

MINUTES
FOR THE REGULAR
MEETING OF THE CITY COUNCIL
FOR THE CITY OF THORNE BAY
MEETING WAS HELD IN THE
CITY HALL COUNCIL CHAMBERS,
TUESDAY, NOVEMBER 7, 2017
BEGINNING AT 6:30 p.m.

Meeting was preceded by a workshop beginning at 6:00 p.m.

1. CALL TO ORDER:

Vice Mayor McDonald called the meeting to order at 6:30 p.m.

2. PLEDGE TO FLAG:

The council and audience stood for the pledge to the flag.

3. ROLL CALL:

Carlson, Edenfield, Hartwell, McDonald, and Burger were present. Slayton and Gould attended by phone.

4. APPROVAL OF AGENDA:

Hartwell moved to approve the agenda removing the minutes from consent agenda. Carlson seconded the motion. There was no further discussion.

MOTION: Move to approve the agenda removing the minutes from consent agenda

F/S: Hartwell/Carlson

YEAS: Burger, Gould, McDonald, Carlson, Slayton, Edenfield and Hartwell

NAYS: None

STATUS: Motion Passed.

5. MAYOR'S REPORT:

Vice Mayor McDonald stated he was in support of nominating DeeDee Jeffries for the IFA at large board position.

6. CITY ADMINISTRATOR & CLERK REPORT:

ADMINISTRATOR'S REPORT Wayne Benner reported the following:

Meetings Attended and Updates:

- A. For those that did not go to the library this Halloween you missed a fantastic haunted house done by elections
- B. The free scrap metal program is still on going as we continue to gain on the needed volume and are getting closer to having the needed quota. Thanks to Lee there were several cars removed form Town.
- C. Nov 10th, this Friday is the recognized Veterans Holiday. City operations will be closed. The City will also be closed Nov 23 and 24 for Thanksgiving.

Tasks and Projects:

- A. Working on completing paper work for the grants administered for the POWLAT.
- B. Working on addressing the concerns that the DEC had after their inspection of the sewage treatment process. Some of which are being addressed with the disinfection process that VSW is funding.

- C. The sales tax audit is making a few people mad, especially those that have been avoiding the system for some time. Another question is how many are collecting and not submitting or not collecting at all.
- D. A few months ago, we started tracking curbside trash at time of pickup. Part of the fee study being worked on and part because we were starting to get a lot of cans bigger than the 33-gallon cans stipulated in the MC. Since the start we now only have one person with oversized cans and he is refusing to comply.
- E. Republic Services has also submitted a request to renew our waste disposal agreement which the city has yet to enact due to the logistics of setting up the procedure to load and ship containers. This request will be presented at the next council meeting as I have some questions on their offer to assist the city in acquiring equipment to compact and bale MSW. I think this may have something to do with AML phasing out the ability for Klawock to ship MSW in open top containers.

New Business:

- A. Resolution 17-11-07-01 amends Resolution 04-05-20-01 updating Wage Scale and Teri can elaborate on this.
- B. Resolution 17-11-07-02 approval of Stram Subdivision. This subdivision was discussed at the time of the variance request which was denied. The preliminary plat has been reviewed and meets the city requirements, so you have before you the final plat for recording.
- C. Resolution 17-11-07-03 amending float plane moorage allows for annual and semiannual agreements. The rates are proposed to increase for monthly and semiannual agreements but annual moorage will remain what is currently charged per month for 12 months. Thus, the increase in fee is for the short-term users, same system used with boat moorage.
- D. Authorizing the City of Thorne Bay to enter into an agreement with the City of Craig to allow the City of Thorne Bay to administer the Omnilt for emergency services. Craig will be the program administer for the island and communities will then be sub administrators under the program. This would also allow the city to enter into Omnilt agreements with other organizations in the future. This will increase the cost and place the city in the position of administrator for these other programs so I think we should just focus on EMS at this time.
- E. Supporting the nomination of Coffman Cove resident Deedee Jeffries to the IFA Board was discussed at the last meeting and this is the formal process required by the IFA.
- F. Authorizing the city to enter into an agreement with Seaport Telecommunications for highspeed satellite internet service to serve the harbor is a good idea if they administer the entire program. I do not believe the city wants to administer the monthly internet operations. I would also recommend that if you are allowing equipment to be placed at the harbor, the city should allow them to use other city property for the installation of equipment to serve residents that have no ability to get satellite service. The other question is this free or will there be a rental fee?

