

# NOTICE OF SPECIAL MEETING OF THE CITY COUNCIL

## AGENDA FOR THE **SPECIAL** CITY COUNCIL MEETING FOR THE CITY OF THORNE BAY CITY HALL COUNCIL CHAMBERS, THURSDAY, May 10, 2018 BEGINNING AT 6:00 P.M.

### **NO WORKSHOP WILL BE HELD**

1. CALL TO ORDER:
2. PLEDGE TO FLAG:
3. ROLL CALL:
4. APPROVAL OF AGENDA:
5. MAYOR'S REPORT:
6. ADMINISTRATIVE REPORTS:  
City Administrator & City Clerk Report:
7. PUBLIC COMMENTS:
8. COUNCIL COMMENTS:
9. CONSENT AGENDA:
  - A. Minutes of the April 3<sup>rd</sup> and 17<sup>th</sup>, 2018 Regular City Council Meeting, discussion and action item:
  - B. Minutes of the May 1, 2018, Regular City Council Meeting, discussion and action item:
10. ORDINANCE FOR PUBLIC HEARING:
  - A. Ordinance 18-05-15-01, adopting the Budget of Operating Income and Expenses for the City of Thorne Bay, for Fiscal Year 2019 beginning July 1, 2018, ending June 30, 2019, discussion and action item:
11. EXECUTIVE SESSION: The Council May adjourn to executive session.
  - A. The Council may adjourn to executive session for the purpose of discussing pending lawsuits in which the city has an interest, which are matters, the immediate knowledge of which would clearly have adverse effect upon the finances of the City
12. CONTINUATION OF PUBLIC COMMENT:
13. CONTINUATION OF COUNCIL COMMENT:
14. ADJOURNMENT:

Corrected AGENDA Posted & Published: May 7, 2018- City Hall (2), A&P, SISD, USFS, The Port, Thorne Bay School,  
Published Corrected Agenda on May 7, 2018, - City Website @ [www.thornebay-ak.gov](http://www.thornebay-ak.gov);

MINUTES  
FOR THE REGULAR  
CITY COUNCIL MEETING  
FOR THE CITY OF THORNE BAY  
CITY HALL COUNCIL CHAMBERS,  
TUESDAY, April 3, 2018  
@ 6:30 P.M.

The meeting was preceded by a workshop beginning at 6:00 p.m.

**1. CALL TO ORDER:**

Hartwell called the meeting to order at 6:32 p.m.

**2. PLEDGE TO FLAG:**

The audience and council stood for the pledge to the flag.

**3. ROLL CALL:**

Hartwell, Slayton, Carlson, Edenfield and Burger were present. McDonald was excused.

**4. APPROVAL OF AGENDA:**

Hartwell moved to approve the agenda. Burger seconded the motion. There was no further discussion.

MOTION: Move to approve the agenda

F/S: Hartwell/Burger

YEAS: McDonald, Burger, Carlson, Slayton, Edenfield, Hartwell

NAYS: None

STATUS: Motion Passed.

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**5. MAYOR'S REPORT:**

Hartwell explained the agenda included appointment for Council Seat E. The process would be done through nomination made by the City Council for one of the three interested candidates. Each nomination would require a second in order to vote. If no second was received, the nomination would not stand. The City Council would vote only on the candidate which received a first and second nomination. Hartwell explained that it required a majority vote of the remaining board which is currently. The City Council has 6 active members; therefore, a majority would be 4 yeah votes to pass.

## **6. ADMINISTRATIVE REPORTS: City Administrator & City Clerk Report:**

### **City Administrator:**

#### **Meetings Attended and Updates:**

- A. March POWCAC meeting was held at the Thorne Bay March 27<sup>th</sup> at the Bay Chalet. There was discussion on social programs, especially children services or lack thereof, update on communication issues and island wide communications, scrap metal.

#### **Tasks and Projects:**

- A. This has been a busy couple of weeks, dealing with scrap metal, law suits, VPSO, EMS and several ongoing projects.
- B. Of great interest has been the hearing concerning Sonny Martin and his notorious barge. The hearing actually occurred over 3 different days. Looks like there may be some resolution to getting the barge removed, although the hearings were more about his violations of probation from the 2013 court case. The bottom line is his sentencing hinges on how helpful he is with DNR to have the barge removed. DNR has contacted WM who has expressed interested in removing the barge. Still a lot of details but finally there appears to be some positive progress.
- C. The Mayor Pro-Tempore, City Clerk, Jason Wilson and myself interviewed Deon Jones, the Hydaburg VPSO, who Jason Wilson has offered as a replacement for Buck. The interview went well and all three concur Deon would be a good fit for Thorne Bay, especially the part about him wanting to live in Thorne Bay (which has already been resolved for now).
- D. WM will start moving scrap metal from TB to Craig April 12<sup>th</sup>. This will take approximately 10 days which includes the scrap metal from Coffman Cove that they wish to give to TB through an agreement which is discussed in new business. The final exhibit to the agreement between the city and WM shows the city may receive a small rebate if our estimate of scrap metal is accurate.
- E. Met with the City Administrator and Mayor of Klawock to continue discussion on the specifics of updating the agreement TB has with the Klawock EMS. The Klawock legal counsel is reviewing the general wording of the basic agreement and hopes to have that available sometime next week. Any one is welcome to contact me at city hall to discuss EMS. And for the record I did not post the flyer around falsely stating No More EMS. The person, whom we know prepared and distributed the flyers, put my name and phone number without my permission.

## **New Business:**

- A. Any questions on the procedures for appointments ask Teri.
- B. Deon Jones has been with the VPSO program for 7 years, all at Hydaburg, and Through Jason Wilson has requested a transfer to Thorne Bay to fill the vacancy left with the resignation of Buck. He has been interviewed and I believe he will become a great asset to Thorne Bay.
- C. Approval of scrap metal agreement with Coffman Cove allows Coffman Cove to give TB their scrap metal so WM can collect their contribution to the program.
- D. Is again a request for approval to extend stay beyond the 21-day limit at the RV Park.
- E. Is information on options for the RV park. Looking at long term use and short-term use. For short term there are several options from in the Commercial lots to the old Pro Mech site to behind city hall. The real concern is the present electrical situation. The poles need replacing and the electrical layout was designed for short term trailer use not long-term living.
- F. Review and approval of the cost share agreement with the FS is part of the RAC project to construct a path from the port/end of Sandy Beach sidewalk to the Claw so people do not have to walk on the road. This is just a 4 to 5-foot gravel path that hopefully someday will go all the way to the Sort Yard and beyond.
- G. Approval of additional boat slips is Adventure Alaska's annual request and has the OK of the harbormaster.

**Expenditures over \$2000:** OVK has presented some estimates to brush the DNR right-of-way on the southside. At this time OVK is also working with AP&T on an agreement to brush their power line easements many of which are actually in the public right-of-way which could change these estimates.

**Harbors and Parks:** Ron is now officially the harbormaster/parks supervisor. The contractor's portion of Davidson Landing restrooms and water catchment system are complete except to finalize the punch list.

**Streets and Roads:** This morning was perfect in the lines that we have converted most winter operations over to summer. When conditions are good Max has been trying to grade.

**Water and Sewer:** Water lake intake floats and building have been damaged by vandalism. Someone(s) with an ax was chopping on parts of the float, life rings, doors (which they broke through) and buildings. Pictures are being turned over to VPSO.

**Solid Waste:** WM will be in town April 12th. We have a conference call tomorrow to go over the final parts of the removal process. We may need to look at closing the site to the public next Thursday and Friday as there will be a lot of activity. Also, if we are going to have community clean-up day it would be nice to schedule around the time the school children clean up town which is usually around the first part of May.

**Law Enforcement:** As stated Deon Jones has been interviewed and should be a good fit for TB.

**FIRE/EMS:** Had a very successful Ester Egg hunt

## **7. PUBLIC COMMENTS:**

Thom Cunningham commenting on the following:

- Thanked Mike Steel for all his efforts with cleaning up scrap metal within South Thorne Bay
- Received flyer on his truck window regarding EMS. Doesn't mind receiving flyers if the information is factual. If someone is man enough to post flyers, they should be man enough to sign their name

Mike Steele commented on the following:

- 1982 the City put together EMS and Fire and supplied both Fire and EMS, not Klawock.
- Commented on the City Administrator's appearance and followed with the statement: "I hope you go home and die"

Kevin Taylor commented on the following:

- Inquired who was operating the grader, the last time they graded the Southside Subdivision they left thousands of large tire popping rocks in the middle of the road.
- No maintenance on the Southside Roads is not working. They have gotten so bad that they will be impossible to fix.
- South Thorne Bay Roads had never been as terrible as they have been the last five years

Josh Peavey commented on the following:

- Extremely poor road conditions for the Kasaan and Subdivision Roads in South Thorne Bay
- Commented on the urgent need of replacing culverts along the South Thorne Bay Roads as the current ones were damaged and making the road conditions worse
- Road conditions caused another vehicle to "T-Bone" his truck

Everett Cook commented on the following:

- South Thorne Bay Road Conditions were not safe and in need of maintenance
- Commented he had ran for city council in 2017 and lost, but his goal was to improve road conditions
- Inquired when the next Municipal Election was scheduled and how many seats would be vacant

**\*\*\*Public comments continued\*\*\***

Thom Cunningham added the following comments:

- o Problem with the South Thorne Bay Roads was damaged culverts not repaired and causing road to wash out
- o Suggested maintaining the ditches along the roads in order to keep water off the road and allow maintenance on the roads to last longer

Abby Cook commented on the following:

- o Inquired if EMS was being cut off from South Thorne Bay
- o Requested the council be considerate that there were a lot of older people living in South Thorne Bay that needed medical services

**8. COUNCIL COMMENTS:**

Slayton inquired if the City Administrator had gotten together with Tyler Gunn from the USFS to discuss Waste Managements cleanup of scrap metal, the Forest Service had plenty of scrap that they could contribute.

Benner replied that he was in contact with Mr. Gunn and that the USFS would arrange for scrap to go during the next round that Waste Management was in town.

Carlson requested that the City Administrator take this time to comment on who owns the roads in South Thorne Bay, and who's responsibility it was to maintain them.

Benner stated that there were sections of the roads in question owned by the State of Alaska, other sections owned by Mental Health Trust, and some by the USFS. Benner continued that the City of Thorne Bay has agreements in place with the Organized Village of Kasaan for helping to maintain the roads, but that a lot of the maintenance issues were weather and lack of materials.

**9. CONSENT AGENDA:**

- A. Approval of the Minutes for the March 6, 2018, Regular City Council Meeting, discussion and action item:

Hartwell moved to approve the consent agenda, consisting of the minutes for the March 6, 2018, Regular City Council Meeting, with correction on page 5, changing Bayview Court to Hemlock Loop. Edenfield seconded the motion. There was no further discussion.

