

MINUTES
FOR THE REGULAR MEETING
OF THE CITY COUNCIL
OF THE CITY OF THORNE BAY, ALASKA
COUNCIL CHAMBERS
CITY HALL 120 FREEMAN DRIVE
Tuesday, December 17, 2019
6:30 p.m.

There was a Workshop of the City Council at 6:00 p.m.

1. CALL TO ORDER:

Vice Mayor Burger called the meeting to order at 6:30 p.m.

2. PLEDGE TO FLAG:

The audience and council stood for the pledge to the flag.

3. ROLL CALL:

Those present were:

Burger, Edenfield, Longbotham, Hert & Rhodes

Those who attended by phone were:

McDonald & Williams

4. APPROVAL OF AGENDA:

Burger moved to approve the agenda. Rhodes seconded the motion. There was no further discussion.

MOTION: Move to approve the agenda

F/S: Burger/Rhodes

YEAS: Edenfield, Rhodes, McDonald, Longbotham, Burger, Hert & Williams

NAYS: None

STATUS: Motion Passed.

5. MAYOR'S REPORT:

Burger commented on the following:

- a. Baler – January 2nd baler repair company will be in Thorne Bay
- b. January 9th, City Council, OVK and City of Kasaan's Council will have a meeting in OVK at 10 am.
- c. January 9th, Prothman will be here for a worksession to go over candidates for the Administrator position.

6. ADMINISTRATIVE REPORTS:

a) Administrator Report:

Wayne Benner commented on the following:

- i. The City can break open bales to rebale them instead of having the other communities bring us their garbage.
- i. CBC update on Water upgrades
- ii. Recommended that whatever the council does, we better look at upgraded equipment. Used is ok, but good condition is important.
- iii. VPSO program will be coming forward to the Council with amendments to the MOU. Adjusted to allow the VPSO's to enforce city ordinances.
- iv. Have not heard anything new from Jason Wilson

b) City Clerk Report

Teri Feibel, City Clerk reported on the following:

- 1. Upcoming closures: City Hall will be closed half day on December 24th and all day on the 25th.
- 2. City Clerk will be on vacation from January 11th to February 18th and will not be calling into meetings. The clerk reminded the council that when employees are on approved vacation, they cannot be demanded to attend a meeting by telephone from one city councilmember, and that It takes four city council members to authorize actions.
- 3. Expressed thanks to those who come into the City and work with us to resolve issues, help us brainstorm and ask questions prior to the City Council meetings. The clerk encouraged all of the council to come into City Hall and ask questions and work with the employees to make things better, and not criticize during public meetings only. The more we can talk prior to the meeting, a lot of this could be answered and resolved. We don't always have the answers available on the spot.

Financial Report:

Account	Name	Available Balance
WF Advisors	Money Market	616,542.78
WF Advisors	Security Deposits (CD)	506,242.57
TOTAL	INVESTMENT BALANCES:	1,122,785.35
First Bank	<u>First Bank Checking</u>	\$53,561.21
Tongass FCU	<u>CHECKING</u>	\$55,657.48

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First Bank	<u>First Bank Checking</u>	\$53,561.21
Tongass FCU	<u>HEALTH PREMIUM</u>	<u>\$35,024.43</u>
Tongass FCU	<u>OCCUPANCY GEN.</u>	\$5,017.06
Tongass FCU	<u>OCC TAX EMS/FIR</u>	\$9,656.97
Tongass FCU	<u>OCC TAX TOURISM</u>	\$15,728.86
Tongass FCU	<u>OCC TAX PARKS</u>	\$8,269.15
Tongass FCU	<u>OCC TAX HARBOR</u>	\$16,333.98
Tongass FCU	<u>WATER UTL R&R</u>	\$16,282.67
Tongass FCU	<u>SEWER UTL R&R</u>	\$14,640.64
Tongass FCU	<u>HARBOR R&R</u>	\$79,921.57
Tongass FCU	<u>SOLID WASTE R&R</u>	\$13,974.19
Tongass FCU	<u>60% SALES TAX</u>	<u>\$228,848.75</u>
Tongass FCU	<u>40% SALES TAX</u>	\$116,826.00
	ACCOUNT TOTALS	\$616,181.75

7. DEPARTMENT REPORTS:

a) Water & Sewer Report

Sam Sawyer, Water/Wastewater Supervisor:

For the month of November and December our main goal was to keep the water and sewer plants functional during scheduled shutdowns and make sure we were still providing the town with drinking water and fire suppression.

