

TELECONFERENCE / VIDEO CONFERENCING OF CITY COUNCIL MEETINGS

AGENDA

FOR THE REGULAR MEETING
OF THE CITY COUNCIL FOR
THE CITY OF THORNE BAY, ALASKA
LOCATION: TELECONFERENCE/VIDEO CONFERENCING LINE
WEBEX CONFERENCE LINE: 1-408-418-9388
CODE: 622 525 655

Web Link:

<https://cityofthornebay.my.webex.com/cityofthornebay.my/j.php?MTID=mb2a0dadf4dcfb52407dbe5c0af0e120b>

Dial: 622525655@cityofthornebay.my.webex.com

You can also dial: 173.243.2.68 and enter your meeting number.

TUESDAY, APRIL 7, 2020

TIME: 6:30 p.m.

THERE WILL BE NO WORKSHOP

1. CALL TO ORDER:
2. PLEDGE TO FLAG:
3. ROLL CALL:
4. APPROVAL OF AGENDA:
5. MAYOR'S REPORT:
6. ADMINISTRATIVE REPORTS: (Department heads should submit their reports to the City Clerk in writing to be read into the record)
 - a) City Clerk Report:
 - b) Library Report:
 - c) Streets & Roads Report:
 - d) Solid Waste Report:
 - e) Water Sewer Report:
 - f) Harbor Report:
7. PUBLIC COMMENTS:
8. COUNCIL COMMENTS:
9. CONSENT AGENDA:
 - a) Approval of the Minutes from the February 6, 2020, Special City Council Meeting, discussion and action item:
10. NEW BUSINESS:
 - a) Resolution 20-04-07-01; a resolution of the Thorne Bay City Council supporting the Planning & Zoning Resolution No. 20-03-09-01-PZ regarding the City of Thorne Bay's Official Position on the proposed Bay View Timber Sale, outlining potential negative impacts the timber sale may have on the community, discussion and possible action item:

TELECONFERENCE / VIDEO CONFERENCING OF CITY COUNCIL MEETINGS

- b) Resolution 20-04-07-02, a resolution of the City Council for the City of Thorne Bay, recognizing Cindy Edenfield for her leadership in the community, time, training, effort, and many years dedicated to the Thorne Bay EMS, discussion and action item:
- c) Resolution 20-04-07-03, a resolution adopting the Harbor Quarantine Policy effective April 7th through April 21st, discussion and action item:
- d) Closure of the City of Thorne Bay's public recreation areas (i.e. basketball court and playground area), discussion and action item:
- e) Authorizing the City to host a "Low Cost Dump Day", discussion and action item:
(The council would also need to set a date for the Low-Cost Dump Day, suggested date from Solid Waste Operator is April 18th, however with COVID-19 that may need to be pushed into May or June-Possible to approve the low cost dump day with the date to be determined)

11. ORDINANCE FOR INTRODUCTION:

- a) Ordinance 20-04-21-01, amending Title 2, Chapter 2.14-City Administrator, Section 2.14.050-Administrator Powers and Duties, discussion and action item:

12. ORDINANCE FOR PUBLIC HEARING:

- a) Ordinance 20-04-07-01, amending Title 1-General Provisions; Section 1.16.035-Minor Offense Fine Schedule, setting fine amounts for minor offense violations of Title 17-Zoning, discussion and action item:
- b) Ordinance 20-04-07-02, amending Title 17-Zoning; Chapter 17.04-Planning & Zoning; Section 17.04.050 Enforcement, Violations and Penalties, discussion and action item:

13. EXPENDITURES EXCEEDING \$2,000.00:

- a) Discussion possible action for the expenditure of approximately \$130,000, for D1 Rock to be placed on the Goose Creek Kasaan Road, discussion and possible action item:

14. EXECUTIVE SESSION:

- a) There will be an Executive Session: To discuss and possibly negotiate contract terms with a potential new city administrator *(No action will be taken during executive session—only discussions that will decide if a vote will be taken at the regular session or if further negotiations are needed.)*
- b) Appointment of City Administrator for the City of Thorne Bay, Alaska, for a three year term, discussion and action item:

15. CONTINUATION OF PUBLIC COMMENT:

16. CONTINUATION OF COUNCIL COMMENT:

17. ADJOURNMENT:

Posted: April 3, 2020

City Hall (2), Post Office, Riptide, AP Market, USFS, Thorne Bay School, SISD, Davidson Landing

Website: www.thornebay-ak.gov

MINUTES
FOR A **SPECIAL MEETING**
OF THE CITY COUNCIL FOR
THE CITY OF THORNE BAY, ALASKA
CITY HALL COUNCIL CHAMBERS
120 FREEMAN DRIVE
Thursday, February 6, 2020
6:00 p.m.

1. CALL TO ORDER:

Vice-Mayor Burger called the meeting to order at 6:00PM

2. PLEDGE TO FLAG:

All stood for the pledge to the flag

3. ROLL CALL:

Those present: Burger, Hert, Edenfield, Longbotham, & Rhodes. McDonald attended telephonically, joining at 6:10PM.

4. APPROVAL OF AGENDA:

Burger moved to approve the agenda. Edenfield seconded the motion.

MOTION: Move to approve the agenda

F/S: Burger/Edenfield

YEAS: Burger, Hert, Edenfield, Longbotham, & Rhodes

NAYS: None

STATUS: Motion Passed.

5. PUBLIC COMMENTS:

Brad Clark commented on the following: The hiring process by the Central Council. And that no council members were told about the interview about Mr. Bosdell.

Jasmine Bates commented on the following: She has an application in process with the VPSO program, but fingerprints haven't come back.

6. COUNCIL COMMENTS:

Longbotham commented on the following: He had talked with Mr. Wilson that morning who said that W. Benner said there were two more applications. Mr. Wilson was very forthcoming. Said he (Longbotham) had asked someone in Wrangell who said they wouldn't hire Mr. Bosdell to be a VPSO or a peace officer.

E. Rhodes commented on the following: He will recuse himself from this vote.

The Council then asked/allowed Mr. Jason Wilson, the VPSO Coordinator for CCTHITA to give information on the entire process: Mr. Wilson stated that all applicants are vetted through the Alaska State Troopers and CCTHITA (the call dropped so the council “paused” to allow us to reconnect with Mr. Wilson – after about 5 minutes, Mr. Wilson called back) He continued with explaining the CCTHITA VPSO hiring process.

7. NEW BUSINESS:

- a) Appointing the Central Council of Tlingit and Haida Indian Tribes of Alaska, new hire, Shannon Bosdell to fulfill the duties of VPSO per Memorandum of Agreement, dated February 21, 2019; discussion and action item:

Burger moved to approve appointing the Central Council of the Tlingit and Haida Indian Tribes of Alaska’s new hire, Shannon Bosdell, to fulfill the duties of the VPSO per Memorandum of Agreement, dated February 21, 2019. Edenfield seconded the motion.

MOTION: Move to approve new business 7A.
F/S: Burger/Edenfield
YEAS: Burger, Hert, Edenfield, Longbotham, & McDonald
NAYS: None
Recused: Rhodes
STATUS: Motion Passed.

Hert was disappointed by the process. Longbotham has strong reservations.

8. CONTINUATION OF PUBLIC COMMENT:

Brad Clark commented on the following: expressed appreciation to CCTHITA

9. CONTINUATION OF COUNCIL COMMENT:

Rhodes commented on the following: Thanked Shannon for applying and thanked Mr. Wilson for calling in and thanked the audience.