MOTION: Move to approve the consent agenda, consisting of the minutes for the March 6, 2018, Regular City Council Meeting  
F/S: Hartwell/Edenfield  
YEAS: Burger, Carlson, Slayton, Edenfield, and Hartwell  
NAYS: None  
STATUS: Motion Passed

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**10. NEW BUSINESS:**

- A. Appointment of City Council Seat E, for a term of 6 months expiring upon certification of the next Regular General Election October 15, 2018, discussion and action item:

Burger nominated Nick Gefre to Council Seat E. Carlson seconded the nomination.

Slayton nominated Janelle Wehrman. No second to the nomination.

Burger moved to appoint Nick Gefre to Council Seat E, expiring upon certification of next General Election, October 15, 2018. Carlson seconded the motion.

MOTION: Move to appoint Nick Gefre to Council Seat E, expiring upon certification of next General Election, October 15, 2018

F/S: Burger/Carlson

YEAS: Burger, Carlson, Slayton, Edenfield and Hartwell

NAYS: None

STATUS: Motion Passed

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**10 (b) NEW BUSINESS:**

- B. Appointing a new Village Public Safety Officer for Thorne Bay, discussion and action item:

Hartwell moved to approve Tlingit & Haida Central Council Selection of Deon James as the Thorne Bay VPSO. Slayton seconded the motion. Discussion included verification that the VPSO would live in Thorne Bay.

MOTION: Move to approve Tlingit & Haida Central Council Selection of Deon James as the Thorne Bay VPSO

F/S: Hartwell/Slayton

YEAS: Burger, Carlson, Slayton, Edenfield and Hartwell

NAYS: None

STATUS: Motion Passed

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**10. (c) NEW BUSINESS:**

- C. Approval of Disposal of Scrap Metal Agreement, between the City of Thorne Bay, and the City of Coffman Cove, Alaska, discussion and action item:

Hartwell moved to approve Agreement between City of Thorne Bay and Coffman Cove for Disposal of Scrap Metal. Slayton seconded the motion.

MOTION: Move to approve Agreement between City of Thorne Bay and Coffman Cove for Disposal of Scrap Metal

F/S: Hartwell/Slayton

YEAS: Burger, Carlson, Slayton, Edenfield, Hartwell

NAYS: None

STATUS: Motion Passed

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**10. (d) NEW BUSINESS:**

- D. Approval of Monthly RV Park Rental for Nichole Pope, discussion and action item: (Currently there is a 21-day maximum stay limit for new RV Park tenants)

Hartwell moved to approve monthly RV Park Rental for Nichole Pope. Burger seconded the motion. There was no further discussion.

MOTION: Move to approve monthly RV Park Rental for Nichole Pope  
F/S: Hartwell/Burger  
YEAS: Burger, Carlson, Slayton, Edenfield and Hartwell  
NAYS: None  
STATUS: Motion Passed

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**10. (e) New Business:**

- E. Review of use and location options for City RV Park (s), discussion and possible action item:

Hartwell moved to review the Options for the City RV Park upgrades. Burger seconded the motion. The City Administrator provided the list of options in the packet for the city council meeting. Benner requested that the council take time and review the options carefully and bring any comments and suggestions to him so he could finalize the options for a vote from the council on which direction to proceed. Hartwell stated the options provided to the council were to provide 7 transient RV Park Spaces in the Downtown Business District Subdivision, and 5 long term RV Spaces in the current RV Park. There was further discussion.

MOTION: Move to review the Options for the City RV Park upgrades  
F/S: Hartwell/Burger  
YEAS: Burger, Carlson, Slayton, Edenfield and Hartwell  
NAYS: None  
STATUS: Motion Passed

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**10. (f) New Business:**

- F. Review and approval of Cost Share Agreement between City of Thorne Bay and USDA Forest Service, for Thorne Bay Claw Trail, discussion and action item:

Hartwell moved to approve the Cost Share Agreement between the City of Thorne Bay and USDA Forest Service, for Thorne Bay Claw Trail. Carlson seconded the motion. Hartwell stated the only cost to the City would be labor, use of City equipment, and repairs to equipment being used.

MOTION: Move to approve the Cost Share Agreement between the City of Thorne Bay and USDA Forest Service, for Thorne Bay Claw Trail  
F/S: Hartwell/Carlson  
YEAS: Carlson, Slayton, Burger, Hartwell and Edenfield  
NAYS: None  
STATUS: Motion Passed

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**10. (g) New Business:**

- G. Approval of additional boat stalls for Jason Clowar, Adventure Alaska, discussion and action item:

Hartwell moved to approve the additional boat stalls for Jason Clowar, Adventure Alaska. Slayton seconded the motion. The City Clerk confirmed that the Harbormaster Ron Wendel approved the additional stalls if approved by council. Hartwell asked Ron Wendel to stand and introduce himself. Ron Wendel introduced himself to the council and audience as the new Harbormaster and Parks and Recreation Supervisor for the City of Thorne Bay.

MOTION: Move to approve additional boat stalls for Jason Clowar, Adventure Alaska  
F/S: Hartwell/Slayton  
YEAS: Hartwell, Burger, Carlson, Slayton and Edenfield  
NAYS: None  
STATUS: Motion Passed

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**13. EXPENDITURES EXCEEDING \$2,000.00:**

- A. Approval of expenditure in the amount of \$4,800.00, to Organized Village of Kasaan (OVK), for Brushing South Thorne Bay Road, discussion and action item:

Benner requested this item be removed from the agenda as he had received word from OVK that they may have DOT able to do the work at no cost to the City.

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**13. EXPENDITURES EXCEEDING \$2,000.00:**

- B. Approval of expenditure in the amount of \$2,880.00.00, to the Organized Village of Kasaan (OVK), for Brushing Steep Road, discussion and action item:

Benner requested this item be removed from the agenda as he had received word from OVK that they may have DOT able to do the work at no cost to the City.

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**14. EXECUTIVE SESSION: The Council May adjourn to executive session.**

None.

**15. CONTINUATION OF PUBLIC COMMENT:**

Patrick Tierney commented on the following:

- Missed the emailed notifications the Clerk used to send to the public prior to council meetings, containing the complete packet. Inquired if there was a way to obtain copies of the packets prior to the meeting.

Yvonne Seaford commented on the following:

- Commented in disappointment of how the public only attends council meetings to complain about the City Administrator. Suggested that if people were unable to behave appropriately in public meetings, they should not be allowed back
- Inquired if the City entered the MOU with Klawock EMS, would the City's ambulance transport patients all the way to Alicia Roberts, or would they continue transferring patients to Klawock Ambulance at 18 mile

**16. CONTINUATION OF COUNCIL COMMENT:**

The City Clerk provided the following responses to public comments:

- Tierney Comment re City Council Packets
  - Packets are posted on the City's Website and outside of City Hall front door every Friday prior to City Council meeting. City Clerk added that Jim McFarland also obtains copies of the packet and distributes through email to the public upon his own will.
- Everett Cook inquiry regarding expiring Council Seats and 2018 Municipal Elections
  - Three seats will be on the October 2018 Municipal Ballot
  - October 2, 2018, General Municipal Election in City Hall
  - Notices would be posted around town notifying people of times for declaring candidacy and for absentee voting

Slayton commented on the following.

- Suggested the City impose community service on those individuals vandalizing city property

**17. ADJOURNMENT:**

Hartwell adjourned the meeting at 7:31 p.m.

\_\_\_\_\_  
Harvey McDonald, Mayor

ATTEST:

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Teri Feibel, CMC

**MINUTES  
FOR THE REGULAR  
CITY COUNCIL MEETING  
FOR THE CITY OF THORNE BAY  
CITY HALL COUNCIL CHAMBERS,  
TUESDAY, April 17, 2018  
@ 6:30 P.M.**

The meeting was preceded by a workshop beginning at 6:00 p.m.

**1. CALL TO ORDER:**

Hartwell called the meeting to order at 6:30 p.m.

**2. PLEDGE TO FLAG:**

The audience and council stood for the pledge to the flag.

**3. OATH OF OFFICE:**

A. Nick Gefre, Oath of Office for Seat E, Term April 17, 2018 – October 15, 2018:

Nick Gefre pledged his Oath of Office for City Council Seat E.

**4. ROLL CALL:**

Those present were: Burger, Slayton, Edenfield, Hartwell and Gefre

Those who attended by phone were: Carlson

Those excused were: McDonald

**5. APPROVAL OF AGENDA:**

Hartwell moved to approve the agenda removing item 10 (b) under New Business, MOU for EMS Services Klawock and Thorne Bay. Burger seconded the motion. There was no further discussion.

**MOTION:** Move to approve the agenda removing item 10 (b) under New Business,  
MOU for EMS Services Klawock and Thorne Bay

**F/S:** Hartwell/Burger

**YEAS:** Burger, Carlson, Gefre, Slayton, Edenfield and Hartwell

**NAYS:** None

**STATUS:** Motion Passed.

## **6. MAYOR'S REPORT:**

Hartwell commented on the letter from Alaska Fish and Game, requesting to know if Thorne Bay was interested in reactivating the East Prince of Wales Fish and Game Advisory Committee.

## **7. ADMINISTRATIVE REPORTS:**

Administrator's Report:

### **Meetings Attended and Updates:**

- A. Met with AP&T crews to look at power line options for extending power lines to Greentree Heights
- B. The FS will be conducting meetings May 9 and 10, here in the council chambers, to provide updates to the POWLAT projects.
- C. April 26 the coast guard will have a boat in the harbor and helicopter at the ballfield putting on a program for the students at school.
- D. May 9<sup>th</sup> is the school clean-up day.

### **Tasks and Projects:**

- A. Scrap metal removal project, law suits, VPSO, EMS, Davidson Landing, SEASWA and the continued destruction of city property are top projects occupying my time. High on the list is the purchase of camera systems to fully monitor all city property.
- B. At this time, it does not appear that WM is interested in Sonny's barge. At least not until someone has the money to pay for the removal and clean up. No one is will to commit money for the cleanup. Especially, the owner.
- C. WM will be headed to Coffman Cove Wed and will move scrap from Sort Yard when they come to Thorne Bay so barge their equipment to Petersburg. There will be some small amounts left but the old pile and all the new items brought in will be gone. Waste Management has asked to lease the city excavator and an operator to help them in Klawock and be a backup if one of their machines breaks down. Now we can cleanup and layout the site per the plan that is part of the permit renewal. WM will be renting the city excavator and Josh for some of their work in the next couple weeks.

### **New Business:**

- A. Appointment of Vice Mayor----Teri will explain
- B. MOU With Kasaan for EMS is still being reviewed by Klawock legal counsel.
- C. RV Park Use I have not had time to look at another option shared to be my Councilwomen Edenfield where in more of the RV park area is cleared on the west side and we move those sites back which would make more room to maneuver the short-term guest and allow better spaces on the east side. This would allow approximately 6 long term sites and 4 short term sites.
- D. Parking ordinance is discussion and work in progress.

- E. Amendment to SISD Lease of land where the restaurant is located. This amendment is to allow SISD to sublet the land allowing SISD to lease to a 3<sup>rd</sup> party as long as that sublease is to a party that will operate the restaurant. All subletting shall require the approval of the lessor.
- F. South Thorne Bay Road Maintenance is discussion and I agree going to bid to do the road maintenance is a good option to look at. The forest service does that and we could get some info from Tyler.