Furthermore, we completed all water and sewer sampling and testing requirements by the State of Alaska, fixed minor water leaks in town, and performed our winter cleanup of the sewer treatment facility.

In November we had multiple shutdowns of the water plant and one major shutdown of the sewer treatment facility which were coordinated with First City Electric and Schmolck Mechanical.

During the shutdowns in November, a new 8-inch valve going to our water storage tank was installed, our Chlorine and Soda Ash injection points were relocated and the installation of our new Filtomat backwashing module was completed.

Everything went smooth except the installation of the filtomat system which we are still having issues with. DOWL engineering will be present on Wednesday December 18th to try to work out the issues we are having.

During the sewer plant shutdown, all the new plumbing was completed in order to get the new UV system installed, which was completed late last week.

On December 18th the engineers will be here to get it programmed and running.

In the first week of December we received all our new pumps for the water plant and have installed our coagulation pump which is working great.

The main power supplying the water plant was also installed and hooked up and completed by First City electric. Also, our new heating oil tanks were installed, and we are currently plumbing them up to the oil heaters in the water treatment facility.

b) Harbor & Parks Report

Teri Feibel read report for Ron Wendel, Harbormaster:

- Working on maintenance on the harbor skiff
- Helping out with the maintenance on city buildings
- Helping with getting plow trucks ready for snow removal
- Power washed the harbor
- Harbor vehicle was not operating for a couple of weeks. Were able to get it going for now, but it is on its last legs.

c) Streets & Roads Report

Teri Feibel:

Need a new dump truck for sanding and plowing. Working on the vehicles and equipment as everything seems to want to stop working at the same time.

d) Solid Waste Report

Teri Feibel:

The company that will be replacing the Solid Waste Baler will be here on January 2nd to begin the installation. We have the parts needed, and they have scheduled their trip. Should take 4 to 5 days to get the baler operational and run enough garbage through it so our guys are familiar with how it works, and make sure there are no other issues.

e) Library

Laura Clark, Librarian:

- Increased usage and patronage with two added items at the library. One a

birthday party and the other Halloween Haunted house that was about 40. Patron usage is important because that is what the Library Grant is based on. So always looking on ways to increase patronage.

- Wrote a grant proposal to offer code club weekly, that would be hosted via the internet by experts in the field, that would come into the library. We began to the process of book, continuing education and searching for appropriate grants. The library found out in November that we were approved for the Grant. The Friends of the Library jumped in right away, and to support the new activity I met with the Thorne Bay School principal Alan Schwab to discuss the grant and how it could benefit the youth, since he has his finger on the pulse of all of our kids here.
- Library had unexpected closures in November, therefore we are offering Amnesty for the month of December for returning books due to possibility of the dropbox being full.
- New Geocash Space at the Library – With the help of Karen Peterson and her sister we added a geocache to the library, it's a game you can download, and people hide things around, and you have to use the app for the instructions on finding it. Very popular game down in the lower 48. Our library will host two spaces for geocache. One inside and one outside.
- Library has dedicated the first three Fridays as kids day, Sue Sawyer has been coming and reading to the kids from 10 to 12 and we did a Christmas themed crafts from one to three.
- Donation drive - I started a donation drive by sending emails to different organizations like PBS and like anybody that was ever from Alaska or spent time here. So far, the Bob Ross foundation sent us six DVD sets and a book, just for the asking. I will continue to do that and see what we can get.
- Code Club starting up in January - Code Club is ramping up for the start of January, I'm pleased to announce that SISD will also be served by our grant. At the beginning of next semester our code club is to be offered as an elective to the middle and high school students we will not only serve the children of one day but because it's taking place on a Thursday. It'll be available to all the SISD schools.
- Code Club is facilitated by several companies that are seeking new employees on the field, and are taught via games and writing codes for games, they learned by doing so they build their own video games they build their own code, they build their own programs by challenges and games that they play in a webinar. Next semester Code Club will be offered to SISD Schools on Thursdays.
- Repairs & Maintenance - We had our toilet crack and were able to get a new one after notifying the City of the issue. We had a brand-new computer that malfunctioned right away, so we had to reinstall a hard drive. We then found the City will have to have their computer tech work on the computer for the warranty. We've asked the city to add non slip shingles around the front door where is it really slippery.