10. ADJOURNMENT:

Burger adjourned the meeting at 6:37PM

ATTEST:

Teri Feibel, CMC

Lee Burger, Mayor

**CITY OF THORNE BAY
RESOLUTION 20-04-07-01**

A RESOLUTION OF THE THORNE BAY CITY COUNCIL SUPPORTING THE PLANNING &
ZONING COMMISSIONS RESOLUTION NUMBERED 20-03-09-01-PZ PROVIDING THE
CITY OF THORNE BAY'S OFFICIAL POSITION ON THE PROPOSED BAY VIEW TIMBER
SALE

WHEREAS, the City Council is the governing body for the City of Thorne Bay, and

WHEREAS, the Planning and Zoning Commission for the city was established to constitute a department of the city and to perform the city-wide functions of planning, platting and zoning for the city, and to advise the chief executive officer and city council of them; and

WHEREAS, the Planning and Zoning Commission met on Monday March 9, 2020, to discuss the potentially negative impacts that the State's Bay View Timber Sale would have on the community of Thorne Bay; and

WHEREAS, the Thorne Bay City Council agrees fully with the statements approved in the Planning and Zoning Commission Resolution 20-03-09-01PZ; and

NOW, THEREFORE, BE IT RESOLVED, The City Council for the City of Thorne Bay fully supports, accepts and states as the City's official position on the proposed Bay View Timber Sale, Resolution 20-03-09-01PZ.

PASSED AND APPROVED BY THE CITY COUNCIL on this 7th day of April 2020

Lee Q. Burger, Mayor

ATTEST:

Teri Feibel, CMC

CITY OF THORNE BAY, PLANNING AND ZONING COMMISSION

RESOLUTION NO. 20-03-09-01PZ

A RESOLUTION OF THE PLANNING AND ZONING COMMISSION FOR THE CITY OF THORNE BAY, ALASKA, TO STATE THE CITY OF THORNE BAY'S POSITION ON THE PROPOSED BAY VIEW TIMBER SALE.

WHEREAS, the City of Thorne Bay supports the State of Alaska, Division of Forestry's (DOF) right to plan and offer the Bay View Timber Sale and plan for the eventual disposal and divestiture from State ownership of a portion of the lands; and,

WHEREAS, the City of Thorne Bay recognizes that the sustainability of the future of Thorne Bay's economy, the livelihoods of our citizens, the recreation and visitor-based industry are highly dependent on a natural setting surrounding the community; and,

WHEREAS, the City of Thorne Bay wishes to ensure sustainability and economic viability of our local sawmills, which are dependent on a reliable supply of local timber; and,

WHEREAS, the State of Alaska in development of the Bay View Timber Sale has the responsibility to consider potential negative economic impacts of the proposed sale to the community of Thorne Bay. The visual effects of the proposed harvest would lessen visitor experiences, damaging the natural aesthetics, and threaten the livelihood of guest lodges and businesses that rely on a visitor-based economy; and,

WHEREAS, it is in the best economic interests of the City of Thorne Bay to protect the community viewshed, including the entrance to the Bay; and,

WHEREAS, the State of Alaska needs to openly advertise the sale of timber from the Bay View Timber Sale to all sawmill operators; and,

WHEREAS, it is the responsibility of the City of Thorne Bay to maintain roads of a City subdivision. The roads proposed to access the Bay View Timber Sale and subsequent subdivision need to be built to residential standards and grades. The DOF has indicated that these roads would eventually become the property and

responsibility of the City of Thorne Bay which is limited in funding to rebuild substandard roads; and,

WHEREAS, the State of Alaska proposes permanent access to the new subdivision by an extension of Shoreline Drive. The proposed access would skirt the City's Wastewater Treatment Facility, paralleling the beach for a short distance and climbing a 12-13% grade to the constructed timber harvest road above. The State of Alaska Department of Environmental Conservation (ADEC), Lagoon Construction Guidelines (2009) require that a lagoon shall be placed a minimum of 330 feet (100 meters) from all roads. The distance between the lagoon and the mean high tide line is 100.8 feet (30.7 meters). There is no room to extend Shoreline Drive and meet those requirements; and,

WHEREAS, the State of Alaska proposes road extension access to the Bay View Timber Sale and subsequent subdivision via Shoreline Drive which would cross the current sewer outfall thus complicating matters; and,

WHEREAS, the State of Alaska will be creating a subdivision without power and no potential for future connection to City provided utilities. The State of Alaska should provide power to the subdivision utilizing a portion of the timber sale receipts; and,

WHEREAS, the City of Thorne Bay is responsible for the safety of citizens and must maintain access to the City Wastewater Treatment Facility at all times, it recognizes that the areas facing Thorne Bay include zones of possible slope instability. No timber harvest should occur on the slopes immediately above and adjacent to private properties along Shoreline Drive and the Wastewater Treatment Facility; and,

WHEREAS, the Thorne Bay Municipal Watershed Boundary, based upon LiDAR information, is out of date and needs to be updated to reflect the precise watershed boundaries; and,

WHEREAS, the City of Thorne Bay believes that the design of the proposed subdivision, access, and lot placement should be developed with the help of the City of Thorne Bay and the City's Planning and Zoning Commission.

NOW, THEREFORE, BE IT RESOLVED, The City of Thorne Bay supports a modification to the Bay View Timber Sale to protect the viewshed of the community and entrance to the Bay; and

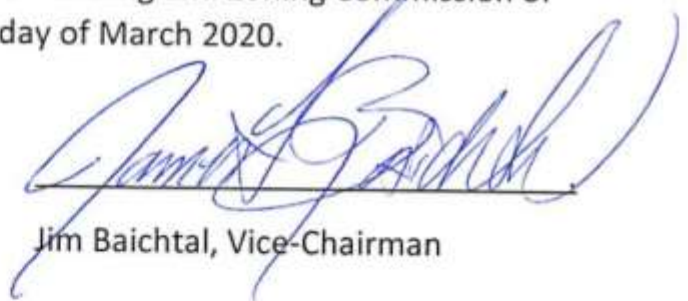
BE IT FURTHER RESOLVED, access to the proposed subdivision should be along State logging roads and the Sandy Beach Road (USFS 3000 RD) on the Prince of Wales road system; and,

BE IT FURTHER RESOLVED, that roads proposed to access the Bay View Timber Sale and subsequent subdivision be constructed to residential standards and grades; and,

BE IT FURTHER RESOLVED, that accessing the new subdivision by an extension of Shoreline Drive does not meet ADEC guidelines; and,

BE IT FINALLY RESOLVED, that the City of Thorne Bay encourages the State of Alaska, DOF to openly advertise the sale of timber from the Bay View Timber Sale to all sawmill operators by competitive bid, not by negotiated sale.

PASSED, APPROVED AND ADOPTED by the Planning and Zoning Commission of the City of Thorne Bay, Alaska on this 6th day of March 2020.



Jim Baichtal, Vice-Chairman

ATTEST:



Dana Allison, Planning & Zoning Clerk

RESOLUTION 20-04-07-02
CITY OF THORNE BAY, ALASKA

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA,
RECOGNIZING CINDY EDENFIELD FOR HER LEADERSHIP, TIME, TRAINING, AND
MANY YEARS DEDICATED TO EMERGENCY SERVICES DEPARTMENT AND SERVICES
WITHIN THE COMMUNITY

WHEREAS, the City Council is the governing body for the City of Thorne Bay, and

WHEREAS, Cindy Edenfield has dedicated many years to the Emergency Services Department, volunteering her time and skills to help save lives of others, served as an EMT I and a 911 Dispatcher; and

WHEREAS, Cindy Edenfield has not only dedicated time towards EMS, she has helped with putting together the annual Thorne Bay Days Events; Easter Egg hunts for the children, planning, cooking and hosting for different fundraisers within the community and more.

NOW THEREFORE BE IT RESOLVED, that the City Council for the City of Thorne Bay, Alaska, presents this certificate of appreciation to honor Cindy Edenfield for all she has done for our community.

PASSED AND APPROVED this 7th day of April 2020

Lee Q. Burger, Mayor

ATTEST:

Teri Feibel, CMC

The City of Thorne Bay, City Council honors:

Cindy Edenfield

The City Council, on behalf of the Citizens of Thorne Bay,
would like to show our appreciation for the leadership, time, training, effort,
and many years you have dedicated to Thorne Bay EMS.

