

MINUTES

FOR THE REGULAR MEETING OF THE CITY COUNCIL

FOR THE CITY OF THORNE BAY, ALASKA

COUNCIL CHAMBERS OF CITY HALL

120 FREEMAN DRIVE

Tuesday September 17, 2019

6:30 p.m.

There was a Workshop of the City Council beginning at 6:00 p.m.

1. CALL TO ORDER:

Vice Mayor Burger called the meeting to order at 6:30 p.m.

2. PLEDGE TO FLAG:

Audience and council stood for the pledge to the flag.

3. ROLL CALL:

Those present: Burger, Williams, Minnillo & Edenfield

Those attending by phone: McDonald & Carlson

Excused/Absent: Slayton

4. APPROVAL OF AGENDA:

Burger moved to approve the agenda. Williams seconded the motion. There was no further discussion.

MOTION: Move to approve the agenda

F/S: Burger/Williams

YEAS: Edenfield, Williams, Minnillo, Burger, Carlson & McDonald

NAYS: None

STATUS: Motion Passed.

5. MAYOR'S REPORT:

Vice Mayor Burger commented on the following:

- Update on the requested No Hunting signs. The City is working on an order for street signs and will order the no hunting signs at the same time.
- Road improvements on the Kasaan/Goose Creek Road are coming along nicely. Feedback received from the public has been positive and it appeared that no one has been completely inconvenienced.

6. ADMINISTRATIVE REPORTS:

a. City Administrator's Report:

- The Mayor and I are at Southeast Conference Sept 17-20.
- POWCAC meeting on Sept 24 at Kasaan. The lunch is potluck so if you want to eat bring some food.
- There will be a POWLAT meeting Sept 26 to discuss how to spend \$25,000 that was not used in the initial work.
- Sounds like the AMHS will run its last boat to Prince Rupert Oct. 1. There are several other cutbacks for this winter that will have far reaching impacts to Alaska and the SE.
- For those that are wondering and hoping, Yes, I will be changing occupations the first of March 2020. There are no proposals to vote on as after retirement I will be starting a new career, counseling and teaching grandsons and remodeling houses here and in Sandpoint. March 2020 was chosen so I can finish up or help direct several projects, be available in Thorne Bay while Teri is on vacation and provide enough time for the city to move forward in how they wish to replace the administrator. Up until retirement I will be working in Thorne Bay except for three weeks to address medical issues and time south with family over the holidays.

Tasks Projects:

- Continuing daily inspections of the work in progress at the water and sewer facilities. Nano filter room and generator room are ready for electrical and mechanical work. Sidewalk around the building was poured today and metal roofing is in progress. Doors are being installed so the siding will follow the roofing.
- The Mayor and I hope to get some quality time to talk with Republic Services about municipal waste and Klawock about EMS. I will also be sitting on a panel to discuss economic development in small communities.
- Teri and I are working on the feasibility of hiring a public works director and the replacement of the city administrator.
- Working on learning some of Office 365 abilities that hopefully will streamline operations between city offices.

Continued Business:

- Renewal of Corner Stone Excavation sort yard lease. Tim has been a good lessee and I suggest the lease be continued at current rate.
- Resident request to adopt ordinance that would require all properties providing housing for more than on residence, install bear proof garbage cans. I think this should extend to everyone must have bird proof containers. I would suggest the city council table this for further review.
- Appointment of election Judges. This can be elaborated on by the city clerk.
- Harbors and Parks: water is off at fish cleaning station and a hose is being used. Pipe under station has broken and will require some extensive work to remove

decking and get under the float. Will be repaired when the station is moved for winter.

