

NOTICE OF ADDITIONS (ITEM 10 – B, C, D)

AGENDA
FOR THE REGULAR MEETING
OF THE CITY COUNCIL
FOR THE CITY OF THORNE BAY, AK
COUNCIL CHAMBERS
CITY HALL
TUESDAY
November 20, 2018
6:30 p.m.

The meeting will be preceded by a workshop beginning at 6:00 p.m.

1. CALL TO ORDER:
2. PLEDGE TO FLAG:
3. ROLL CALL:
4. APPROVAL OF AGENDA:
5. MAYOR'S REPORT:
6. ADMINISTRATIVE REPORTS:
 - a.) City Administrator:
 - b.) City Clerk:
7. PUBLIC COMMENTS:
8. COUNCIL COMMENTS:
9. CONSENT AGENDA:
 - A. MINUTES:
 1. September 18, 2018, Regular City Council Meeting, discussion and action item:
 2. October 8, 2018, Special City Council Meeting, discussion and action item:
 3. October 15, 2018, Special City Council Meeting, discussion and action item:

NOVEMBER 20, 2018 AGENDA CONTINUED

10. NEW BUSINESS:

- A. Resolution 18-11-20-01, certifying the FY18 Financial Statement for Income and Expenses, July 1, 2017 through June 30, 2018, discussion and action item:
- B. Resolution 18-11-20-02, supporting the remodel of the current Thorne Bay Clinic layout, and authorizing the City to negotiate lease agreements with SEARHC and Tongass Federal Credit Union for rental of city facility, discussion and action item:
- C. Resolution 18-11-20-03, authorizing the City Administrator to offer for lease not more than 1 acre of land at the Davidson Landing Harbor for commercial venture, discussion and action item:
- D. Resolution 18-11-20-04, updating the authorized signers for the City's Tongass Federal Credit Union and First Bank Checking Accounts
- E. Nomination for individual to serve on the Federal Subsistence Regional Advisory Council, discussion and action item:

11. ORDINANCE FOR PUBLIC HEARING:

- A. Ordinance 18-12-04-01, Non-Code Ordinance, Authorizing the Sale of Municipal Owned Property, located in the Deer Creek Subdivision Lot DC4, to James Atkinson, discussion and action item:
- B. Ordinance 18-12-04-02, amending Title 13-Utilities; Chapter 13.02-Application for Services, and Title 18-Harbor, Chapter 18.20-Registration and Stall Assignment, discussion and action item:

12. EXPENDITURE EXCEEDING \$2,000.00:

13. CONTINUATION OF PUBLIC COMMENT:

14. CONTINUATION OF COUNCIL COMMENT:

15. ADJOURNMENT:

Posted: November 14, 2018

City Website @ www.thornebay-ak.gov;

Posted by fax: October 11, 2017 - City Hall (2), A&P, SISD, USFS, The Port, Thorne Bay School

**MINUTES
FOR THE REGULAR
CITY COUNCIL MEETING
FOR THE CITY OF THORNE BAY
CITY HALL COUNCIL CHAMBERS,
TUESDAY, September 18, 2018
@ 6:30 P.M.**

The meeting was preceded by a Special Workshop beginning at 5:30p.m., training for Naloxone – Opioid Antidote

1. CALL TO ORDER:

McDonald called the meeting to order at 6:30 p.m.

2. PLEDGE TO FLAG:

The audience and council stood for the pledge to the flag.

3. ROLL CALL:

McDonald, Hartwell, Gefre, and Burger were present. Edenfield attended by phone. Carlson and Slayton were excused.

4. APPROVAL OF AGENDA:

McDonald moved to approve the agenda. Hartwell seconded the motion. There was no further discussion.

MOTION: Move to approve the agenda.

F/S: McDonald/Hartwell

YEAS: Gefre, Burger, McDonald, Edenfield and Hartwell

NAYS: None

STATUS: Motion Passed.

5. MAYOR'S REPORT:

McDonald reported that he attended Southeast Conference in Ketchikan with Wayne Benner. McDonald stated he brought each of the councilmembers a publication called "Southeast Alaska by the Numbers".