Not only for your time in EMS,
but all the things you do to support the community, be it putting together the
Easter Egg hunt for the kids, planning, cooking, & hosting games during “Thorne
Bay Days” and fundraising for, or training, or recruiting new people to the
Thorne Bay EMS squad.

Your dedication to this community is greatly appreciated, and we honor you, this
17th Day of March 2020.



Mayor Lee Burger

Vice-Mayor Roger Longbotham

Harvey McDonald

Rose Hert

Eric Rhodes

Jon Stram



**RESOLUTION 20-04-07-03
CITY OF THORNE BAY**

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ADOPTING A HARBOR
QUARANTINE POLICY FOLLOWING IN LINE WITH THE GOVERNORS HEALTH MANDATE 10.1
IN EFFORTS TO PROTECT THE PUBLIC HEALTH OF RESIDENTS IN THORNE BAY

WHEREAS, the City Council is the governing body for the City of Thorne Bay; and

WHEREAS, on March 23, 2020 the State of Alaska issued State Health Mandate 10.1 (Mandate 10) which directs 14- day quarantine for travelers from out of state. The Mandate was effective at 12:01 am on March 24th and will be reevaluated on April 21, 2020.

WHEREAS, the mandate requires all people arriving in Alaska, whether resident, worker, or visitor to self- quarantine for 14 days and monitor for illness. The mandate supersedes any local government travel restrictions. The Mandate provides specific instruction for quarantine.

WHEREAS, the City of Thorne Bay is currently operating under a disaster declaration (Resolution 20-03-20-01) adopted by the Thorne Bay City Council on March 20, 2020.

WHEREAS, on March 28, 2020 the State of Alaska issued State Health Mandate 12 (Mandate 12) which restricts intrastate travel and allows for certain local communities to implement stricter travel limitations within the State of Alaska.

WHEREAS, it is in the interest of the City of Thorne Bay to institute a policy to monitor and enforce quarantines of vessels arriving in the Thorne Bay Harbors from outside of the State of Alaska.

NOW THEREFORE BE IT RESOLVED by the City Council for the City of Thorne Bay that the following Harbor Quarantine Policy is hereby adopted and shall become effective immediately upon adoption by the City Council for the City of Thorne Bay and will remain in effect concurrently with Mandate 10.1.

PASSED AND APPROVED this 20th day of March 2020

Lee Burger, Mayor

ATTEST:

Teri Feibel, CMC

COVID-19 Harbor Quarantine Policy, March 30, 2020

This Updated Policy is Effective 10:00 pm, Tuesday,
April 7, 2020 until April 21, 2020

IMPORTANT PUBLIC NOTICE:

ALL vessels entering any Thorne Bay Harbor Facility for the purpose of docking, mooring, taking on passengers, or disembarking passengers **MUST CONTACT THE THORNE BAY HARBORMASTER (907-204-0815 OR VHF 16) OR THE THORNE BAY CITY HALL (907-828-3380) PRIOR TO DISEMBARKING ANY PASSENGERS OR CREW MEMBERS.**

Vessels who have travelled from or have crew members who have travelled from outside the State of Alaska OR from Alaska Communities with known cases of COVID-19 **MUST** submit quarantine procedures outlined in State Health Mandates and this policy.

COVID-19 Harbor Quarantine Policy

1. Background

On March 23, 2020 the State of Alaska issued State Health Mandate 10.1 (Mandate 10) which directs 14- day quarantine for travelers from out of state. The Mandate was effective at 12:01 am on March 24th and will be reevaluated on April 21, 2020.

The mandate requires all people arriving in Alaska, whether resident, worker, or visitor to self-quarantine for 14 days and monitor for illness. The mandate supersedes any local government travel restrictions. The Mandate provides specific instruction for quarantine.

The City of Thorne Bay is currently operating under a disaster declaration (Resolution 20-03-20-01) adopted by the Thorne Bay City Council on March 20, 2020.

On March 28, 2020 the State of Alaska issued State Health Mandate 12 (Mandate 12) which restricts intrastate travel and allows for certain local communities to implement stricter travel limitations within the State of Alaska.

It is in the interest of the City of Thorne Bay to institute a policy to monitor and enforce quarantines of vessels arriving in the Thorne Bay Harbors from outside of the State of Alaska. This policy will be effective immediately upon adoption by the City Council for the City of Thorne Bay and will remain in effect concurrently with Mandate 10.1.

2. Policy

It is the policy of the City of Thorne Bay that all vessels entering the Thorne Bay Harbors, or docking/mooring at any city owned harbor facility be screened by the City of Thorne Bay and be subject to the requirements of Mandate 10 and/or Mandate 12.

3. Screening

1. Vessels not included in exemptions 1 and 2 shown below who are docking/mooring at ANY city owned facility (for any amount of time) MUST contact the Thorne Bay Harbormaster at 907-204-0815 or VHF Channel 16 during regular business hours (8 am to 4 pm Monday through Friday). If vessel operators cannot reach the Thorne Bay Harbormaster or arrive after hours, contact the Thorne Bay City Hall at 907-828-3380. Vessel crew members/passengers MAY NOT leave the vessel until this is done unless they meet the criteria of exemption 1 or 2 shown below.
2. Vessels traveling from out of state, or who have crew members who have traveled from out of state in the past 14 days must complete a State of Alaska Health Mandate Travel Declaration Form for EVERY person aboard the vessel. Travel Declarations can be found online at <https://ready.alaska.gov/Documents/Covid19/TravelForm/COVID-19-Health-Mandate-010-Travel-Declaration.pdf>, OR city staff can provide hard copies of the form upon advanced request. Each crew member/passenger on the vessel MUST ALSO provide the

following information (or a copy of the travel declaration) to the Thorne Bay Harbormaster or Thorne Bay City Hall (information or a copy of the travel declaration may be emailed to harbormaster@thornebay-ak.gov)

- a. Complete First and Last Name
 - b. Home address (including city, state, and zip code)
 - c. Quarantine address (example: Thorne Bay Main Harbor or Davidson Landing Harbor, F/V Fisherman, Thorne Bay, AK 99919)
 - d. Current Date
3. Vessels traveling from Alaska communities who have confirmed cases of COVID-19, or who have crew members or passengers who have travelled from Alaska communities where there are confirmed cases of COVID-19 must provide the following information for each crew member or passenger on the vessel:
 - a. Complete First and Last Name
 - b. Home address (including city, state, and zip code)
 - c. Quarantine address (example: Thorne Bay Main Harbor or Davidson Landing Harbor, F/V Fisherman, Thorne Bay, AK 99919)
 - d. Current Date
4. UNLESS LISTED IN THE EXEMPTIONS BELOW, NO PASSENGER OR CREW MEMBER MAY DISEMBARK THE VESSEL UNTIL CONTACT HAS BEEN MADE WITH THE THORNE BAY HARBORMASTER OR THORNE BAY CITY HALL.
5. If during screening, criteria dictates that the vessel and its crew/passengers are subject to a 14-day quarantine, all crew/passengers must follow the Quarantine Requirements set forth below.
6. FAILURE TO FOLLOW SCREENING REQUIREMENTS (UNLESS EXEMPT BELOW) MAY RESULT IN TRESPASS ORDERS/NOTICES, CITATIONS, ARREST, AND A 14 DAY BAN FROM DOCKING OR MOORING AT ANY THORNE BAY HARBOR FACILITY.

4. Exemptions

1. All vessels whose travel has originated from Thorne Bay Harbor Facilities in the last seven (7) days are exempt from this policy if all of the following conditions are met:
 - a. The vessel has not traveled out of state in the past 14 days
 - b. The vessel has not taken on crew members or passengers who have traveled out of state in the past 14 days
 - c. The vessel has not travelled from an Alaska community (where there is a confirmed case of COVID-19) in the past 14 days
 - d. The vessel has not taken on crew members or passengers who have travelled from Alaska communities within the past 14 days where there are confirmed cases of COVID-19
2. Vessels who are permanently moored or have long term transient moorage in a Thorne Bay Harbor Facility, AND who meet all of the requirements in Exemption 1. The City of Thorne Bay may deny moorage to vessels having a permanent moorage slip, or designated transient moorage slip assigned in the city's harbors if the vessel has crew members or passengers who do not comply with this policy.

