

DRAFTED AGENDA
FOR THE REGULAR MEETING
OF THE CITY COUNCIL FOR
THE CITY OF THORNE BAY, ALASKA
CITY HALL COUNCIL CHAMBERS
120 FREEMAN DRIVE

Tuesday, January 7, 2020

6:30 p.m.

The meeting will be preceded by a Workshop of the City Council beginning at 6:00 p.m.

1. CALL TO ORDER:
2. PLEDGE TO FLAG:
3. ROLL CALL:
4. APPROVAL OF AGENDA:
5. MAYOR'S REPORT:
6. ADMINISTRATIVE REPORTS:

a) City Clerk Report

7. PUBLIC COMMENTS:
8. COUNCIL COMMENTS:
9. CONSENT AGENDA:

a) December 17, 2019, Regular City Council Meeting Minutes, discussion and action item:

10. NEW BUSINESS:

- a) Resolution 20-01-07-01, a resolution certifying the annual income and expenditures for the City of Thorne Bay Fiscal Year 2019, July 1, 2018 through June 30, 2019, discussion and action item:
- b) Resolution 20-01-07-02, a resolution adopting the Alternative Allocation Method for the FY20 Shared Fisheries Business Tax Program, discussion and action item:

11. ORDINANCE FOR INTRODUCTION:

- a) Ordinance 20-01-21-01- amending Title 1.16.035-Minor Offense Fine Schedule to include fines for violations in all zones within the city, discussion and action item:
- b) Ordinance 20-01-21-02 -amending Title 17-Zoning, Chapter 17.04-Planning & Zoning; Section 17.04.050-Enforcement, Violations and Penalties, discussion and action item:

12. ORDINANCE FOR PUBLIC HEARING:

- a) Ordinance 19-12-17-02, amending Title 2, Chapter 2.24, Section 2.24.060 Annual Leave; & Section 2.24.070, Sick Leave, providing for transfer of leave upon extenuating circumstances, discussion and action item: (I propose a renumbering of this ordinance to reflect: Ordinance 20-01-07-01)

13.EXECUTIVE SESSION: The Council May adjourn to executive session

14.CONTINUATION OF PUBLIC COMMENT:

15.CONTINUATION OF COUNCIL COMMENT:

16.ADJOURNMENT:

Posted: January 2, 2020

City Hall (2), Post Office, Riptide, AP Market, USFS, Thorne Bay School
SISD, Davidson Landing

Website: www.thornebay-ak.gov

DRAFT

**MINUTES FOR THE
DECEMBER 17, 2019
CITY COUNCIL MEETING**

DRAFT

CITY OF THORNE BAY
RESOLUTION 20-01-07-01

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA,
CERTIFYING THE ANNUAL CERTIFIED FINANCIAL STATEMENT OF REVENUES AND
AUTHORIZED EXPENDITURES FOR THE YEAR ENDING JUNE 30, 2019

WHEREAS, the City Council is the governing body for the City of Thorne Bay, Alaska; and

WHEREAS, the City of Thorne Bay, is a recognized second-class city; and

WHEREAS, second class cities are required by AS 29.20.640(a)(2) to submit a Certified Financial Statement of income and expenditures or audit for the year ending June 30, 2019, to the Department of Commerce, Community, and Economic Development;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Thorne Bay, Alaska; that the attached Certified Financial Statement of Thorne Bay, Alaska; for the year ending June 30, 2019, and prepared by Teri Feibel, City Clerk, is true and complete to the best of our knowledge.

ADOPTED by a duly constituted quorum of the City Council of Thorne Bay, Alaska, this 7th day of January 2020

Harvey McDonald, Mayor

ATTEST:

Teri Feibel, CMC, City Clerk/Treasurer

<u>OPERATING BUDGET</u>	<u>FY18 BUDGET</u>	<u>FY19 Budget</u>	<u>FY19 ACTUAL AS OF June 13</u>
Income	\$ 1,252,990.00	\$ 1,401,763.23	\$ 1,499,588.59
Expense	\$ 1,250,589.40	\$ 1,376,262.86	\$ 1,332,945.11
NET Operating Income:	\$ 2,400.60	\$ 25,500.37	\$ 166,643.48

<u>Class List:</u>	<u>Income:</u>	<u>Expense:</u>	<u>Net:</u>	<u>Revenue Distribution:</u>
Admin & Finance FY19 Actual:	\$ 768,617.15	\$ 395,587.93	\$ 373,029.22	\$ 373,029.22
City Council FY19 Actual:	\$ 300.00	\$ 27,359.76	\$ (27,059.76)	\$ 345,969.46
City Planning Zoning	\$ -	\$ -	\$ -	\$ 345,969.46
EMS FY19 Actual	\$ 15,989.98	\$ 27,738.32	\$ (11,748.34)	\$ 334,221.12
Fire FY19 Actual	\$ 15,164.42	\$ 10,380.17	\$ 4,784.25	\$ 339,005.37
Harbor FY19 Actual:	\$ 105,209.05	\$ 106,639.55	\$ (1,430.50)	\$ 337,574.87
VPSO FY19 Actual:	\$ 11,500.00	\$ 9,115.33	\$ 2,384.67	\$ 339,959.54
Library FY19 Actual:	\$ 4,606.91	\$ 7,434.39	\$ (2,827.48)	\$ 337,132.06
Parks Rec FY19 Actual:	\$ 56,107.43	\$ 64,592.53	\$ (8,485.10)	\$ 328,646.96
RV Park FY19 Actual:	\$ 14,767.52	\$ 4,280.19	\$ 10,487.33	\$ 339,134.29
Streets Roads FY19 Actual:	\$ 59,633.78	\$ 159,289.40	\$ (99,655.62)	\$ 239,478.67
Solid Waste FY19 Actual:	\$ 135,402.91	\$ 216,061.31	\$ (80,658.40)	\$ 158,820.27
Sewer FY19 Actual:	\$ 141,241.30	\$ 127,228.94	\$ 14,012.36	\$ 172,832.63
Water FY19 Actual:	\$ 157,087.04	\$ 177,237.29	\$ (20,150.25)	\$ 152,682.38
Occupancy Tax FY 19 Actual	\$ 13,961.10	\$ -	\$ 13,961.10	\$ 166,643.48
FY19 Certified Income/Expense:	\$ 1,499,588.59	\$ 1,332,945.11		\$ 166,643.48
FY19 Actual Net Income:			166,643.48	
TRANSFER FROM RESERVES:(Transfer to Enterprise Savings Accounts (R&R Accounts) Water, Sewer, Solid Waste, Harbor.			(166,643.48)	
TOTAL OPERATING BUDGET:			0.00	

ADMIN & FINANCE

Income	Budget	Jul '18 - Jun 19	% of Budget
State Revenues			
<i>Liquor Share Tax</i>	0.00	1,500.00	100.0%
<i>Payment in Lieu of Taxes</i>	150,000.00	141,710.08	94.47%
<i>Community Aide Assistance</i>	36,000.00	34,000.00	94.44%
Total State Revenues	186,000.00	177,210.08	95.27%
Services Availability		234.50	
Finance Charge Income	2,000.00	872.65	43.63%
Interest Income	6,419.70	25,283.10	393.84%
Animal Fees	600.00	400.00	66.67%
ATV Fees	800.00	900.00	112.5%
Election Income	600.00	600.00	100.0%
Equipment Rentals	150.00	0.00	0.0%
Fees & Permits	30,000.00	20,552.95	68.51%
Halibut Charter Permit	200.00	250.00	125.0%
Income	1,000.00	259.72	25.97%
Land Payment Interest	2,600.00	1,247.52	47.98%
Land Sales	4,500.00	108,824.33	2,418.32%
Landing Fees	200.00	0.00	0.0%
Miscellaneous Income			
<i>Copier/Fax</i>	200.00	110.50	55.25%
<i>Miscellaneous Income - Other</i>	6,500.00	599.25	9.22%
Total Miscellaneous Income	6,700.00	709.75	10.59%
Notary/Lamination	750.00	827.00	110.27%
Occupancy Tax	13,000.00	0.00	0.0%
Passport Services	1,600.00	544.18	34.01%
Refundable Deposits	0.00	2,239.06	100.0%
Rental	30,000.00	26,952.93	89.84%
Sales Tax	385,820.96	400,709.38	103.86%
Total Income	672,940.66	768,617.15	114.22%

Expense			
Bond Reinvestment	0.00	906.90	100.0%
Advertising and Promotion	1,850.00	1,882.73	101.77%
Bad Debt	0.00	835.69	100.0%
Bank Service Charges	300.00	350.96	116.99%
Bldg/Grnd Maint Repair	1,000.00	767.11	76.71%
Computer/Software	1,500.00	4,353.37	290.23%

Contract Labor	2,000.00	925.92	46.3%
Credit Card Merchant Fees	3,543.64	4,209.46	118.79%
Dues and Subscriptions	1,800.00	4,318.38	239.91%
Election Expenses	250.00	0.00	0.0%
Electricity	3,815.34	3,469.81	90.94%
Equipment Maint & Repair	150.00	0.00	0.0%
Equipment Purchase	1,250.00	656.25	52.5%
Fees & Permit	100.00	1.00	1.0%
Heating Fuel	5,000.00	4,965.66	99.31%
Insurance Expense			
<i>AML/Insurance</i>	<i>18,500.00</i>	<i>21,219.00</i>	<i>114.7%</i>
Total Insurance Expense	18,500.00	21,219.00	114.7%
Internet Use	2,200.00	2,528.85	114.95%
Legal Services	3,500.00	12,125.00	346.43%
Materials and Supplies	6,000.00	3,096.96	51.62%
Miscellaneous Expense	125.00	14.74	11.79%
Payroll Expenses			
<i>Life Insurance</i>	<i>356.72</i>	<i>366.82</i>	<i>102.83%</i>
<i>Worker's Compensation</i>	<i>1,850.00</i>	<i>1,491.00</i>	<i>80.6%</i>
<i>Health Insurance</i>	<i>27,205.63</i>	<i>28,858.89</i>	<i>106.08%</i>
<i>HSA Company</i>	<i>12,091.82</i>	<i>11,686.21</i>	<i>96.65%</i>
<i>Payroll Taxes</i>	<i>6,329.11</i>	<i>5,086.40</i>	<i>80.37%</i>
<i>PERS</i>	<i>50,475.40</i>	<i>46,922.95</i>	<i>92.96%</i>
<i>Payroll Expenses - Other</i>	<i>237,680.31</i>	<i>228,359.74</i>	<i>96.08%</i>
Total Payroll Expenses	335,988.99	322,772.01	96.07%
Postage and Freight	2,000.00	1,961.22	98.06%
Telephone	3,400.00	3,477.60	102.28%
Testing	150.00	0.00	0.0%
Training	1,200.00	0.00	0.0%
Travel Expense	6,000.00	749.31	12.49%
Total Expense	401,622.97	395,587.93	98.5%
Net Income	271,317.69	373,029.22	137.49%

CITY COUNCIL

Income	Budget	Jul '18 - Jun 19	% of Budget
State Revenues			
<i>Community Aide Assistance</i>	3,000.00	0.00	0%
Total State Revenues	3,000.00	0.00	0%
Derby Donation	500.00	0.00	0%
Election Income	200.00	300.00	150%
Fees & Permits	100.00	0.00	0%
Miscellaneous Income			
<i>Copier/Fax</i>		0.00	0%
<i>Miscellaneous Income - Other</i>	500.00	0.00	7%
Total Miscellaneous Income	500.00	0.00	7%
Total Income	4,300.00	300.00	

Expense			
Advertising and Promotion	350.00	174.99	50%
Computer/Software	0.00	936.83	93683000%
Donations	3,000.00	2,572.86	86%
Dues and Subscriptions	2,500.00	1,759.50	70%
Election Expenses	150.00	24.24	16%
Materials and Supplies	250.00	230.96	92%
Payroll Expenses			
<i>Payroll Taxes</i>	2,227.13	1,466.47	66%
<i>Payroll Expenses - Other</i>	20,400.00	19,062.00	93%
Total Payroll Expenses	22,627.13	20,528.47	91%
Postage and Freight	50.00	152.88	306%
Telephone	320.82	212.71	66%
Training	1,500.00	0.00	0%
Travel Expense	4,000.00	766.32	19%
Total Expense	34,747.95	27,359.76	79%
Net Income	-30,447.95	-27,059.76	89%