- Streets and Roads: Work on the Kasaan road is progressing on schedule and if you have not been on the road lately you might want to take a drive.
- Water and Sewer: Sam and Dave spent last week while we had access to a mini excavator repairing a number of water meters that have not been registering for a long time. We now need to purchase more water meter boxes before any more repairs.
- Solid Waste: Still on hold waiting for new parts. In the meantime, looking at a change in overall operations at the site.
- Law Enforcement: I understand that Jonathan's request for vacation the first week of work was to get married. Congratulations Jonathan.
- FIRE/EMS: Have met with Klawock and will continue to meet with Klawock to insure we have their support as the city reevaluated its services. The agreement with Klawock was put in place to assist Thorne Bay until they could establish their own program again.
- Library: Looks like we have all the necessary shifts at the library covered to meet state requirements, but more volunteers are always welcome.

b. **City Clerk Report:**

- I. **SURPLUS SALE OF MISC. SUPPLIES AND EQUIPMENT.** Tentative date set for September 24th. Some of the items for sale include computer screens, keyboards, and other misc. computer parts, showers, cabinets and tables. I should have a detailed list tomorrow afternoon and will post it. As competitive bidding is not required, sales will be made on the first come first serve basis. Look for the notices tomorrow afternoon for what will be included in the sale.
- II. **ELECTIONS October 1st.** Reminder of the Absentee Voting at Davidson Landing on election day. 8am to 8pm
 - Special meeting on October 7th at 6:30pm with workshop at 6:00 pm to Certify the Election
- III. **NEWLY ELECTED OFFICIALS TRAINING.** Each year in November there is the Annual Local Government Conference held in Anchorage. They have the Newly Elected Officials Training during the same time the City Clerk's conference is going on. After the election we will be looking to send two newly elected officials up to Anchorage for this.

IV. **FINANCE REPORT:**

HEALTH PREMIUM	\$35,015.70
OCCUPANCY GEN.	\$5,015.81
SALES TAX 40%	\$100,059.04
OCC TAX EMS/FIR	\$9,654.57
OCC TAX TOURISM	\$5,961.56
OCC TAX PARKS	\$8,267.09
OCC TAX HARBOR	\$16,329.91
CHECKING	\$198,285.03
SALES TAX 60%	\$203,684.96
HARBOR	\$79,901.65
FISHERIES	\$22,069.92
TFCU ACCOUNT TOTALS	\$684,245.24

FIRST BANK CHECKING	46,711.18
QUICKBOOKS PROFIT AND LOSS NET INCOME:	\$52,754.75
Income	\$499,888.38
FISHERIES	\$447,133.63
WELLS FARGO INVESTMENTS	\$ 1,120,634.73
TOTAL CASH BALANCES:	\$ 1,857,634.72

7. PUBLIC COMMENTS:

Brad Clark commented the following:

- Congratulated Administrator Wayne Benner on his upcoming retirement. Congratulated all the candidates running for office and added that the councilmembers do not get paid enough for what they do.
- Invited the public and council to a "Town Hall" meeting on the 26th of September at the Davidson Landing Fire Hall – The meeting will be focused with a "Meet the Candidates" All candidates are invited to attend.
- The comment of the public works position like clarification and transparency during the advertisement.

Thom Cunningham commented on the following

- Encouraged the City to put up signs in the South Thorne Bay Subdivision such a Stop & Yield. Explained that speeding was becoming a large problem.
- Explained that his request to have the requirement of bear proof garbage cans would not be an issue if people would be more considerate or conscious of bears and other animals getting into the trash. Make sure lids are shut completely or don't put the garbage out until just before pickup was scheduled.

Dan Romey commented on the following:

- Inquired if the city would be replacing the signs that are missing in the subdivision?

Thom Cunningham commented:

- Signs in the subdivision were never bolted down properly so they fell out easily.

Sean Kaer commented on the following:

- Concerned that the security cameras at Davidson Landing were placed in a way that they don't see the harbor or assets. Continued that there was an outboard stolen at Davidson Landing Harbor and the cameras didn't catch it.
- Thank to Dick Stubbe for going down to Davidson and mowing and cleaning up

8. COUNCIL COMMENTS:

Ben Williams commented on the following:

- Does the council vote on if we the position of a public works director? City Clerk stated the position for a Public Works Director in addition to a full-time administrator was not budgeted so there would need to be a budget amendment voted upon by the City Council in order to fill other City Administrator and Public Works Director.
- Not in favor of the proposed requirement of bear proof garbage cans. Explained that the birds were more of an issue than bears.