6. ADMINISTRATIVE REPORTS:
City of Thorne Bay VPSO REPORT

September 1 - 15.

09/05/18 Receive report of Criminal Mischief, stabbed tire.
09/05/18 Receive report of Harassment, made to City Staff.
09/05/18 Receive report of Theft, gas tank stolen off a boat.
09/07 – 12/18 Investigate Thorne Bay School Burglary, happened in July.
09/10/18 Public Appearance, Thorne Bay School, morning meeting.
09/12/18 Serve LT DVPO (long term restraining order).
09/12/18 Respond to report of a MVA (motor vehicle accident).
09/14/18 Investigate further into Criminal Mischief of stabbed tire.
09/15/18 Public Appearance and Safety at Thorne Bay School track meet.
09/15/18 Receive report of Criminal Mischief, boat trailer wiring cut.
09/17/18 Attend Court, via Subpoena, for testimony.
09/18/18 Public Appearance, attend City Meeting.

Finance:

QuickBooks: As of September 4, 2018:

Income:	\$	\$762,111.14
Expense:	\$	456,683.26
NET INCOME:	\$	305,427.88

Wells Fargo Investments: As of \$

Money Market	\$ 590,815.72
Bonds:	\$ 498,964.90
TOTAL INVESTMENTS:	\$1,089,780.62

First Bank: \$ 186,184.94

Tongass Federal: \$ 581,918.59

<u>OCCUPANCY TAX</u>	\$34,780.14
<u>CHECKING</u>	\$210,065.29
<u>SALES TAX SAVIN</u>	\$249,497.23
<u>HARBOR</u>	\$69,358.95
<u>FISHERIES</u>	\$18,216.98
ACCOUNT TOTALS	\$581,918.59

UPCOMING EVENTS:

- Elections will be held on October 2, 2018, for City Council and State School Board.
- Special Meetings October 5th to canvass the absentee ballots.
- October 8, Special Meeting to certify the election results.
- October 15, Special Meeting to Appoint Mayor and Vice Mayor.

7. PUBLIC COMMENTS:

Brian Wilson, Owner of AK-49 Restaurant, commented on the following:

- Explained that he and his wife Roxy, subleased the restaurant from the Thorne Bay School. Wilson respectfully requested the City consider reducing the proposed lease rate of \$1,000.00, to SISD for the land rental where restaurant occupies. Wilson commented that the rate of \$1,000.00 was excessive, and with that rate, they would not be able to remain open through winter.

8. COUNCIL COMMENTS:

Burger presented the City Clerk with a check for \$1,000.00, made out to the Thorne Bay EMS, from the Thorne Bay Fishing Derby. Burger stated the Fishing Derby concluded on September 3rd.

Hartwell requested the council discuss reducing the rate for the restaurant land lease at a future council meeting.

9. NEW BUSINESS:

- A. Approval of MOU Road Agreement OVK and City of Thorne Bay, discussion and action item:

McDonald moved to approve the MOU between OVK and City of Thorne Bay, for road maintenance of South Thorne Bay Subdivision, Kasaan Road and Lake Ellen. Burger seconded the motion. Hartwell inquired if the City would continued to assist with snow removal during winter months. Benner stated the City would continue to perform winter road maintenance.

There was no further discussion.

MOTION: Move to approve the MOU between OVK and City of Thorne Bay, for road maintenance of South Thorne Bay Subdivision, Kasaan Road and Lake Ellen

F/S: McDonald/Burger.

YEAS: Gefre, McDonald, Hartwell, Edenfield, and Burger

NAYS: None

STATUS: Motion Passed.

9. NEW BUSINESS CONTINUED:

- B. Resolution 18-09-18-01, amending the Rate Schedule for all City Services, discussion and action item.

McDonald moved to approve Resolution 18-09-18-01. Hartwell seconded the motion. There was no further discussion.

MOTION: Move to approve Resolution 18-09-18-01
F/S: McDonald/Hartwell
YEAS: Hartwell, McDonald, Edenfield, Burger and Gefre
NAYS: None
STATUS: Motion Passed.