EMS

Income	Budget	Jul '18 - Jun 19	% of Budget
State Revenues			
<i>Community Aide Assistance</i>	12,500.00	13,099.90	1.05
Total State Revenues	12,500.00	13,099.90	1.05
Donation Income	1,500.00	1,074.25	0.72
Miscellaneous Income			
<i>Miscellaneous Income - Other</i>	2,000.00	1,815.83	0.91
Total Miscellaneous Income	2,000.00	1,815.83	1.00
Total Income	16,000.00	15,989.98	1.00

Expense	Budget	Jul '18 - Jun 19	% of Budget
Business Licenses and Permits	10.00	0.00	0%
Contract Labor	10,000.00	12,500.00	125%
Electricity	1,037.12	632.85	61%
Heating Fuel	900.00	739.92	82%
Insurance Expense			
<i>AML/Insurance</i>	700.00	1,361.00	194%
Total Insurance Expense	700.00	1,361.00	194%
Internet Use	350.00	299.90	86%
Materials and Supplies	600.00	954.66	159%
Payroll Expenses			
<i>Worker's Compensation</i>	0.00	151.00	100%
<i>Payroll Taxes</i>	0.00	791.64	100%
<i>Payroll Expenses - Other</i>	0.00	9,175.00	100%
Total Payroll Expenses	0.00	10,117.64	100%
Postage and Freight	20.00	0.00	0%
Telephone	700.00	692.52	99%
Vehicle Fuel	100.00	389.84	390%
Vehicle Maintenance	125.00	49.99	40%
Total Expense	14,542.12	27,738.32	191%
Net Income	1,457.88	-11,748.34	-806%

FIRE

Income	Budget	Jul '18 - Jun 19	% of Budget
State Revenues			
<i>Community Aide Assistance</i>	12,500.00	13,000.00	104%
Total State Revenues	12,500.00	13,000.00	104%
Donation Income	600.00	1,524.00	254%
Miscellaneous Income			
<i>Miscellaneous Income - Other</i>	2,500.00	640.42	26%
Total Miscellaneous Income	2,500.00	640.42	97%
Total Income	15,600.00	15,164.42	97%

Expense			
Contract Labor	500.00	507.80	102%
Dues and Subscriptions	25.00	0.00	0%
Electricity	2,000.00	1,332.47	67%
Equipment Maint & Repair	500.00	110.00	22%
Equipment Purchase	500.00	0.00	0%
Equipment Rental	300.00	0.00	0%
Heating Fuel	1,300.00	739.90	57%
Insurance Expense			
<i>AML/Insurance</i>	2,950.00	2,132.17	72%
Total Insurance Expense	2,950.00	2,132.17	72%
Materials and Supplies	750.00	602.39	80%
Payroll Expenses			
<i>Worker's Compensation</i>	3,300.00	2,563.90	78%
<i>Payroll Taxes</i>	112.08	103.80	93%
<i>Payroll Expenses - Other</i>	1,200.00	1,200.00	100%
Total Payroll Expenses	4,612.08	3,867.70	84%
Postage and Freight	800.00	0.00	0%
Telephone	700.00	690.97	99%
Vehicle Fuel	275.00	36.77	13%
Vehicle Maintenance	500.00	360.00	72%
Total Expense	15,712.08	10,380.17	66%
Net Income	-112.08	4,784.25	-4269%

HARBOR

Income	Budget	Jul '18 - Jun 19	% of Budget
State Revenues			
<i>Fishery Tax Receipts</i>	3,500.00	2,730.11	78%
Total State Revenues	3,500.00	2,730.11	78%
Reconnection Fee-Live-a-Board Standby	0.00	60.00	0%
Services Availability	0.00	870.72	
Interest Income	60.00	69.29	115%
Donation Income		1.50	
Davidson Landing Fees	17,500.00	21,115.27	121%
Fees & Permits	100.00	802.02	802%
Grid Fees	300.00	0.00	0%
Harbor Fees	51,386.54	61,211.89	119%
Harbor Showers	2,000.00	2,263.50	113%
Landing Fees	0.00	130.00	100%
Live-aboard Fees	23,403.32	7,798.29	33%
Miscellaneous Income			
<i>Miscellaneous Income - Other</i>	200.00	1,498.67	749%
Total Miscellaneous Income	200.00	1,498.67	
Refundable Deposits	0.00	3,063.28	100%
Sales Tax	3,500.00	3,594.51	103%
Total Income	101,949.86	105,209.05	103%

Expense			
Bad Debt	0.00	22.57	100%
Bldg/Grnd Maint Repair	175.00	30.10	17%
Computer/Software	0.00	59.95	100%
Contract Labor	750.00	543.41	72%
Dues and Subscriptions	150.00	150.00	100%
Electricity	10,500.00	11,149.22	106%
Equipment Maint & Repair	250.00	299.45	120%
Equipment Purchase	1,200.00	854.63	71%
Harbor Replacement expense	0.00	3,195.31	100%
Harbor Replacement Fund	2,000.00	11,070.00	554%
Insurance Expense			
<i>AML/Insurance</i>	3,150.00	3,254.00	103%
Total Insurance Expense	3,150.00	3,254.00	103%
Internet Use	575.00	499.50	87%
Materials and Supplies	1,000.00	1,436.47	144%
Miscellaneous Expense	100.00	108.03	108%

Payroll Expenses			
<i>Life Insurance</i>	89.18	103.36	116%
<i>Worker's Compensation</i>	4,300.00	3,475.00	81%
<i>Health Insurance</i>	13,395.55	13,631.65	9%
<i>HSA Company</i>	6,000.00	4,349.53	72%
<i>Payroll Taxes</i>	1,910.95	1,354.22	71%
<i>PERS</i>	7,665.50	7,462.39	97%
<i>Payroll Expenses - Other</i>	42,883.20	41,515.55	126%
Total Payroll Expenses	76,244.38	71,891.70	94%
Postage and Freight	100.00	84.51	85%
Telephone	300.00	375.27	125%
Training	0.00	89.00	100%
Vehicle Fuel	750.00	1,280.62	171%
Vehicle Maintenance	250.00	245.81	98%
Total Expense	97,494.38	106,639.55	109%
Net Income	4,455.48	-1,430.50	-32%

DRAFT

LANDSLIDE

Income	Budget	Jul '18 - Jun 19	% of Budget
Harbor Fees	0.00	2,094.60	100.0%
Total Income	0.00	2,094.60	100.0%

Expense	Budget	Jul '18 - Jun 19	% of Budget
Debt Forgiveness	0.00	3,519.24	100.0%
Contract Labor	0.00	10,000.00	100.0%
Payroll Expenses			
<i>Life Insurance</i>	0.00	22.86	100.0%
<i>Health Insurance</i>	0.00	311.05	100.0%
<i>HSA Company</i>	0.00	809.07	100.0%
<i>Payroll Taxes</i>	0.00	323.75	100.0%
<i>PERS</i>	0.00	3,033.34	100.0%
<i>Payroll Expenses - Other</i>	0.00	16,241.44	100.0%
Total Payroll Expenses	0.00	20,741.51	100.0%
Total Expense	0.00	34,260.75	100.0%
Net Income	0.00	-32,166.15	100.0%

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LAW ENFORCEMENT

Income	Budget	Jul '18 - Jun 19	% of Budget
State Revenues			
<i>Community Aide Assistance</i>	12,500.00	11,500.00	92%
Total State Revenues	12,500.00	11,500.00	92%
Total Income	12,500.00	11,500.00	92%

Expense	Budget	Jul '18 - Jun 19	% of Budget
DARE	500.00	0.00	0%
Dues and Subscriptions	25.00	10.00	40%
Electricity	600.00	352.53	59%
Equipment Maint & Repair	100.00	0.00	0%
Heating Fuel	1,500.00	376.97	25%
Insurance Expense			
<i>AML/Insurance</i>	1,575.00	1,522.00	97%
Total Insurance Expense	1,575.00	1,522.00	97%
Materials and Supplies	200.00	196.77	98%
Miscellaneous Expense	250.00	0.00	0%
Payroll Expenses			
<i>Payroll Taxes</i>	642.60	242.20	38%
<i>Payroll Expenses - Other</i>	8,400.00	2,800.00	33%
Total Payroll Expenses	9,042.60	3,042.20	34%
Postage and Freight	150.00	60.80	41%
Telephone	1,500.00	1,503.72	100%
Vehicle Fuel	2,750.00	1,970.66	72%
Vehicle Maintenance	300.00	79.68	27%
Total Expense	18,492.60	9,115.33	49%
Net Income	-5,992.60	2,384.67	-40%

LIBRARY

Income	Budget	Jul '18 - Jun 19	% of Budget
State Revenues			
<i>Community Aide Assistance</i>	3,500.00	3,500.00	100%
Total State Revenues	3,500.00	3,500.00	100%
Donation Income	500.00	223.17	45%
Fees & Permits	200.00	303.63	152%
Library Deposit	0.00	20.00	100%
Miscellaneous Income			
<i>Copier/Fax</i>	50.00	275.11	550%
<i>Miscellaneous Income - Other</i>	0.00	280.00	100%
Total Miscellaneous Income	50.00	555.11	110%
Notary/Lamination	0.00	5.00	
Total Income	4,250.00	4,606.91	108%
Expense			
Bldg/Grnd Maint Repair	150.00	0.00	0%
Contract Labor	225.00	760.97	338%
Dues and Subscriptions	100.00	174.00	174%
Electricity	1,500.00	1,463.35	98%
Equipment Maint & Repair	100.00	100.00	100%
Equipment Purchase	125.00	25.00	20%
Furniture, Equip & Computers	75.00	0.00	0%
Heating Fuel	575.00	651.12	113%
Insurance Expense			
<i>AML/Insurance</i>	150.00	126.00	84%
Total Insurance Expense	150.00	126.00	84%
Internet Use	700.00	50.00	7%
Materials and Supplies	500.00	510.34	102%
Miscellaneous Expense	100.00	139.40	139%
Payroll Expenses			
<i>Per Diem</i>	0.00	-339.90	
<i>Payroll Taxes</i>	224.90	252.23	112%
<i>Payroll Expenses - Other</i>	2,600.00	2,916.01	112%
Total Payroll Expenses	2,824.90	2,828.34	100%
Postage and Freight	175.00	90.12	51%
Reimbursed Expense	0.00	27.85	
Telephone	350.00	300.90	86%
Total Expense	7,649.90	7,247.39	95%
Net Income	-3,399.90	-2,827.48	83%

PARKS & REC

Income	Budget	Jul '18 - Jun 19	% of Budget
State Revenues			
<i>Community Aide Assistance</i>	10,150.00	10,150.00	100%
Total State Revenues	10,150.00	10,150.00	100%
Community Investment Returns	10,176.72	9,319.60	92%
Interest Income	20.35	2.69	13%
1% Sales Tax	25,000.00	36,635.00	0%
Land Payment Interest		0.14	
Rental	300.00	0.00	0%
Sales Tax	125.00	0.00	0%
Total Income	45,772.07	56,107.43	43%

Expense			
Contract Labor	150.00	1,049.25	700%
Electricity	1,000.00	1,114.66	111%
Equipment Maint & Repair	200.00	49.98	25%
Equipment Purchase	200.00	0.00	0%
Equipment Rental	100.00	0.00	0%
Fees & Permit	50.00	0.00	0%
Heating Fuel	1,800.00	422.19	23%
Insurance Expense			
<i>AML/Insurance</i>	550.00	616.00	112%
Total Insurance Expense	550.00	616.00	112%
Materials and Supplies	1,200.00	355.71	30%
Miscellaneous Expense	0.00	0.26	100%
Payroll Expenses			
<i>Life Insurance</i>	89.13	0.00	0%
<i>Worker's Compensation</i>	650.00	2,313.23	356%
<i>Payroll Taxes</i>	1,806.43	1,735.00	96%
<i>PERS</i>	5,152.26	0.00	0%
<i>Payroll Expenses - Other</i>	54,550.00	20,057.61	37%
Total Payroll Expenses	62,247.82	24,105.84	39%
Postage and Freight	400.00	47.00	12%
Repairs and Maintenance	100.00	0.00	0%
Sales Tax 1% (Community Development Fund)	0.00	36,635.00	100%
Vehicle Fuel	450.00	196.64	44%
Total Expense	68,447.82	64,592.53	94%
Net Income	-22,675.75	-8,485.10	199%

