

MINUTES
FOR THE REGULAR MEETING
OF THE CITY COUNCIL FOR
THE CITY OF THORNE BAY, ALASKA
CITY HALL COUNCIL CHAMBERS
120 FREEMAN DRIVE
Tuesday, January 7, 2020
6:30 p.m.

The meeting was preceded by a Workshop of the City Council beginning at 6:00 p.m.

1. CALL TO ORDER:

Burger called the meeting to order at 6:30 PM

2. PLEDGE TO FLAG:

The audience and council stood for the pledge to the flag.

3. ROLL CALL:

Those present: Edenfield, Longbotham, Burger, Rhodes, Hert

Those Excused: Williams

Mayor Harvey McDonald joined the meeting at 7:00 p.m.

4. APPROVAL OF AGENDA:

Burger moved to approve the agenda. Rhodes seconded the motion. There was no further discussion.

MOTION: Move to approve the agenda

F/S: Burger/Rhodes

YEAS: Edenfield, Longbotham, Burger, Rhodes & Hert

NAYS: None

STATUS: Motion Passed.

5. MAYOR'S REPORT:

Vice Mayor Burger reported on the following:

- a) Baler update: Reported that the baler repair man had made it to Thorne Bay and was making good headway on the installation of the new baler programming. It was the hope that the baler would be fully operational within the next few days.

6. ADMINISTRATIVE REPORTS:

a) City Administrator Report:

Wayne Benner, City Administrator, provided the following report:

Tasks and Projects:

- A. UV system is hooked up at sewage treatment facility. Next step is for UV manufacture to fine tune the system to operate within the city's basic daily flows. Also waiting for the generator delivery so it can be installed. Work continues at water treatment facility with the startup still scheduled for mid-February.
- B. Baler repairs are under way and as of this afternoon full test operations will be before end of the week.
- C. Received one bid from Tyler for supplying a John Deere rubber tired backhoe. Max has not had an opportunity to review the bid to see if it meets the bid specifications. We are also researching the ability to get replacement parts when needed.
- D. Discussions continue as to the purchase of another truck/plow/sander. Like with the backhoe the cost of maintenance and acquiring replacement parts is critical.

b) City Clerk Report:

Teri Feibel, City Clerk reported on the following:

Current Department Activities:

- Commented that the City Clerk will be on vacation from January 11th to February 18th. Dana Allison is the Acting City Clerk and will perform the duties of the City Clerk in her absence.
- We are working on developing a Vehicle Maintenance Program and updating equipment maintenance schedules in attempt to better track the condition of the City's vehicles and equipment and make sure they are being maintained properly.
- The baler repair man is here. Our budget and our Solid Waste employees are very happy not to have to haul our garbage to Klawock on the icy roads and not \$70k a year in the disposal fees.

Special Notices and Acknowledgements:

- I would like to extend a huge thank you to Shane Ulery, Josh Musser and James Taylor for the road maintenance and snow removal over the past couple of weeks. It has proven difficult to keep up with both South and North sides of Thorne Bay with only one sander truck.
- I spoke with Fire Chief Silverthorn and he confirmed that he is in possession of the Fire Applications that were submitted by Eric Rhodes months ago. I requested that he reach out to the applicants to set up the interviews. He assured me he would be contacting applicants soon for the interviews.

- **NEW INFORMATION LINKS.** The city will now be publishing the department reports on our website. You can find the link in the menu “Documents” under “Department Reports”
- Huge kudos and gratitude to the department heads Ron Wendel, Harbormaster & Parks, Sam Sawyer in the Water Department, Josh Musser, Solid Waste. These guys have really stepped up their game and have taken on a lot over their required duties and have done so with smiles on their faces.
 - a. Sam Sawyer, Water & Sewer Department Supervisor, has been working on his own in the water and sewer departments over the holidays while his operator was out on vacation. This means Sam has been working 7 days a week without a break since before Christmas.
 - b. Ron Wendel, Harbormaster & Parks and Recreation Supervisor, for lending us his skills and knowledge in maintenance and repair. Ron really has been a huge help to us with the vehicles and getting them back on the road when they go down. Without his help the City would have gone for days without the equipment needed for plowing and sanding the roads.
 - c. Joshua Musser, Solid Waste Supervisor. Josh has taken on the Streets & Roads duties in the absence of Max Blair the Streets & Roads Supervisor. Additionally, Josh has been working long hours to ensure that the roads are safe for travel and assisting OVK with their sanding needs while their sander was down. Josh has been working with Harris Company on the installation of the new computer system that will get our baler operational.