- C. Appointment of Election Judges for the October 2, 2018, General Municipal Election discussion and action item:

McDonald moved to appoint Linda Rollins, Erin Grimes, and Korissa Oatman as Election Judges for the 2018 General Municipal Election and accept the City Clerk's recommendation to coordinate with Florence Long and Kay Davidson to serve as Election Judges if necessary to facilitate the orderly conduct of the election or to relieve the judges of undue hardship. Burger seconded the motion. There was no further discussion.

MOTION: Move to appoint Linda Rollins, Erin Grimes, and Korissa Oatman as Election Judges for the 2018 General Municipal Election and accept the City Clerk's recommendation to coordinate with Florence Long and Kay Davidson to serve as Election Judges if necessary to facilitate the orderly conduct of the election or to relieve the judges of undue hardship

F/S: McDonald/Burger
YEAS: Gefre, Hartwell, Edenfield, Burger, and McDonald
NAYS: None
STATUS: Motion Passed.

- D. Approving Renewal SISD lease of City property for continued operation of a Restaurant, discussion and action item:

No action was taken on this item. Discussion included concerns.....

10. ORDINANCES FOR PUBLIC HEARING:

- A. Ordinance 18-08-21-02, amending Title 10-Vehicles and Traffic, Chapter 10.20 – Parking, Standing and Stopping, discussion and action item:

McDonald moved to approve Ordinance 18-08-21-02. Edenfield seconded the motion. There was further discussion.

MOTION: Move to approve Ordinance 18-08-21-02

F/S: McDonald/Edenfield

YEAS: Edenfield, Gefre, Hartwell, McDonald, Burger

NAYS: None

STATUS: Motion Passed.

- B. Ordinance 18-09-18-01, amending Title 1 – General Provisions, Section Minor Offense Fine Schedule, adding Minor Offense Table for violations of Title 9.02 – Minor Curfew, and Title 12-Streets, Sidewalks and Public Places, discussion and action item:

McDonald moved to approve Ordinance 18-09-18-01. Hartwell seconded the motion. Hartwell seconded the motion.

MOTION: Move to approve Ordinance 18-09-18-01

F/S: McDonald/Hartwell

YEAS: Gefre, Burger, McDonald, Edenfield, and Hartwell

NAYS: None

STATUS: Motion Passed.

- C. Ordinance 18-09-18-02, amending Title 12 – Streets, Sidewalks & Public Places, discussion and action item:

McDonald moved to approve Ordinance 18-09-18-02. Hartwell seconded the motion.

MOTION: Move to approve Ordinance 18-09-18-02

F/S: McDonald/Hartwell

YEAS: Gefre, Edenfield, Hartwell, McDonald, and Burger

NAYS: None

STATUS: Motion Passed.

D. Ordinance 18-09-18-03, amending Title 18-City Harbor, discussion and action item:

McDonald moved to approve Ordinance 18-09-18-03. Burger seconded the motion. There was no further discussion.

MOTION: Move to approve Ordinance 18-09-18-03

F/S: McDonald/Burger

YEAS: Gefre, Edenfield, Burger, McDonald and Hartwell

NAYS: None

STATUS: Motion Passed

11. ORDINANCES FOR INTRODUCTION:

A. Ordinance 18-10-08-01, amending Title 13 – Utilities, Chapters 3.14-Sewer, 13.52-Water, 13.70-Solid Waste, discussion and action item:

McDonald moved to approve Ordinance 18-10-08-01. Burger seconded the motion. There was no further discussion.

MOTION: Move to approve Ordinance 18-10-08-01

F/S: McDonald/Hartwell

YEAS: McDonald, Edenfield, Burger, Gefre and Hartwell

NAYS: None

STATUS: Motion Passed.

12. EXPENDITURES EXCEEDING \$2,000.00:

There were no expenditures.

13. EXECUTIVE SESSION:

No executive session was held.

14. CONTINUATION OF PUBLIC COMMENT:

Ben Williams commented on the following:

- Encouraged the City Council to approve a reduced rate for the restaurant land lease.
- People travel from all over the island to shop at the Thorne Bay Market, and so many times people have commented that they wished there was a restaurant or place for them to sit down and eat during their visit. Having a restaurant open year-round in Thorne Bay provided benefits to the City, and many other local businesses.