RV PARK

Income	Budget	Jul '18 - Jun 19	% of Budget
Miscellaneous Income			
<i>Miscellaneous Income - Other</i>	100.00	0.00	0%
Total Miscellaneous Income	100.00	0.00	0%
Occupancy Tax	30,000.00	0.00	0%
Refundable Deposits	0.00	-500.00	100%
RV Park Fees	26,000.00	14,344.37	55%
Sales Tax	1,560.00	923.15	59%
Total Income	57,660.00	14,767.52	26%

Expense	Budget	Jul '18 - Jun 19	% of Budget
Bad Debt	0.00	1,546.93	0%
Bldg/Grnd Maint Repair	200.00	0.00	100%
Contract Labor	50,000.00	1,428.31	0%
Dues and Subscriptions	125.00	75.00	3%
Electricity	650.00	731.94	60%
Equipment Maint & Repair	300.00	0.00	113%
Insurance Expense			
<i>AML/Insurance</i>	175.00	150.00	0%
Total Insurance Expense	175.00	150.00	86%
Materials and Supplies	150.00	348.01	86%
Miscellaneous Expense	75.00	0.00	232%
Postage and Freight	25.00	0.00	0%
Total Expense	51,700.00	4,280.19	0%
Net Income	5,960.00	10,487.33	176%

STREETS AND ROADS

Income	Budget	Jul '18 - Jun 19	% of Budget
State Revenues			
<i>National Forest Receipts</i>	6,500.00	59,248.78	912%
Total State Revenues	6,500.00	59,248.78	912%
1% Sales Tax	60,000.00	0.00	0%
Fees & Permits	500.00	385.00	77%
Miscellaneous Income			
<i>Miscellaneous Income - Other</i>	4,000.00	0.00	0%
Total Miscellaneous Income	4,000.00	0.00	0%
Sales Tax	50.00	0.00	0%
Total Income	71,050.00	59,633.78	84%

Expense			
Contract Labor	55,000.00	42,076.15	77%
Dues and Subscriptions	50.00	10.00	20%
Electricity	3,800.00	3,292.90	87%
Equipment Maint & Repair	6,100.00	9,275.04	152%
Equipment Purchase	3,000.00	2,896.80	97%
Equipment Rental	300.00	0.00	0%
Heating Fuel	3,200.00	1,982.14	62%
Insurance Expense			
<i>AML/Insurance</i>	6,000.00	4,960.00	83%
Total Insurance Expense	6,000.00	4,960.00	83%
Materials and Supplies	3,000.00	2,823.78	94%
Miscellaneous Expense	200.00	0.00	0%
Payroll Expenses			
<i>Life Insurance</i>	89.18	109.51	123%
<i>Worker's Compensation</i>	8,300.00	8,045.00	97%
<i>Health Insurance</i>	0.00	13,616.21	100%
<i>HSA Company</i>	6,000.00	6,028.87	100%
<i>Payroll Taxes</i>	1,056.91	979.23	93%
<i>PERS</i>	9,490.62	9,872.74	104%
<i>Payroll Expenses - Other</i>	43,139.20	44,950.76	133%
Total Payroll Expenses	68,075.91	83,602.32	123%
Postage and Freight	2,200.00	1,527.84	69%
Vehicle Fuel	6,000.00	5,582.47	81%
Vehicle Maintenance	4,500.00	1,259.96	28%
Total Expense	161,425.91	159,289.40	99%
Net Income	-90,375.91	-99,655.62	110%

SEWER

Income	Budget	Jul '18 - Jun 19	% of Budget
Miscellaneous Income			
<i>Copier/Fax</i>		0.00	0%
<i>Miscellaneous Income - Other</i>	100.00	0.00	0%
Total Miscellaneous Income	100.00	0.00	0%
Sales Tax	4,800.00	5,970.07	124%
Sewer Fees	120,340.64	135,271.23	112%
Total Income	125,240.64	141,241.30	113%

Expense			
Bad Debt	0.00	422.67	100%
Bldg/Grnd Maint Repair	300.00	0.00	0%
Chemicals	3,500.00	5,913.00	169%
Contract Labor	3,500.00	3,500.00	100%
Dues and Subscriptions	1,350.00	0.00	0%
Electricity	26,000.00	29,877.39	115%
Equipment Maint & Repair	1,500.00	1,631.91	109%
Equipment Purchase	2,000.00	1,554.96	78%
Fees & Permit	25.00	1,280.00	5120%
Heating Fuel	2,000.00	4,082.85	204%
Insurance Expense			
<i>AML/Insurance</i>	6,000.00	6,105.00	102%
Total Insurance Expense	6,000.00	6,105.00	102%
Materials and Supplies	3,000.00	1,561.51	52%
Miscellaneous Expense	0.00	373.62	100%
Payroll Expenses			
<i>Life Insurance</i>	89.18	54.08	61%
<i>Worker's Compensation</i>	2,850.00	3,053.57	107%
<i>Health Insurance</i>	13,395.55	8,823.55	7%
<i>HSA Company</i>	6,000.00	3,000.01	50%
<i>Payroll Taxes</i>	1,090.03	2,025.34	186%
<i>PERS</i>	9,788.06	4,587.68	47%
<i>Payroll Expenses - Other</i>	44,491.20	39,213.45	88%
Total Payroll Expenses	77,704.02	60,757.68	78%
Postage and Freight	1,250.00	1,441.26	115%
Telephone	600.00	212.77	35%
Testing	7,500.00	7,350.00	98%
Training	500.00	1,000.00	200%
Travel Expense	400.00	0.00	0%
Vehicle Fuel	200.00	164.32	82%

Vehicle Maintenance	200.00	0.00	0%
Total Expense	137,529.02	127,228.94	93%
Net Income	-12,288.38	14,012.36	-114%

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SOLID WASTE

Income	Budget	Jul '18 - Jun 19	% of Budget
Fees & Permits	0.00	30.00	100%
Miscellaneous Income			
<i>Miscellaneous Income - Other</i>	250.00	0.00	0%
Total Miscellaneous Income	250.00	0.00	0%
Refundable Deposits	0.00	82.00	100%
Sales Tax	7,800.00	4,874.09	62%
Solid Waste Fees	130,000.00	130,416.82	100%
Total Income	138,050.00	135,402.91	98%

Expense	Budget	Jul '18 - Jun 19	% of Budget
Bad Debt	0.00	328.40	100%
Bldg/Grnd Maint Repair	500.00	0.00	0%
Contract Labor	2,500.00	1,170.79	47%
Dues and Subscriptions	250.00	610.00	244%
Electricity	9,200.00	8,284.59	90%
Equipment Maint & Repair	3,500.00	16,152.55	462%
Equipment Purchase	5,000.00	1,082.07	22%
Equipment Rental	400.00	0.00	0%
Heating Fuel	6,500.00	3,908.98	60%
Insurance Expense			
<i>AML/Insurance</i>	750.00	1,474.00	197%
Total Insurance Expense	750.00	1,474.00	197%
Materials and Supplies	2,500.00	1,335.44	53%
Miscellaneous Expense	45,973.06	37,694.80	82%
Payroll Expenses			
<i>Life Insurance</i>	89.18	208.65	234%
<i>Worker's Compensation</i>	5,031.00	2,748.00	55%
<i>Health Insurance</i>	17,410.17	17,632.45	12%
<i>HSA Company</i>	6,000.00	5,742.06	96%
<i>Payroll Taxes</i>	2,297.79	1,975.52	86%
<i>PERS</i>	20,633.18	20,195.01	98%
<i>Payroll Expenses - Other</i>	93,787.20	91,126.32	114%
Total Payroll Expenses	145,248.52	139,628.01	96%
Postage and Freight	250.00	288.74	115%
Testing	2,500.00	0.00	0%
Vehicle Fuel	2,500.00	3,080.47	123%
Vehicle Maintenance	1,500.00	1,022.47	68%
Total Expense	229,071.58	216,061.31	94%
Net Income	-91,021.58	-80,658.40	89%

WATER

Income	Budget	Jul '18 - Jun 19	% of Budget
Services Availability	0.00	4,633.04	0%
Fees & Permits	0.00	125.00	100%
Miscellaneous Income			
<i>Miscellaneous Income - Other</i>	<i>250.00</i>	<i>0.00</i>	<i>0%</i>
Total Miscellaneous Income	250.00	0.00	0%
Sales Tax	6,200.00	6,311.90	102%
Water Fees	130,000.00	146,017.10	112%
Total Income	136,450.00	157,087.04	115%

Expense			
Bad Debt	0.00	580.17	100%
Bldg/Grnd Maint Repair	350.00	0.00	0%
Chemicals	8,500.00	8,217.75	97%
Contract Labor	2,000.00	24,465.53	1223%
Dues and Subscriptions	800.00	730.75	91%
Electricity	11,250.00	12,585.98	112%
Equipment Maint & Repair	3,200.00	69.55	2%
Equipment Purchase	1,500.00	6,491.08	433%
Fees Permits	0	99.00	
Heating Fuel	7,500.00	8,168.38	109%
Insurance Expense			
<i>AML/Insurance</i>	<i>4,500.00</i>	<i>4,695.00</i>	<i>104%</i>
Total Insurance Expense	4,500.00	4,695.00	104%
Materials and Supplies	7,000.00	5,418.52	77%
Payroll Expenses			
<i>Life Insurance</i>	<i>89.18</i>	<i>108.16</i>	<i>121%</i>
<i>Worker's Compensation</i>	<i>3,800.00</i>	<i>3,100.00</i>	<i>82%</i>
<i>Health Insurance</i>	<i>17,320.99</i>	<i>13,380.12</i>	<i>7%</i>
<i>HSA Company</i>	<i>4,846.15</i>	<i>6,000.02</i>	<i>124%</i>
<i>Payroll Taxes</i>	<i>1,019.20</i>	<i>1,181.63</i>	<i>116%</i>
<i>PERS</i>	<i>4,576.00</i>	<i>12,663.30</i>	<i>277%</i>
<i>Payroll Expenses - Other</i>	<i>43,200.00</i>	<i>58,358.58</i>	<i>163%</i>
Total Payroll Expenses	74,851.52	94,791.81	127%

WATER CONTINUED

EXPENSE CONTINUED:	Budget	Jul '18 - Jun 19	% of Budget
Postage and Freight	4,500.00	3,196.78	71%
Reimbursed Expense		65.40	
Telephone	125.00	0.00	0%
Testing	8,000.00	4,199.13	52%
Training	400.00	475.00	119%
Travel Expense	500.00	1,025.00	205%
Vehicle Fuel	2,500.00	1,962.46	78%
Vehicle Maintenance	350.00	0.00	0%
Total Expense	137,826.52	177,237.29	129%
Net Income	-1,376.52	-20,150.25	1464%

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CITY OF THORNE BAY
RESOLUTION 20-01-07-02

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA; ADOPTING AN ALTERNATIVE ALLOCATION METHOD FOR THE FY20 SHARED FISHERIES BUSINESS TAX PROGRAM AND CERTIFYING THAT THIS ALLOCATION METHOD FAIRLY REPRESENTS THE DISTRIBUTION OF SIGNIFICANT EFFECTS OF FISHERIES BUSINESS ACTIVITY IN FMA 19, SOUTHERN SOUTHEAST

WHEREAS, the City Council is the governing body for the City of Thorne Bay, Alaska; and

WHEREAS, AS 29.60.450 requires that for a municipality to participate in the FY 20 Shared Fisheries Business Tax Program, the municipality must demonstrate to the Department of Commerce, Community, and Economic Development that the municipality suffered significant effects during calendar year 2018 from fisheries business activities; and,

WHEREAS, 3 AAC 134.060 provides for the allocation of available program funding to eligible municipalities located within fisheries management areas specified by the Department of Commerce, Community, and Economic Development; and,

WHEREAS, 3 AAC 134.070 provides for the use, at the discretion of the Department of Commerce, Community, and Economic Development, of alternative allocation methods which may be used within fisheries management areas if all eligible municipalities within the area agree to use the method, and the method incorporates some measure of the relative significant effect of fisheries business activity on the respective municipalities in the area; and,

WHEREAS, the City of Thorne Bay proposes to use an alternative allocation method for allocation of FY20 funding available within the FMA 19: Southern Southeast Area in agreement with all other municipalities in this area participating in the FY20 Shared Fisheries Business Tax Program;

NOW THEREFORE BE IT RESOLVED THAT: The Thorne Bay City Council through this resolution certifies that the following alternative allocation method fairly represents the distribution of significant effects during 2018 of fisheries business activity in FMA 19: Southern Southeast Area:

- All municipalities share equally 50% of allocation; all municipalities share remaining 50% on a per capita basis.
- Ketchikan Gateway Borough population is reduced by the Resolution of the Cities of Ketchikan and Saxman

PASSED and APPROVED by a duty constituted quorum of the City Council for the City of Thorne Bay, this 7th day of January 2020.