3. Fishing vessels are considered “Essential Services” per Attachment A, item (g) of the Health Mandate. Vessels who arrive and plan to do work related to their “essential service” during the 14-day quarantine period MUST:
 - a. Submit a Worker Mitigation Plan/Protocols. Guidelines can be found at <https://ready.alaska.gov/Covid19-WorkerMitigationPlan>. Vessels claiming this exemption must submit their plan to the State of Alaska as instructed AND must submit a copy to the Thorne Bay Harbormaster by email at harbormaster@thornebay-ak.gov. IF A FISHING VESSEL PLANS TO CLAIM THE CRITICAL WORKFORCE EXEMPTION TO THIS POLICY, THE VESSEL OPERATOR MUST SUBMIT THIS PLAN TO THE STATE AND THE CITY. IF THE VESSEL OPERATOR HAS NOT SUBMITTED A COPY OF THE PLAN TO THE STATE AND CITY, THE VESSEL IS NOT EXEMPT FROM THE 14 DAY QUARANTINE REQUIREMENT. It is important to note that all activities that are planned that break quarantine MUST be documented in the mitigation plan. Activities not documented in the mitigation plan that break quarantine will be considered TRESPASS and a violation of this policy.
 - b. For vessels who are quarantined due to travel from, or taking on crew members or passengers who have travelled from Alaska communities with confirmed cases of COVID-19. The vessel operator MUST submit a COVID19 Worker Mitigation Plan directly to the Thorne Bay Harbormaster BEFORE any crew member is allowed to disembark. The plan should:
 - i. List all essential workers (see information requirements in Screening section 3),
 - ii. List ALL work tasks that will require crew members to leave the vessel and all locations that the work tasks will be performed
 - iii. List worker mitigation strategies that will be used to protect crew members and the community from the spread of the COVID-19 virus

5. Quarantine Requirements

1. Vessels and crew members/passengers who are subject to the 14-day quarantine are subject to all restrictions and allowed emergency exceptions as listed in Mandate 10 and/or Mandate 12, as applicable.
2. Vessels may have food, groceries, or other items delivered to the vessel but MUST MAINTAIN GOOD SOCIAL DISTANCING FROM ALL DELIVERY PERSONS.
3. The 14-day quarantine starts based on the following:
 - a. The date of departure for transit to Alaska, unless:
 - i. The vessel makes a port call in any port during transit; and/or,
 - ii. The vessel takes on crew members or passengers by any means during transit.
 - b. If the vessel makes a port call during transit, or takes on crew members during transit, the quarantine period starts upon departure from the port or the date that the crew member or passenger boarded the vessel.

- c. Vessels that are unable or unwilling to provide dates of departure, transit time, and/or information about port calls or added crew members/passengers will be subject to full 14-day quarantine from the date of arrival in Thorne Bay.
- 4. For vessels not subject to quarantine under Mandate 10, but who have travelled or have crew members/passengers that have travelled in the last 14 days from Alaska communities with confirmed cases of COVID-19, the quarantine starts based on the following:
 - a. The date of departure from the Alaska community for transit to Thorne Bay, unless:
 - i. The vessel makes a port call in any port during transit; and/or,
 - ii. The vessel takes on crew members or passengers by any means during transit.
 - b. If the vessel makes a port call in a community with a confirmed COVID-19 case during transit, or takes on crew members from communities with confirmed COVID-19 cases during transit, the quarantine period starts upon departure from the port or the date that the crew member or passenger boarded the vessel.
 - c. Vessels that are unable or unwilling to provide dates of departure, transit time, and/or information about port calls or added crew members/passengers will be subject to full 14-day quarantine from the date of arrival in Thorne Bay.

6. Penalties for Violation

If any vessel operator or individual crew member/passenger on any vessel docking or mooring in Thorne Bay Harbor Facilities violates any of the policies shown above, they may be subject to the following penalties:

- 7. Individuals may be trespassed from City of Thorne Bay Harbor Facilities. Trespass enforcement may include warning/verbal order to return to quarantine, citations for trespassing, and/or arrest for refusing to comply with trespass instructions.
- 8. Vessels whose crew members or passengers violate this policy MAY be ordered to leave the Thorne Bay Harbor Facility and not return to any Thorne Bay Harbor Facility for a period of two weeks.
- 9. This policy will be enforced by the Thorne Bay Harbormaster, Thorne Bay VPSO and/or the Code Enforcement Officer.

10. Screening Questions

1. Did the vessel and all crew members/passengers on board leave the Thorne Bay Harbor within the past seven (7) days?
 - *If YES, then no quarantine procedures are needed.*
2. Has the vessel or any crew member/passenger traveled from outside the State of Alaska within the past 14 days?
 - *If NO, then go to question 3 to determine if quarantine procedures are needed.*
 - *If YES, then each person on board the vessel MUST complete a Health Mandate 10.1 Travel Declaration. This can be done online, by hard copy, or by telephone. A copy of the declarations (or pertinent information listed above) MUST be submitted to the City of Thorne Bay Harbormaster.*
3. Within the past 14 days, has the vessel, or any crew member or passenger on board the vessel travelled from an Alaska community that has a confirmed case of COVID-19?
 - *If NO, then quarantine procedures are not needed.*
 - *If YES, then the vessel must provide information as outlined in Screening section, item 3: and are subject to quarantine as outlined in this policy document.*
4. If the vessel or any crew members meet the requirements for a quarantine, and the vessel operator/owner is claiming an “essential service” or “critical workforce” exemption to the quarantine, has the vessel owner/operator submitted a Critical Workforce Mitigation Plan to the State of Alaska and/or to the Thorne Bay Harbormaster as required?
 - *If YES, complete travel declarations as outlined in item 2 above and instruct the vessel owner/operator to submit a copy of the Critical Workforce Mitigation Plan to the Thorne Bay Harbormaster.*
 - *If NO, then the vessel and all crew members/passengers are subject to the full quarantine measures outlined in Mandate 10.1 or this policy document.*
5. When did you depart the last port prior to arrival in Thorne Bay? Have you made any port calls or taken on any crew members or passengers while in transit?
 - *Use this information to determine when the 14-day quarantine period starts.*
6. Are any crew members or passengers sick or exhibiting fever, cough, or shortness of breath?
 - *If YES advise crew member or passenger to contact their health provider, PeaceHealth, or Alicia Roberts Medical Center.*
 - *If NO then no additional action beyond quarantine is necessary.*



STATE OF ALASKA

Department of Health & Social Services

TRAVEL DECLARATION FORM MANDATORY DECLARATION

FOR ALL PASSENGERS



MANDATORY 14-DAY QUARANTINE FOR ALL INCOMING PASSENGERS

Due to the rapid spread of COVID-19 and the high incidence of travel-related infection, the State of Alaska has instituted a mandatory 14-day quarantine for all incoming passengers. The potential for widespread transmission of COVID-19 by infected individuals entering Alaska threatens the health and well-being of Alaskans, as well as the infrastructure and security of the state. In an abundance of caution and to assist in flattening the curve regarding the spread of COVID-19 in Alaska, the State of Alaska, under its authority to protect the public health, is implementing advanced protocols to ensure all travelers arriving in Alaska participate in 14 consecutive days of self-quarantine to begin immediately upon arrival, allowing for travel from an airport or portage to the designated quarantine location.

Travelers 18 years of age and over must complete and sign their own form.

PLEASE LIST THE SPECIFIC PLACES TRAVELED WITHIN THE PREVIOUS 14 DAYS.