15. CONTINUATION OF COUNCIL COMMENT:

Hartwell requested that Mr. Brian Wilson meet with the Mayor, himself, and the City Clerk, to review the land lease and discuss a reasonable rate.

16. ADJOURNMENT:

McDonald adjourned the meeting at 8:25 p.m.

Harvey McDonald, Mayor

ATTEST:

Teri Feibel, CMC

MINUTES
OF THE
SPECIAL MEETING
OF THE CITY COUNCIL
FOR THE CITY OF THORNE BAY:
CITY HALL COUNCIL CHAMBERS
MONDAY, OCTOBER 8, 2018, 6:30 p.m.

The meeting was preceded by a workshop of the City Council at 6:00 p.m.

1. CALL TO ORDER:

Mayor McDonald called the meeting to order at 6:30 pm.

2. PLEDGE TO FLAG:

The council and audience stood for the pledge to the flag.

3. ROLL CALL:

Those present were: McDonald, Edenfield, Hartwell and Burger

Those that attended by phone: Slayton

Excused absences: Carlson and Gefre

4. APPROVAL OF AGENDA:

McDonald moved to approve the agenda. Hartwell seconded the motion. There was no further discussion.

MOTION: Move to approve the agenda

F/S: McDonald/Hartwell

YEAS: Edenfield, McDonald, Hartwell, Slayton and Burger

NAYS: None

STATUS: Motion Passed.

5. MAYOR'S REPORT:

Mayor McDonald provided the following Mayor Report:

Vice Mayor, Bob Hartwell, the City Clerk Teri Feibel, and I, met with Lauren Burch on September 27th. After hearing the comments from Brian and Roxy Wilson, along with those from the public at the last council meeting; Bob and I had discussed a lease rate of \$300, with the winter rates at \$150. Winter rates would be effective June 1st through September 30th.

Sam Sawyer, Water Operator Level II Training Ketchikan Oct 29-Nov 2
Alaska Roadless Rulemaking Meeting, October 9th, in USFS District Office. Begins at 5:30 p.m.

Mayor & Vice Mayor Appointment Applications accepted October 9-October 13. It is not a requirement that council fill out the appointment application, but it is a request from the clerk in attempt to keep the nominations and motions clear during the meeting.

Department of Transportation (DOT) has informed Island Air that they will not be plowing the airport roads after 1 p.m. during the winter months. Island Air has requested the public write a letter to DOT and State Representatives, informing them of the importance to keep the roads open.

6. ADMINISTRATIVE REPORTS: (City Administrator & City Clerk)

City Clerk, Teri Feibel, provided the following report:

Finance:

QuickBooks: As of September 4, 2018:

Income:	\$	814,192.02
Expense:	\$	558,704.68
NET INCOME:	\$	255,487.34

Wells Fargo Investments: As of \$

Money Market	\$	590,815.72
Bonds:	\$	498,964.90
TOTAL INVESTMENTS:	\$	1,089,780.62

Election:

OFFICIAL RESULTS OF THE OCTOBER 2, 2018, GENERAL MUNICIPAL ELECTION

<u>Candidate Name and Office Seat</u>	<u>Total Votes Received</u>
Lucinda Edenfield, Seat (D) – 3-year term	<u>58</u>
Ben Williams, Seat (E) – 2-year term	<u>69</u>
Lee Burger, Seat (F) – 3-year term	<u>66</u>
Harvey McDonald, Seat (G) – 3-year term	<u>64</u>

Upcoming Council Meetings:

- Next Special Meeting October 15 – Appoint Mayor and Vice Mayor

7. PUBLIC COMMENTS:

Trooper Luke Parrish commented on the following:

- Trooper Dispatch contact phone number was changed a couple of years back. The correct number to call, if needing trooper assistance is (907) 225-5118.
- Troopers on Prince of Wales Island are not scheduled 24-hours a day, they work regular 8-hour shifts.
- Troopers are on-call when not on the clock, and the Ketchikan Dispatch center has a list of calls that a trooper may respond to when off duty.
- Reiterated the importance of contacting the Ketchikan Dispatch when in need of assistance.