Harvey McDonald, Mayor

ATTEST:

Teri Feibel, CMC

FMA 19: Southern Southeast Area				
	Total allocation:	50% Divided	50% per capita	LONG
	\$11,736.93	\$5,868.46	\$5,868.46	
Community	Population	50% divided share	50% per capita share	Calculated Allocation
City of Craig	1,095	\$733.56	\$384.37	\$1,117.93
City of Hydaburg	398	\$733.56	\$139.71	\$873.27
City of Kasaan	81	\$733.56	\$28.43	\$761.99
Ketchikan Gateway Borough	5,265	\$733.56	\$1,848.16	\$2,581.71
City of Ketchikan	8,157	\$733.56	\$2,863.32	\$3,596.88
City of Klawock	777	\$733.56	\$272.75	\$1,006.31
City of Saxman	421	\$733.56	\$147.78	\$881.34
City of Thorne Bay	524	\$733.56	\$183.94	\$917.50
Totals	16,718	\$5,868.46	\$5,868.46	\$11,736.93
Community Count	8			

Reference Number

	Total Distribution
20-SF19-01	\$ 1,117.93
20-SF19-02	\$ 873.27
20-SF19-03	\$ 761.99
20-SF19-04	\$ 2,581.71
20-SF19-05	\$ 3,596.88
20-SF19-06	\$ 1,006.31
20-SF19-07	\$ 881.34
20-SF19-08	\$ 917.50
	\$ 11,736.93

* All municipalities share 50% of allocation equally; share remaining 50% on a per capita basis.
**Ketchikan Borough Population = Borough (13,843) - Cities of Saxman and Ketchikan

**CITY OF THORNE BAY
ORDINANCE 20-01-21-01**

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA, - AMENDING
TITLE 1-GENERAL PROVISIONS; SECTION 1.16.035-MINOR OFFENSE FINE SCHEDULE, SETTING
FINE AMOUNTS FOR MINOR OFFENSE VIOLATIONS OF TITLE 17-ZONING;

BE IT ENACTED BY THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA

Section 1. Classification. This ordinance is of a general and permanent nature, the chapter and section hereby amended shall be added to the Thorne Bay Municipal Code.

Section 2. Severability. If any provisions of this ordinance or any application thereof to any person or circumstances is held invalid, the circumstances shall not be affected thereby.

Section 3. Amendment of Section. The title and chapters of Title 1 - General Provisions, Chapter 1.16 - General Penalty, Section 1.16.035-Minor Offense Fine Schedule, establishing fine amounts for the offenses listed in TBMC OF Title 17-Zoning; Chapters- 17.04.022 Residential Zone; 17.04.023 Deer Creek Residential Zone; 17.04.024-Mixed Residential/Commercial I; 17.04.025-Mixed Residential /Commercial II; 17.04.026-Mixed Residential/Commercial III; 17.04.027-Commercial Zone; 17.04.028-Industrial Zone; 17.04.029-Waterfront Zone; 17.04.030-Public Zone; 17.04.031-Low Density Residential; 17.04.032-Medium Density Residential; 17.04.033-High Density Residential; 17.04.034-Greentree Heights Residential; 17.04.036-Mobile Home Parks; 17.04.040-Communications-Telecommunications Facilities; 17.04.037-Recreational Vehicle and Travel Trailer Parks; 17.04.041-Off-Street Parking Requirements. The fines are hereby amended and added to the Thorne Bay Municipal Code.

Section 4. Effective Date. This ordinance shall become effective upon adoption.

PASSED AND APPROVED January 21, 2020

Harvey McDonald, Mayor

ATTEST:

Teri Feibel, CMC

[Sponsor: Harvey McDonald]
[Introduction: January 7, 2019]
[Public Hearing: January 21, 2020]

**Amending
Title 1 General Provisions**

**Adding Title 10-Vehicles and Traffic; Chapter 10.04-General Provisions Section 10.04.030
Provisions Adoption By Reference, Subsection (B)(2) Operations and Restrictions**

Chapter and Sections shall read as follows:

1.16.030 VIOLATIONS-SEPARATE OFFENSE.

Every act prohibited by Thorne Bay ordinances is unlawful. Failure to comply with any mandatory requirement of any ordinance is also unlawful. Unless another penalty is expressly provided by a Thorne Bay ordinance for any particular provision or section, each violation of this code is an infraction, punishable by a fine up to three hundred dollars per violation. Each act or violation and every day upon which a violation occurs or continues constitutes a separate offense unless stated otherwise in any ordinance. (Ordinance 18-01-02-01; Prior Ord. 88-23 § 5(part), 1988)

1.16.035 MINOR OFFENSE FINE SCHEDULE.

In accordance with as 29.25.070(a), citations for the following offenses may be disposed of as provided in as 12.25.195-.230, without a court appearance, upon payment of the fine amounts listed below plus the state surcharge required by as 12.55.039 and as 29.25.074.

FINES MUST BE PAID TO THE COURT.

If an offense is not listed on a fine schedule, the defendant must appear in court to answer the charges. The Alaska court system's rules of minor offense procedure apply to all offenses listed below. Citations charging these offenses must meet the requirements of minor offense rule 3. If a person charged with one of these offenses appears in court and is found guilty, the penalty imposed for the offense may not exceed the fine amount for that offense listed below.

THORNE BAY OFFENSES IN UNIFORM MINOR OFFENSE TABLE (UMOT)

INSTRUCTIONS

The following offenses are currently listed in the court's Uniform Minor Offense Table. To update this list, contact the city attorney or city official authorized to notify the Alaska Court System's Administrative Office of all needed updates to the table by using the 'Request to Update UMOT' form (TR-550): <https://public.courts.alaska.gov/web/forms/docs/TR-550.pdf>

Ordinance Number	Ordinance Description	Offense Appearance type: Mandatory Optional or Correctable	Fine Schedule Amount for Optional / Correctable	Maximum Fine Permitted for Mandatory
TBMC 17.04.023 (D)	Deer Creek Residential. Failure to adhere to property development standards	Optional	\$200.00	
TBMC 17.04.023 (D-1)	Deer creek residential. Property Development Standards. Failure to adhere to minimum lot size	Optional	\$200.00	
TBMC 17.04.023 (D-2)	Deer creek residential. Property Development Standards. Failure to adhere to Parking Requirements off street on premises.	Optional	\$200.00	
TBMC 17.04.023 (D-3)	Deer creek residential. Property Development Standards. Failure to adhere to Parking Setback Requirements.	Optional	\$200.00	
TBMC 17.04.023 (D-4)	Deer creek residential. Property Development Standards. Building Height Exceeded	Optional	\$200.00	
TBMC 17.04.023 (D-5)	Deer creek residential. Property Development Standards. Density exceeded	Optional	\$200.00	
TBMC 17.04.023 (D-6)	Deer creek residential. Property Development Standards. Failure to connect to city utilities prior to occupancy.	Optional	\$200.00	
TBMC 17.04.023 (D-8)	Deer creek residential. Property Development Standards. Exceeding building density	Optional	\$200.00	
TBMC 17.04.023 (D-9)	Deer creek residential. Property Development Standards. Signs prohibited	Optional	\$200.00	
TBMC 17.04.023 (D-10)	Deer creek residential. Property Development Standards. Fences exceeding height or obstructing vehicular traffic	Optional	\$200.00	

TBMCCHAPTER 17.04	MIXED RESIDENTIAL/COMMERCIAL I	Optional	\$200.00	
TBMC 17.04.024	Residential/Commercial-Failure to obtain development permit prior to construction	Optional	\$200.00	
TBMC 17.04.024 (B)	Residential/Commercial-Failure to obtain Conditional Use Permit for non-residential use	Optional	\$200.00	
TBMC 17.04.024 (c)	Residential/Commercial - Failure to adhere to Property Development Standards, minimum lot size, width and/or density	Optional	\$200.00	
TBMC 17.04.024 (C-3)	Residential/Commercial - Property Development Standards. Failure to adhere to Parking Requirements off street on premises.	Optional	\$200.00	
TBMC 17.04.024 (C-4)	Residential/Commercial - Property Development Standards. Failure to adhere to setback requirements	Optional	\$200.00	
TBMC 17.04.024 (C-5)	Residential/Commercial - Building height exceeded.	Optional	\$200.00	
TBMC 17.04.024 (c)(6)(d)	Residential/Commercial - Building density exceeded.	Optional	\$200.00	
TBMC 17.04.024 (C-7)	Residential/Commercial - Fences exceeding height or obstructing vehicular traffic.	Optional	\$200.00	
TBMC 17.04.024 (C-8)	Residential/Commercial - Signs prohibited	Optional	\$200.00	
TBMC 17.04.025	MIXED RESIDENTIAL COMMERCIAL II	Optional	\$200.00	
TBMC 17.04.025	Mixed Residential/Commercial II. Failure to obtain development permit prior to construction	Optional	\$200.00	
TBMC 17.04.025 (B)	Mixed Residential/Commercial II - Failure to obtain Conditional Use Permit for non-residential use	Optional	\$200.00	
TBMC 17.04.025 (c)	Residential/Commercial II - Failure to adhere to Property Development Standards, minimum lot size, width and/or density	Optional	\$200.00	
TBMC 17.04.025 (c-3)	Mixed Residential/Commercial II - Property Development Standards. Failure to adhere to Parking Requirements off street on premises.	Optional	\$200.00	
TBMC 17.04.025 (c-4)	Residential/Commercial II - Property Development Standards. Failure to adhere to setback requirements	Optional	\$200.00	
TBMC 17.04.025 (c-5)	Residential/Commercial II - Building height exceeded.	Optional	\$200.00	
TBMC 17.04.025 (c)(6)(c)	Residential/Commercial II - More than one principal structure on property	Optional	\$200.00	
TBMC 17.04.025 (c)(6)(d)	Residential/Commercial II - Building density exceeded.	Optional	\$200.00	
TBMC 17.04.025 (c)(7)	Residential/Commercial II - Fences exceeding height or obstructing vehicular traffic.	Optional	\$200.00	
TBMC 17.04.025 (c)(8)	Residential/Commercial II - Signs prohibited	Optional	\$200.00	

TBMC 17.04.026	Mixed Residential/Commercial III.	Optional	\$200.00	
TBMC 17.04.026	Mixed Residential/Commercial III - Failure to obtain development permit prior to construction	Optional	\$200.00	
TBMC 17.04.026 (b)	Mixed Residential/Commercial III - Failure to obtain Conditional Use Permit for non-residential use	Optional	\$200.00	
TBMC 17.04.026 (c)	Mixed Residential/Commercial III - Failure to file a Notice of Intent	Optional	\$200.00	
TBMC 17.04.026 (f)	Mixed Residential/Commercial II - Failure to adhere to Property Development Standards, minimum lot size, width and/or density	Optional	\$200.00	
TBMC 17.04.026 (f)(3)	Mixed Residential/Commercial III - Property Development Standards. Failure to adhere to setback requirements	Optional	\$200.00	
TBMC 17.04.026 (f)(4)	Mixed Residential/Commercial III - Building height exceeded.	Optional	\$200.00	
TBMC 17.04.026 (f)(5)	Mixed Residential/Commercial III - Property Development Standards. Failure to adhere to Parking Requirements off street on premises.	Optional	\$200.00	
TBMC 17.04.026 (f)(6)	Mixed Residential/Commercial III - Building density exceeded.	Optional	\$200.00	
TBMC 17.04.026 (f)(9)	Mixed Residential/Commercial III - Signs prohibited	Optional	\$200.00	
TBMC 17.04.027	Commercial Zone	Optional	\$200.00	
TBMC 17.04.027	Commercial Zone - Failure to obtain development permit prior to construction	Optional	\$200.00	
TBMC 17.04.027 (b)	Commercial Zone - Failure to obtain Conditional Use Permit for non-permitted commercial uses	Optional	\$200.00	
TBMC 17.04.027 (c)	Commercial Zone - Failure to adhere to Property Development Standards, minimum lot size, width and/or density	Optional	\$200.00	
TBMC 17.04.027 (c)(3)	Commercial Zone - Property Development Standards. Failure to adhere to setback requirements	Optional	\$200.00	
TBMC 17.04.027 (c)(5)	Commercial Zone - Property Development Standards. Failure to adhere to Parking Requirements off street on premises.	Optional	\$200.00	
TBMC 17.04.027 (c)(4)	Commercial Zone - Building height exceeded.	Optional	\$200.00	
TBMC 17.04.027 (c)(6)	Commercial Zone - Signs prohibited	Optional	\$200.00	