1. _____
2. _____
3. _____
4. _____

FULL NAME (PRINT) _____

HOME ADDRESS _____

CITY _____ STATE _____ ZIP _____

QUARANTINE ADDRESS: _____

CITY _____ STATE _____ ZIP _____

PHONE NUMBER _____ DATE OF ARRIVAL _____

Certificate: Read and Sign: *I swear or affirm, under penalty of perjury, that: the above information I provided on this document is true and correct. I swear I will comply with the self-quarantine regulations as set out in Health Mandate.*

WARNING: If you provide false information on this form, you may be convicted of a Class B felony under AS 11.56.200 and/or a Class A misdemeanor under AS 11.56.210. Additionally, due to the imminent danger to the public by the spread of Coronavirus, if you violate the self-quarantine regulations set forth in the mandate, you may also be convicted of a class A misdemeanor which is punishable by a fine of up to \$25,000, or imprisonment of not more than one year, or both pursuant to Alaska Statute 12.55.035 and Alaska Statute 12.55.135.

SIGNATURE: _____ DATE _____

SUBMIT THIS FORM

CITY OF THORNE BAY
ORDINANCE 20-04-21-01

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA,
AMENDING ORDINANCE 13-04-02-01; AMENDING THORNE BAY MUNICIPAL CODE TITLE
2-ADMINISTRATION AND PERSONNEL, CHAPTER 2.14-CITY ADMINISTRATOR, SECTION
2.14.050 – POWERS AND DUTIES

BE IT ENACTED BY THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA

Section 1. Classification. This ordinance is of a general and permanent nature, the chapter and section hereby amended shall be added to the Thorne Bay Municipal Code.

Section 2. Severability. If any provisions of this ordinance or any application thereof to any person or circumstances is held invalid, the circumstances shall not be affected thereby.

Section 3. Amendment of Section. The title and chapter of Title 2-Administration and Personnel, Chapter 2.14-City Administrator, Section 2.14.050, is hereby amended.

Section 4. Effective Date. This ordinance shall become effective upon adoption.

PASSED AND APPROVED April 21, 2020

Lee Burger, Mayor

ATTEST:

Teri Feibel, CMC

[Introduction: April 7, 2020]
[Public Hearing: April 21, 2020]

AMENDING TITLE 2 ADMINISTRATION & PERSONNEL
CHAPTER 2.14 – CITY ADMINISTRATOR

SECTION:

2.14.050 Powers and Duties. Acting through powers delegated by the mayor, the city administrator shall serve as the chief administrative officer ~~and executive officer~~ of the municipality. He or she shall execute the provisions of this code and all other applicable laws. Without limiting the foregoing or excluding other or broader powers consistent therewith, and acting at all time under the delegation and supervision of the mayor, the city administrator shall:

- A. Hire, supervise, discipline, and evaluate city employees, **WITH EXCEPTION OF THE CITY CLERK & FINANCE DEPARTMENT**; and volunteers, or further delegate this authority in a given case;
- B. Direct the care and custody of municipal property;
- C. Direct and supervise the construction, maintenance, and operation of municipal public works;
- ~~D. Direct and supervise the operations of municipal departments and programs;~~
- E. Prepare and submit the annual budget and capital improvements program to the council;
- F. Keep the mayor and council fully advised concerning the financial condition and needs of the city;
- G. Apply for state, federal or other grants and, upon the mayor's approval of the project or the council's appropriation therefore, execute and carry out the terms and condition of such grant agreements;
- H. Establish rates, fees, or charges for services, leases, and programs provided or administered by the city except where such rates, fees, or charges have been established by the mayor or the council or the authority to establish such rates, fees or charges has been delegated to a board or other body; and
- I. All other duties assigned by the mayor or council. (Ordinance 13-04-02-01; Prior Ord. 98-01 § 3(part), 1998)

**CITY OF THORNE BAY
ORDINANCE 20-04-07-01**

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA, - AMENDING
TITLE 1-GENERAL PROVISIONS; SECTION 1.16.035-MINOR OFFENSE FINE SCHEDULE, SETTING
FINE AMOUNTS FOR MINOR OFFENSE VIOLATIONS OF TITLE 17-ZONING;

BE IT ENACTED BY THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA

- Section 1.** **Classification.** This ordinance is of a general and permanent nature, the chapter and section hereby amended shall be added to the Thorne Bay Municipal Code.
- Section 2.** **Severability.** If any provisions of this ordinance or any application thereof to any person or circumstances is held invalid, the circumstances shall not be affected thereby.
- Section 3.** **Amendment of Section.** The title and chapters of Title 1 - General Provisions, Chapter 1.16 - General Penalty, Section 1.16.035-Minor Offense Fine Schedule, establishing fine amounts for the offenses listed in TBMC OF Title 17-Zoning; Chapters- 17.04.022-Residential Zone; 17.04.023 Deer Creek Residential Zone; 17.04.024-Mixed Residential/Commercial I; 17.04.025-Mixed Residential /Commercial II; 17.04.026-Mixed Residential/Commercial III; 17.04.027-Commercial Zone; 17.04.028-Industrial Zone; 17.04.029-Waterfront Zone; 17.04.030-Public Zone; 17.04.031-Low Density Residential; 17.04.032-Medium Density Residential; 17.04.033-High Density Residential; 17.04.034-Greentree Heights Residential; 17.04.036-Mobile Home Parks; 17.04.040-Communications-Telecommunications Facilities; 17.04.037-Recreational Vehicle and Travel Trailer Parks; 17.04.041-Off-Street Parking Requirements. The fines are hereby amended and added to the Thorne Bay Municipal Code.
- Section 4.** **Effective Date.** This ordinance shall become effective upon adoption.

PASSED AND APPROVED April 7, 2020

Lee Q. Burger, Mayor

ATTEST:

Teri Feibel, CMC

[Introduction: January 7, 2019]
[Public Hearing: January 21, 2020]
[Planning Commission Review: March 2, 2020]
[2nd Public Hearing: April 07, 2020]
[Sponsor: Harvey McDonald]

Amending Title 1 General Provisions

Chapter and Sections shall read as follows:

1.16.030 VIOLATIONS-SEPARATE OFFENSE.

Every act prohibited by Thorne Bay ordinances is unlawful. Failure to comply with any mandatory requirement of any ordinance is also unlawful. Unless another penalty is expressly provided by a Thorne Bay ordinance for any particular provision or section, each violation of this code is an infraction, punishable by a fine up to three hundred dollars per violation. Each act or violation and every day upon which a violation occurs or continues constitutes a separate offense unless stated otherwise in any ordinance. (Ordinance 20-03-17-01; Prior Ord. 18-01-02-01; Prior Ord. 88-23 § 5(part), 1988)

1.16.035 MINOR OFFENSE FINE SCHEDULE.

In accordance with as 29.25.070(a), citations for the following offenses may be disposed of as provided in as 12.25.195-.230, without a court appearance, upon payment of the fine amounts listed below plus the state surcharge required by as 12.55.039 and as 29.25.074.

FINES MUST BE PAID TO THE COURT.

If an offense is not listed on a fine schedule, the defendant must appear in court to answer the charges. The Alaska court system's rules of minor offense procedure apply to all offenses listed below. Citations charging these offenses must meet the requirements of minor offense rule 3. If a person charged with one of these offenses appears in court and is found guilty, the penalty imposed for the offense may not exceed the fine amount for that offense listed below.