8. COUNCIL COMMENTS:

There were no council comments.

9. NEW BUSINESS:

- A. Certificate of Election, Certifying the results of the October 2, 2018 – General Municipal Election for the City of Thorne Bay, discussion and action item:

McDonald moved to certify the election results from the October 2, 2018 – General Municipal Election. Hartwell seconded the motion.

Results were as follows:

OFFICIAL RESULTS OF THE OCTOBER 2, 2018, GENERAL MUNICIPAL ELECTION

<u>Candidate Name and Office Seat</u>	<u>Total Votes Received</u>
Lucinda Edenfield, Seat (D) – 3-year term	<u>58</u>
Ben Williams, Seat (E) – 2-year term	<u>69</u>
Lee Burger, Seat (F) – 3-year term	<u>66</u>
Harvey McDonald, Seat (G) – 3-year term	<u>64</u>

MOTION: Move to certify the election results from the October 2, 2018 – General Municipal Election
F/S: McDonald/Hartwell
YEAS: Burger, Slayton, Edenfield, Hartwell and McDonald
NAYS: None
STATUS: Motion Passed.

10. ORDINANCES FOR PUBLIC HEARING:

- A. Ordinance 18-10-08-01, amending Title 13 – Utilities, Chapters 3.14-Sewer, 13.52-Water, 13.70-Solid Waste, discussion and action item:

McDonald moved to approve Ordinance 18-10-08-01. Edenfield seconded the motion. City Clerk explained the amendment placed a maximum deposit rate of \$500 for all municipal services. Clerk explained the prior code ordinance, required a deposit of two-times the monthly rate charged for each service the city provided. This requirement, caused hardships when customers would come in and want utilities, harbor and parking accounts, requiring a deposit of almost \$2,000, plus first month's service charge. There was no further discussion.

MOTION: Move to approve Ordinance 18-10-08-01
F/S: McDonald/Edenfield
YEAS: Edenfield, Burger, Slayton, Hartwell and McDonald
NAYS: None
STATUS: Motion Passed.

11. ORDINANCES FOR INTRODUCTION:

- A. Ordinance 18-10-15-01, amending Title 2 – Administration and Personnel, Chapter 2.24 – Officers and Employees, Sections 2.24.060-Annual Leave, 2.24.070 – Sick Leave, 2.24.090-Compensation, Subsection 2.24.090 (B) – Overtime, discussion and action item:

McDonald moved to approve Ordinance 18-10-15-01. Hartwell seconded the motion. City Clerk explained the amendments prohibited the donation of employee sick hours to another employee, placed a cap on the amount of annual leave hours an employee could donate to another employee, and clarified that overtime must be pre-authorized. There was no further discussion.

MOTION: Move to approve Ordinance 18-10-15-01
F/S: McDonald/Hartwell
YEAS: Slayton, Edenfield, McDonald, Burger and Hartwell
NAYS: None
STATUS: Motion Passed.

12. CONTINUATION OF PUBLIC COMMENT:

There were no public comments.

13. CONTINUATION OF COUNCIL COMMENT:

There were no council comments.

14. ADJOURNMENT:

McDonald adjourned the meeting at 6:55 p.m.

Harvey McDonald, Mayor

ATTEST:

Teri Feibel, CMC

**MINUTES
FOR THE SPECIAL MEETING
OF THE CITY COUNCIL
FOR THE CITY OF THORNE BAY, AK
COUNCIL CHAMBERS
CITY HALL
MONDAY
October 15, 2018
6:30 p.m.**

The meeting was preceded by a workshop beginning at 6:00 p.m.

1. CALL TO ORDER:

Mayor McDonald called the meeting to order at 6:30 p.m.

2. PLEDGE TO FLAG:

The council and audience stood for the pledge to the flag.

3. OATH OF OFFICE:

- Cindy Edenfield, Seat D
- Ben Williams, Seat E
- Lee Burger, Seat F
- Harvey McDonald, Seat G

Councilmembers Edenfield, Williams, Burger and McDonald, all pledged their Oath of Office.