TBMC 17.04.028	Industrial Zone	Optional	\$200.00	
TBMC 17.04.028	Industrial Zone - Failure to obtain development permit prior to construction	Optional	\$200.00	
TBMC 17.04.028 (b)	Industrial Zone - Failure to obtain Conditional Use Permit for non-permitted commercial uses	Optional	\$200.00	
TBMC 17.04.028 (c)	Industrial Zone - Prohibited Uses	Optional	\$200.00	
TBMC 17.04.028 (d)(1)(2)	Industrial Zone - Property Development Standards - Failure to adhere to Property Development Standards, minimum lot size, width and/or density	Optional	\$200.00	
TBMC 17.04.028 (e)	Industrial Zone - Failure to adhere to parking requirements	Optional	\$200.00	
TBMC 17.04.028 (f)	Industrial Zone - Failure to obtain DEC approval for Private sewer treatment plans and subdivisions.	Optional	\$200.00	
TBMC 17.04.028 (g)	Industrial Zone - Fences exceeding height or obstructing vehicular traffic	Optional	\$200.00	
TBMC 17.04.029	Waterfront Zone	Optional	\$200.00	
TBMC 17.04.029	Waterfront Zone - Failure to obtain development permit prior to construction	Optional	\$200.00	
TBMC 17.04.029 (d)	Waterfront Zone - Failure to obtain Conditional Use Permit for uses not outright permitted	Optional	\$200.00	
TBMC 17.04.029 (e)	Waterfront Zone - Failure to adhere to property development standards, lot size, width and/or density	Optional	\$200.00	
TBMC 17.04.029 (e)(3)	Waterfront Zone - Property Development Standards. Failure to adhere to setback requirements	Optional	\$200.00	
TBMC 17.04.029 (e)(4)	Waterfront Zone - Building height exceeded.	Optional	\$200.00	
TBMC 17.04.029 (e)(5)	Waterfront Zone - Failure to adhere to Parking Requirements off street on premises.	Optional	\$200.00	
TBMC 17.04.029 (e)(6)	Waterfront Zone - Signs causing glare prohibited.	Optional	\$200.00	
TBMC 17.04.029 (e)(7)	Waterfront Zone - Fences exceeding height or obstructing vehicular traffic	Optional	\$200.00	
TBMC 17.04.030	Public Zone	Optional	\$200.00	
TBMC 17.04.030	Public Zone - Development Permit Required	Optional	\$200.00	
TBMC 17.04.030 (c)	Public Zone - Failure to adhere to Property Development Standards lot size, width and/or density	Optional	\$200.00	
TBMC 17.04.030 (c)(3)	Public Zone - Failure to adhere to setback requirements	Optional	\$200.00	
TBMC 17.04.030 (c)(4)	Public Zone - Building height exceeded.	Optional	\$200.00	
TBMC 17.04.030 (c)(5)	Public Zone - Failure to adhere to Parking Requirements off street on premises.	Optional	\$200.00	
TBMC 17.04.030 (c)(6)	Public Zone - Signs causing glare prohibited.	Optional	\$200.00	
TBMC 17.04.030 (c)(7)	Public Zone - Fences exceeding height or obstructing vehicular traffic	Optional	\$200.00	

TBMC 17.04.031	Low Density Residential	Optional	\$200.00	
TBMC 17.04.031	Low Density Residential - Failure to obtain development permit prior to construction	Optional	\$200.00	
TBMC 17.04.031 (b)	Low Density Residential - Failure to obtain Conditional Use Permit for non-permitted commercial uses	Optional	\$200.00	
TBMC 17.04.031 (c)	Low Density Residential - Prohibited Uses	Optional	\$200.00	
TBMC 17.04.031 (d)(1)(2)(3)	Low Density Residential - Property Development Standards - Failure to adhere to Property Development Standards, minimum lot size, width and/or density	Optional	\$200.00	
TBMC 17.04.031 (d)(4)	Low Density Residential - Failure to adhere to parking requirements	Optional	\$200.00	
TBMC 17.04.031 (d)(5)	Low Density Residential - Failure to adhere to setback requirements	Optional	\$200.00	
TBMC 17.04.031 (d)(6)	Low Density Residential - Development impeding visibility	Optional	\$200.00	
TBMC 17.04.031 (d)(7)	Low Density Residential - Building height exceeded.	Optional	\$200.00	
TBMC 17.04.031 (d)(8)	Low Density Residential - Maximum Lot Coverage Exceeded	Optional	\$200.00	
TBMC 17.04.031 (d)(9)	Low Density Residential - Fences exceeding height or obstructing vehicular traffic	Optional	\$200.00	
TBMC 17.04.032	Medium Density Residential	Optional	\$200.00	
TBMC 17.04.032	Medium Density Residential - Failure to obtain development permit prior to construction	Optional	\$200.00	
TBMC 17.04.032 (b)	Medium Density Residential - Failure to obtain Conditional Use Permit for non-permitted commercial uses	Optional	\$200.00	
TBMC 17.04.032 (c)	Medium Density Residential - Prohibited Uses	Optional	\$200.00	
TBMC 17.04.032 (d)(1)(2)(3)	Medium Density Residential - Property Development Standards - Failure to adhere to Property Development Standards, minimum lot size, width and/or density	Optional	\$200.00	
TBMC 17.04.032 (d)(4)	Medium Density Residential - Failure to adhere to parking requirements	Optional	\$200.00	
TBMC 17.04.032 (d)(5)	Medium Density Residential - Failure to adhere to setback requirements	Optional	\$200.00	
TBMC 17.04.032 (d)(5)(d)	Medium Density Residential - Development impeding visibility	Optional	\$200.00	
TBMC 17.04.032 (d)(6)	Medium Density Residential - Building height exceeded.	Optional	\$200.00	
TBMC 17.04.032 (d)(7)	Medium Density Residential - Maximum Lot Coverage Exceeded	Optional	\$200.00	
TBMC 17.04.032 (d)(8)	Medium Density Residential - Fences exceeding height or obstructing vehicular traffic	Optional	\$200.00	

TBMC 17.04.033	High Density Residential	Optional	\$200.00	
TBMC 17.04.033	High Density Residential - Failure to obtain development permit prior to construction	Optional	\$200.00	
TBMC 17.04.033 (b)	High Density Residential - Failure to obtain Conditional Use Permit for non-permitted commercial uses	Optional	\$200.00	
TBMC 17.04.033 (c)	High Density Residential - Prohibited Uses	Optional	\$200.00	
TBMC 17.04.033 (d)(1)(2)(3)	High Density Residential - Property Development Standards - Failure to adhere to Property Development Standards, minimum lot size, width and/or density	Optional	\$200.00	
TBMC 17.04.033 (d)(4)	High Density Residential - Maximum Lot Coverage Exceeded	Optional	\$200.00	
TBMC 17.04.033 (d)(5)	High Density Residential - Failure to adhere to parking requirements	Optional	\$200.00	
TBMC 17.04.0332 (d)(6)	High Density Residential - Failure to adhere to setback requirements	Optional	\$200.00	
TBMC 17.04.033 (d)(6)(c)	High Density Residential - Development impeding visibility	Optional	\$200.00	
TBMC 17.04.033 (d)(7)	High Density Residential - Building height exceeded.	Optional	\$200.00	
TBMC 17.04.033 (d)(8)	High Density Residential - Fences exceeding height or obstructing vehicular traffic	Optional	\$200.00	
TBMC 17.04.034	Greentree Heights Residential	Optional	\$200.00	
TBMC 17.04.034	Greentree Heights Residential - Failure to obtain development permit prior to construction	Optional	\$200.00	
TBMC 17.04.034 (b)	Greentree Heights Residential - Failure to obtain Conditional Use Permit for non-permitted uses	Optional	\$200.00	
TBMC 17.04.034 (c)	Greentree Heights Residential - Prohibited Uses	Optional	\$200.00	
TBMC 17.04.034 (d)(1)	Greentree Heights Residential - Property Development Standards - Failure to adhere to Property Development Standards, minimum lot size	Optional	\$200.00	
TBMC 17.04.034 (d)(2)	Greentree Heights Residential - Failure to adhere to parking requirements	Optional	\$200.00	
TBMC 17.04.034 (d)(3)	Greentree Heights Residential - Failure to adhere to setback requirements	Optional	\$200.00	
TBMC 17.04.034 (d)(4)	Greentree Heights Residential - Building height exceeded.	Optional	\$200.00	
TBMC 17.04.034 (d)(6)	Greentree Heights Residential - Failure to hook into municipal utilities.	Optional	\$200.00	
TBMC 17.04.034 (d)(8)	Greentree Heights Residential - Development-Failure to adhere to building requirements	Optional	\$200.00	
TBMC 17.04.034 (d)(9)	Greentree Heights Residential - Signs Prohibited	Optional	\$200.00	
TBMC 17.04.034 (d)(10)	Greentree Heights Residential - Fences exceeding height or obstructing vehicular traffic	Optional	\$200.00	
TBMC 17.04.034 (d)(11)	Greentree Heights Residential - Failure to have septic system inspected prior to constructing buildings	Optional	\$200.00	

TBMC 17.04.036	Mobile Home Park	Optional	\$200.00	
TBMC 17.04.036 (b)	Mobile Home Park - Failure to obtain Conditional Use Permit from City Planning Commission	Optional	\$200.00	
TBMC 17.04.036 (c)	Mobile Home Park - Failure to adhere to Mobile Home Park Design Requirements	Optional	\$200.00	
TBMC 17.04.036 (c) (1)(2)(3)	Mobile Home Park - Failure to adhere to Property Development Standards, minimum lot size, width and/or density	Optional	\$200.00	
TBMC 17.04.036 (c)(7)	Mobile Home Parks - Failure to adhere to setbacks	Optional	\$200.00	
TBMC 17.04.036 (c)(10)	Mobile Home Parks - Non-compliant water supply and/or sewage disposal systems	Optional	\$200.00	
TBMC 17.04.036 (c)(12)	Mobile Home Parks - Failure to provide a screen of view obscuring fencing around the mobile home parks	Optional	\$200.00	
TBMC 17.04.037	Recreational Vehicle & Travel Trailer Parks	Optional	\$200.00	
TBMC 17.04.037 (b)	Recreational Vehicle and Travel Trailer Parks - Failure to obtain Conditional Use Permit from Planning Commission.	Optional	\$200.00	
TBMC 17.04.037 (c)	Recreational Vehicle and Travel Trailer Parks - Failure to adhere to Development Standards.	Optional	\$200.00	
TBMC 17.04.037	Recreational Vehicle and Travel Trailer Parks - Failure to license Recreational Vehicle within Trailer Park.	Optional	\$200.00	
TBMC 17.04.041	Off-Street Parking Requirements	Optional	\$200.00	
TBMC 17.04.041 (d)	Off-Street Parking Requirements - Violation of Required Parking Spaces	Optional	\$200.00	
TBMC 17.05	Enforcement	Optional		
TBMC 17.05.030	Obedience to officials required - The failure or refusal to comply with any lawful order or direction of the Code Enforcement Officer given.	Optional	\$300.00	
TBMC 17.05.070 (b)	Enforcement - Remediation measures – authority to enforce - unlawful threat or physical force to cause harm, or obstruction, impediment or interference with investigation	Mandatory		\$750.00

EXISTING MINOR OFFENSE TABLE-FYI ONLY NOT PART OF ORDINANCE:

Ordinance Number	Ordinance Description	Offense Appearance type: Mandatory Optional or Correctable	Fine Schedule Amount for Optional / Correctable	Maximum Fine Permitted for Mandatory
TBMC6.04.020(G)	Failure to License Animals - 1st+ Off	Optional	\$50.00	
TBMC6.04.020(M)	Use of Animal License for Animal Other than which Issued - 1st+ Off	Optional	\$50.00	
TBMC6.04.020(N)	Failure to Notify Change in Animal Ownership to Clerks Office - 1st+ Off	Optional	\$50.00	
TBMC6.04.050(A)	Animal Running at Large - 1st+ Off	Optional	\$50.00	
TBMC6.04.050(B)	Grazing on Public Space without Consent of City - 1st+ Off	Optional	\$50.00	
TBMC6.04.050(C)	Allow Livestock on Private Property within City - 1st+ Off	Optional	\$50.00	
TBMC6.04.050(D)	Release Tied/Confined Animal without Owner's Permission - 1st+ Off	Optional	\$100.00	
TBMC6.04.055(A)(1)	Animal to Run at Large within the City - 1st+ Off	Optional	\$50.00	
TBMC6.04.055(A)(2)	Allow Dog on Public School Grounds During School Hours - 1st+ Off	Optional	\$50.00	
TBMC6.04.055(A)(3)	Permit a Dog in Public Parks without a Leash - 1st+ Off	Optional	\$50.00	
TBMC6.04.055(A)(4)	Allow Dog into Location with Food Unless Certified Service Dog - 1st+ Off	Optional	\$50.00	
TBMC6.04.055(A)(5)	Keep Animal after Creating 3 Disturbance Complaints in 1 Month - 1st+ Off	Optional	\$50.00	
TBMC6.04.055(A)(6)	Failure to Confine Female Dog in Heat - 1st+ Off	Optional	\$50.00	
TBMC6.04.070(A)	Humane Care & Treatment - 1st+ Off	Optional	\$200.00	
TBMC6.04.070(B)	Animal Abuse - 1st+ Off	Optional	\$200.00	
TBMC6.04.070(C)	Animal Abandonment - 1st+ Off	Optional	\$200.00	
TBMC6.04.070(D)	Giving Live Animals as Prizes - 1st+ Off	Optional	\$200.00	
TBMC6.04.070(E)	Failure to Render Assistance - 1st+ Off	Optional	\$200.00	
TBMC6.04.070(F)	Knowingly Expose Animal to Poison - 1st+ Off	Optional	\$200.00	
TBMC6.04.080	Keeping of Wild Animals - 1st+ Off	Optional	\$50.00	
TBMC6.04.090	Animal Waste - 1st+ Off	Optional	\$50.00	
TBMC8.04.050(A)	Throwing Firework Prohibited - 1st+ Off	Optional	\$100.00	
TBMC8.04.050(B)	Throwing Fireworks from a Motor Vehicle - 1st+ Off	Optional	\$100.00	
TBMC8.04.050(C)	Store/Keep/Sell/Fireworks w/in 50 ft of Gas/Volatile Liquids Prohibited - 1st+ Off	Optional	\$100.00	
TBMC8.04.050(D)	Discharge Fireworks within 1000 ft of Hospital - 1st+ Off	Optional	\$100.00	
TBMC8.04.050(E)	Discharge Fireworks under/on a Motor Vehicle - 1st+ Off	Optional	\$100.00	
TBMC8.04.050(F)	Discharg Fireworks within 50 ft of where Fireworks are Sold - 1st+ Off	Optional	\$100.00	

Ordinance Number	Ordinance Description	Offense Appearance type: Mandatory Optional or Correctable	Fine Schedule Amount for Optional / Correctable	Maximum Fine Permitted for Mandatory
TBMC8.04.050(G)	Mishandle Fireworks - 1st+ Off	Optional	\$100.00	
TBMC9.02.020	Curfew for Minors, Control of Minors, Unlawful to Allow Minor to Violate Curfew	Optional	\$50.00	
TBMC9.02.025	Curfew for Minors, Aiding and Abetting Violations	Optional	\$50.00	
TBMC9.02.030	Curfew for Minors, Curfew Hours	Optional	\$50.00	
TBMC9.05.010(A)	Discharge of Firearms Prohibited w/in City Limits - 1st+ Off	Optional	\$150.00	
TBMC9.05.010(B)	Discharge of Firearms Prohibited into/across Body of Water Thorne Bay - 1st+ Off	Optional	\$150.00	
TBMC9.05.010(C)	Discharge of Firearms Prohibited Half Hour Before Sunrise/After Sunset - 1st+ Off	Optional	\$150.00	
TBMC9.05.010(D)	Discharge of Firearms Prohibited Kasaan Rd between "No Shooting" Sign - 1st+ Off	Optional	\$150.00	
TBMC9.08.020	Alcohol Beverages-State License Requirement - 1st+ Off	Optional	\$200.00	
TBMC9.08.030	Alcohol Beverages-Hours of Consumption - 1st+ Off	Optional	\$200.00	
TBMC9.08.040	Alcohol Beverages-Access of Persons Under 21 to Licensed Premises - 1st+ Off	Optional	\$200.00	
TBMC9.08.050	Alcohol Beverages-Possession or Consumption Under the Age of 21	Mandatory		\$300.00
TBMC9.08.060	Alcohol Beverages-Furnishing of Alcoholic Beverages to Persons Under the Age 21	Mandatory		\$300.00
TBMC9.08.080	Alcohol Beverages-Purchase by Persons Under the Age of 21	Mandatory		\$300.00
TBMC9.08.090	Alcohol Beverages-Unlawful Drinking on Premises - 1st+ Off	Optional	\$200.00	
TBMC9.08.100	Alcohol Beverages-Solicitation of Alcohol Beverage - 1st+ Off	Optional	\$200.00	
TBMC9.08.110	Alcohol Beverages-Sale/Disposition of Alcoholic Beverages to Drunken Person - 1st+ Off	Optional	\$200.00	
TBMC9.08.120	Alcohol Beverages-Access of Drunken Person to Licensed Premises - 1st+ Off	Optional	\$200.00	
TBMC9.08.130	Alcohol Beverages-Obligation to Enforce Restriction w/in Licensed Premises - 1st+ Off	Optional	\$200.00	
TBMC9.08.140	Alcohol Beverages-Stock to be Kept on Premises - 1st+ Off	Optional	\$200.00	
TBMC9.08.150	Alcohol Beverages-Right of Inspection - 1st+ Off	Optional	\$200.00	
TBMC9.08.160	Alcohol Beverages-Playing Music Restriction - 1st+ Off	Optional	\$200.00	
TBMC9.08.180	Alcohol Beverages-Possession of Dangerous Weapons(Knives) Prohibited - 1st+ Off	Optional	\$200.00	
TBMC9.12.030	Prohibition, Unlawful Acts, Disturbance of Survey Monuments - 1st+ Off	Optional	\$100.00	
TBMC9.20.020	Litter Control-Littering Prohibited - 1st+ Off	Optional	\$75.00	
TBMC9.20.030	Litter Control-Prevention of Scattering - 1st+ Off	Optional	\$75.00	
TBMC9.20.040	Litter Control-Tampering with Litter Receptacles - 1st+ Off	Optional	\$75.00	
TBMC9.20.050	Litter Control-Walkways, Streets, & Alleys - 1st+ Off	Optional	\$75.00	
TBMC9.20.060	Litter Control-Private Premises - 1st+ Off	Optional	\$75.00	
TBMC9.20.070	Litter Control-Public Places - 1st+ Off	Optional	\$75.00	
TBMC9.20.080	Litter Control-Business Premises - 1st+ Off	Optional	\$75.00	
TBMC9.20.090	Litter Control-Littering from Vehicles - 1st+ Off	Optional	\$75.00	
TBMC9.20.100	Litter Control-Litter from Aircraft - 1st+ Off	Optional	\$75.00	
TBMC9.20.110	Litter Control-Litter in Parks - 1st+ Off	Optional	\$75.00	

Ordinance Number	Ordinance Description	Offense Appearance type: Mandatory Optional or Correctable	Fine Schedule Amount for Optional / Correctable	Maximum Fine Permitted for Mandatory
TBMC9.20.120	Litter Control-Construction Sites - 1st+ Off	Optional	\$75.00	
TBMC9.20.130	Litter Control-Parking Lot Litter Receptacle Required - 1st+ Off	Optional	\$75.00	
TBMC9.20.140	Litter Control-Litter Receptacles Obstructing Traffic - 1st+ Off	Optional	\$75.00	
TBMC9.20.150	Litter Control-Commercial Handbills Prohibited - 1st+ Off	Optional	\$75.00	
TBMC9.20.170	Litter Control-Obedience of Law Required - 1st+ Off	Optional	\$75.00	
TBMC9.20.180	Litter Control-Obedience to Officials Required - 1st+ Off	Optional	\$75.00	
TBMC9.20.190	Litter Control-Emergency Powers - 1st+ Off	Optional	\$75.00	
TBMC9.20.200	Litter Control-Compliance Order - 1st+ Off	Optional	\$75.00	
TBMC9.22.020	Water Hydrants-Description and Location - 1st+ Off	Optional	\$50.00	
TBMC9.22.030	Water Hydrants-Intended Use - 1st+ Off	Optional	\$50.00	
TBMC9.22.040	Water Hydrants-Accessibility - 1st+ Off	Optional	\$50.00	
TBMC9.22.050	Water Hydrants-Fence Openings and Gates - 1st+ Off	Optional	\$50.00	
TBMC10.20.020(a)(1)	Parking on Roadway Prohibited for Purpose of Commercial Advertising	Optional	\$50.00	
TBMC10.20.020(a)(2)	Parking on Roadway Prohibited for Purpose of Displaying "For Sale" Signs	Optional	\$50.00	
TBMC10.20.020(a)(3)	Parking on Roadway Prohibited for Non-Emergency Vehicle Greasing/Repairing	Optional	\$50.00	
TBMC10.20.020(a)(4)	Parking on Roadway Prohibited for Commercial Car Washing	Optional	\$50.00	
TBMC10.20.020(c)	Parking Prohibited - Obstructing Movement of Vehicular Traffic	Optional	\$50.00	
TBMC10.20.020(d)(3)	Parking Prohibited - Camping Prohibited	Optional	\$50.00	
TBMC10.20.020(d)(4)	Parking Prohibited - Parking in Loading/Unloading Zone Prohibited	Optional	\$50.00	
TBMC10.20.020(e)	Parking Prohibited - Disabled or Abandoned Vehicle Longer Than 48 Hours	Optional	\$50.00	
TBMC10.20.030(a)	Parking in Excess of Posted Time Limit-Harbor Parking Permit Required >12 hrs	Optional	\$50.00	
TBMC10.20.030(c)	Parking in Excess of Posted Time Limit-Park & Sell Permit Required	Optional	\$50.00	
TBMC10.20.040	Parking, Standing, Stopping - Parking in Excess of Posted Time Limit	Optional	\$50.00	
TBMC10.20.050(b)	Emergency, Street Maintenance and Snow Removal Vehicles-Obstruction	Optional	\$100.00	
TBMC12.04.010	City RV Park-Failure to File Application & Pay Security/Occupancy Fees Prior to Occupy	Optional	\$50.00	
TBMC12.04.040	City RV Park-Eviction-Failure to Vacate Premises by Date Specified in Eviction Notice	Mandatory		\$300.00
TBMC12.04.050(a)	City RV Park-Renter Obligations-Failure to Maintain Clean/Orderly Premises	Optional	\$50.00	
TBMC12.04.050(b)	City RV Park-Failure to Dispose of Rubbish, Garbage or Other Waste as Directed	Optional	\$50.00	
TBMC12.04.050(c)	City RV Park-Failure to Avoid Deliberate/Negligent Destruction/Damage to Property	Optional	\$100.00	
TBMC12.04.050(d)	City RV Park-Failure to Respect Privacy, Rights, and Privileges of Neighbors	Optional	\$50.00	
TBMC12.04.050(e)	City RV Park-Failure to Comply with Directions/Requests by City	Optional	\$50.00	
TBMC12.04.050(f)	City RV Park-Failure to Comply with Quiet Hours of 10pm-7am	Optional	\$50.00	
TBMC12.04.050(g)	City RV Park-Failure to Comply with Vehicle Speed of 5mph	Optional	\$50.00	
TBMC12.04.070(a)	City RV Park-Prohibited from Parking on Roadway	Optional	\$50.00	