THORNE BAY OFFENSES IN UNIFORM MINOR OFFENSE TABLE (UMOT)

INSTRUCTIONS

The following offenses are currently listed in the court's Uniform Minor Offense Table. To update this list, contact the city attorney or city official authorized to notify the Alaska Court System's Administrative Office of all needed updates to the table by using the 'Request to Update UMOT' form (TR-550): <https://public.courts.alaska.gov/web/forms/docs/TR-550.pdf>

Ordinance Number	Ordinance Description	Offense Appearance type: Mandatory Optional or Correctable	Fine Schedule Amount for Optional / Correctable	Maximum Fine Permitted for Mandatory
TBMCCHAPTER 17.04	DEER CREEK RESIDENTIAL ZONING	Optional	\$200.00	
TBMC 17.04.023 (D)	Deer Creek Residential. Failure to adhere to property development standards	Optional	\$200.00	
TBMC 17.04.023 (D-1)	Deer creek residential. Property Development Standards. Failure to adhere to minimum lot size	Optional	\$200.00	
TBMC 17.04.023 (D-2)	Deer creek residential. Property Development Standards. Failure to adhere to Parking Requirements off street on premises.	Optional	\$200.00	
TBMC 17.04.023 (D-3)	Deer creek residential. Property Development Standards. Failure to adhere to Parking Setback Requirements.	Optional	\$200.00	
TBMC 17.04.023 (D-4)	Deer creek residential. Property Development Standards. Building Height Exceeded	Optional	\$200.00	
TBMC 17.04.023 (D-5)	Deer creek residential. Property Development Standards. Density exceeded	Optional	\$200.00	
TBMC 17.04.023 (D-6)	Deer creek residential. Property Development Standards. Failure to connect to city utilities prior to occupancy.	Optional	\$200.00	
TBMC 17.04.023 (D-8)	Deer creek residential. Property Development Standards. Exceeding building density	Optional	\$200.00	
TBMC 17.04.023 (D-9)	Deer creek residential. Property Development Standards. Signs prohibited	Optional	\$200.00	
TBMC 17.04.023 (D-10)	Deer creek residential. Property Development Standards. Fences exceeding height or obstructing vehicular traffic	Optional	\$200.00	

TBMCCHAPTER 17.04	MIXED RESIDENTIAL/COMMERCIAL I	Optional	\$200.00	
TBMC 17.04.024	Residential/Commercial-Failure to obtain development permit prior to construction	Optional	\$200.00	
TBMC 17.04.024 (B)	Residential/Commercial-Failure to obtain Conditional Use Permit for non-residential use	Optional	\$200.00	
TBMC 17.04.024 (c)	Residential/Commercial - Failure to adhere to Property Development Standards, minimum lot size, width and/or density	Optional	\$200.00	
TBMC 17.04.024 (C-3)	Residential/Commercial - Property Development Standards. Failure to adhere to Parking Requirements off street on premises.	Optional	\$200.00	
TBMC 17.04.024 (C-4)	Residential/Commercial - Property Development Standards. Failure to adhere to setback requirements	Optional	\$200.00	
TBMC 17.04.024 (C-5)	Residential/Commercial - Building height exceeded.	Optional	\$200.00	
TBMC 17.04.024 (c)(6)(d)	Residential/Commercial - Building density exceeded.	Optional	\$200.00	
TBMC 17.04.024 (C-7)	Residential/Commercial - Fences exceeding height or obstructing vehicular traffic.	Optional	\$200.00	
TBMC 17.04.024 (C-8)	Residential/Commercial - Signs prohibited	Optional	\$200.00	

TBMC 17.04.025	MIXED RESIDENTIAL COMMERCIAL II	Optional	\$200.00	
TBMC 17.04.025	Mixed Residential/Commercial II. Failure to obtain development permit prior to construction	Optional	\$200.00	
TBMC 17.04.025 (B)	Mixed Residential/Commercial II - Failure to obtain Conditional Use Permit for non-residential use	Optional	\$200.00	
TBMC 17.04.025 (c)	Residential/Commercial II - Failure to adhere to Property Development Standards, minimum lot size, width and/or density	Optional	\$200.00	
TBMC 17.04.025 (c-3)	Mixed Residential/Commercial II - Property Development Standards. Failure to adhere to Parking Requirements off street on premises.	Optional	\$200.00	
TBMC 17.04.025 (c-4)	Residential/Commercial II - Property Development Standards. Failure to adhere to setback requirements	Optional	\$200.00	
TBMC 17.04.025 (c-5)	Residential/Commercial II - Building height exceeded.	Optional	\$200.00	
TBMC 17.04.025 (c)(6)(c)	Residential/Commercial II - More than one principal structure on property	Optional	\$200.00	
TBMC 17.04.025 (c)(6)(d)	Residential/Commercial II - Building density exceeded.	Optional	\$200.00	
TBMC 17.04.025 (c)(7)	Residential/Commercial II - Fences exceeding height or obstructing vehicular traffic.	Optional	\$200.00	
TBMC 17.04.025 (c)(8)	Residential/Commercial II - Signs prohibited	Optional	\$200.00	

TBMC 17.04.026	Mixed Residential/Commercial III.	Optional	\$200.00	
TBMC 17.04.026	Mixed Residential/Commercial III - Failure to obtain development permit prior to construction	Optional	\$200.00	
TBMC 17.04.026 (b)	Mixed Residential/Commercial III - Failure to obtain Conditional Use Permit for non-residential use	Optional	\$200.00	
TBMC 17.04.026 (c)	Mixed Residential/Commercial III - Failure to file a Notice of Intent	Optional	\$200.00	
TBMC 17.04.026 (f)	Mixed Residential/Commercial II - Failure to adhere to Property Development Standards, minimum lot size, width and/or density	Optional	\$200.00	
TBMC 17.04.026 (f)(3)	Mixed Residential/Commercial III - Property Development Standards. Failure to adhere to setback requirements	Optional	\$200.00	
TBMC 17.04.026 (f)(4)	Mixed Residential/Commercial III - Building height exceeded.	Optional	\$200.00	
TBMC 17.04.026 (f)(5)	Mixed Residential/Commercial III - Property Development Standards. Failure to adhere to Parking Requirements off street on premises.	Optional	\$200.00	
TBMC 17.04.026 (f)(6)	Mixed Residential/Commercial III - Building density exceeded.	Optional	\$200.00	
TBMC 17.04.026 (f)(9)	Mixed Residential/Commercial III - Signs prohibited	Optional	\$200.00	

TBMC 17.04.027	Commercial Zone	Optional	\$200.00	
TBMC 17.04.027	Commercial Zone - Failure to obtain development permit prior to construction	Optional	\$200.00	
TBMC 17.04.027 (b)	Commercial Zone - Failure to obtain Conditional Use Permit for non-permitted commercial uses	Optional	\$200.00	
TBMC 17.04.027 (c)	Commercial Zone - Failure to adhere to Property Development Standards, minimum lot size, width and/or density	Optional	\$200.00	
TBMC 17.04.027 (c)(3)	Commercial Zone - Property Development Standards. Failure to adhere to setback requirements	Optional	\$200.00	
TBMC 17.04.027 (c)(5)	Commercial Zone - Property Development Standards. Failure to adhere to Parking Requirements off street on premises.	Optional	\$200.00	
TBMC 17.04.027 (c)(4)	Commercial Zone - Building height exceeded.	Optional	\$200.00	
TBMC 17.04.027 (c)(6)	Commercial Zone - Signs prohibited	Optional	\$200.00	