4. ROLL CALL:

Those present were: Edenfield, McDonald, Burger, and Hartwell

Attended by phone: Williams, Carlson, and Slayton

5. APPROVAL OF AGENDA:

McDonald moved to approve the agenda as written. Hartwell seconded the motion. There was no further discussion.

MOTION: Move to approve the agenda.

F/S: McDonald/Hartwell

YEAS: Burger, Hartwell, McDonald, Carlson, Slayton, Edenfield and Williams

NAYS: None

STATUS: Motion Passed.

6. MAYOR'S REPORT:
Mayor Report, October 15, 2018:

1. The VPSO has been placed on Administrative Leave, pending further investigation from the Troopers and Tlingit and Haida Central Council. I will be able to provide more information once the investigation has been completed. In the meantime, all emergencies requiring law enforcement, will be directed to the State Troopers at (907) 225-5118.
2. I have written a letter to the Governor regarding the reduced snow plowing schedule by Department of Transportation (DOT), for the Klawock Airport.
3. I have also signed a letter that was written by Scott Van Valin, Owner of Island Air Express, to Governor Walker, requesting that they State reconsider the plowing schedule for the Airport Road.

7. CITY ADMINISTRATOR & CLERK REPORT:

City Clerk Report:

- Dave Duffield has been completing projects that the city has had on our list of "to do's", including the locked storage facility for Pacific Airways.
- Dave Duffield has been busy getting an inventory of all city materials and supplies for each department within the City.
- A huge thank you to Ron Wendel, for going above and beyond what is required of him through his job duties and stepping in to assist with the maintenance and repair of our winter road maintenance equipment.
- Ron Wendel with the assistance of David Duffield, is preparing new maintenance schedules and logs for all city equipment.

City Finance Report:

QuickBooks Operating: **Net Operating: \$ 229,100.92**

Income: \$ 814,508.43

Expense: \$ 585,407.51

Wells Fargo Investments: **Total Balance: \$1,090,343.56**

Bonds: \$ 498,584.00

Money Market: \$591,759.56

First Bank: **Checking Balance: \$37,153.44**

TFCU: **Total Balance: \$680,397.55**

8. PUBLIC COMMENTS:

There were no public comments.

9. COUNCIL COMMENTS:

- A. Councilmember Edenfield – Presentation of Certificate of Appreciation to Earlene Ingman, for dedication as a 911 Emergency Services Dispatcher

Cindy Edenfield – presented Earlene Ingman with a certificate of appreciation, recognizing her for time and dedication to 911 EMS Dispatcher.

Cindy Edenfield read the following recognition statement:

“The city council would like to recognize and share our appreciation to Earlene Ingman for her time and dedication in her position as a 911 dispatcher for the city of thorne bay, emergency services.

Dispatchers are the first responders when we have an emergency in progress. They are responsible getting all the pertinent information from the caller and relaying that information to the ems responders with accuracy. Earlene sets the standard for a professional response with her calm and clear communication style.

Earlene has been a 911 dispatcher for the city for 6 years, and for many of those years, she was the only dispatcher to work every weekend.

Earlene, from the city council for the city of thorne bay, we thank you for your service!”

CITY OF THORNE BAY CERTIFICATE *of* APPRECIATION

AWARDED TO

EARLENE INGMAN

The City Council hereby expresses our sincere appreciation to Earlene Ingman for her years of service and continued dedication, in her role as a 911 Emergency Dispatcher, for the City of Thorne Bay. Earlene sets the standard for a professional response with her calm and clear communication style.

*911 EMERGENCY
SERVICES DISPATCHER*

OCTOBER 15TH
2018

Harvey McDonald, Mayor of Thorne Bay



10. NEW BUSINESS:

- A. Appointment of Mayor for a 2-Year Term, or remainder of the Councilmembers current term, whichever is less, discussion and action item:

City Clerk stated there were two councilmembers that declared interest in being appointed as Mayor. McDonald inquired if councilmembers had any nominations for the office of Mayor. There were no nominations. City Clerk requested that each councilmember write down on a piece of paper who they wanted to appoint for mayor and submit it to the City Clerk to be read into the record.

The total votes tallied by the City Clerk showed five councilmembers in favor of appointing Harvey McDonald as Mayor for the City of Thorne Bay.

