

**MINUTES**  
FOR THE SPECIAL MEETING OF THE CITY COUNCIL  
FOR THE CITY OF THORNE BAY, ALASKA  
COUNCIL CHAMBERS OF CITY HALL  
120 FREEMAN DRIVE

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Monday October 7, 2019

6:30 p.m.

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There will be a Workshop of the City Council beginning at 6:00 p.m.

**1. CALL TO ORDER:**

Mayor McDonald called the meeting to order at 6:30 p.m.

**2. PLEDGE TO FLAG:**

The audience and council stood for the pledge to the flag.

**3. ROLL CALL:**

**Those present:** McDonald, Burger, Williams, Minnillo, Slayton & Edenfield

**Those Excused:** Carlson

**4. APPROVAL OF AGENDA:**

McDonald moved to approve the agenda. Slayton seconded the motion. There was no further discussion.

**MOTION:** Move to approve the agenda as written

**F/S:** McDonald/Slayton

**YEAS:** McDonald, Burger, Williams, Minnillo, Slayton & Edenfield

**NAYS:** None

**STATUS:** Motion Passed.

**5. MAYOR'S REPORT:**

Mayor McDonald commented on the following:

1. IFA-Update. Explained he had resigned as Chair from the IFA Board, but will still be active.
2. Southeast Conference-No republic service

6. ADMINISTRATIVE REPORTS:

b. City Clerk Report:

1) City Financial Report:

Name	Available Balance	Actual Balance
<u>OCCUPANCY GEN.</u>	\$5,016.22	\$5,016.22
<u>OCC TAX EMS/FIR</u>	\$9,655.36	\$9,655.36
<u>OCC TAX TOURISM</u>	\$15,726.23	\$15,726.23
<u>OCC TAX PARKS</u>	\$8,267.77	\$8,267.77
<u>OCC TAX HARBOR</u>	\$16,331.25	\$16,331.25
<u>WATER UTL R&amp;R</u>	\$16,279.95	\$16,279.95
<u>SEWER UTL R&amp;R</u>	\$14,638.20	\$14,638.20
<u>SOLID WASTE R&amp;R</u>	\$13,971.85	\$13,971.85
<u>CHECKING</u>	\$65,067.34	\$65,067.34
<u>HARBOR</u>	\$79,908.22	\$79,908.22
<u>FISHERIES</u>	\$22,071.74	\$22,096.74
<u>40% COMMUNITY DEVELOPMENT SALES TAX</u>	\$108,081.84	\$108,081.84
<u>60% STREETS &amp; ROADS SALES TAX</u>	\$215,723.56	\$215,748.56
<u>HEALTH PREMIUM</u>	\$35,018.58	\$35,023.58
<b>ACCOUNT TOTALS</b>	<b>\$625,758.11</b>	<b>\$625,813.11</b>

**QUICKBOOKS INCOME/EXPENSE:**

INCOME: \$548,623.46

EXPENSE: \$499,202.89

**NET INCOME: \$49,420.57**

- 2) In regard to the EMS proposal on the agenda tonight, the EMS committee will be proposing the Council provide funding to staff an Emergency Services Coordinator since the ballot proposition to increase sales tax by 1% didn't pass. If the Council approves the proposal, the funding could be provided by the EMS/Fire Occupancy Tax account and the Community Development Sales Tax account. These accounts have a balance of:
- a. EMS/Fire Occupancy Fund: \$9,655.36
  - b. Community Development Fund: \$108,081.18
- |                                    |                      |
|------------------------------------|----------------------|
| <b>TOTAL EMS POSSIBLE FUNDING:</b> | <b>\$ 117,737.20</b> |
|------------------------------------|----------------------|

These balances will increase once the Sales Tax & Occupancy (Bed) Tax has been received for the 3<sup>rd</sup> Quarter 2019.

2. We had a boat sink at the Harbor last week. Luckily our Harbormaster was able to contact a recovery crew out of Ketchikan to come over and pull the vessel up. The boat was taken to Ketchikan. The boat sank due to natural causes. The City has invoiced the insurance company for the vessel for the harbormaster and other City employee's time and resources. The total reimbursable expenses are \$928.10.
3. Training for the newly election officials- I am currently working on trying to get training provided to the Newly Elected by Division of Community and Regional Affairs. If we are unable to get the training provided on the island, we will look at sending the NEO's to Anchorage for either the AML or RUBA provided trainings.

## 7. PUBLIC COMMENTS:

### Eric Rhodes commented on the following:

- Request the attorney look at all roads not just DNR owned roads.