**Ordinances for Introduction:**

- A. Ordinance 18-05-15-01 is the annual budgeting process.
- B. Ordinance 18-05-01-01 amending Title 18 Harbors is to allow live aboard to leave for a period of time to travel or go south in the winter. This amendment would allow them to pay a standby fee like used with utilities as long as their boat remained in the harbor and the harbor annual rent fees are kept current.

**Harbors and Parks:** Ron has the water on at the harbor. Spent yesterday cleaning the Davidson Landing sign of unwanted orange spray paint and removing the damaged life ring containers.

**Streets and Roads:** Small dump truck has a new radiator. Hopefully this helps with the overheating. Investigating damage to the garage door at the shop which occurred over the weekend

**Water and Sewer:** Crews have now started digging up water meters and repairing or replacing water meters that continue to cause reading issues.

**Solid Waste:** There will be some work to get the site ready for the discount dump day. At this time May 19<sup>th</sup> looks like the best day.

**Law Enforcement:** Buck is officially gone and Deon will be making the move to TB by May 1

**FIRE/EMS:** Waiting for Klawock to submit their proposal.

**Library:** Ashley will be finishing up her VISTA tour here in Thorne Bay at the end of the month. She has accomplished a lot at the library and helped out in many other areas of the community. We are sorry to see her leave and wish her well in following her dreams.

**City Clerk Report April 17, 2018**

**TFCU Share Accounts - City of Thorne Bay:**

Account	Name	Available Balance	Actual Balance	Last Transaction	Accrued Dividends
001	OCCUPANCY TAX	\$27,678.99	\$27,678.99	10/9/2017	\$0.00
040	CHECKING	\$40,394.07	\$40,394.07	4/17/2018	\$0.00
<b>070</b>	<b>SALES TAX SAVINGS</b>	<b>\$334,376.15</b>	<b>\$334,401.15</b>	<b>4/17/2018</b>	<b>\$0.00</b>
	Streets and Roads Maintenance Sales Tax Balance:	\$210,161.95			
	Community Development Sales Tax Balance:	\$124,214.20			
071	HARBOR	\$59,174.88	\$59,174.88	10/9/2017	\$0.00
072	FISHERIES	\$16,009.89	\$16,034.89	10/9/2017	\$0.00
	<b>ACCOUNT TOTALS</b>	<b>\$477,633.98</b>	<b>\$477,683.98</b>		<b>\$0.00</b>

**First Bank:**

<u>Account Name</u>	<u>Account #</u>	<u>Pending</u>	<u>Available Balance</u>	<u>Current Balance</u>
First Bank Checking – City of Thorne Bay:	****7066	\$0.00(0)	\$41,095.87	\$41,095.87

**Quick Books Income and Expense Report July 1, 2017 through April 17<sup>th</sup>, 2018:**

Total Income	1,162,431.74
Total Expense	1,051,474.37
<b>Net Income</b>	<b>110,957.37</b>

**8. PUBLIC COMMENTS:**

Jim McFarland commented on the following:

- Dinner out in Thorne Bay – April 19<sup>th</sup>, 6 p.m., HS Boys Basketball Team, BBQ Pulled Pork sandwiches, coleslaw and side; dessert auction and ASC meeting following
- April 21<sup>st</sup>, Saturday, POW Trade Show in Craig High School building at 10:00 a.m.

Pat Tierney commented on the following:

- Requested the City Council submit a letter or resolution in support of his efforts of getting a Native Plant materials center on POW Island; he would provide a sample letter and resolution for consideration at the next council meeting.

**9. COUNCIL COMMENTS:**

Hartwell stated he would be out of town from May 8<sup>th</sup> until June 9<sup>th</sup>.

**10. NEW BUSINESS:**

A. Appointment of Vice Mayor for the City of Thorne Bay, discussion and action item:

Burger nominated Hartwell to the office of Vice Mayor. Carlson seconded the nomination. Slayton nominated Burger to the office of Vice Mayor. Burger declined nomination. No further nominations.

Burger moved to appoint Robert Hartwell as Vice Mayor for the City of Thorne Bay. Slayton seconded the motion. There was no further discussion.

MOTION: Move to appoint Robert Hartwell as Vice Mayor for the City of Thorne Bay

F/S: Burger/Slayton

YEAS: Slayton, Burger, Hartwell, Edenfield, Carlson and Gefre

NAYS: None

STATUS: Motion Passed.

B. Approval of MOU for EMS Services between the City of Thorne Bay and the City of Klawock, discussion and action item: *(This agreement would allow for Klawock EMS to respond to all Emergency Medical Service requests within Thorne Bay)*

This item was removed from the agenda.

C. RV Park Use discussion item, possible action:

Hartwell stated this item was discussion only, and no action would be taken. Hartwell requested the City Administrator explain the current RV Park options.

Benner stated that Cindy Edenfield, Councilmember and RV Park Manager, had suggested the option of extending the current RV Park Grounds out further on the back side of the property towards Shoreline Drive, to allow enough space for both transient and permanent RV Spaces in the same location. Benner stated he would need to gather cost information and draw the plan out to determine if it would be feasible. Once he had done that he would provide a copy to the City Council.

D. Review of parking ordinance amendments, discussion and possible action item:

Hartwell moved to introduce the Parking Amendments as an introduction ordinance for discussion and action at future meeting. Edenfield seconded the motion. Benner stated the parking amendments still had planning to be completed as for where parking would be designated, but that would all be laid out when the Ordinance was brought to the City

Council. Slayton requested the City be considerate of those who commute daily and have had the same parking space for many years.

MOTION: Move to introduce the Parking Amendments as an introduction ordinance for discussion and action at future meeting

F/S: Hartwell/Edenfield

YEAS: Gefre, Slayton, Hartwell, Burger, Carlson and Edenfield

NAYS: None

STATUS: Motion Passed.

E. Review and possible amendment of SISD Lease of City Property for Restaurant Location, discussion and possible action:

Hartwell moved to amend the lease between SISD and City of Thorne Bay, to allow subleasing upon City approval. Carlson seconded the motion. Benner stated the current lease did not allow for subleasing. Benner explained the school was in the process of entering a lease with someone for the purpose of operating a restaurant. Benner stated in order for the school to do that, the lease would need to be amended. The City Council concurred they want to see the restaurant open, and that as long as the property was used solely for restaurant operations, they were in favor of the amendment. There was no further discussion.

MOTION: Move to amend the lease between SISD and City of Thorne Bay, to allow subleasing upon City approval

F/S: Hartwell/Carlson

YEAS: Gefre, Slayton, Hartwell, Burger, Carlson and Edenfield

NAYS: None

STATUS: Motion Passed.

F. South Thorne Bay Road Maintenance Plan discussion and possible action item:

Hartwell moved to advertise a Request for Proposal for Maintenance of South Thorne Bay Roads. Burger seconded the motion. Hartwell stated the City Council had a number of people in attendance for the April 3<sup>rd</sup> City Council meeting, who had all expressed concerns about the conditions of the roads on South Thorne Bay. The City Clerk stated that the City did not have the staff or resources needed to keep up on the maintenance needs for the South Thorne Bay Roads. The Clerk stated by contracting the maintenance out, it would address the complaints from the residents regarding the road conditions. Funds would be used from the Streets and Roads Maintenance Savings Account, which had a balance of approximately \$270,000.00. The City would not be able to determine exactly what extent the roads would be maintained until seeing the responses from the RFP. City Clerk stated that the Administrator had been working on an RFP and as soon as it was completed, the City would post. Tim Lindseth thanked the City for grading the roads.

MOTION: Move to advertise a Request for Proposal for Maintenance of South Thorne Bay Roads  
F/S: Hartwell/Burger  
YEAS: Slayton, Gefre, Hartwell, Carlson, Burger and Edenfield  
NAYS: None  
STATUS: Motion Passed.

**11. ORDINANCES FOR INTRODUCTION:**

- A. Ordinance 18-05-15-01, adopting the Budget of Operating Income and Expenses for the City of Thorne Bay, for Fiscal Year 2019 beginning July 1, 2018, ending June 30, 2019, discussion and action item:

Hartwell moved to approve Ordinance 18-05-15-01, adopting the FY19 Budget. Carlson seconded the motion. There was further discussion.

MOTION: Move to approve Ordinance 18-05-15-01, adopting the FY19 Budget  
F/S: Hartwell/Carlson  
YEAS: Carlson, Burger, Slayton, Gefre, Hartwell and Edenfield  
NAYS: None  
STATUS: Motion Passed.

- B. Ordinance 18-05-01-01, amending Title 18-Harbor, Section 18.30.010-Live Aboard Policy, discussion and action item:

Hartwell moved to approve Ordinance 18-05-01-01, amending Title 18-Harbor, Section 18.30.010-Live Aboard Policy. Burger seconded the motion. Hartwell explained the amendment required that those living aboard a vessel in the harbor who left town and placed their live aboard fees on hold, would be given the option to pay a standby fee in order. There was no further discussion.

MOTION: Move to approve Ordinance 18-05-01-01, amending Title 18-Harbor, Section 18.30.010-Live Aboard Policy  
F/S: Hartwell/Burger  
YEAS: Carlson, Burger, Slayton, Gefre, Hartwell and Edenfield  
NAYS: None  
STATUS: Motion Passed.

**12. EXPENDITURES EXCEEDING \$2,000.00:**  
None.

**13. EXECUTIVE SESSION: The Council May adjourn to executive session.**

None

**14. CONTINUATION OF PUBLIC COMMENT:**

Jim McFarland commented on the following:

- South Thorne Bay Roads; doesn't drive them often but did drive after last time they had been graded and was pleased with what Max had done.
- Thanked Tim Lindseth for all the work he had done on the Southside roads when he is out doing other jobs with his equipment. Tim takes his own equipment and time to fill in potholes in the road.

**15. CONTINUATION OF COUNCIL COMMENT:**

**16. ADJOURNMENT:**

Hartwell adjourned the meeting at 7:27 p.m.

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Harvey McDonald, Mayor

ATTEST:

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Teri Feibel, CMC

MINUTES  
FOR THE REGULAR  
CITY COUNCIL MEETING  
FOR THE CITY OF THORNE BAY  
CITY HALL COUNCIL CHAMBERS,  
TUESDAY, May 1, 2018  
@ 6:30 P.M.

The meeting was preceded by a workshop beginning at 6:00 p.m.

1. CALL TO ORDER:

Vice Mayor Hartwell called the meeting to order at 6:30 p.m.

2. PLEDGE TO FLAG:

The audience and council stood for the pledge to the flag.

3. ROLL CALL:

Those present were: Burger, Slayton, Edenfield, Hartwell, and Gefre.

Those excused: Carlson and McDonald.

4. APPROVAL OF AGENDA:

Hartwell moved to approve the agenda. Slayton seconded the motion. There was no further discussion.

MOTION: Move to approve the agenda

F/S: Hartwell/Slayton

YEAS: Burger, Gefre, Slayton, Edenfield, Hartwell

NAYS: None

STATUS: Motion Passed

5. MAYOR'S REPORT:

No Mayor report was given.