Edenfield moved to appoint Harvey McDonald as Mayor for the City of Thorne Bay, for a two-year term. Hartwell seconded the motion. There was no further discussion.

McDonald thanked the City Council for their vote of confidence in him. McDonald assured the council he would do everything in the best interest of the City.

MOTION: Move to appoint Harvey McDonald as Mayor for the City of Thorne bay for a Two-Year Term
F/S: Edenfield/Hartwell
YEAS: McDonald, Hartwell, Slayton, Edenfield, Burger, Edenfield and Williams
NAYS: None
STATUS: Motion Passed.

MAYOR OATH:

Harvey McDonald took the Mayor's Oath of Office.

- B. Appointment of Vice Mayor for a 1-Year Term, discussion and action item:

The City Clerk stated that only one councilmember had declared interest in the Office of Vice Mayor, and that was Lee Burger. McDonald inquired if there were any other councilmembers interested in running for Vice Mayor. No councilmember spoke in favor of being nominated for Vice Mayor.

McDonald moved to appoint Lee Burger as Vice Mayor for the City of Thorne Bay, with a term of one year. Hartwell seconded the motion. There was no further discussion.

MOTION: Move to appoint Lee Burger as Vice Mayor for a term of one year
F/S: McDonald/Hartwell
YEAS: McDonald, Hartwell, Slayton, Edenfield, Burger, Edenfield and Williams
NAYS: None
STATUS: Motion Passed.

VICE MAYOR OATH:

Lee Burger took the Vice Mayor Oath of Office.

MINUTES for the October 15, 2018 – Special City Council Meeting

C. Approval of SISD Lease of City Property for Restaurant Operations, discussion and action item:

McDonald moved to approve SISD lease of City Property for Restaurant Operations. Hartwell seconded the motion. McDonald stated the lease was written with a rate of three-hundreds (\$300) dollars for the summer months, and a reduced rate of one-hundred and fifty (\$150) for the winter months. Edenfield requested the winter rate be adjusted to November 1, 2018-April 30, 2019 and full rate of May 1, 2019 to October 31, 2019.

MOTION: Move to approve SISD lease of city property
F/S: McDonald/Hartwell
YEAS: Burger, Hartwell, McDonald, Williams, Edenfield, Slayton and Carlson
NAYS: None
STATUS: Motion Passed.

11. ORDINANCE FOR PUBLIC HEARING:

- A. Ordinance 18-10-15-01, amending Title 2 – Administration and Personnel, Chapter 2.24 – Officers and Employees, Sections 2.24.060-Annual Leave, 2.24.070 – Sick Leave, 2.24.090-Compensation, Subsection 2.24.090 (B) – Overtime, discussion and action item:

McDonald moved to approve Ordinance 18-10-15-01, amending Title 2 – Administration and Personnel, Chapter 2.24 – Officers and Employees. Burger seconded the motion. There was no further discussion.

MOTION: Move to approve Ordinance 18-10-15-01 amending Title 2 – Administration and Personnel, Chapter 2.24 – Officers and Employees
F/S: McDonald/Burger
YEAS: McDonald, Williams, Edenfield, Burger, Hartwell, Carlson and Slayton
NAYS: None
STATUS: Motion Passed.

12. EXPENDITURE EXCEEDING \$2,000.00:

NONE

13. CONTINUATION OF PUBLIC COMMENT:

Amanda Blankenship commented on the following:

- SISD's culinary class was holding a pizza sale to help fundraise for a singing and dance group to come to the school and work with the kids again this year. Pizza's offered through the fundraiser were a large cheese pizza for \$20, large peperoni \$22, and a large combo for \$25.00

14. CONTINUATION OF COUNCIL COMMENT:

Ben Williams stated he was pleased to have the opportunity to be a part of the City Council and expressed enthusiasm for a successful council term. Williams stated he was out of town for the month of October, because of a trip that had been planned for over a year. Williams stated he would be back in Thorne Bay in the beginning of November

15. ADJOURNMENT:

Adjourned the meeting at 7:00 p.m.