### Brad Clark commented on the following:

- Thanked Ray Slayton and Risa Carlson, although not re-elected, they worked for the citizens and their needs.
- Thanked the Cooks who also ran for office.
- Applauded action of item 10-b. Does not need to be adversary but may be able to use this in the future.
- Informed the council of his intent to apply for the City Administrator position. Expressed concern for the City Hiring a firm to perform the hiring and recruitment process as they may have a bias against locals.

## 8. COUNCIL COMMENTS:

*October 7, 2019 – Special Meeting Minutes of the City Council*

Ben Williams commented on the following:

- I feel responsibility of the council and community that we have proper emergency medical for the community and hoping we can work something out so we can have responders here. Want to see us have our own EMS program.

9. CONSENT AGENDA:

c) August 20, 2019, Regular City Council Meeting Minutes, discussion and action item:

McDonald moved to approve the Consent Agenda consisting of the Minutes for the August 20, 2019 Regular City Council meeting. Burger seconded the motion. There was no further discussion.

MOTION: Move to approve the Consent Agenda consisting of the Minutes for the August 20, 2019 Regular City Council meeting

F/S: McDonald/Burger

YEAS: McDonald, Burger, Williams, Minnillo, Slayton & Edenfield

NAYS: None

STATUS: Motion Passed.

10. NEW BUSINESS:

b) Certifying the Results of the 2019 Regular Municipal Election;

McDonald moved to approve the results of the October 1, 2019, Regular Municipal Election. Slayton seconded the motion. Mayor McDonald read the names of the newly elected officials and status of the ballot propositions into the record.

Longbotham	95
Rhodes	101
Hert	81

Ballot Proposition 1: Increase of Sales Tax – Failed

Ballot Proposition 2: Vote for the mayor change to be elected from the City Council to elected by popular vote of the people.

MOTION: Move to certify the results of the October 1, 2019, Regular Municipal Election

F/S: McDonald/Slayton

YEAS: McDonald, Burger, Williams, Minnillo, Slayton & Edenfield

NAYS: None

STATUS: Motion Passed.

c) Direct the City's Attorney Robert Blasco, to pursue legal action to obtain legal determination for who is responsible for managing the uses within the DNR right-of-way.

McDonald moved to direct the City's Attorney Robert Blasco to pursue legal action to obtain legal determination for who is responsible for managing the uses within the DNR roads and ROW. Burger seconded the motion.

Williams stated we had been fighting with this since I was elected. I believe we need ownership of those roads so we can begin to enforce the municipal laws. We already maintain them, so now we need to have official ownership.

McDonald stated the City has been dealing with issues over the roads in the South Thorne Bay Subdivision for many years prior to Williams being voted into office. The issues on the roads are more and more and it is time to step up and take care of the issue.

Minnillo stated he believed it was great to have legal determination but would like to see that the City do what we can to take ownership or be responsible for the roads.

Williams stated he wanted the City to file the lawsuit to get ownership so we can take care of them. We ask to get roads in our name, so we are responsible for them.

MOTION: Move to direct the City Attorney file legal action requesting the state transfer ownership of road right of ways within state platted subdivisions within the City of Thorne Bay to the City

F/S: McDonald/Burger

YEAS: McDonald, Burger, Williams, Minnillo, Slayton & Edenfield

NAYS: None

STATUS: Motion Passed.

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d) Recruit applicants for the City Administrator Position through a Professional Firm, discussion and action item:

McDonald moved to hire a firm to recruit applicants for fulfillment of a City Administrator. Williams seconded the motion.

Williams stated in his experience he has utilized the services of professional firms and found them to be very helpful. Williams included that the locals would be equally considered as all other applicants. Think Wayne has done a good job and we need to move forward and continue getting grants and beginning new projects.

McDonald stated that he concurred that locals would be considered as well. The firm would sit with the city council to create the job description and determine what is wanted.

MOTION: Move to hire a firm to recruit applicants for fulfillment of a City Administrator  
F/S: McDonald/Burger  
YEAS: McDonald, Burger, Williams, Minnillo, Slayton & Edenfield  
NAYS: None  
STATUS: Motion Passed

**e) Emergency Services Department Funding needs, discussion and possible action item:**

McDonald moved to hear presentation from EMS. Williams seconded the motion. Councilmember Williams invited Laura Clark, member of the EMS Planning Committee, to present their formal request for funding.

**Laura Clark**

There has been a committee that met and has created a job description; and detailed what is needed for the EMS here in Thorne Bay. I have provided a proposal to the City Council requesting the City Council fund \$44,000 for an Emergency Services Coordinator. Mrs. Clark read her proposal to the City Council

McDonald inquired what the minimum number of responders would be needed to begin operating now... Clark, absolute minimum 3, but that would be 3 on call 24/7. Ideally 5 crews of 3 responders but aim for as many responders as could get.  
how many responders the squad needed to run

Williams inquired how much funding would be needed to get started right now.