➤ **Financial Report:**

Account	Name	Available Balance
TFCU	<u>HEALTH PREMIUM</u>	<u>\$35,027.40</u>
TFCU	<u>OCCUPANCY GEN.</u>	\$5,017.49
TFCU	<u>40% SALES TAX</u>	\$116,835.54
TFCU	<u>OCC TAX EMS/FIR</u>	\$9,657.79
TFCU	<u>OCC TAX TOURISM</u>	\$15,730.20
TFCU	<u>OCC TAX PARKS</u>	\$8,269.85
TFCU	<u>OCC TAX HARBOR</u>	\$16,335.37
TFCU	<u>WATER UTL R&R</u>	\$16,284.05
TFCU	<u>SEWER UTL R&R</u>	\$14,641.88
TFCU	<u>SOLIDWASTE R&R</u>	\$13,975.38

Account	Name	Available Balance
TFCU	<u>CHECKING</u>	\$4,515.19
TFCU	<u>60% SALES TAX</u>	<u>\$228,867.61</u>
TFCU	<u>HARBOR</u>	\$79,928.36
SUBTOTAL	TFCU - ACCOUNT TOTALS	\$565,086.11
INVESTMENTS:	WELLS FARGO INVESTMENT ACCOUNTS:	
WF Advisors	Money Market	616,542.78
WF Advisors	Security Deposits (CD)	506,242.57
TOTAL	INVESTMENT BALANCES:	1,122,785.35

7. PUBLIC COMMENTS:

Jim McFarland commented on the following:

- a) Voctech is continuing their search for funding. Voctech extends thanks to the City of Thorne Bay and appreciation for the money that was donated. Voctech will be thanking all of those who helped them in their search for funding on their reader board as you come into Klawock.

The funding provided to Voctech did help some, however there is still a need for money. The Voctech board will be conducting a raffle and are selling tickets for \$25.00 each. There are a limited number of tickets to be sold at 500. To purchase a raffle ticket contact Jim McFarland, Brad Clark or Sherri Becker.

Raffle drawing will be on March 31st and you do NOT need to be present to win.

Raffle Prizes include:

1st 2000, 2nd 1000, 3rd \$500, 7 awards at lower values.

Glenn Holt commented on the following:

- Introduced himself and his wife to the City Council and explained they had recently moved onto their lot in the Greentree Heights Subdivision (Lot 15). Holt stated that they were pleased to be a part of the community.
- Holt commented that the road leading to his property was steep and quite exciting to come down. Holt commented that it was expected the surrounding lot owners would be moving onto their properties soon.
- Thanked the Council for what they do for the community and will trust in the direction they lead us in the future. Holt encouraged the council to preserve the way Thorne Bay is as much as they can.

8. COUNCIL COMMENTS:

Longbotham commented on the following:

- Extended appreciation to the City Clerk, Teri Feibel for all that she does
- Extended appreciation to all the City Employees for the hard work that they do. The roads were treacherous at times and were rough conditions, but they are out there getting the job done. Thank you, Sam Sawyer, Josh Musser and Shane Ulery.

Rosalynn Hert commented on the following:

- Inquired if the VPSO program would be reimbursing the City for the VPSO moving expenses
 - i. Wayne responded that he had not heard anything.

Burger commented on the following:

- Burger presented the City Clerk with a check for the Thorne Bay EMS in the amount of \$500 from the Fishing Derby. Funds were to be deposited into the Emergency Services Department Account.

9. CONSENT AGENDA:

- a) December 17, 2019, Regular City Council Meeting Minutes, discussion and action item:

Burger move to approve the Consent Agenda consisting of the Minutes for the December 17th, City Council Meeting. Rhodes seconded the motion. There was no further discussion.

MOTION: Move to approve the Consent Agenda consisting of the Minutes for the December 17th, City Council Meeting
F/S: Burger/Rhodes
YEAS: Hert, Longbotham, Edenfield, Burger, & Rhodes
NAYS: None
STATUS: Motion Passed.

MAYOR MCDONALD JOINED THE MEETING AT 6:45 P.M.

10. NEW BUSINESS:

- a) Resolution 20-01-07-01, a resolution certifying the annual income and expenditures for the City of Thorne Bay Fiscal Year 2019, July 1, 2018 through June 30, 2019, discussion and action item:

Burger moved to approve Resolution 20-01-07-01, Certifying Financial Statement FY19.
Rhodes seconded the motion.

Discussion Included:

City Clerk explained that the Certified Financial Statement was required by the State of Alaska annually and replaces the annual audits.

MOTION: Move to approve Resolution 20-01-07-01
F/S: Burger/Rhodes
YEAS: Edenfield, McDonald, Longbotham, Burger, Rhodes, Hert
NAYS: None
STATUS: Motion Passed.

- b) Resolution 20-01-07-02, a resolution adopting the Alternative Allocation Method for the FY20 Shared Fisheries Business Tax Program, discussion and action item:

Burger moved to approve Resolution 20-01-07-02. Rhodes seconded the motion.
The City Clerk explained that the Shared Fisheries Business Tax was available annually but the City must apply each year. The method that is used for Prince of Wales, Ketchikan and Saxman must be the same in order for the communities to receive the funding. The method chosen is the Alternative Allocation Method.