6. ADMINISTRATIVE REPORTS:

Hartwell read the City Administrator's Report:

Administrator Report:

**Meetings Attended and Updates:**

A. Meeting with Greentree Heights and AP&T on options for electrical service.

B. Coast Guard was in town last week and had an opportunity to discuss Sonny Martin Barge. No one on the boat knew anything about the barge issues or possible environmental issues and confirmed that the Coast Guard had not been on the barge.

C. May 9<sup>th</sup> is the school cleanup day and May 19<sup>th</sup> is scheduled for discount dump day.

D. The Mayor and I are in Klawock meeting with the Klawock per invitation of Klawock Mayor to discuss the EMS agreement.

### **Tasks and Projects:**

- A. Scrap metal removal has removed most of the scrap metal from the Solid Waste Site. The remaining metal at the Solid Waste site and Sort Yard will be removed when WM is finished in Klawock. Because the barge arrival in Petersburg is delayed a few days there may be time to gather some additional scrap on the island.
- B. Garage doors are installed and operating at the fire hall. This includes the electrical work to install the power to operate the automatic openers. Still need to finish clean up in hall and program some more functions into the automatic operations. This is the part where a computer programming degree comes in.
- C. Jason Blair the water supervisor has resigned effective May 11<sup>th</sup> so we will be advertising for a level II operator soon.
- D. Working on RFP's for southside road maintenance, electrical contractor and construction company that the city can have on call for projects that arise.
- E. Looked at the clinic with Tongass Credit Union and with a small remodel they feel that building would fit their needs. The small remodel would still leave a room and office for clinic use and the two can share a bathroom. I will be sending out new letters to Peace Health and SEARHC to see if they want to continue to use any portion of the clinic.

### **New Business:**

- A. The native plant material site was discussed in a previous council meeting and the council approved to support the idea. The draft letter and resolution are what the council requested so they can officially show support.
- B. The \$500 donation to the fishing derby follows last year's donation and council agreement to support the event each year.
- C. Jim Beard Kids fishing day is also a program the council has supported in the past.
- D. The East Prince of Wales Fish and Game Commission was discussed at the last council meeting and this is following up to officially support retaining this commission.
- E. Reauthorizing signers at First Bank is a step when council positions change.
- F. The support of the independent Audit of Tongass Timber Sales was discussed previously and again this request is to support for that process.
- G. Nichole Levasseur RV Park rental extension is needed to extend their stay at the Park.
- H. Support for the young growth wood quality study is a study that was discussed during the TAP and later during the POWLAT. This study was determined needed to help the transition from old growth to young growth timber. The study was funded at one time but funds were dropped and this letter is just requesting the forest service reconsider funding a study.

### **Ordinances for Introduction:**

- A. Ordinance 18-05-15-01 is the ordinance to adopt the FY19 budget. Teri has all the answers

### **Ordinances for public hearing**

A. Ordinance 18-05-01-01 amending Title 18 Harbors is to allow live aboard to leave for a period to travel or go south in the winter and still retain the ability to keep their liveaboard status. This amendment would allow them to pay a standby fee like used with utilities if their boat remained in the harbor and the harbor annual rent fees are kept current.

**Executive Session:** Next meeting

**Harbors and Parks:** 1st City Electric was in town last Thursday and took final measurements for wire and conduit for work at both the main and Davidson Harbors. This includes on the floats and other work pertaining to the caretaker and restroom facilities.

**Streets and Roads:** OVK has started work on the Kasaan road and asked the city to help by furnishing some rock. They are also working on the brushing program for South Side and will be grading Southside roads.

**Water and Sewer:** With Jason leaving this and next week will be in depth training for Sam. We are working on an agreement for Jason that will allow the city to continue operations under his level II certification until we can hire someone. Again, we have had vandalism at Water Lake, this time taking the floating dock away and throwing the remaining life rings in the lake.

**Solid Waste:** WM has expressed some interest in in the Thorne Bay Solid Waste Site and may be submitting a proposal to consider before we sign a renewal with Republic Services.

**Law Enforcement:** Deon moved his office equipment to TB Sunday and met with Ben and Susie on the rental house. he mentioned that he would be starting to move is personal items but still had some paperwork to finish.

**FIRE/EMS:** Both the VPSO office and Fire Hall need a spring deep cleaning

**Library:** Ashley is on a bus headed back to Alabama. It is quite in the back office and will be converting the office to a utility office since there will be no more VISTA workers soon.

**City Clerk Teri Feibel reported the following:**

Profit and Loss Report of Income and Expenditures from July 1, 2017 to May 1, 2018.

Income: \$ 1,247,437.09

Expense: \$ 1,080,311.03

Net Income: \$ 167,126.06

Budget for Fiscal Year 2019, Public Hearing will be on May 15<sup>th</sup>, showing a net income of \$16,457.78. The Budget is a living document and changes throughout the year. We generally do two amendments to the budget in one fiscal year.

7. PUBLIC COMMENTS:

Thom Cunningham commented on the following topics:

- Thank you to City of Thorne Bay and Organized Village of Kasaan for the road work on the Kasaan Road, asked why they were fixing some sections of the road while not others
- Informed the City Council there was a problem with people speeding within the South Thorne Bay Subdivision, suggested placing speed bumps or small berms to force cars to slow down
- Requested to know if the City had a date planned for low cost dump day

Bruce Maldonado commented on the following:

- Requested an update on records request he placed with the City Clerk the beginning of April

8. COUNCIL COMMENTS:

There were no council comments.

9. CONSENT AGENDA:

There was no consent agenda.

10. NEW BUSINESS:

- A. Supporting All Efforts Leading to the Establishment of a Native Plant Materials Site on Prince of Wales Island Center, on Prince of Wales Island, discussion and action item: *Discussion will include reviewing a drafted letter and Resolution supporting the efforts for the establishment of Native Plant Materials Site, on Prince of Wales. Action will be to Approve the Resolution numbered 18-05-01-01, and/or authorizing the Mayor to sign a letter in support of the center.*
- Resolution 18-05-01-01, A Resolution of the City Council of the City of Thorne Bay, in Support of All Efforts Leading to the Establishment of a Native Plant Materials Center on Prince of Wales Island Center on Prince of Wales Island, discussion and action item:

Hartwell moved to approve Resolution 18-05-01-01, supporting all efforts leading to the establishment of a Native Plant Materials Center on Prince of Wales Island. Burger seconded the motion.

Pat Tierney submitted the following sample letter and resolution for the City Council to consider supporting:  
[SAMPLE LETTER]

To whom it may concern,

The City of Thorne Bay stands in full support of efforts to establish a facility capable of supplying native plant materials for industrial, cultural, land rehabilitation and land improvement activities, beginning with yellow-cedar.

Yellow-cedar is currently under review for potential listing as threatened or endangered under the Endangered Species Act, with a decision expected in June, 2018.

Yellow-cedar is experiencing decline due to climate change. A document produced by USDA (PNW-GTR-917) outlines a strategy for conservation and management of yellow-cedar which cannot be implemented without a source of seed, seedlings or rooted cuttings known as stecklings.

Yellow cedar produces very small seed cone in moderate abundance about every seven years. Gathering cone for seed is difficult and labor intensive. An alternate method of producing young yellow cedar for planting exists but requires ongoing nursery care and support. Facilities capable of this are unavailable in southern southeast Alaska.

There is an existing Plant Materials Center located in Palmer, Alaska, operated by the State. This facility does not handle plant species native to southern southeast Alaska. A Native Plant Materials Center is needed to help supply yellow-cedar among a host of other plants needed for ecological diversity, forest establishment, land reclamation, wildlife habitat rehabilitation and habitat improvement which are also unavailable commercially. The USFS recognizes the lack of available plant materials in the Corrected Notice of Intent for the Prince of Wales Landscape Level Analysis, published July 06, 2017, which states: "The Forest Service would consider establishing or encouraging native plant nurseries that can produce seedlings and other native plant materials for reforestation, reclamation, and habitat improvement projects."

We therefore recommend and support the establishment of a Native Plant Materials Center to be located on Prince of Wales Island, Alaska with an initial emphasis on production of yellow-cedar.

[SAMPLE RESOLUTION]

**A Resolution in Support of All Efforts Leading to the Establishment of a Native Plant Materials Center on Prince of Wales Island**

WHEREAS: There is a recognized lack of available native plant materials to support forest diversity, wildlife habitat enhancement and other conservation-based efforts; and

WHEREAS: Yellow-cedar seed is not abundant, but is difficult and labor intensive to collect; and

WHEREAS: Inquiries to commercial sources for yellow-cedar seed, seedlings or rooted cuttings have repeatedly failed due to sustained shortages nationwide; and

WHEREAS: Yellow-cedar is experiencing climate induced decline for which there is a strategy for conservation and management; and

WHEREAS: The strategy for conservation and management of yellow-cedar is based on planting to assist and accelerate normal plant migration and cannot be implemented without planting stock; and

WHEREAS: The existing Plant Materials Center in Palmer, Alaska operated by the State does not deal with species native to southern southeast Alaska; and

WHEREAS: The USFS is on record as supporting the establishment of nurseries capable of supplying native plant materials as stated in the Corrected Notice of Intent for the Prince of Wales Landscape Level Assessment published in the Federal Register, July 06, 2017

THEREFORE, BE IT RESOLVED THAT [ENTITY NAME] stands in full support of all efforts to establish a Native Plant Materials Center on Prince of Wales Island that is capable of helping meet vegetative supply needs for forest diversity, land reclamation, wildlife habitat and enhancement, beginning with yellow-cedar supply to meet the conservation and management strategy outlined in "A Climate Adaptation Strategy for Conservation and Management of Yellow-Cedar in Alaska", PNW-GTR-917, published January, 2016.

There was further discussion.

MOTION: Move to approve Resolution 18-05-01-01, supporting all efforts leading to the establishment of a Native Plant Materials Center on Prince of Wales Island

F/S: Hartwell/Burger

YEAS: Burger, Edenfield, Gefre, Hartwell and Slayton,

NAYS: None

STATUS: Motion Passed

B. Authorizing a donation of \$500.00 from City Council Donation Funds to the Thorne Bay Fishing Derby for 2018 Derby Year, discussion and action item:

Hartwell moved to donate \$500.00 from the City Council Donation Funds to the Thorne Bay Fishing Derby. Edenfield seconded the motion. Burger stated the Thorne Bay Fishing Derby would be for Silver Salmon and not King Salmon this year. There would also be prize tickets given to kids found fishing from the dock during the derby. There was further discussion.

MOTION: Move to \$500.00 from the City Council Donation Funds to the Thorne Bay Fishing Derby  
F/S: Hartwell/Edenfield  
YEAS: Burger, Edenfield, Gefre, Hartwell, and Slayton  
NAYS: None  
STATUS: Motion Passed

C. Authorizing a donation to Jim Beard Memorial Kids Fishing from City Council Donation Funds to the Fishing Derby for 2018 Derby Year, discussion and action item:

Hartwell moved to authorize the donation of up to \$100 worth of gift certificates to Jim Beard Memorial Kids Fishing Day, to dispersed as two gift certificates in the amount of \$50.00, to the new restaurant (previously operated as School Café). Burger seconded the motion. There was further discussion.