Clark responded the amount would be \$26000 additional to the current EMS budget. Slayton stated the council needed to make this a permanent position. We need the EMS and keep batting this around.

Clerk explained that the City would need to process the payroll so the approval of these funds would need to be budgeted through an amendment process that is coming up.

Minnillo inquired on the billing of EMS, how much revenue that would generate. Inquired where the funds came from for the EMS

MOTION: Move to hear presentation from the EMS  
F/S: McDonald/Williams  
YEAS: McDonald, Burger, Williams, Minnillo, Slayton & Edenfield  
NAYS: None  
STATUS: Motion Passed.

## ACTION ON THE REQUEST FOR FUNDS

MOTION: Moved to budget and fund the Emergency Services Department an amount not to exceed \$48,000.00  
F/S: Williams/McDonald  
YEAS: McDonald, Burger, Williams, Minnillo, Slayton & Edenfield  
NAYS: None  
STATUS: Motion Passed.

### **f) Renewal of SISD Lease renewal for use of City Tidelands for placement and operations of a restaurant, discussion and action item:**

McDonald moved to approve the renewal of the SISD lease of City Tidelands. Burger seconded the motion.

Minnillo seconded the motion.

Minnillo inquired if the restaurant was open year-round. McDonald replied that it was.

MOTION: Move to approve the renewal of the SISD  
F/S: McDonald/Burger  
YEAS: McDonald, Burger, Williams, Minnillo, Slayton & Edenfield  
NAYS: None  
STATUS: Motion Passed

### **11. EXPENDITURES EXCEEDING \$2,000.00:**

None.

### **12. EXECUTIVE SESSION: The Council May adjourn to executive session**

None

### **13. CONTINUATION OF PUBLIC COMMENT:**

#### **Roger Longbotham commented on the following:**

1. Another and I were on this committee and were not privy to this budget that was prepared. I caution the council to be careful. Why did our EMS fall apart in the first place? We need to follow through to make sure it doesn't fall apart again.

#### **Brad Clark commented on the following:**

1. As the first person to volunteer to be on the committee, I don't know what just happened. Roger and I were not privy to this. We understood Adora was the chairman, and probably ok. When this was brought about, I told Ray that the

way we handle EMS/Fire could either bring the North and South together or tear apart. Now this proposal brought forward, and I had not seen this or known about it. The real problem is when we are out and people start asking us what happened, we have to say we have no idea.... We should know. We have to do better than this.

**Laura Clark commented on the following:**

1. Happy to speak about this with the committee itself. I put this together in one day on my computer.

**14. CONTINUATION OF COUNCIL COMMENT:**

**Mark Minnillo commented on the following:**

- Expressed concern for the EMS Committee due to the fact there were members that had not been invited to participate in the presented funding proposal.

**Edenfield commented on the following:**

- Explained the process and purpose behind the EMS Planning Committee's Budget and funding request. Explained there was a meeting requested by Councilmember Williams which not relayed to the committee. The committee was asked to present a budget and funding proposal to the City Council should the additional sales tax proposition did not pass. The individual in charge of scheduling meetings and preparing the funding proposal had not completed the request, therefore it was done by one committee member on Sunday, October 6<sup>th</sup>, the day before the proposal was to be voted on.

**Councilmember Williams commented on the following:**

- Stated that he requested that the item be put on the agenda. The committee had already finalized the Emergency Services Coordinator job description and needed to move forward with the Emergency Services coordination for Thorne Bay.
- Explained that requested request for funding be place on the agenda and that he had requested from Adora and from others that they come up with a budget and bring to the Council.
- Continued that he would assume now the committee get together and discuss the amount of money they have to move forward and to come up with a plan of action for recruitment, training and operations of the Emergency Services within Thorne Bay. The committee would then come back to the City Council with their plans for where the EMS plans to go.
- If we don't move now, something is going to happen, someone will get hurt, and there will be a problem. I challenge the committee to come up with a plan.

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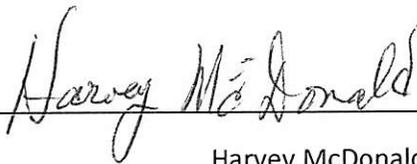
**Ray Slayton commented on the following**

Bottom line doesn't change.

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15. ADJOURNMENT:

Adjourned at 7:45 p.m.

  
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Harvey McDonald, Mayor

ATTEST:

  
\_\_\_\_\_  
Teri Feibel, CMC