MOTION: Move to approve Resolution 20-01-07-02
F/S: Burger/Rhodes
YEAS: Rhodes, Hert, Edenfield, Longbotham, McDonald & Burger
NAYS: None
STATUS: Motion Passed.

- c) SISD Lease renewal for parking on city property, discussion and action item:

McDonal moved to renew the Parking lease with SISD. Burger seconded the motion. City Clerk explained the agreement was the same used for all parking and rental agreements and a standard term of 2-years.

MOTION: Move to renew the SISD Parking Lease
F/S: McDonald/Burger
YEAS: Longbotham, McDonald, Burger, Rhodes, Edenfield & Hert
NAYS: None
STATUS: Motion Passed.

11. ORDINANCE FOR INTRODUCTION:

- a) Ordinance 20-01-21-01- amending Title 1.16.035-Minor Offense Fine Schedule to include fines for violations in all zones within the city, discussion and action item:

McDonald moved to approve Ordinance 20-01-21-01. Edenfield seconded the motion. Discussion included the fine amounts and need to re-evaluate for each offense. A majority of the council felt the presented fine amounts of \$200 were steep and that each offense should have a fine that represents the offense severity or type. McDonald withdrew his motion to approve. Edenfield withdrew her second to the motion. There was no further discussion.

- b) Ordinance 20-01-21-02 -amending Title 17-Zoning, Chapter 17.04-Planning & Zoning; Section 17.04.050-Enforcement, Violations and Penalties, discussion and action item:

McDonald moved to approve ordinance 20-01-21-01. Burger seconded the motion. City Clerk explained this amendment removed the reference of “civil penalty” and adopted the violation language used throughout the rest of the City Code. There was no further discussion.

MOTION: Move to approve Ordinance 20-01-21-02
F/S: McDonald/Burger
YEAS: McDonald, Longbotham, Burger, Edenfield, Rhodes & Hert
NAYS: None
STATUS: Motion Passed.

12. ORDINANCE FOR PUBLIC HEARING:

- a) Ordinance 19-12-17-02, amending Title 2, Chapter 2.24, Section 2.24.060 Annual Leave; & Section 2.24.070, Sick Leave, providing for transfer of leave upon extenuating circumstances, discussion and action item:

The City Clerk proposed that the Council renumber of this ordinance to reflect: Ordinance 20-01-07-01, keeping the final Ordinance Adoption date as the Ordinance Number. McDonald moved to approve Ordinance 20-01-07-01, amending Title 2, Chapter 2.24, Section 2.24.060 Annual Leave, and Section 2.24.070, Sick Leave, providing for transfer of leave upon extenuating circumstances. Rhodes seconded the motion. There was no further discussion.

MOTION: Moved to approve Ordinance 20-01-07-01
F/S: McDonald/Rhodes
YEAS: Burger, McDonald, Rhodes, Hert, Edenfield & Longbotham
NAYS: None
STATUS: Motion Passed.

13. EXECUTIVE SESSION: The Council May adjourn to executive session
There was no Executive Session held.

14. CONTINUATION OF PUBLIC COMMENT:

Bob Hartwell commented on the following:

- A lot of these fines were based on the state fine schedule. Example of Vehicle Insurance fine amount as one. Find the listed amount to be acceptable.

Juanita Stram commented on the following:

- Regarding the fines on the setbacks, I can think of a few people that have that and they had been that way for 30 years or more. What happens then? If neighbor complains after 30 years is this an issue? Clarify on the fines and how they are set?

Bob Hartwell commented on the following:

- Most roads on SS are 30ft center and 60 ft wide. Now these roads are at 22ft. So now this is an issue with property in the roads because of that.

Ron Wendel commented on the following:

- When you begin to talk about variances and so on, you need to have a line. We know of roads in town that are in people's yard, survey stakes not where they are. Before enforcing need to survey to find where things really are.

15. CONTINUATION OF COUNCIL COMMENT:

Edenfield commented on following:

- a) Encouraged people to be prepared for when the weather starts to warm up and make sure you have supplies if you cannot get into town etc.

Burger commented on the following:

- Cautioned people to test the roads when they are driving. Just because the mileage says 50, doesn't mean that you should go that fast.

Longbotham commented on the following:

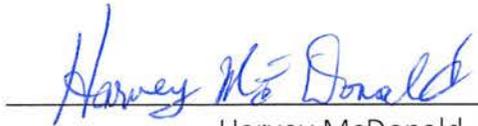
- When you are coming around corners, if you are coming up a hill, please caution to those who are coming downhill and give them the right of way

Hert commented on the following:

- Thanked all who came out tonight and attended the city council meeting even with the roads.

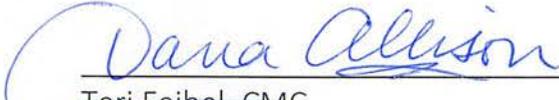
16. ADJOURNMENT:

Mayor McDonald adjourned at 7:28 pm



Harvey McDonald, Mayor

ATTEST:



~~Teri Feibel, CMC~~

Dana Allison - acting city clerk