MOTION: Move to authorize the donation of up to \$100 worth of gift certificates to Jim Beard Memorial Kids Fishing Day, to dispersed as two gift certificates in the amount of \$50.00, to the restaurant  
F/S: Hartwell/Burger  
YEAS: Edenfield, Burger, Gefre, Hartwell, and Slayton  
NAYS: None  
STATUS: Motion Passed

D. Supporting the retention and activation of the East Prince of Wales Fish and Game Advisory Committee on Prince of Wales, discussion and action item:

Hartwell moved to support the retention and activation of East Prince of Wales Fish and Game Advisory Committee on Prince of Wales Island. Burger seconded the motion. Slayton stated he knew of 3 people interested in the committee. Hartwell suggested reaching out to the other communities on the island as well, including Wale Pass, and Naukiti. There was no further discussion.

MOTION: Move to support the retention and activation of East Prince of Wales Fish and Game Advisory Committee on Prince of Wales Island.  
F/S: Hartwell/Burger  
YEAS: Burger, Edenfield, Gefre, Hartwell and Slayton  
NAYS: None  
STATUS: Motion Passed

E. Authorizing Harvey McDonald, Robert Hartwell, Wayne Benner and Teri Feibel as signers for the City of Thorne Bay's First Bank Checking Account, discussion and action item:

City Clerk Teri Feibel requested the City Council amend the signer list to include Dana Allison, as a signer. It was only an oversight that her name was not included in the agenda. Hartwell moved to update the First Bank Checking Account Signers for the City of Thorne Bay, removing James Gould, adding Robert Hartwell, listing complete authorized signers as Dana Allison, Teri Feibel, Wayne Benner, Harvey McDonald, and Robert Hartwell. Burger seconded the motion. There was no further discussion.

MOTION: Move to update the First Bank Checking Account Signers for the City of Thorne Bay, removing James Gould, adding Robert Hartwell, listing complete authorized signers as Dana Allison, Teri Feibel, Wayne Benner, Harvey McDonald, and Robert Hartwell

F/S: Hartwell/Burger

YEAS: Edenfield, Gefre, Hartwell, Slayton and Edenfield

NAYS: None

STATUS: Motion Passed

F. City Council review and discussion of request for the City of Thorne Bay to support of Independent Audit of Tongass Timber Sales, discussion and possible action item:

Hartwell moved to discuss the request for City support for independent audit of the Tongass Timber Sales from David Bebe. Burger seconded the motion. No action was taken on this item, discussion only. Discussion included that the City Council wanted to continue looking into the Timber Sale Investigation and bring forward a resolution at a later meeting to request the independent audit.

G. Approval of Nichole Levasseur RV Park Rental Extension, discussion and action item:

Hartwell moved to approve RV Park Rental Extension for Nichole Levasseur. Edenfield seconded the motion. There was no further discussion.

MOTION: Move to approve RV Park Rental Extension for Nichole Levasseur

F/S: Hartwell/Edenfield

YEAS: Burger, Gefre, Hartwell, Slayton and Edenfield

NAYS: None

STATUS: Motion Passed

- H. Authorizing the Mayor or Administrator to submit a letter support for the Young Growth Wood Quality Study the Pacific Northwest Research Station discussion and action item:

Hartwell moved to authorize the Mayor or Administrator to submit a letter in support of the Young Growth Wood Quality Study, including language requesting to know where the timber would be taken from, and encouraging that timber not be taken from areas near small local mills so not to cause an adverse effect on the local economy. Slayton seconded the motion. There was further discussion.

MOTION: Move to authorize the Mayor or Administrator to submit a letter in support of the Young Growth Wood Quality Study, including language requesting to know where the timber would be taken from, and encouraging that timber not be taken from areas near small local mills so not to cause an adverse effect on the local economy

F/S: Hartwell/Slayton

YEAS: Edenfield, Gefre, Hartwell, Slayton and Burger

NAYS: None

STATUS: Motion Passed

11. ORDINANCES FOR INTRODUCTION:

- A. Ordinance 18-05-15-01, adopting the Budget of Operating Income and Expenses for the City of Thorne Bay, for Fiscal Year 2019 beginning July 1, 2018, ending June 30, 2019, discussion and action item:

Hartwell moved to approve Ordinance 18-05-15-01, adopting the FY19 Budget of Operating Income and Expenses for the City of Thorne Bay. Edenfield seconded the motion. There was no further discussion.

MOTION: Move to approve Ordinance 18-05-15-01, adopting the FY19 Budget of Operating Income and Expenses for the City of Thorne Bay

F/S: Hartwell/Edenfield

YEAS: Burger, Gefre, Hartwell, Slayton, and Edenfield

NAYS: None

STATUS: Motion Passed

12. ORDINANCE FOR PUBLIC HEARING:

- A. Ordinance 18-05-01-01, amending Title 18-Harbor, Section 18.30.010-Live Aboard Policy, discussion and action item:

Hartwell moved to approve Ordinance 18-05-01-01, amending Title 18-Harbor, Section 18.30.010-Live Aboard Policy. Burger seconded the motion. There was no further discussion.

MOTION: Move to approve Ordinance 18-05-01-01, amending Title 18-Harbor, Section 18.30.010-Live Aboard Policy

F/S: Hartwell/Burger

YEAS: Burger, Edenfield, Gefre, Hartwell and Slayton

NAYS: None

STATUS: Passed

13. EXPENDITURES EXCEEDING \$2,000.00:  
There were no expenditures exceeding \$2,000.00

14. EXECUTIVE SESSION: There was no executive session.

15. CONTINUATION OF PUBLIC COMMENT:  
There were no further public comments.

16. CONTINUATION OF COUNCIL COMMENT:  
There were no further council comments.

17. ADJOURNMENT:  
Hartwell adjourned the meeting at 7:47 p.m.

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Harvey McDonald, Mayor

ATTEST:

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Teri Feibel, CMC

CITY OF THORNE BAY  
ORDINANCE 18-05-15-01

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY,  
ALASKA; PROVIDING FOR THE ESTABLISHMENT OF THE BUDGET FOR  
THE CITY OF THORNE BAY, FISCAL YEAR 2019, ANTICIPATED REVENUES  
AND EXPENDITURES

BE IT ENACTED BY THE CITY COUNCIL FOR THE CITY OF THORNE BAY,  
ALASKA;

Section 1. Classification. This is a non-code ordinance.

Section 2. General Provisions. The budget documents attached hereto list the authorized appropriations for expenditures, revenues and the change in cash balances as part of the budget for the period July 1, 2018 to June 30, 2019, detail anticipated line item revenues and expenditures for each appropriation and make the budget a matter of public record.

Section 3. Authorization and Appropriation. The appropriations are adopted and authorized for the period July 1, 2018 to June 30, 2019, and are for that period. Subject to council approval by resolution, the Mayor may establish line item expenditures within an authorized appropriation. Subject to council approval by ordinance, the Mayor may transfer from one authorized appropriation to another any amount that would not annually exceed 10 percent or \$10,000, whichever is less.

Section 4. Effective Date. This ordinance shall become effective upon adoption.

PASSED AND APPROVED May 15, 2018

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Harvey McDonald, Mayor

ATTEST:

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Teri Feibel, CMC

[Introduction: April 17, 2018]  
[2<sup>nd</sup> Reading for Introduction: May 1, 2018]  
[Final Reading: Public Hearing: May 15, 2018]

<b>OPERATING BUDGET</b>	<b>Approved FY18 Budget:</b>	<b>July 1, 2016 to April 10, 2018</b>	<b>FY19 Budget Introduction</b>
<b>Income</b>	<b>\$ 1,252,990.00</b>	<b>\$ 1,090,378.01</b>	<b>\$ 1,401,763.25</b>
<b>Expense</b>	<b>\$ 1,250,589.40</b>	<b>\$ 933,885.28</b>	<b>\$ 1,385,305.47</b>
<b>NET Operating Income:</b>	<b>\$ 2,400.60</b>	<b>\$ 156,492.73</b>	<b>\$ 16,457.78</b>
<b>Class List:</b>	<b>Income:</b>	<b>Expense:</b>	<b>Net:</b>
<b>Admin &amp; Finance FY19 Budget:</b>	<b>\$ 672,940.66</b>	<b>\$ 401,622.96</b>	<b>\$ 271,317.70</b>
Admin FY18 Actual	\$ 589,749.25	\$ 309,051.91	\$ 280,697.34
<b>City Council FY19 Budget:</b>	<b>\$ 4,300.00</b>	<b>\$ 34,747.95</b>	<b>\$ (30,447.95)</b>
City Council FY18 Actual	\$ 3,942.30	\$ 22,198.54	\$ (18,256.24)
<b>EMS FY19 Budget</b>	<b>\$ 16,000.00</b>	<b>\$ 14,542.12</b>	<b>\$ 1,457.88</b>
EMS FY18 Actual	\$ 15,494.83	\$ 13,200.49	\$ 2,294.34
<b>Fire FY19 Budget</b>	<b>\$ 15,600.00</b>	<b>\$ 15,712.08</b>	<b>\$ (112.08)</b>
Fire FY18 Actual	\$ 14,382.83	\$ 11,398.44	\$ 2,984.39
<b>Harbor FY19 Budget</b>	<b>\$ 101,949.87</b>	<b>\$ 97,494.38</b>	<b>\$ 4,455.48</b>
Harbor FY18 Actual	\$ 79,877.18	\$ 63,155.83	\$ 16,721.35
<b>VPSO FY19 Budget</b>	<b>\$ 12,500.00</b>	<b>\$ 27,535.20</b>	<b>\$ (15,035.20)</b>
VPSO FY18 Actual	\$ 10,000.00	\$ 7,410.24	\$ 2,589.76
<b>Library FY19 Budget</b>	<b>\$ 4,250.00</b>	<b>\$ 7,649.90</b>	<b>\$ (3,399.90)</b>
Library FY18 Actual	\$ 4,263.89	\$ 6,376.97	\$ (2,113.08)
<b>Parks Rec FY19 Budget</b>	<b>\$ 45,772.07</b>	<b>\$ 68,447.82</b>	<b>\$ (22,675.74)</b>
Parks FY18 Actual	\$ 17,774.23	\$ 5,824.78	\$ 11,949.45
<b>RV Park FY19 Budget</b>	<b>\$ 57,660.00</b>	<b>\$ 51,700.00</b>	<b>\$ 5,960.00</b>
RV Park FY18 Actual	\$ 19,397.79	\$ 1,042.00	\$ 18,355.79
<b>Streets Roads FY19 Budget</b>	<b>\$ 71,050.00</b>	<b>\$ 161,425.91</b>	<b>\$ (90,375.91)</b>
Streets FY18 Actual	\$ 9,847.41	\$ 162,310.41	\$ (152,463.00)
<b>Solid Waste FY19 Budget</b>	<b>\$ 138,050.00</b>	<b>\$ 229,071.58</b>	<b>\$ (91,021.58)</b>
Solid Waste FY18 Actual	\$ 105,973.43	\$ 109,937.54	\$ (3,964.11)
<b>Sewer FY19 Budget</b>	<b>\$ 125,240.64</b>	<b>\$ 137,529.03</b>	<b>\$ (12,288.39)</b>
Sewer FY18 Actual	\$ 104,568.39	\$ 104,389.34	\$ 179.05
<b>Water FY19 Budget</b>	<b>\$ 136,450.00</b>	<b>\$ 137,826.53</b>	<b>\$ (1,376.53)</b>
<b>Water FY18 Actual</b>	<b>\$ 115,106.48</b>	<b>\$ 117,588.79</b>	<b>\$ (2,482.31)</b>
<b>Total FY18 Actuals</b>	<b>\$ 1,090,378.01</b>	<b>\$ 933,885.28</b>	<b>\$ 156,492.73</b>
<b>TOTAL OPERATING BUDGET</b>	<b>\$ 1,401,763.25</b>	<b>\$ 1,385,305.47</b>	<b>\$ 16,457.78</b>