Ordinance Number	Ordinance Description	Offense Appearance type: Mandatory Optional or Correctable	Fine Schedule Amount for Optional / Correctable	Maximum Fine Permitted for Mandatory
TBMC12.04.070(c)	City RV Park- Permanent/Temporary Storage Buildings/Containers Prohibited	Optional	\$50.00	
TBMC12.06.040(A)	City Parks/Rec Areas-Unlawful Tampering/Defacing/Removing/Destructing Structures	Optional	\$100.00	
TBMC12.06.040(B)	City Parks/Rec Area-Driving/Parking within Restricted Recreational Areas	Optional	\$100.00	
TBMC12.06.040(C)	City Parks/Rec Areas-Possession of Firearms or Weapons Prohibited	Optional	\$100.00	
TBMC12.06.040(D)	City Parks/Rec Area-Possession/Consumption of Alcohol/Controlled Dangerous Subs	Optional	\$300.00	
TBMC12.06.040(E)	City Parks/Rec Area-Camping Prohibited Anywhere Except Designated Areas	Optional	\$100.00	
TBMC12.06.040(F)	City Parks/Rec Area-Prohibited for Persons to Enter Area Posted as Closed	Optional	\$100.00	
TBMC12.06.040(G)	City Parks/Rec Area-Threatening/Abusive, Disorderly Conduct/Behavior Prohibited	Optional	\$200.00	
TBMC12.06.040(H)	City Parks/Rec Area-Failure to Produce Permit He Claims to Have Upon Request	Optional	\$75.00	
TBMC12.06.040(I)	City Parks/Rec Area-Disturbing Authorized Activity/Occupancy Prohibited	Optional	\$200.00	
TBMC12.06.070	City Parks/Rec Area-Ignitable and Combustible Materials Prohibited	Optional	\$100.00	
TBMC12.06.100	City Parks/Rec Area-Use Park/Facility without Paying Fee is Prohibited	Optional	\$100.00	
TBMC12.06.110	City Parks/Rec Area-Use of Park/Rec Area When Closed is Prohibited	Optional	\$50.00	
TBMC12.08.030	Thorne Bay Boat Ramp-Parking and Storage Prohibited	Optional	\$50.00	
TBMC12.08.060	Thorne Bay Boat Ramp-Camping Prohibited	Optional	\$50.00	
TBMC13.02.010	Utility-Application Form Failure to Complete Application for Services	Optional	\$150.00	
TBMC13.02.020	Application Amendments-Failure to Notify City of Changes to Service	Optional	\$100.00	
TBMC13.08.130	Customer's Plumbing	Optional	\$100.00	
TBMC13.08.140	Required Connections	Optional	\$100.00	
TBMC13.20.010	Sewer Designated-Unlawful Deposits into Sanitation AI Sewage Collection System	Optional	\$150.00	
TBMC13.20.020	Sewer Unlawful Connection Causing WasteWater to Enter Sanitary Water System	Optional	\$150.00	
TBMC13.20.030	Sewer Unlawful Connection to City Service Lines without Prior Payment and Permit	Optional	\$150.00	
TBMC13.20.040	Unlawful Tampering of City Sewer Infrastructure, Materials, Equipment & Pond	Optional	\$150.00	
TBMC13.24.010	Failure to Permit Utility Access to Utility Line During Reasonable Hours	Optional	\$150.00	
TBMC13.28.095	Water-Failure to Disclose Amounts Owed on Property Service Fees to New Owners	Mandatory		\$1,000.00
TBMC13.28.120	Resale of Water Without Permit is Prohibited	Mandatory		\$1,000.00
TBMC13.40.090	Standby Fire Protection Service Connections Violations of Regulations	Optional	\$200.00	
TBMC13.40.160	Customer's Plumbing-Failure to Comply with City Plumbing Code	Optional	\$200.00	
TBMC13.40.170	Unlawful Operation/Tampering of Meter Stop of Appurtenances on Service Connection	Optional	\$200.00	
TBMC13.44.020	Installation-Unlawful Installation of Water Meters	Optional	\$300.00	
TBMC13.44.050	Join Several Customers-Take Advantage of Single Charge/Large Quantity Rate Prohibited	Optional	\$500.00	
TBMC13.44.070	Failure to Permit Access by Utility for Installing/Reading of Meters	Optional	\$500.00	
TBMC13.52.080	Unauthorized Turn-On	Optional	\$200.00	
TBMC13.56.030	Damage to Department Equipment	Mandatory		\$1,000.00

Ordinance Number	Ordinance Description	Offense Appearance type: Mandatory Optional or Correctable	Fine Schedule Amount for Optional / Correctable	Maximum Fine Permitted for Mandatory
TBMC13.60.010	Operation-Unlawful to Tamper with or Open Valve of Any Fire Hydrant	Optional	\$500.00	
TBMC13.64.020	Water Misc Provisions-Failure to Notify Dept of Large Quantity Uses in Water	Optional	\$100.00	
TBMC13.64.030	Access to Property-Failure to Permit Operator Access	Optional	\$150.00	
TBMC13.70.030(B)	Unlawful to Deposit Garbage in Location not Designated as Solid Waste Site	Mandatory		\$1,000.00
TBMC13.70.172	Unlawful to Deposit Anything Other than Aluminum where Designated as "Aluminum Only"	Optional	\$150.00	
TBMC13.70.174	Ash Disposal-Unlawful Disposal of Ash	Optional	\$100.00	
TBMC13.70.176	Unlawful Disposal of Special Waste	Mandatory		\$500.00
TBMC13.70.180	Unlawful Access to Landfill	Mandatory		\$1,000.00
TBMC13.70.182	Solid Waste-Prohibited Disposal Items	Mandatory		\$1,000.00
TBMC13.70.186	Unauthorized Use of Collection Containers, Trash Receptacles, and Dumpsters	Optional	\$150.00	
TBMC13.70.320	Solid Waste-Fraud or Abuse of Solid Waste Services	Mandatory		\$500.00
TBMC13.70.370	Unlawful to Damage/Tamper w/ Solid Waste Equipment, Structure or Appurtenance	Mandatory		\$1,000.00
TBMC15.04.010	Buildings - Non-Compliance Of Setback Requirements	Optional	\$100.00	
TBMC15.04.020(b)	Buildings - Development Plan Required	Optional	\$150.00	
TBMC15.04.020(F)	Buildings - Failure To Cease Development After Stop Work Order Receipt	Optional	\$200.00	
TBMC15.04.020(F)	Buildings - Installation Of Utility Hookups w/Out Permit	Optional	\$200.00	
TBMC16.40.010	Subdivisions - Illegal Sales	Optional	\$500.00	
TBMC16.40.030	Subdivisions - Unlawfully Subdivided-Violation Of Terms	Optional	\$500.00	
TBMC17.04.022	Residential Zone-Failure Submit Development Plans	Optional	\$150.00	
TBMC17.04.022(b)	Residential Zone-Failure Obtain Conditional Use Permit	Optional	\$200.00	
TBMC17.04.022(c)	Residential Zone-Prohibited Uses	Optional	\$200.00	
TBMC17.04.022(d)	Residential Zone-Development Standards Fail To Adhere To Zoning	Optional	\$200.00	
TBMC17.04.022(e)	Residential Zone-Develop Standards Fail To Adhere To Zoning (Tract B)	Optional	\$200.00	
TBMC17.04.023	Deer Creek Resid.-Fail To Submit Development Plans	Optional	\$200.00	
TBMC17.04.023(b)	Deer Creek Resid.-Fail To Obtain Special Land Use Permit	Optional	\$200.00	
TBMC17.04.023(c)(2)	Deer Creek Resid.-Prohibited Uses-Private Garbage Pits	Optional	\$200.00	
TBMC17.04.023(c)(3)	Deer Creek Resid.-Prohibited Uses-Storage Heavy Equipment	Optional	\$200.00	
TBMC17.04.023(c)(4)	Deer Creek Resid.-Store Derelict Vehicles/Accumulation Of Personal Property	Optional	\$200.00	
TBMC17.04.023(c)(5)	Deer Creek Resid.-Prohibited Uses-Raising Animals/Livestock/Poultry	Optional	\$200.00	
TBMC17.04.024	Mixed Residential/Commercial I. Prohibited Acts	Optional	\$200.00	
TBMC18.20.050(b)	Harbor-Use of Harbor Facilities without Payment of Rentals/Fees Prohibited	Optional	\$50.00	
TBMC18.30.020(a)	Harbor-Conduct in Harbor-A-Failure to Display Registration Prohibited	Optional	\$50.00	
TBMC18.30.020(b)	Harbor-Conduct in Harbor-B-Failure to Securely Moor Vessel Prohibited	Optional	\$50.00	
TBMC18.30.020(e)	Harbor-Conduct in Harbor-E-Illegally Parked Vehicles Prohibited	Optional	\$50.00	

Ordinance Number	Ordinance Description	Offense Appearance type: Mandatory Optional or Correctable	Fine Schedule Amount for Optional / Correctable	Maximum Fine Permitted for Mandatory
TBMC18.30.140(A)	Rules for Harbor Use-Careless/Reckless Operation of Vessels Prohibited	Optional	\$100.00	
TBMC18.30.140(B)	Rules for Harbor Use-Prohibited Acts-Mooring Oversized Vessels	Optional	\$100.00	
TBMC18.30.140(C)	Rules for Harbor Use-Prohibited Acts-Using Bumpers that Cause Damage to Docks	Optional	\$200.00	
TBMC18.30.140(D)	Dumping Unauthorized Waste into/onto Waters/Land/Harbor Facilities Prohibited	Optional	\$200.00	
TBMC18.30.140(E)	Discharge of Sewage from Vessels within the Harbor Jurisdiction is Prohibited	Optional	\$200.00	
TBMC18.30.140(F)	Rules for Harbor Use-Unattended Fishnets or Other Fish-Taking Devise Prohibited	Optional	\$50.00	
TBMC18.30.140(G)	Rules for Harbor Use-Unauthorized Water Skiing/Scuba Diving Prohibited	Optional	\$50.00	
TBMC18.30.140(H)	Storing of Personal Items Including Combustible/Explosive Materials Prohibited	Optional	\$50.00	
TBMC18.30.140(I)	Obstructing traffic along floats prohibited	Optional	\$50.00	
TBMC18.30.140(J)	Use of harbor firefighting equipment for other purpose prohibited	Optional	\$200.00	
TBMC18.30.140(K)	Disregard, damage, tamper with harbor signs or notices prohibited	Optional	\$200.00	
TBMC18.30.140(L)	Sub-assigning or subleasing assigned mooring space	Optional	\$100.00	
TBMC18.30.140(M)	Disturb the reasonable peace and privacy of others prohibited in harbor	Optional	\$50.00	
TBMC18.30.140(N)	Obstructing or interfering with harbormaster duties	Optional	\$100.00	
TBMC18.30.140(R)	Permit dog on harbor facilities without leash	Optional	\$50.00	
TBMC18.30.140(S)	Operating bicycles, skateboard, roller skates or similar in harbor prohibited	Optional	\$50.00	

CITY OF THORNE BAY
ORDINANCE 20-01-21-02

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA, AMENDING TITLE 17-ZONING; CHAPTER 17.04-PLANNING & ZONING; SECTION 17.04.050 ENFORCEMENT, VIOLATIONS AND PENALTIES

BE IT ENACTED BY THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA

Section 1. Classification. This ordinance is of a general and permanent nature, the chapter and section hereby amended shall be added to the Thorne Bay Municipal Code.

Section 2. Severability. If any provisions of this ordinance or any application thereof to any person or circumstances is held invalid, the circumstances shall not be affected thereby.

Section 3. Amendment of Section. The title and chapters of Title 17-Zoning; Chapter 17.04-Planning & Zoning; Section 17.04.050 Enforcement, Violations and Penalties, hereby amended and added to the Thorne Bay Municipal Code.

A. Penalties.

1. Whenever a violation of the provisions of this title occurs the property owner **SHALL BE DEEMED GUILTY OF AN INFRACTION AND SHALL BE PUNISHED BY THE FINE ESTABLISHED IN 1.16.035 IF THE OFFENSE IS LISTED IN THAT FINE SCHEDULE OR IF NOT LISTED IN 1.16.035 THEN BY THE FINE PROVIDED IN 1.16.030. shall incur a civil penalty not to exceed one hundred dollars for each day of continuing violation.** (Ord. 93-23 § 6(part), 1993)
2. **IF A VIOLATION CONTINUES, EACH DAY'S VIOLATION SHALL BE DEEMED AS A SEPARATE VIOLATION.**

Section 4. Effective Date. This ordinance shall become effective upon adoption.