TBMC 17.04.028	Industrial Zone	Optional	\$200.00	
TBMC 17.04.028	Industrial Zone - Failure to obtain development permit prior to construction	Optional	\$200.00	
TBMC 17.04.028 (b)	Industrial Zone - Failure to obtain Conditional Use Permit for non-permitted commercial uses	Optional	\$200.00	
TBMC 17.04.028 (c)	Industrial Zone - Prohibited Uses	Optional	\$200.00	
TBMC 17.04.028 (d)(1)(2)	Industrial Zone - Property Development Standards - Failure to adhere to Property Development Standards, minimum lot size, width and/or density	Optional	\$200.00	
TBMC 17.04.028 (e)	Industrial Zone - Failure to adhere to parking requirements	Optional	\$200.00	
TBMC 17.04.028 (f)	Industrial Zone - Failure to obtain DEC approval for Private sewer treatment plans and subdivisions.	Optional	\$200.00	
TBMC 17.04.028 (g)	Industrial Zone - Fences exceeding height or obstructing vehicular traffic	Optional	\$200.00	
TBMC 17.04.029	Waterfront Zone	Optional	\$200.00	
TBMC 17.04.029	Waterfront Zone - Failure to obtain development permit prior to construction	Optional	\$200.00	
TBMC 17.04.029 (d)	Waterfront Zone - Failure to obtain Conditional Use Permit for uses not outright permitted	Optional	\$200.00	
TBMC 17.04.029 (e)	Waterfront Zone - Failure to adhere to property development standards, lot size, width and/or density	Optional	\$200.00	
TBMC 17.04.029 (e)(3)	Waterfront Zone - Property Development Standards. Failure to adhere to setback requirements	Optional	\$200.00	
TBMC 17.04.029 (e)(4)	Waterfront Zone - Building height exceeded.	Optional	\$200.00	
TBMC 17.04.029 (e)(5)	Waterfront Zone - Failure to adhere to Parking Requirements off street on premises.	Optional	\$200.00	
TBMC 17.04.029 (e)(6)	Waterfront Zone - Signs causing glare prohibited.	Optional	\$200.00	
TBMC 17.04.029 (e)(7)	Waterfront Zone - Fences exceeding height or obstructing vehicular traffic	Optional	\$200.00	
TBMC 17.04.030	Public Zone	Optional	\$200.00	
TBMC 17.04.030	Public Zone - Development Permit Required	Optional	\$200.00	
TBMC 17.04.030 (c)	Public Zone - Failure to adhere to Property Development Standards lot size, width and/or density	Optional	\$200.00	
TBMC 17.04.030 (c)(3)	Public Zone - Failure to adhere to setback requirements	Optional	\$200.00	
TBMC 17.04.030 (c) (4)	Public Zone - Building height exceeded.	Optional	\$200.00	
TBMC 17.04.030 (c) (5)	Public Zone - Failure to adhere to Parking Requirements off street on premises.	Optional	\$200.00	
TBMC 17.04.030 (c) (6)	Public Zone - Signs causing glare prohibited.	Optional	\$200.00	
TBMC 17.04.030 (c) (7)	Public Zone - Fences exceeding height or obstructing vehicular traffic	Optional	\$200.00	

TBMC 17.04.031	Low Density Residential	Optional	\$200.00	
TBMC 17.04.031	Low Density Residential - Failure to obtain development permit prior to construction	Optional	\$200.00	
TBMC 17.04.031 (b)	Low Density Residential - Failure to obtain Conditional Use Permit for non-permitted commercial uses	Optional	\$200.00	
TBMC 17.04.031 (c)	Low Density Residential - Prohibited Uses	Optional	\$200.00	
TBMC 17.04.031 (d)(1)(2)(3)	Low Density Residential - Property Development Standards - Failure to adhere to Property Development Standards, minimum lot size, width and/or density	Optional	\$200.00	
TBMC 17.04.031 (d)(4)	Low Density Residential - Failure to adhere to parking requirements	Optional	\$200.00	
TBMC 17.04.031 (d)(5)	Low Density Residential - Failure to adhere to setback requirements	Optional	\$200.00	
TBMC 17.04.031 (d)(6)	Low Density Residential - Development impeding visibility	Optional	\$200.00	
TBMC 17.04.031 (d)(7)	Low Density Residential - Building height exceeded.	Optional	\$200.00	
TBMC 17.04.031 (d)(8)	Low Density Residential - Maximum Lot Coverage Exceeded	Optional	\$200.00	
TBMC 17.04.031 (d)(9)	Low Density Residential - Fences exceeding height or obstructing vehicular traffic	Optional	\$200.00	
TBMC 17.04.032	Medium Density Residential	Optional	\$200.00	
TBMC 17.04.032	Medium Density Residential - Failure to obtain development permit prior to construction	Optional	\$200.00	
TBMC 17.04.032 (b)	Medium Density Residential - Failure to obtain Conditional Use Permit for non-permitted commercial uses	Optional	\$200.00	
TBMC 17.04.032 (c)	Medium Density Residential - Prohibited Uses	Optional	\$200.00	
TBMC 17.04.032 (d)(1)(2)(3)	Medium Density Residential - Property Development Standards - Failure to adhere to Property Development Standards, minimum lot size, width and/or density	Optional	\$200.00	
TBMC 17.04.032 (d)(4)	Medium Density Residential - Failure to adhere to parking requirements	Optional	\$200.00	
TBMC 17.04.032 (d)(5)	Medium Density Residential - Failure to adhere to setback requirements	Optional	\$200.00	
TBMC 17.04.032 (d)(5)(d)	Medium Density Residential - Development impeding visibility	Optional	\$200.00	
TBMC 17.04.032 (d)(6)	Medium Density Residential - Building height exceeded.	Optional	\$200.00	
TBMC 17.04.032 (d)(7)	Medium Density Residential - Maximum Lot Coverage Exceeded	Optional	\$200.00	
TBMC 17.04.032 (d)(8)	Medium Density Residential - Fences exceeding height or obstructing vehicular traffic	Optional	\$200.00	

TBMC 17.04.033	High Density Residential	Optional	\$200.00	
TBMC 17.04.033	High Density Residential - Failure to obtain development permit prior to construction	Optional	\$200.00	
TBMC 17.04.033 (b)	High Density Residential - Failure to obtain Conditional Use Permit for non-permitted commercial uses	Optional	\$200.00	
TBMC 17.04.033 (c)	High Density Residential - Prohibited Uses	Optional	\$200.00	
TBMC 17.04.033 (d)(1)(2)(3)	High Density Residential - Property Development Standards - Failure to adhere to Property Development Standards, minimum lot size, width and/or density	Optional	\$200.00	
TBMC 17.04.033 (d)(4)	High Density Residential - Maximum Lot Coverage Exceeded	Optional	\$200.00	
TBMC 17.04.033 (d)(5)	High Density Residential - Failure to adhere to parking requirements	Optional	\$200.00	
TBMC 17.04.0332 (d)(6)	High Density Residential - Failure to adhere to setback requirements	Optional	\$200.00	
TBMC 17.04.033 (d)(6)(c)	High Density Residential - Development impeding visibility	Optional	\$200.00	
TBMC 17.04.033 (d)(7)	High Density Residential - Building height exceeded.	Optional	\$200.00	
TBMC 17.04.033 (d)(8)	High Density Residential - Fences exceeding height or obstructing vehicular traffic	Optional	\$200.00	
TBMC 17.04.034	Greentree Heights Residential	Optional	\$200.00	
TBMC 17.04.034	Greentree Heights Residential - Failure to obtain development permit prior to construction	Optional	\$200.00	
TBMC 17.04.034 (b)	Greentree Heights Residential - Failure to obtain Conditional Use Permit for non-permitted uses	Optional	\$200.00	
TBMC 17.04.034 (c)	Greentree Heights Residential - Prohibited Uses	Optional	\$200.00	
TBMC 17.04.034 (d)(1)	Greentree Heights Residential - Property Development Standards - Failure to adhere to Property Development Standards, minimum lot size	Optional	\$200.00	
TBMC 17.04.034 (d)(2)	Greentree Heights Residential - Failure to adhere to parking requirements	Optional	\$200.00	
TBMC 17.04.034 (d)(3)	Greentree Heights Residential - Failure to adhere to setback requirements	Optional	\$200.00	
TBMC 17.04.034 (d)(4)	Greentree Heights Residential - Building height exceeded.	Optional	\$200.00	
TBMC 17.04.034 (d)(6)	Greentree Heights Residential - Failure to hook into municipal utilities.	Optional	\$200.00	
TBMC 17.04.034 (d)(8)	Greentree Heights Residential - Development-Failure to adhere to building requirements	Optional	\$200.00	
TBMC 17.04.034 (d)(9)	Greentree Heights Residential - Signs Prohibited	Optional	\$200.00	
TBMC 17.04.034 (d)(10)	Greentree Heights Residential - Fences exceeding height or obstructing vehicular traffic	Optional	\$200.00	
TBMC 17.04.034 (d)(11)	Greentree Heights Residential - Failure to have septic system inspected prior to constructing buildings	Optional	\$200.00	