<b>Admin &amp; Finance</b>			
<b>Income</b>	<b>FY18 Budget</b>	<b>Actual Income Jul 1, '17 - Apr 10, 18</b>	<b>FY19 Budget</b>
Finance Charge Income	500.00	1,571.78	<b>2,000.00</b>
Interest Income	3,200.00	5,349.75	<b>6,419.70</b>
Animal Fees	600.00	300.00	600.00
ATV Fees	950.00	550.00	800.00
Community Assistance Funding (Community Revenue Sharing)	20,000.00	36,530.00	<b>36,000.00</b>
Election Income	900.00	200.00	600.00
Equipment Rentals	150.00	0.00	150.00
Fees & Permits	30,000.00	20,264.88	30,000.00
Grant Income	0.00	20,000.00	0.00
Halibut Charter Permit	200.00	200.00	200.00
Income	0.00	937.64	<b>1,000.00</b>
Land Payment Interest	2,600.00	1,257.10	2,600.00
Land Sales	2,600.00	4,973.90	<b>4,500.00</b>
Landing Fees	200.00	0.00	200.00
<b>Miscellaneous Income</b>			
<i>Copier/Fax</i>	50.00	156.90	200.00
<i>Other Misc. Income</i>	3,000.00	5,407.40	<b>6,500.00</b>
<b>Total Miscellaneous Income</b>	<b>3,050.00</b>	<b>5,564.30</b>	<b>6,700.00</b>
Notary/Lamination	750.00	430.60	750.00
Occupancy Tax	13,000.00	10,072.11	13,000.00
Passport Services	600.00	1,094.97	1,600.00
Payment in Lieu of Taxes	127,000.00	137,139.74	<b>150,000.00</b>
Rental	30,000.00	21,795.01	30,000.00
Sales Tax	370,000.00	321,517.47	<b>385,820.96</b>
<b>Total Income</b>	<b>606,300.00</b>	<b>589,749.25</b>	<b>672,940.66</b>

## Admin & Finance

<b>Expense</b>	<b>Budget</b>	<b>Actual Expense as of: Jul 1, '17 - Apr 10, 18</b>	<b>FY19 Budget</b>
Advertising and Promotion	1,850.00	1,204.52	1,850.00
Bank Service Charges	300.00	66.81	300.00
Bldg/Grnd Maint Repair	1,000.00	463.06	1,000.00
Computer/Software	1,500.00	1,092.00	1,500.00
Contract Labor	2,000.00	1,300.00	2,000.00
Credit Card Merchant Fees	2,650.00	2,953.03	<b>3,543.64</b>
Donations	0.00	368.63	0.00
Dues and Subscriptions	1,800.00	1,491.00	<b>1,800.00</b>
Election Expenses	360.00	0.00	250.00
Electricity	3,350.00	3,179.45	<b>3,815.34</b>
Equipment Maint & Repair	150.00	58.00	150.00
Equipment Purchase	1,250.00	642.57	1,250.00
Fees & Permit	100.00	<b>23.67</b>	100.00
Health Insurance	32,949.89	21,978.95	<b>27,205.63</b>
Health Premium Savings	25,000.00	10,000.00	0.00
Heating Fuel	4,500.00	4,321.57	<b>5,000.00</b>
<b>Insurance Expense</b>			
AML/Insurance	21,000.00	17,060.62	<b>18,500.00</b>
Life Insurance	356.72	243.34	356.72
Worker's Compensation	1,900.00	1,669.63	1,850.00
<b>Total Insurance Expenses</b>	<b>23,256.72</b>	<b>18,973.59</b>	<b>20,706.72</b>
Internet Use	2,200.00	1,696.95	2,200.00
Legal Services	5,000.00	2,211.00	<b>3,500.00</b>
Materials and Supplies	6,000.00	4,353.71	6,000.00
Miscellaneous Expense	125.00	1,280.00	125.00
<b>Payroll Expenses</b>			
HSA Company	12,000.00	9,000.22	<b>12,091.82</b>
Payroll Taxes	8,953.07	5,109.55	<b>6,329.11</b>
PERS	45,203.84	32,625.38	<b>50,475.40</b>
Payroll Expenses	232,252.00	177,050.54	<b>237,680.31</b>
<b>Total Payroll Expenses</b>	<b>298,408.91</b>	<b>223,785.69</b>	<b>306,576.64</b>
Postage and Freight	1,750.00	1,679.25	<b>2,000.00</b>
Telephone	3,400.00	2,621.02	3,400.00
Testing	0.00	60.00	<b>150.00</b>
Training	800.00	0.00	<b>1,200.00</b>
Travel Expense	4,500.00	3,247.44	<b>6,000.00</b>
<b>Total Expense</b>	<b>424,200.52</b>	<b>309,051.91</b>	<b>401,622.96</b>
<b>Net Income</b>	<b>182,099.48</b>	<b>280,697.34</b>	<b>271,317.70</b>

## City Council

<i>Income</i>	<i>Budget</i>	<i>Actual Income Jul 1, '17 - Apr 10, 18</i>	<i>FY19 Budget</i>
Derby Donation	0.00	500.00	500.00
Community Assistance Funding	3,000.00	3,000.00	3,000.00
Election Income	0.00	200.00	200.00
Fees & Permits	100.00	0.00	100.00
Miscellaneous Income	0.00	242.30	500.00
<b>Total Income</b>	<b>3,100.00</b>	<b>3,942.30</b>	<b>4,300.00</b>
<i>Expense</i>	<i>Budget</i>	<i>Actual Income Jul 1, '17 - Apr 10, 18</i>	<i>FY19 Budget</i>
Advertising and Promotion	0.00	180.00	350.00
Donations	3,200.00	1,382.50	<b>3,000.00</b>
Dues and Subscriptions	2,500.00	1,673.50	2,500.00
Election Expenses	0.00	75.14	150.00
Materials and Supplies	250.00	36.17	250.00
<b>Payroll Expenses</b>			
<i>Payroll Taxes</i>	1,744.20	1,093.10	2,227.13
<i>Payroll Expenses - Other</i>	22,800.00	14,235.00	20,400.00
<b>Total Payroll Expenses</b>	<b>24,544.20</b>	<b>15,328.10</b>	<b>22,627.13</b>
Postage and Freight	50.00	48.36	50.00
Telephone	250.00	267.35	<b>320.82</b>
<b>Training</b>	<b>600.00</b>	<b>750.00</b>	<b>1,500.00</b>
Travel Expense	2,000.00	2,457.42	4,000.00
<b>Total Expense</b>	<b>33,394.20</b>	<b>22,198.54</b>	<b>34,747.95</b>
<b>Net Income</b>	<b>(30,294.20)</b>	<b>(18,256.24)</b>	<b>(30,447.95)</b>

# EMS

Income	Budget	Actual Income Jul 1, '17 - Apr 10, 18	FY19 Budget
Donation Income	0.00	1,643.76	1,500.00
<i>Community Assistance Funding</i>	12,500.00	12,500.00	12,500.00
Misc. (PigNick) Income	2,000.00	1,351.07	2,000.00
<b>Total Income</b>	<b>14,500.00</b>	<b>15,494.83</b>	<b>16,000.00</b>

Expense	Budget	Actual Income Jul 1, '17 - Apr 10, 18	FY19 Budget
Business Licenses and Permits	10.00	0.00	10.00
Computer/Software	0.00	35.00	0.00
Contract Labor	0.00	80.00	10,000.00
Dues and Subscriptions	0.00	20.00	0.00
Electricity	1,400.00	864.27	1,037.12
Heating Fuel	400.00	733.89	900.00
<b>Insurance Expense</b>			
<i>AML/Insurance</i>	2,100.00	1,717.93	700.00
<i>Worker's Compensation</i>	1,000.00	1,510.56	0.00
<b>Total Insurance Expense</b>	<b>3,100.00</b>	<b>3,228.49</b>	<b>700.00</b>
Internet Use	350.00	464.90	350.00
Materials and Supplies	750.00	32.18	600.00
Miscellaneous Expense	600.00	0.00	0.00
<b>Payroll Expenses</b>			
<i>Payroll Taxes</i>	852.28	558.21	0.00
<i>Payroll Expenses - Other</i>	10,325.00	6,300.00	0.00
<b>Total Payroll Expenses</b>	<b>11,177.28</b>	<b>6,858.21</b>	<b>0.00</b>
Postage and Freight	75.00	0.00	20.00
Telephone	700.00	528.86	700.00
Training	250.00	0.00	0.00
Vehicle Fuel	500.00	216.69	100.00
Vehicle Maintenance	250.00	138.00	125.00
<b>Total Expense</b>	<b>19,562.28</b>	<b>13,200.49</b>	<b>14,542.12</b>
<b>Net Income</b>	<b>(5,062.28)</b>	<b>2,294.34</b>	<b>1,457.88</b>

## Fire

Income	Budget	Actual Income Jul 1, '17 - Apr 10, 18	FY19 Budget
Donation Income	300.00	349.76	600.00
<b>Community Assistance Funding</b>	12,500.00	12,500.00	12,500.00
Miscellaneous Income	2,500.00	1,533.07	2,500.00
<b>Total Income</b>	<b>15,300.00</b>	<b>14,382.83</b>	<b>15,600.00</b>

Expense	Budget	Actual Income Jul 1, '17 - Apr 10, 18	FY19 Budget
Contract Labor	1,500.00	0.00	500.00
Dues and Subscriptions	25.00	20.00	25.00
Electricity	2,000.00	1,630.44	2,000.00
Equipment Maint & Repair	250.00	485.50	500.00
Equipment Purchase	750.00	223.81	500.00
Equipment Rental	500.00	0.00	300.00
Heating Fuel	1,300.00	733.88	1,300.00
<b>Insurance Expense</b>			
AML/Insurance	2,200.00	2,659.00	2,950.00
Worker's Compensation	3,300.00	3,229.10	3,300.00
<b>Total Insurance Expense</b>	<b>5,500.00</b>	<b>5,888.10</b>	<b>6,250.00</b>
Materials and Supplies	750.00	26.15	750.00
<b>Payroll Expenses</b>			
Payroll Taxes	112.08	89.00	112.08
Payroll Expenses - Other	1,200.00	1,000.00	1,200.00
<b>Total Payroll Expenses</b>	<b>1,312.08</b>	<b>1,089.00</b>	<b>1,312.08</b>
Postage and Freight	750.00	713.99	800.00
Telephone	700.00	587.57	700.00
Vehicle Fuel	275.00	0.00	275.00
Vehicle Maintenance	500.00	0.00	500.00
<b>Total Expense</b>	<b>16,112.08</b>	<b>11,398.44</b>	<b>15,712.08</b>
<b>Net Income</b>	<b>(812.08)</b>	<b>2,984.39</b>	<b>(112.08)</b>