PASSED AND APPROVED January 21, 2020

ATTEST:

Harvey McDonald, Mayor

Dana Allison, Acting City Clerk

[Sponsor: Harvey McDonald]
[Introduction: January 7, 2020]
[Public Hearing: January 21, 2020]

TITLE 17-ZONING
CHAPTER 17.04-PLANNING AND ZONING

SECTION 17.04.050-ENFORCEMENT, VIOLATIONS AND PENALTIES SHALL BE AMENDED AND
WILL READ AS FOLLOWS:

17.04.050 ENFORCEMENT, VIOLATIONS AND PENALTIES.

- A. **Enforcement**. The city zoning official shall administer and enforce this zoning title.
- B. **Violations**. When the city zoning official finds that any provisions of this title are being violated, he shall notify in writing the property owner or person responsible for the violation. The notification shall include the nature of the violation and the ordering action necessary to correct it. The zoning official shall order the discontinuance of illegal uses of land, buildings or structures; the removal of illegal buildings or additions; alterations or structures; and discontinuance of any illegal work that is being done.
- C. **Complaints** Regarding Violations. Whenever a violation of the provisions of this title occurs, any person may file a complaint in writing at City Hall. All such complaints shall be brought to the city zoning official who shall record such complaints and investigate the violation. The results of the investigation of the violation shall be reported to the planning commission.
- D. **Penalties**.
1. Whenever a violation of the provisions of this title occurs the property owner **SHALL BE DEEMED GUILTY OF AN INFRACTION AND SHALL BE PUNISHED BY THE FINE ESTABLISHED IN 1.16.035 IF THE OFFENSE IS LISTED IN THAT FINE SCHEDULE OR IF NOT LISTED IN 1.16.035 THEN BY THE FINE PROVIDED IN 1.16.030.** ~~shall incur a civil penalty not to exceed one hundred dollars for each day of continuing violation.~~ (Ord. 93-23 § 6(part), 1993)
 2. **IF A VIOLATION CONTINUES, EACH DAY'S VIOLATION SHALL BE DEEMED AS A SEPARATE VIOLATION.**
(Ordinance 20-01-21-02; Prior Ord. 93-23 § 6(part), 1993)

CITY OF THORNE BAY
ORDINANCE 19-12-17-02
ORDINANCE 20-01-07-01

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA, AMENDING TITLE 2.24-ADMINISTRATION & PERSONNEL; CHAPTER 2.24-OFFICERS & EMPLOYEES; SECTIONS 2.24.060-ANNUAL LEAVE & 2.24.070-SICK LEAVE; ADDING ABILITY TO DONATE SICK LEAVE UPON APPROVAL BY THE MAYOR OR ADMINISTRATOR

BE IT ENACTED BY THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA

Section 1. Classification. This ordinance is of a general and permanent nature, the chapter and section hereby amended shall be added to the Thorne Bay Municipal Code.

Section 2. Severability. If any provisions of this ordinance or any application thereof to any person or circumstances is held invalid, the circumstances shall not be affected thereby.

Section 3. Amendment of Section. The title and chapter of Title 2-Administration and Personnel, Chapter 2.24-Officers & Employees; Sections 2.24.060-Annual Leave & 2.24.070-Sick Leave; is hereby amended.

Section 2.24.060 is hereby amended to read as follows:

A. Transfer or Donation of Annual Leave.

Only under extenuating circumstances, may an employee donate a portion of his/her accrued annual leave to another employee. IN ORDER TO DONATE ANNUAL LEAVE, THE LEAVE:

1. Must be approved by the mayor or city administrator; and
2. Shall not be more than ~~80~~ 40 hours of leave;
3. The annual leave rate shall be paid at the LESSER rate of that employee who is EITHER donating OR RECEIVING the time.

Section 2.24.070 is hereby amended adding subsection "N" Transfer of Sick Leave; and shall read as follows:

~~D. Transfer or donation of sick leave. Sick leave is nontransferable.~~

H. TRANSFER OR DONATION OF SICK LEAVE.

ONLY UNDER EXTENUATING CIRCUMSTANCES, MAY AN EMPLOYEE DONATE A PORTION OF HIS/HER ACCRUED SICK LEAVE TO ANOTHER EMPLOYEE. IN ORDER TO DONATE SICK LEAVE, THE LEAVE MUST BE:

1. APPROVED BY THE MAYOR OR CITY ADMINISTRATOR; AND
2. EMPLOYEE RECEIVING LEAVE MUST HAVE EXHAUSTED ALL AVAILABLE SICK AND ANNUAL LEAVE AND BE ON FMLA
3. SHALL NOT BE MORE THAN 80 HOURS OF LEAVE;
4. THE SICK LEAVE RATE SHALL BE PAID AT THE LESSER RATE OF THAT EMPLOYEE WHO IS EITHER DONATING OR RECEIVING THE TIME.

Section 4. Effective Date. This ordinance shall become effective upon adoption.

PASSED AND APPROVED January 7, 2020

ATTEST:

Harvey McDonald, Mayor

Teri Feibel, CMC

[Introduction: December 3, 2019]
[1st Public Hearing: December 17, 2019]
[2nd Public Hearing Reading: January 7, 2020]

ORDINANCE 19-12-17-02 ORDINANCE 20-01-07-01
AMENING TITLE 2 – ADMINISTRATION & PERSONNEL CHAPTER 2.24 –
OFFICERS & EMPLOYEES

2.24.060 ANNUAL LEAVE.

- A. Permanent Full-time Employees. Permanent full-time employees shall accrue annual leave at the following rates: Four hours annual leave per pay period for the first three years of continuous city employment; five hours annual leave per pay period for the fourth and fifth years of continuous city employment; six hours annual leave per pay period for the sixth through ninth years of continuous city employment; eight hours annual leave per pay period for ten years or more of continuous city employment.
- B. Permanent Part-time Employees. Permanent part-time employees shall accrue annual leave at 50% of the rates established for full time employees.
(Ordinance 17-12-05-01)
- C. Permanent short-hours employees. Permanent short-hour employees shall accrue annual leave at 25% of the rates established for full time employees.
(Ordinance 17-12-05-01)
- D. Temporary Employees. An employee appointed for a position of a temporary nature shall not accrue annual leave credit.
- E. Leave-Without-Pay-Status. The mayor, or his/her designee, may grant leave-without-pay status to an employee at his/her request provided the mayor, or his/her designee determine the leave does not cause a hardship to the city. Such leave request must be made in writing and must be made at least four weeks in advance unless precluded by extenuating circumstances. An employee may not take leave without pay if the employee has accrued leave available for use. Leave without pay shall be classified in two categories:
1. Short term up to 3 months that does not require the filling of that position. Under short term leave the employee may continue to receive benefits if granted as part of leave request.
 2. Long term leave over 3 months or requiring the filling of that position will be considered a termination which will include the termination of all benefits. An employee must exhaust all their earned vacation and sick leave before leave without pay is considered. Employees returning after long term leave will be given priority for any employment opportunities the city may have assuming the employee left in good standing.
- F. Saturdays, Sundays and Holidays. While on annual leave, Saturdays, Sundays and holidays will not be considered as time taken on annual leave, but only regular workdays will be counted.
- G. Pay During Annual Leave. If a payday falls during the annual leave of an employee, he/she shall be entitled to receive at the beginning of his/her annual leave the compensation due while on annual leave.
- H. Authorization. The mayor, or his/her designee, shall authorize, in writing, annual leave requested by an employee.
- I. Accumulation Limit. Up to two hundred and forty hours of annual leave time may be accrued. An employee shall forfeit any leave over two hundred forty hours.

- J. Termination. Accrued annual leave time up to two hundred forty hours will be paid to employees who terminate their employment with the city after six months of service. Payment will be based on salary on date of termination.
- K. Pay in lieu of time off. There shall be no pay in lieu of earned annual leave time except on termination of an employee. The mayor or mayor designee and city administrator may approve an exception to Payment in Lieu of Time off under extenuating circumstances not caused by employee.
- L. Probationary Period. Unless authorized by the mayor, annual leave time may not be taken prior to six months of continuous service. Annual leave shall accrue from the date of employment.
- M. Notice of Annual Leave. All employees shall serve at least two weeks' notice of anticipated annual leave to the mayor or his/her designee in writing and secure written permission for leaves.
 - 1. Any employee that is approved for a draw for any amount will not be deducted in full in the upcoming paycheck, the employee will guarantee this amount by maintaining the full number of vacation hours at the amount necessary to pay back the draw if their employment should end prior to fulfilling their debt unless authorized by the mayor.
 - 2. Any annual leave otherwise taken shall be deemed as unauthorized, and no vacation pay is permitted, and no other benefits shall accrue. Unauthorized annual leaves may be reason for termination.

(Ordinance 17-12-05-01; Prior Ord. 09-02-17-01 & Ord. 8201-2 § 6, 1986)

- N. Transfer or Donation of Annual Leave. Only under extenuating circumstances, may an employee donate a portion of his/her accrued annual leave to another employee.
 - 1. Must be approved by the mayor or city administrator; and
 - 2. Shall not be more than ~~80~~ **40** hours of leave;
 - 3. The annual leave rate shall be paid at the LESSER rate of that employee who is EITHER donating OR RECEIVING the time.

(Ordinance 19-12-17-02; Prior Ord. 18-10-15-01; adding Subsection N)

2.24.070 SICK LEAVE

- A. Policy. All permanent full-time and part-time employees shall accrue and may use as accrued, sick leave on the basis of:
 - a. Permanent Full-time. Four hours per pay period;
 - b. Permanent Part-time. At 50% of the rates established for full-time employees.
 - c. Permanent Short-hours Employees. Permanent short-hour employees shall accrue sick leave at 25% of the rate established for full time employees.
- B. Notification to Superior. Any employee absent due to illness or injury shall immediately notify the city offices within one hour after the normal time for reporting for duty, or as soon as possible. Failure to keep superior informed of expected return date may result in termination of employment.

C. Upon Separation. Upon his/her separation, the unused sick leave of the employee is automatically canceled without pay.

~~D. Transfer or donation of sick leave. Sick leave is nontransferable.~~

D. Accumulation. Sick leave accrued, but not used, shall accumulate until termination of employment. Upon the death of any employee, any unused sick leave in his/her account will be paid in cash to his/her beneficiaries at the employee's rate of pay at the time of death.

E. Availability of Sick Leave.

1. Sick leave shall be granted only in the following instances, or as otherwise deemed allowable by the mayor or his/her designee:

- a) Medical or Dental Appointments. An employee may be granted sick leave for medical or dental appointment for himself, herself, or immediate family.
- b) Illness or Injury. An employee may be granted sick leave for personal illness or injury where his/her presence on the job could jeopardize his or her health or that of fellow employees. An employee may be granted sick leave to attend to the injury or illness of a member of his or her immediate family.
- c) Death in the Family. An employee may be granted sick leave to attend the funeral of a member of his/her immediate or extended family.

2. Sick leave may not be paid in addition to work performed and paid for in excess of 40 hours per week.

- a) Example: Employee works Monday – Friday and logs 40 hours of work on his time sheet (Monday through Friday). He/she puts down 6 hours of sick leave for Saturday that same week. This employee will not be granted the use of 6 hours sick leave. (Ordinance 18-10-15-01; adding subsection (f)(2)(i))

F. Doctor's or Nurse's Certificate. More than five consecutive days sick leave used may require a signed medical certificate.

G. Under certain circumstances, a permanent, non-probationary employee may be entitled to leave for family or medical matters under the Alaska Family Act and upon application for same.

H. TRANSFER OR DONATION OF SICK LEAVE.

ONLY UNDER EXTENUATING CIRCUMSTANCES, MAY AN EMPLOYEE DONATE A PORTION OF HIS/HER ACCRUED SICK LEAVE TO ANOTHER EMPLOYEE. IN ORDER TO DONATE SICK LEAVE, THE LEAVE MUST BE:

1. APPROVED BY THE MAYOR OR CITY ADMINISTRATOR; AND
2. EMPLOYEE RECEIVING LEAVE MUST HAVE EXHAUSTED ALL AVAILABLE SICK AND ANNUAL LEAVE AND BE ON FMLA
3. SHALL NOT BE MORE THAN 80 HOURS OF LEAVE;
4. THE SICK LEAVE RATE SHALL BE PAID AT THE LESSER RATE OF THAT EMPLOYEE WHO IS EITHER DONATING OR RECEIVING THE TIME.

(Ordinance 19-12-17-02; Prior Ord. 18-10-15-01; adding Subsection D; prior Ord. 17-05-02-01; Prior Ordinances: 17-12-05-01; Ord. 96-07 § 3(part), 1996: Ord. 8201-2 § 7, 1986)