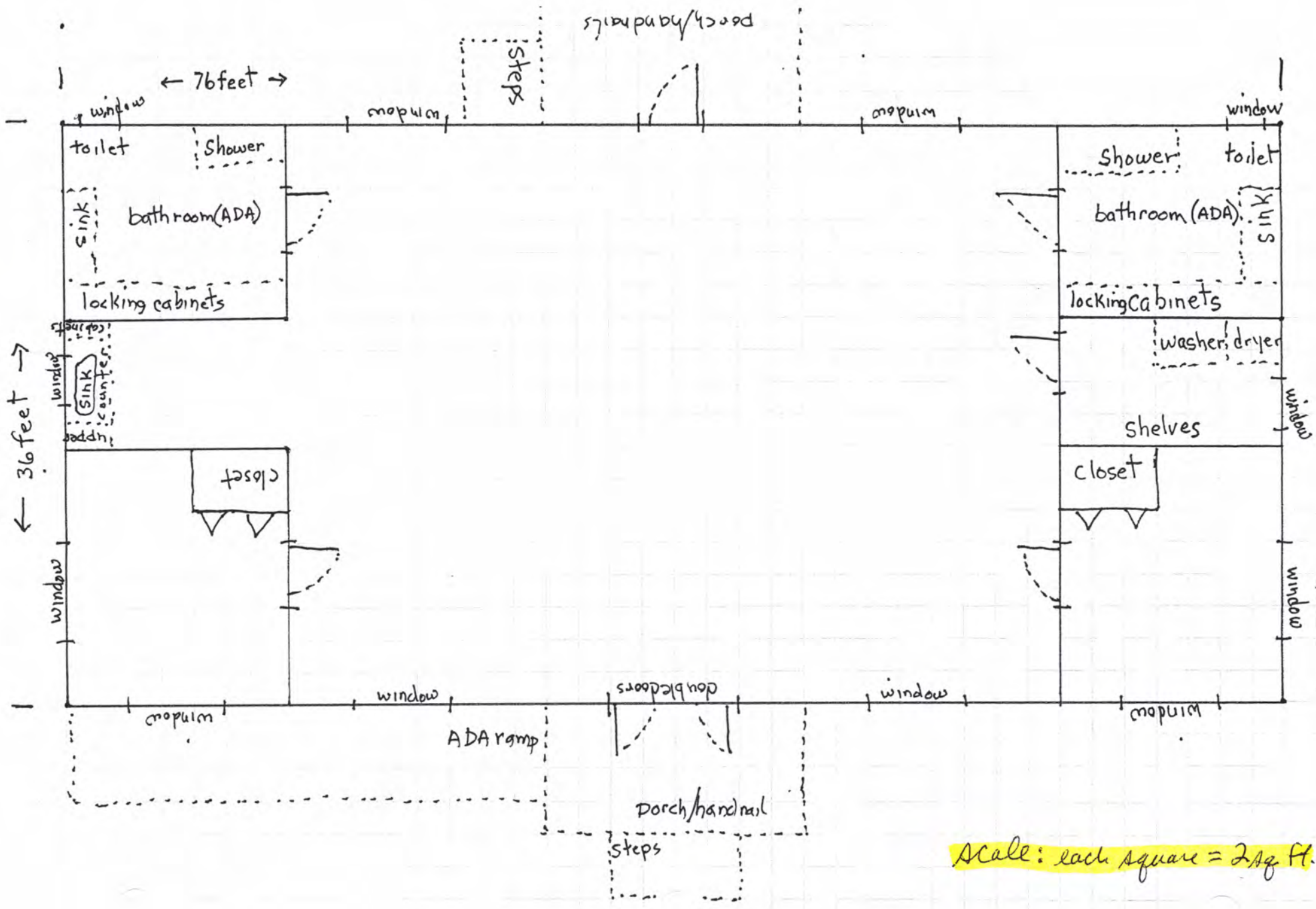
Proposals are due by **4 pm on July 14, 2020** at the City of Thorne Bay; envelope clearly marked “Building Contractor Services”.



dormer front  
& back  
cover porch

10 ft walls  
9' 6'' finished

foundation 4 ft from bottom pad



Scale: each square = 2 sq. ft.

sheet metal roof  
sheet metal siding  
water resistant plank interior flooring  
high quality laundry bathroom components  
lock on all interior doors  
excessive electrical outlets  
multiple outlets in open space for meetings  
internet  
cell phone booster  
camera security