# Harbor

Income	FY18 Budget	Actual Income Jul 1, '17 - Apr 10, 18	FY19 Budget
Interest Income	15.00	37.76	60.00
Davidson Landing Fees	16,000.00	13,501.43	17,500.00
Fees & Permits	100.00	0.00	100.00
Fishery Tax Receipts	3,500.00	0.00	3,500.00
Grid Fees	300.00	81.75	300.00
Harbor Fees	49,000.00	42,822.12	51,386.54
Harbor Showers	2,000.00	1,310.00	2,000.00
Live-aboard Fees	18,000.00	19,502.77	23,403.32
Miscellaneous Income	500.00	0.00	200.00
Sales Tax	3,500.00	2,621.35	3,500.00
<b>Total Income</b>	<b>92,915.00</b>	<b>79,877.18</b>	<b>101,949.87</b>

Expense	FY18 Budget	Actual Income as of April 10 2018	FY19 Budget
Bldg/Grnd Maint Repair	175.00	53.54	175.00
Contract Labor	1,200.00	160.00	750.00
Dues and Subscriptions	150.00	150.00	150.00
Electricity	9,500.00	9,814.14	10,500.00
Equipment Maint & Repair	250.00	142.00	250.00
Equipment Purchase	125.00	105.76	1,200.00
Harbor Replacement Fund	7,400.00	1,280.17	2,000.00
Health Insurance	622.56	441.60	13,395.55
<b>Insurance Expense</b>			
AML/Insurance	3,150.00	3,035.00	3,150.00
Life Insurance	89.18	64.24	89.18
Worker's Compensation	4,500.00	3,982.93	4,300.00
<b>Total Insurance Expense</b>	<b>7,739.18</b>	<b>7,082.17</b>	<b>7,539.18</b>
Internet Use	900.00	429.60	575.00
Materials and Supplies	1,000.00	695.37	1,000.00
Miscellaneous Expense	75.00	0.00	100.00
<b>Payroll Expenses</b>			
HSA Company	0.00	9,000.22	6,000.00
Payroll Taxes	1,420.54	852.66	1,910.95
PERS	9,952.80	5,349.30	7,665.50
Payroll Expenses - Other	45,240.00	26,887.73	42,883.20
<b>Total Payroll Expenses</b>	<b>56,613.34</b>	<b>42,089.91</b>	<b>58,459.65</b>
Postage and Freight	100.00	3.00	100.00
Telephone	300.00	267.42	300.00
Vehicle Fuel	750.00	408.44	750.00
Vehicle Maintenance	250.00	32.71	250.00
<b>Total Expense</b>	<b>87,150.08</b>	<b>63,155.83</b>	<b>97,494.38</b>
<b>Net Income</b>	<b>5,764.92</b>	<b>16,721.35</b>	<b>4,455.48</b>

## Law Enforcement

Income	Budget	Actual Income Jul 1, '17 - Apr 10, 18	FY19 Budget
<b>Community Assistance Funding</b>	10,000.00	10,000.00	12,500.00
<b>Total Income</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>12,500.00</b>

Expense	Budget	Actual Income Jul 1, '17 - Apr 10, 18	FY19 Budget
DARE Program	0.00	0.00	500.00
Dues and Subscriptions	25.00	0.00	25.00
Electricity	450.00	361.04	600.00
Equipment Maint & Repair	100.00	0.00	100.00
Heating Fuel	900.00	829.30	1,500.00
<b>Insurance Expense</b>			
AML/Insurance	1,575.00	1,505.00	1,575.00
<b>Total Insurance Expense</b>	<b>1,575.00</b>	<b>1,505.00</b>	<b>1,575.00</b>
Materials and Supplies	50.00	0.00	200.00
Miscellaneous Expense	100.00	0.00	250.00
<b>Payroll Expenses</b>			
Payroll Taxes			642.60
Payroll Expenses - Other	0.00	0.00	8,400.00
<b>Total Payroll Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>9,042.60</b>
Postage and Freight	100.00	0.00	150.00
Telephone	1,500.00	1,471.41	1,500.00
Vehicle Fuel	3,800.00	3,224.11	2,750.00
Vehicle Maintenance	300.00	19.38	300.00
<b>Total Expense</b>	<b>8,900.00</b>	<b>7,410.24</b>	<b>27,535.20</b>
<b>Net Income</b>	<b>1,100.00</b>	<b>2,589.76</b>	<b>(15,035.20)</b>

## Library

Income	FY18 Budget	Actual Income Jul 1, '17 - Apr 10, 18	FY19 Budget
Donation Income		380.33	500.00
<b>Community Assistance Funding</b>	3,500.00	3,500.00	3,500.00
Fees & Permits	75.00	154.25	<b>200.00</b>
<b>Miscellaneous Income</b>			
<i>Copier/Fax</i>	50.00	229.31	50.00
<i>Miscellaneous Income - Other</i>	1,000.00	0.00	<b>0.00</b>
<b>Total Miscellaneous Income</b>			
	<b>1,050.00</b>	<b>229.31</b>	<b>50.00</b>
<b>Total Income</b>	<b>4,625.00</b>	<b>4,263.89</b>	<b>4,250.00</b>

Expense	FY18 Budget	Actual Income Jul 1, '17 - Apr 10, 18	FY19 Budget
Bldg/Grnd Maint Repair	150.00	36.99	150.00
Contract Labor	225.00	0.00	225.00
Dues and Subscriptions	100.00	0.00	100.00
Electricity	1,050.00	1,271.32	<b>1,500.00</b>
Equipment Maint & Repair		42.50	100.00
Equipment Purchase	125.00	0.00	125.00
Furniture, Equip & Computers	75.00	0.00	75.00
Heating Fuel	575.00	364.82	575.00
<b>Insurance Expense</b>			
<i>AML/Insurance</i>	150.00	116.00	150.00
<b>Total Insurance Expense</b>			
	<b>150.00</b>	<b>116.00</b>	<b>150.00</b>
Internet Use	0.00	500.00	<b>700.00</b>
Materials and Supplies	500.00	317.04	500.00
Miscellaneous Expense	100.00	0.00	100.00
<b>Payroll Expenses</b>			
<i>Payroll Taxes</i>	242.84	209.16	224.90
<i>Payroll Expenses - Other</i>	2,600.00	2,350.00	2,600.00
<b>Total Payroll Expenses</b>			
	<b>2,842.84</b>	<b>2,559.16</b>	<b>2,824.90</b>
Postage and Freight	175.00	94.49	175.00
Telephone	350.00	257.55	350.00
Travel Expense	0.00	817.10	<b>0.00</b>
<b>Total Expense</b>	<b>6,417.84</b>	<b>6,376.97</b>	<b>7,649.90</b>
<b>Net Income</b>	<b>(1,792.84)</b>	<b>(2,113.08)</b>	<b>(3,399.90)</b>

## Parks & Rec

Income	FY18 Budget	Actual Income Jul 1, '17 - Apr 10, 18	FY19 Budget
<i>Community Investment Returns</i>		7,608.15	10,176.72
<i>Interest Income</i>		16.08	20.35
<i>1% Sales Tax</i>	40,000.00	0.00	25,000.00
<i>Community Assistance Funding</i>	10,150.00	10,150.00	10,150.00
Rental	300.00	0.00	300.00
Sales Tax	125.00	0.00	125.00
<b>Total Income</b>	<b>50,575.00</b>	<b>17,774.23</b>	<b>45,772.07</b>

Expense	FY18 Budget	Actual Income Jul 1, '17 - Apr 10, 18	FY19 Budget
Contract Labor	150.00	0.00	150.00
Electricity	1,000.00	882.27	1,000.00
Equipment Maint & Repair	350.00	63.85	200.00
Equipment Purchase	300.00	0.00	200.00
Equipment Rental	150.00	0.00	100.00
Fees & Permit	50.00	0.00	50.00
Health Insurance	0.00	8.61	0.00
Heating Fuel	1,600.00	1,657.58	1,800.00
<b>Insurance Expense</b>			
<i>AML/Insurance</i>	550.00	509.00	550.00
<i>Life Insurance</i>		1.25	89.13
<i>Worker's Compensation</i>	6,000.00	645.14	650.00
<b>Total Insurance Expense</b>	<b>6,550.00</b>	<b>1,155.39</b>	<b>1,289.13</b>
Materials and Supplies	800.00	1,198.07	1,200.00
<b>Payroll Expenses</b>			
<i>Payroll Taxes</i>		11.77	1,806.43
<i>PERS</i>		100.99	5,152.26
<i>Payroll Expenses - Other</i>		459.07	54,550.00
<b>Total Payroll Expenses</b>		<b>571.83</b>	<b>61,508.69</b>
Postage and Freight	50.00	176.08	400.00
Repairs and Maintenance	100.00	8.44	100.00
Sales tax 1%	15,000.00	0.00	0.00
Vehicle Fuel	450.00	102.66	450.00
<b>Total Expense</b>	<b>26,550.00</b>	<b>5,824.78</b>	<b>68,447.82</b>
<b>Net Income</b>	<b>24,025.00</b>	<b>11,949.45</b>	<b>(22,675.74)</b>

<b>RV Park</b>			
<b>Income</b>	<b>FY18 Budget</b>	<b>Actual Income Jul 1, '17 - Apr 10, 18</b>	<b>FY19 Budget</b>
Miscellaneous Income	100.00	0.00	100.00
Occupancy Tax Funds for Parks Enhancement			30,000.00
RV Park Fees	27,000.00	18,474.96	26,000.00
Sales Tax	1,500.00	922.83	1,560.00
<b>Total Income</b>	<b>28,600.00</b>	<b>19,397.79</b>	<b>57,660.00</b>

<b>Expense</b>	<b>FY18 Budget</b>	<b>Actual Income Jul 1, '17 - Apr 10, 18</b>	<b>FY19 Budget</b>
Bldg/Grnd Maint Repair	300.00	0.00	200.00
Contract Labor	0.00	360.00	50,000.00
Dues and Subscriptions	0.00	85.00	125.00
Electricity	800.00	400.10	650.00
Equipment Maint & Repair	500.00	0.00	300.00
<b>Insurance Expense</b>			
<i>AML/Insurance</i>	175.00	150.00	175.00
<b>Total Insurance Expense</b>	<b>175.00</b>	<b>150.00</b>	<b>175.00</b>
Materials and Supplies	200.00	46.90	150.00
Miscellaneous Expense	75.00	0.00	75.00
Postage and Freight	25.00	0.00	25.00
<b>Total Expense</b>	<b>2,075.00</b>	<b>1,042.00</b>	<b>51,700.00</b>
<b>Net Income</b>	<b>26,525.00</b>	<b>18,355.79</b>	<b>5,960.00</b>