TBMC 17.04.036	Mobile Home Park	Optional	\$200.00	
TBMC 17.04.036 (b)	Mobile Home Park - Failure to obtain Conditional Use Permit from City Planning Commission	Optional	\$200.00	
TBMC 17.04.036 (c)	Mobile Home Park - Failure to adhere to Mobile Home Park Design Requirements	Optional	\$200.00	
TBMC 17.04.036 (c) (1)(2)(3)	Mobile Home Park - Failure to adhere to Property Development Standards, minimum lot size, width and/or density	Optional	\$200.00	
TBMC 17.04.036 (c)(7)	Mobile Home Parks - Failure to adhere to setbacks	Optional	\$200.00	
TBMC 17.04.036 (c)(10)	Mobile Home Parks - Non-compliant water supply and/or sewage disposal systems	Optional	\$200.00	
TBMC 17.04.036 (c)(12)	Mobile Home Parks - Failure to provide a screen of view obscuring fencing around the mobile home parks	Optional	\$200.00	
TBMC 17.04.037	Recreational Vehicle & Travel Trailer Parks	Optional	\$200.00	
TBMC 17.04.037 (b)	Recreational Vehicle and Travel Trailer Parks - Failure to obtain Conditional Use Permit from Planning Commission.	Optional	\$200.00	
TBMC 17.04.037 (c)	Recreational Vehicle and Travel Trailer Parks - Failure to adhere to Development Standards.	Optional	\$200.00	
TBMC 17.04.037	Recreational Vehicle and Travel Trailer Parks - Failure to license Recreational Vehicle within Trailer Park.	Optional	\$200.00	
TBMC 17.04.041	Off-Street Parking Requirements	Optional	\$200.00	
TBMC 17.04.041 (d)	Off-Street Parking Requirements - Violation of Required Parking Spaces	Optional	\$200.00	
TBMC 17.05	Enforcement	Optional		
TBMC 17.05.030	Obedience to officials required - The failure or refusal to comply with any lawful order or direction of the Code Enforcement Officer given.	Optional	\$300.00	
TBMC 17.05.070 (b)	Enforcement - Remediation measures – authority to enforce - unlawful threat or physical force to cause harm, or obstruction, impediment or interference with investigation	Mandatory		\$750.00

CITY OF THORNE BAY
ORDINANCE 20-04-07-02
(Formerly introduced as Ordinance 20-01-21-02)

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA, AMENDING TITLE
17-ZONING; CHAPTER 17.04-PLANNING & ZONING; SECTION 17.04.050 ENFORCEMENT,
VIOLATIONS AND PENALTIES

BE IT ENACTED BY THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA

- Section 1.** **Classification.** This ordinance is of a general and permanent nature, the chapter and section hereby amended shall be added to the Thorne Bay Municipal Code.
- Section 2.** **Severability.** If any provisions of this ordinance or any application thereof to any person or circumstances is held invalid, the circumstances shall not be affected thereby.
- Section 3.** **Amendment of Section.** The title and chapters of Title 17-Zoning; Chapter 17.04-Planning & Zoning; Section 17.04.050 Enforcement, Violations and Penalties, hereby amended and added to the Thorne Bay Municipal Code.

17.04.050 Penalties.

1. Whenever a violation of the provisions of this title occurs the property owner **SHALL BE DEEMED GUILTY OF AN INFRACTION AND SHALL BE PUNISHED BY THE FINE ESTABLISHED IN 1.16.035 IF THE OFFENSE IS LISTED IN THAT FINE SCHEDULE OR IF NOT LISTED IN 1.16.035 THEN BY THE FINE PROVIDED IN 1.16.030.** ~~shall incur a civil penalty not to exceed one hundred dollars for each day of continuing violation.~~ (Ord. 93-23 § 6(part), 1993)
2. **IF A VIOLATION CONTINUES, EACH DAY'S VIOLATION SHALL BE DEEMED AS A SEPARATE VIOLATION.**

- Section 4.** **Effective Date.** This ordinance shall become effective upon adoption.

PASSED AND APPROVED April 07, 2020

ATTEST:

Lee Q. Burger, Mayor

Teri Feibel, CMC

[Introduction: January 7, 2020]
[Second Introduction: January 21, 2020]
[Planning Commission Review: March 2, 2020]
[Public Hearing: April 7, 2020]
[Sponsor: Harvey McDonald]

TITLE 17-ZONING
CHAPTER 17.04-PLANNING AND ZONING

SECTION 17.04.050-ENFORCEMENT, VIOLATIONS AND PENALTIES SHALL BE AMENDED
AND WILL READ AS FOLLOWS:

17.04.050 ENFORCEMENT, VIOLATIONS AND PENALTIES.

- A. **Enforcement.** The city zoning official shall administer and enforce this zoning title.
- B. **Violations.** When the city zoning official finds that any provisions of this title are being violated, he shall notify in writing the property owner or person responsible for the violation. The notification shall include the nature of the violation and the ordering action necessary to correct it. The zoning official shall order the discontinuance of illegal uses of land, buildings or structures; the removal of illegal buildings or additions; alterations or structures; and discontinuance of any illegal work that is being done.
- C. **Complaints** Regarding Violations. Whenever a violation of the provisions of this title occurs, any person may file a complaint in writing at City Hall. All such complaints shall be brought to the city zoning official who shall record such complaints and investigate the violation. The results of the investigation of the violation shall be reported to the planning commission.
- D. **Penalties.**
1. Whenever a violation of the provisions of this title occurs the property owner **SHALL BE DEEMED GUILTY OF AN INFRACTION AND SHALL BE PUNISHED BY THE FINE ESTABLISHED IN 1.16.035 IF THE OFFENSE IS LISTED IN THAT FINE SCHEDULE OR IF NOT LISTED IN 1.16.035 THEN BY THE FINE PROVIDED IN 1.16.030.** ~~shall incur a civil penalty not to exceed one hundred dollars for each day of continuing violation.~~ (Ord. 93-23 § 6(part), 1993)
 2. **IF A VIOLATION CONTINUES, EACH DAY'S VIOLATION SHALL BE DEEMED AS A SEPARATE VIOLATION.**

(Ordinance 20-03-17-02; Prior Ord. 93-23 § 6(part), 1993)

MEETING PROCEDURES FOR TELEPHONIC/VIDEO LIVE FEED

**There will be a Regular Meeting of the City Council on Tuesday, April 7th, 2020,
beginning at 6:30 p.m.**

In efforts to slow the spread of the Coronavirus Disease 2019 (COVID-19); the Thorne Bay City Council will be holding their Regular and Special meetings over live feed using WebEx. WebEx allows users to sign into the meeting through the web or by telephone.

We will publish all meeting materials on our website at www.thornebay-ak.gov; as well as post packets around the community. If you are unable to access the website or get a copy of the packet from the posted locations in town, you may email the City Clerk and request an email copy of the meeting packet and materials.

The preferred method of getting public comments into the record is to email your comments to the City Clerk prior to the meeting.

If you know you will be calling into the meeting and you do wish to speak under the public comments period, please contact the City Clerk prior to the meeting to be added to the public comment speaker list.

WEBEX CALL-IN INFORMATION

Join by video system

Web Link:

<https://cityofthornebay.my.webex.com/cityofthornebay.my/j.php?MTID=mb2a0dadf4dcfb52407dbe5c0af0e120b>

Dial:

622525655@cityofthornebay.my.webex.com

You can also dial:

173.243.2.68 and enter your meeting number.

Join by phone

Phone:

+1-408-418-9388 United States Toll

Access code:

622 525 655

POSTED: April 2, 2020

PROCEDURE FOR PUBLIC COMMENTS:

The Public Comment period will be announced by the Mayor and the Clerk will accept comments as identified by the Mayor.

- 1) Submitted written comments will be read by the City Clerk
- 2) Public Speakers that have submitted their name to the Clerk prior to the meeting will be invited to speak by the Mayor.

All public comments are requested to remain under the 3-minute limit and we request the public help us move smoothly through this process by honoring that time limit.

Submit written public comments by email at cityclerk@thornebay-ak.gov, or deliver written comments to City Hall prior to the meeting by sliding them through the door mail drop.

DOWNLOAD PUBLIC
COMMENT CARD.