- I would vote no right now on the Bear proof cans, we have more of a bird problem than a bear problem. Continued that the issue of birds getting into trash is more of human error, and responsibility to keep the garbage secure. If residents do not control their refuse, they can be ticketed.

VPSO Jonathan Bates:

- Pleasure to serve. Unable to do much on my own until I have completed the academy in February. I am here to protect you and do whatever it takes, it is an honor.

Mark Minnillo commented on the following:

- Commented in regard to the Road Right-Of-Way ownership question of whether the city or the state was responsible for enforcing the laws.
 - Explained that he had been in contact with DNR and spoke with many offices within the State. The responses he received from the numerous department he spoke with were 50/50 State/City responsibility.
 - Regardless, it seemed like this argument with the state and city on who owns, or responsibility is just getting kicked around and around. Minnillo suggested the City step up and do whatever they could in order to get ownership and responsibility of those roads.

Vice Mayor Burger commented on the following:

- Concurred with Minnillo's comments regarding the State Road Right-of-Ways.

9. CONSENT AGENDA:

a. September 3, 2019, Regular City Council Meeting Minutes, discussion and action item:

Burger moved to approve minutes for the September 3, 2019, Regular City Council Meeting. Edenfield seconded the motion. There was no further discussion.

MOTION: Move to approve the minutes of the September 3, 2019, regular city council meeting
F/S: Burger/Edenfield
YEAS: Edenfield, Burger, Minnillo, Williams, ***Carlson-McDonald***
NAYS: None
STATUS: Motion Passed.

10. **NEW BUSINESS:**

a. **Renewal of Cornerstone Excavation Sort Yard Lease Agreement, discussion and action item:**

Burger moved to approve renewal of Cornerstone Excavations. Minnillo seconded the motion. There was no further discussion.

MOTION: Move to renew the rental agreement with Cornerstone Excavations for Sort Yard Lease

F/S: Burger/Minnillo

YEAS: Edenfield, Burger, Minnillo, Williams, Carlson-& McDonald

NAYS: None

STATUS: Motion Passed.

b. **Resident request to adopt ordinance that would require all properties providing housing for more than one residence, install "bear proof" garbage cans, discussion and action item:**

Burger moved to adopt an ordinance that would require all property owners providing housing for more than one residence install bear proof garbage cans. Minnillo seconded the motion.

MOTION: Move to adopt an ordinance that would require all property owners providing housing for more than one residence install bear proof garbage cans

F/S: Burger/Minnillo

YEAS: None

NAYS: Edenfield, Burger, Minnillo, Williams, Carlson-McDonald

STATUS: Motion Failed

c. **Appointing Election Workers for the October 1st, Regular Municipal Election: Election Workers for the Polls in the City Hall Council Chambers:**

1. Linda Rollins,
2. Sue Edson
3. Jo Wendel

Election Workers for Absentee Voting on Election Day at Davidson Landing:

1. Connie Olsen
2. Paula Hartzell
3. Jon Stram

Move to appoint Linda Rollins, Sue Edson, Jo Wendel, Connie Olsen, Paula Hartzell and Jon Stram as Election Judges for the October 1, 2019, City Election, setting the pay rate at \$15.00 per hour.

MOTION: Move to appoint Linda Rollins, Sue Edson, Jo Wendel, Connie Olsen, Paula Hartzell and Jon Stram as Election Judges for the October 1, 2019, City Election, setting the pay rate at \$15.00 per hour.

F/S: Burger/Williams

YEAS: Edenfield, Burger, Minnillo, Williams, Carlson & McDonald

NAYS: None

STATUS: Motion Passed.

11. ORDINANCE FOR PUBLIC HEARING:

- a. **Ordinance 19-09-17-01**, amending title 17-zoning, chapter 17.05-authority to enforce, section 060-notice of violations and 070-remediation authority to enforce, discussion and action item:

Burger moved to adopt ordinance 19-09-17-01. Minnillo seconded the motion. There was no further discussion.