8. PUBLIC COMMENTS:

Brad Clark commented on the following:

- Museum – moved toward group called thorne bay historical society. Meeting every first and third Saturday @ 1p.m.. Process of putting together an exhibit for three days in April of next year. Will be displayed at the church.

Jim McFarland commented on the following:

- December 18th Community Christmas Dinner @ 6pm– Post cards were sent in the mail that provided you with what you needed to bring. Bring enough for people to eat.

9. COUNCIL COMMENTS:

Roger Longbotham commented on the following:

- Thank you to Wayne for being on the phone today, had questions about the truck

Rosalyn Hert commented on the following:

- When will prothman have update?

10. CONSENT AGENDA:

a) December 3, 2019, Regular City Council Meeting Minutes, discussion and action item: Burger moved to approve the consent agenda. Longbotham seconded the motion. There was no further discussion.

MOTION: Move to approve the minutes for the December 3, 2019, Regular City Council Meeting
F/S: Burger/Longbotham
YEAS: Edenfield, Rhodes, McDonald, Longbotham, Burger, Hert & Williams
NAYS: None
STATUS: Motion Passed.

11. NEW BUSINESS:

None

12. ORDINANCE FOR PUBLIC HEARING:

- a) **Ordinance 19-12-17-01**, amending Title 2-Administration & Personnel, Chapters 2.08-Mayor & Chapter 2.28-Elections, adopting procedures for Mayoral Elections; discussion and action item:

Burger moved to approve Ordinance 19-12-17-01. Longbotham seconded the motion. Rhodes commented that the amendment was removing the one-year requirement for the mayor. There was no further discussion.

MOTION: Move to approve Ordinance 19-12-17-01
F/S: Burger/Longbotham
YEAS: Longbotham, McDonald, Rhodes, Burger, Hert & Williams
NAYS: Edenfield
STATUS: Motion Passed.

- b) **Ordinance 19-12-17-02**, amending Title 2, Chapter 2.24, Section 2.24.060 Annual Leave; & Section 2.24.070, Sick Leave, providing for transfer of leave upon extenuating circumstances, discussion and action item:

Burger moved to approve Ordinance 19-12-17-02. Longbotham seconded the motion. There was clarification on the donation of leave be on the ground that all Sick and Vacation leave had been used up. Ordinance will have one more public hearing to make sure the public is aware of the purpose.

MOTION: Move to approve Ordinance 19-12-17-02
F/S: Burger/Longbotham
YEAS: McDonald, Longbotham, Burger, Edenfield, Rhodes, Hert & Williams
NAYS: None
STATUS: Motion Passed.

13. EXPENDITURES EXCEEDING \$2,000.00:

- a) Expenditure of \$70,000.00, for purchase of 1998 International S2674 single axle dump truck #4711 & Sander, discussion and action item:

Burger moved to postpone purchase of dump truck and sander. Edenfield seconded the motion. There was no further discussion.

MOTION: Move to postpone purchase of dump truck and sander
F/S: Burger/Edenfield
YEAS: Burger, Williams, Longbotham, Edenfield, Rhodes, McDonald & Hert
NAYS: None
STATUS: Motion Passed.

14. EXECUTIVE SESSION: The Council May adjourn to executive session

None

15. CONTINUATION OF PUBLIC COMMENT:

None

16. CONTINUATION OF COUNCIL COMMENT:

Ben Williams commented on the following:

- I am wishing for you to instruct administration to solicit prices for new truck and sander. I will vote against and used equipment. We don't have the personnel to keep that running. This equipment is vital to the health and safety to the community.

CONTINUATION OF COUNCIL COMMENT:

Longbotham commented on the following:

- Suggested looking into certified used equipment.

Williams added following comment:

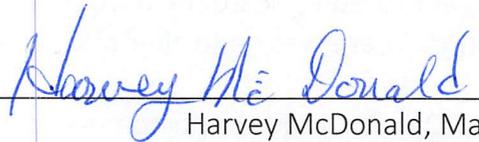
- Look into finding repo equipment. This time of year, 2020 are coming out, may be that we could get a deal on the 2019.

Eric Rhodes commented on the following:

- Wayne estimated 129k for new truck. I would support something lightly used, but hard. Older trucks may cause a lot of problems, support lightly used, but how long does an older truck last.

17. ADJOURNMENT:

Burger adjourned the meeting at 7:17 p.m.


Harvey McDonald, Mayor

ATTEST:



~~Teri Feibel, CMC~~

Dana Allison, acting city clerk