Ordinances for Introduction:

- A. Ordinance 17-11-21-01 Amending the TBMC is being done upon request of the State Court system to separate out those offences that have state fines and those that have city fees. Teri has been working on this massive project for some time as it affects much of the code.
- B. Ordinance 17-11-21-02 amending the TBMC personnel section, Police Department, updates the VPSO section to reference their duties to the agreement between the city and the VPSO program as this agreement changes from time to time. The current code references duties that have change since the late 80's when the VPSO program was implement. Jason Wilson has reviewed and concurs with the proposed wording.
- C. Ordinance 17-11-21-03 amending the TBMC personnel section corrects the hours for part time employees to be consistent with the hours the State use. Teri

Executive Session: Not at this time

Harbors and Parks: Water is shut off at the harbor. Shane is now the project and maintenance person, which includes snow removal, for the city working Mon, Wed, Fri. On his days on he will be checking the harbor and Tue and Thru other city staff will be checking. We will be advertising for a fulltime harbor master sometime after the first of the year. Davidson Landing project is moving along and electrical work on the harbors is out to bid.

Streets and Roads: Max is back on limited duty. Sanders and plows are ready. I have asked OVK to do some grading if weather permits.

Water and Sewer: Jason is back from vacation so the utility crew can get some water meters replaced before the weather turns to bad as well as the patches complete on Shoreline Drive. Updating he COTB with new timelines to reflect VSW projected timeline. Engineers are here today gathering some additional information for the water improvement designs. Also, it is that time of year for chasing water leaks that develop from the freezing temps.

Solid Waste: The Solid Waste site has been busy with scrap metal and cars. Still far short of the additional tonnage needed but SE Road Builders and some of the mills are helping with large quantities of equipment. It is looking more promising that WM will get the per ton cost for scrap metal that will make their proposal feasible if we can collect the additional tonnage.

Law Enforcement: Buck has been up North for training, was back and is gone again.

FIRE/EMS: I am hoping to meet with the Klawock EMS Director before the end of the year to discuss updating the MOU with Klawock EMS.

Library: Again thanks to Ashley and Lana for the haunted house.

7. PUBLIC COMMENTS:

Thom Cunningham commented on the following:

- How long will the City be accepting scrap metal at the solid waste site? Would like to get notice out to people

8. COUNCIL COMMENTS:

McDonald stated there were people in the audience from the harbor who were there to support the city entering into an agreement for satellite internet.

9. CONSENT AGENDA:

- A. Minutes for the October 9 & 16, 2017, Special City Council Meeting, discussion and action item:

This item was removed from the agenda.

10. NEW BUSINESS:

- A. Resolution 17-11-07-01, amending Resolution 04-05-20-01-City Wage Scale, discussion and action item:

McDonald moved to approve Resolution 17-11-07-01. Hartwell seconded the motion. City Clerk Feibel explained the resolution adopted the General Scale for Alaska Workers, and adopted a system for providing pay increases to employees. There was further discussion.

MOTION: Move to approve Resolution 17-11-07-01
F/S: McDonald/Hartwell
YEAS: Edenfield, Carlson, Burger, McDonald, Hartwell, Gould and Slayton
NAYS: None
STATUS: Motion Passed.

- B. Resolution 17-11-07-02, approval of Stram Subdivision, a subdivision of Block 7, Lot 18, South Thorne Bay, Creating Lots 18-A and 18-B, Block 7, South Thorne Bay, located within the Ketchikan Recording District, Discussion and action item:

McDonald moved to approve Resolution 17-11-07-02. Hartwell seconded the motion. Benner stated the preliminary plat was consistent with requirements for subdividing parcels within Residential/Commercial III Zoning, and recommended approval.

MOTION: Move to approve Resolution 17-11-07-02
F/S: McDonald/Hartwell
YEAS: Burger, McDonald, Carlson, Gould, Hartwell, Slayton and Edenfield
NAYS: None
STATUS: Motion Passed.

- C. Resolution 17-11-07-03, amending floatplane moorage fees for the Thorne Bay Harbor, discussion and action item:

McDonald moved to approve Resolution 17-11-07-03. Edenfield seconded the motion. Benner stated floatplane mooring fees had not been updated since 2012. The amendments provided for 6-month and annual contract rates. There was no further discussion.

MOTION: Move to approve Resolution 17-11-07-03
F/S: McDonald/Edenfield
YEAS: Edenfield, Slayton, Hartwell, Gould, Carlson, Burger and McDonald
NAYS: None
STATUS: Motion Passed.

- D. Authorizing the City of Thorne Bay to enter into Agreement with the City of Craig, for annual subscription of Omnilert, a mass notification service on POW, discussion and action item:

McDonald moved to authorize the City to enter into an agreement with the City of Craig for Omnilert Mass Notification Service for Prince of Wales Island. Edenfield seconded the motion. There was further discussion.

MOTION: Move to authorize the City to enter into an agreement with the City of Craig for Omnilert Mass Notification Service for Prince of Wales Island
F/S: McDonald/Edenfield
YEAS: McDonald, Burger, Carlson, Gould, Hartwell, Slayton and Edenfield
NAYS: None
STATUS: Motion Passed.

E. Supporting the Nomination of Coffman Cove resident, Deedee Jeffries, to the IFA Board of Directors at-large position, discussion and action item:

McDonald moved to support the Nomination of DeeDee Jeffries to the at-large IFA Board Seat. Carlson seconded the motion. There was no further discussion.