MOTION: Move to approve Ordinance 19-09-17-01, amending Title 17-Zoning, Chapter 17.05-Enforcement Authority

F/S: Burger/Minnillo

YEAS: Edenfield, Burger, Minnillo, Williams, Carlson-McDonald

NAYS: None

STATUS: Motion Passed

12. ORDINANCE FOR INTRODUCTION: No ordinance's for introduction.

13. EXPENDITURES EXCEEDING \$2,000.00:

- a. **Authorizing the expenditure of \$3,500.00, for moving expenses of the VPSO, discussion and action item:**

Burger moved to authorize the moving expenses for the VPSO with the condition that he pass academy. Williams seconded the motion. There was further discussion.

MOTION: Move to approve the expenditure of \$3,500.00, for moving expenses of the VPSO

F/S: Burger/Williams

YEAS: Edenfield, Burger, Minnillo, Williams, Carlson & McDonald

NAYS: None

STATUS: Motion Passed.

b. **Authorizing the expenditure of \$4,608.05, to Bluebook USA for two new Water Pumps for the water treatment plant, discussion and action item:**

- a. Pump No. 1 - \$2,276.50
- b. Pump No. 2 - \$2,331.55.

Burger moved to approve the expenditure to Bluebook USA for two new water pumps move to allocate that expenditures. Minnillo seconded the motion. City Clerk explained that the pumps would be covered through the Village Safe Water Grant for Water/Sewer Facility Upgrades. There was further discussion.

MOTION: Moved to approve the expenditure of \$4,608.05, to Bluebook USA for two new Water Pumps for the water treatment plant

F/S: Burger/Minnillo

YEAS: Edenfield, Burger, Minnillo, Williams, Carlson-McDonald

NAYS: None

c. **Authorizing the expenditure of \$3,750.00, to First City Electric for labor and generator hookup at the water department, discussion and action item:**

Burger moved to approve the expenditure of \$3,750.00 to First City Electric for labor and generator hookup at the Water Treatment plant. Williams seconded the motion. There was further discussion.

MOTION: Move to approve the expenditure of \$3,750.00, to First City Electric for labor and generator hookup at the water department

F/S: Burger/Williams

YEAS: Edenfield, Burger, Minnillo, Williams, Carlson & McDonald

NAYS: None

STATUS: Motion Passed.

14. EXECUTIVE SESSION: NONE

15. CONTINUATION OF PUBLIC COMMENT:

Thom Cunningham commented on the following:

- Not clear on the amendment for the code enforcement officer

Brad Clark commented on the following:

- In regard to the road situation in South Thorne Bay. Clark stated he was licensed as attorney in California and what the City has is a delicate issue. His experience in California says the City is looking at a court action, which in his opinion is not always a bad thing.

Roselyn Hert commented on the following:

- Inquired why the city was responsible for paying the VPSO moving expenses? Hert inquired whether the VPSO applied for the position in Thorne Bay, or if the City recruited him.

Carl Benson commented on the following:

- He had been in Contact with the troopers and was assured that the VPSO's attend and receive the same trainings as Troopers do. Benson continued that the appointment of a VPSO in Thorne Bay was a big improvement for the entire island.

16.CONTINUATION OF COUNCIL COMMENT:

Williams commented on the following:

- In regard to the VPSO Position, the City had been recruiting for that position for a long time and it was his opinion that the City was obligated to pay the moving expenses for the new VPSO.

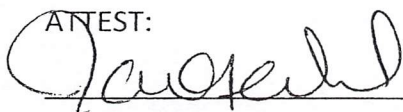
McDonald commented on the following:

- Concurred with Councilman Williams that the City should be responsible for paying the VPSO moving expenses.

17.ADJOURNMENT:

Adjourned at 7:30


Harvey McDonald, Mayor

ATTEST:

Teri Feibel, CMC