## Streets and Roads

Income	FY18 Budget	Actual Income Jul 1, '17 - Apr 10, 18	FY19 Budget
1% Sales Tax (Toward Street Maint)	35,000.00	0.00	60,000.00
Fees & Permits	500.00	315.00	500.00
Miscellaneous Income	0.00	3,500.00	4,000.00
National Forest Receipts	0.00	6,032.41	6,500.00
Sales Tax	50.00	0.00	50.00
<b>Total Income</b>	<b>35,550.00</b>	<b>9,847.41</b>	<b>71,050.00</b>

Expense	FY18 Budget	Actual Income Jul 1, '17 - Apr 10, 18	FY19 Budget
<b>Contract Labor</b>	<b>28,000.00</b>	<b>11,444.00</b>	<b>55,000.00</b>
Dues and Subscriptions	50.00	30.00	50.00
Electricity	3,800.00	2,725.16	3,800.00
<b>Equipment Maint &amp; Repair</b>	<b>6,100.00</b>	<b>7,300.56</b>	<b>6,100.00</b>
Equipment Purchase	3,000.00	1,190.05	3,000.00
Equipment Rental	300.00	0.00	300.00
Health Insurance	30,658.99	20,652.08	0.00
Heating Fuel	2,500.00	2,700.04	3,200.00
<b>Insurance Expense</b>			
AML/Insurance	6,000.00	5,976.61	6,000.00
Life Insurance	178.36	122.36	89.18
Worker's Compensation	9,000.00	7,927.60	8,300.00
<b>Total Insurance Expense</b>	<b>15,178.36</b>	<b>14,026.57</b>	<b>14,389.18</b>
Materials and Supplies	4,500.00	1,801.72	3,000.00
Miscellaneous Expense	300.00	0.00	200.00
<b>Payroll Expenses</b>			
HSA Company	12,000.00	8,232.33	6,000.00
Payroll Taxes	2,873.73	1,530.78	1,056.91
PERS	20,134.40	13,831.94	9,490.62
Payroll Expenses - Other	91,520.00	63,747.71	43,139.20
<b>Total Payroll Expenses</b>	<b>126,528.13</b>	<b>87,342.76</b>	<b>59,686.73</b>
Postage and Freight	1,100.00	1,754.04	2,200.00
Vehicle Fuel	3,800.00	5,193.91	6,000.00
Vehicle Maintenance	6,000.00	6,149.52	4,500.00
<b>Total Expense</b>	<b>231,815.48</b>	<b>162,310.41</b>	<b>161,425.91</b>
<b>Net Income</b>	<b>(196,265.48)</b>	<b>(152,463.00)</b>	<b>(90,375.91)</b>

<b>Solid Waste</b>			
<b>Income</b>	<b>FY18 Budget</b>	<b>Actual Income Jul 1, '17 - Apr 10, 18</b>	<b>FY19 Budget</b>
Miscellaneous Income	0.00	40.00	250.00
Sales Tax	5,000.00	3,851.79	7,800.00
Solid Waste Fees	135,000.00	102,081.64	130,000.00
<b>Total Income</b>	<b>140,000.00</b>	<b>105,973.43</b>	<b>138,050.00</b>

<b>Expense</b>	<b>FY18 Budget</b>	<b>Actual Income Jul 1, '17 - Apr 10, 18</b>	<b>FY19 Budget</b>
Bldg/Grnd Maint Repair	1,000.00	144.90	500.00
Contract Labor	5,000.00	1,127.54	2,500.00
Dues and Subscriptions	250.00	104.25	250.00
Electricity	9,800.00	7,651.85	9,200.00
Equipment Maint & Repair	7,250.00	601.00	3,500.00
Equipment Purchase	5,000.00	0.00	5,000.00
Equipment Rental	400.00	0.00	400.00
<b>Health Insurance</b>	<b>0.00</b>	<b>2,829.02</b>	<b>17,410.17</b>
Heating Fuel	6,500.00	407.46	6,500.00
<b>Insurance Expense</b>			
<i>AML/Insurance</i>	1,550.00	454.00	750.00
<i>Life Insurance</i>	89.18	83.18	89.18
<i>Worker's Compensation</i>	2,100.00	2,703.14	<b>5,031.00</b>
<b>Total Insurance Expense</b>	<b>3,739.18</b>	<b>3,240.32</b>	<b>5,870.18</b>
Materials and Supplies	2,850.00	638.96	2,500.00
<b>Miscellaneous Expense</b>	<b>200.00</b>	<b>38,310.88</b>	<b>45,973.06</b>
<b>Payroll Expenses</b>			
<i>HSA Company</i>		981.16	<b>6,000.00</b>
<i>Payroll Taxes</i>	1,273.58	995.83	<b>2,297.79</b>
<i>PERS</i>	8,923.20	8,684.91	<b>20,633.18</b>
<i>Payroll Expenses - Other</i>	40,560.00	39,476.72	<b>93,787.20</b>
<b>Total Payroll Expenses</b>	<b>50,756.78</b>	<b>50,138.62</b>	<b>122,718.17</b>
Postage and Freight	375.00	12.50	250.00
Testing	2,500.00	1,526.44	2,500.00
Training	0.00	250.00	0.00
Vehicle Fuel	1,200.00	2,064.72	2,500.00
Vehicle Maintenance	750.00	889.08	1,500.00
<b>Total Expense</b>	<b>97,570.96</b>	<b>109,937.54</b>	<b>229,071.58</b>
<b>Net Income</b>	<b>42,429.04</b>	<b>(3,964.11)</b>	<b>(91,021.58)</b>

# Sewer

Income	FY18 Budget	Actual Income Jul 1, '17 - Apr 10, 18	FY19 Budget
Equipment Rentals	175.00	0.00	0.00
Miscellaneous Income	100.00	0.00	100.00
Sales Tax	4,800.00	4,284.52	4,800.00
Sewer Fees	110,000.00	100,283.87	120,340.64
<b>Total Income</b>	<b>115,075.00</b>	<b>104,568.39</b>	<b>125,240.64</b>

Expense	FY18 Budget	Actual Income Jul 1, '17 - Apr 10, 18	FY19 Budget
Bldg/Grnd Maint Repair	300.00	0.00	300.00
Chemicals	4,000.00	753.00	3,500.00
Contract Labor	7,500.00	2,658.80	3,500.00
Dues and Subscriptions	1,500.00	100.00	1,350.00
Electricity	26,000.00	22,690.30	26,000.00
Equipment Maint & Repair	1,500.00	29.00	1,500.00
Equipment Purchase	2,000.00	1,441.05	2,000.00
Fees & Permit	25.00	1,280.00	25.00
Health Insurance	17,300.30	10,134.11	<b>13,395.55</b>
Heating Fuel	2,000.00	2,458.21	2,000.00
<b>Insurance Expense</b>			
AML/Insurance	6,000.00	5,597.00	6,000.00
Life Insurance	89.18	67.66	89.18
Worker's Compensation	2,850.00	2,177.91	2,850.00
<b>Total Insurance Expense</b>	<b>8,939.18</b>	<b>7,842.57</b>	<b>8,939.18</b>
Internet Use		(18.00)	
Materials and Supplies	3,000.00	913.07	3,000.00
<b>Payroll Expenses</b>			
HSA Company	6,000.00	4,551.94	6,000.00
Payroll Taxes	1,273.58	832.18	1,090.03
PERS	8,923.20	7,530.41	9,788.06
Payroll Expenses - Other	40,560.00	34,762.60	44,491.20
<b>Total Payroll Expenses</b>	<b>56,756.78</b>	<b>47,677.13</b>	<b>61,369.30</b>
Postage and Freight	1,250.00	493.24	1,250.00
Telephone		267.42	600.00
Testing	7,500.00	5,469.44	7,500.00
Training	500.00	200.00	500.00
Travel Expense	400.00	0.00	400.00
Vehicle Fuel	200.00	0.00	200.00
Vehicle Maintenance	200.00	0.00	200.00
<b>Total Expense</b>	<b>140,871.26</b>	<b>104,389.34</b>	<b>137,529.03</b>
<b>Net Income</b>	<b>(25,796.26)</b>	<b>179.05</b>	<b>(12,288.39)</b>

# Water

Income	FY18 Budget	Actual Income Jul 1, '17 - Apr 10, 18	FY19 Budget
ATV Fees		25.00	
Miscellaneous Income	250.00	41.71	250.00
Refundable Deposits		328.22	
Sales Tax	6,200.00	4,720.29	6,200.00
Water Fees	130,000.00	109,991.26	130,000.00
<b>Total Income</b>	<b>136,450.00</b>	<b>115,106.48</b>	<b>136,450.00</b>

Expense	FY18 Budget	Actual Income Jul 1, '17 - Apr 10, 18	FY19 Budget
Bad Debt		248.03	
Bldg/Grnd Maint Repair	350.00	298.69	350.00
Chemicals	8,500.00	4,360.00	8,500.00
Contract Labor	4,500.00	2,000.00	2,000.00
Dues and Subscriptions	800.00	460.00	800.00
Electricity	11,250.00	9,905.10	11,250.00
Equipment Maint & Repair	3,200.00	1,397.19	3,200.00
Equipment Purchase	1,500.00	749.00	1,500.00
Health Insurance	17,300.30	13,282.69	17,320.99
Heating Fuel	6,300.00	6,544.37	7,500.00
<b>Insurance Expense</b>			
AML/Insurance	4,000.00	4,397.00	4,500.00
Life Insurance	89.18	68.47	89.18
Worker's Compensation	4,250.00	3,249.37	3,800.00
<b>Total Insurance Expense</b>	<b>8,339.18</b>	<b>7,714.84</b>	<b>8,389.18</b>
Materials and Supplies	7,000.00	3,504.13	7,000.00
<b>Payroll Expenses</b>			
HSA Company	6,000.00	4,606.69	4,846.15
Payroll Taxes	1,615.22	939.23	1,019.20
PERS	11,440.00	9,309.17	4,576.00
Payroll Expenses - Other	52,000.00	42,314.48	43,200.00
<b>Total Payroll Expenses</b>	<b>71,055.22</b>	<b>57,169.57</b>	<b>53,641.35</b>
Postage and Freight	4,500.00	2,403.06	4,500.00
Telephone	125.00	0.00	125.00
Testing	8,000.00	5,656.10	8,000.00
Training	400.00	0.00	400.00
Travel Expense		500.00	500.00
Vehicle Fuel	2,500.00	1,396.02	2,500.00
Vehicle Maintenance	350.00	0.00	350.00
<b>Total Expense</b>	<b>155,969.70</b>	<b>117,588.79</b>	<b>137,826.53</b>
<b>Net Income</b>	<b>(19,519.70)</b>	<b>(2,482.31)</b>	<b>(1,376.53)</b>