MOTION: Move to support the Nomination of DeeDee Jeffries to the at-large IFA Board Seat

F/S: McDonald/Carlson

YEAS: Slayton, Edenfield, Hartwell, Gould, Carlson, McDonald and Burger

NAYS: None

STATUS: Motion Passed.

F. Authorizing the City to enter into a service agreement with Seaport Telecommunications, for highspeed satellite internet service through HughesNet Gen 5 satellite, to serve the Thorne Bay Harbor, discussion and action item:

McDonald moved to authorize the City to enter into an agreement with Seaport Telecommunications for placing Satellite dish equipment on City Property in order for them to provide services to harbor users. Hartwell seconded the motion. Discussion included the City not in a position to add Satellite Wi-Fi internet into their billing and managing the internet system for the harbor. There was consensus that the City would contact Seaport Telecommunications to offer a place for them to place their satellite equipment in order to provide satellite internet services to harbor users. Benner stated he was not sure if Seaport Telecommunications would be interested in that option, but would contact them to discuss. There was further discussion.

MOTION: Move to authorize the City to enter into an Agreement with Seaport Telecommunications for placing Satellite dish equipment on City Property in order for them to provide services to harbor users

F/S: McDonald/Hartwell

YEAS: McDonald, Burger, Carlson, Gould, Hartwell, Slayton and Edenfield

NAYS: None

STATUS: Motion Passed.

11. ORDINANCES FOR INTRODUCTION:

A. Ordinance 17-11-21-01, Amending the Thorne Bay Municipal Code General Penalties, adding Sections 1.16.031-Surcharges, and 1.16.035-Minor Offence Fine Schedule, discussion and action item:

McDonald moved to approve Ordinance 17-11-21-01. Burger seconded the motion. Benner explained this ordinance was necessary to amend all chapters within the code which had a fine for violating city ordinances, to include the fine schedule in one location of the code as 1.16.035 – Minor Offense Fine Schedule, and allow for the Courts to enforce municipal ordinances, and also allow the defendants the option to pay the fines directly to the City to avoid a court hearing. Certain offenses were mandatory court appearances and the defendant would be required to appear in court for judgement.

MOTION: Move approve Ordinance 17-11-21-01

F/S: McDonald/Burger

YEAS: Hartwell, Carlson, Burger, Slayton, McDonald, Edenfield and Gould

NAYS: None

STATUS: Motion Passed.

- B. Ordinance 17-11-21-02, amending the Thorne Bay Municipal Code Title 2- Administration and Personnel, Chapter 2.36-Police Department--Chief, Sections 2.34.010-Department Generally, and 2.36.020-Powers and Duties, discussion and action item:

McDonald moved to approve Ordinance 17-11-21-02. Edenfield seconded the motion. Benner explained this ordinance amendment was to bring the Police Officer Section of the code in line with the most current VPSO Agreement the City has. The last time this section was revised was in 1999. There was further discussion.

MOTION: Move to approve Ordinance 17-11-21-02
F/S: McDonald/Edenfield
YEAS: Carlson, Burger, Hartwell, Slayton, McDonald, Edenfield and Gould
NAYS: None
STATUS: Motion Passed.

- C. Ordinance 17-11-21-03, Amending Title 2.24 – Administration and Personnel, Section 2.24.030 Employment. A. Permanent Employees, 2. Part-Time, discussion and action item:

McDonald moved to approve Ordinance 17-11-21-03. Hartwell seconded the motion. There was no further discussion.

MOTION: Move to approve Ordinance 17-11-21-03
F/S: McDonald/Hartwell
YEAS: Carlson, Hartwell, Gould, Edenfield, McDonald, Slayton and Burger
NAYS: None
STATUS: Motion Passed.

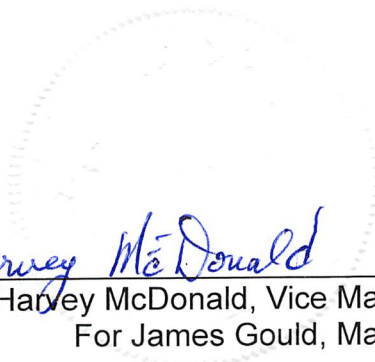
12. EXECUTIVE SESSION: The Council May adjourn to executive session for the purpose of discussing pending or threatened lawsuits in which the city has an interest, which are matters, the immediate knowledge of which would clearly have adverse effect upon the finances of the city.

There was no executive session.

13. CONTINUATION OF PUBLIC COMMENT:
There were no further public comments.

14. CONTINUATION OF COUNCIL COMMENT:
There were no further council comments.

15. ADJOURNMENT:
McDonald adjourned the meeting at 7:34 p.m.


Harvey McDonald
Harvey McDonald, Vice Mayor
For James Gould, Mayor

ATTEST:

Teri Feibel
Teri Feibel, CMC