Harvey McDonald, Mayor

ATTEST:

Teri Feibel, CMC

**CITY OF THORNE BAY
RESOLUTION 18-11-20-01**

**A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY,
ALASKA, CERTIFYING THE FY18 ANNUAL CERTIFIED FINANCIAL
STATEMENT OF REVENUES AND AUTHORIZED EXPENDITURES FOR THE
YEAR ENDING JUNE 30, 2018**

WHEREAS, the City Council is the governing body for the City of Thorne Bay, Alaska; and

WHEREAS, the City of Thorne Bay, is a recognized second-class city; and

WHEREAS, second class cities are required by AS 29.20.640(a)(2) to submit a Certified Financial Statement of income and expenditures or audit for the year ending June 30, 2018, to the Department of Commerce, Community, and Economic Development;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Thorne Bay, Alaska; that the attached Certified Financial Statement of Thorne Bay, Alaska; for the year ending June 30, 2018, and prepared by Teri Feibel, City Clerk, is true and complete to the best of our knowledge.

ADOPTED by a duly constituted quorum of the City Council of Thorne Bay, Alaska, this 20th day of November 2018

Harvey McDonald, Mayor

ATTEST:

Teri Feibel, City Clerk

FY18 CERTIFIED FINANCIAL STATEMENT

<u>INCOME/EXPENSE</u>	<u>FY18 Budget</u>	<u>FY18 ACTUAL</u>
Income:	\$ 1,252,990.00	\$1,364,869.80
Expense:	\$ 1,250,589.40	\$ 1,202,744.27
Net Operating Income FY18:	\$ 2,400.60	\$ 162,125.53
Accounts Receivable - SAFE	\$ 11,553.74	
Accounts Receivable - TILL	\$ 100.00	
TOTAL CASH BALANCE:	\$ 11,653.74	
Tongass Federal Credit Union - City Accounts Balance		
Checking Account - We use this to pay all City Bills	\$ 56,365.62	
Sales Tax Savings Account - Dedicated to Streets and Roads and Community Development Projects	\$ 252,113.35	
Occupany Tax Savings Account - Dedicated funds to EMS/Fire/Tourism	\$ 27,685.88	
Gaming Account	\$ 25.00	
Harbor Savings Account	\$ 45,372.28	
Health Premium Savings Account	\$ 10,000.00	
Fisheries Association	\$ 14,191.99	
TFCU Payroll Account	\$ 50.00	
<u>Total Tongass Federal</u>	<u>\$ 391,612.13</u>	
<u>ACCOUNT BALANCES</u>		
Total Nonprofits:	\$ 14,191.99	
<u>First Bank Checking - City Account</u>		
Checking	\$ 75,265.60	
<u>Total FirstBank Checking</u>	<u>\$ 75,265.60</u>	
<u>Account</u>		

<u>Wells Fargo Investment - City</u> <u>Account</u>	
Money Market Account	\$ 584,153.28
Bonds Account	\$ 499,300.30
<u>Total Value - Investment</u> <u>Accounts</u>	<u>\$ 1,083,453.58</u>
<u>GRAND TOTAL-CITY & Non</u> <u>Profit</u>	<u>\$ 1,609,274.85</u>

Admin & Finance

Income	Budget	ACTUAL Jul '17 - Jun 18
Finance Charge Income	500.00	1,867.94
Interest Income	3,200.00	5,578.73
Animal Fees	600.00	365.00
ATV Fees	950.00	725.00
Community Revenue Sharing	20,000.00	36,530.00
Election Income	900.00	200.00
Equipment Rentals	150.00	275.00
Fees & Permits	30,000.00	30,116.28
Halibut Charter Permit	200.00	200.00
Income	0.00	135.00
Land Payment Interest	2,600.00	1,545.56
Land Sales	2,600.00	5,848.63
Landing Fees	200.00	0.00
Miscellaneous Income		
<i>Copier/Fax</i>	50.00	216.90
<i>Miscellaneous Income - Other</i>	3,000.00	5,529.36
Total Miscellaneous Income	3,050.00	5,746.26
Notary/Lamination	750.00	620.60
Occupancy Tax	13,000.00	12,113.79
Passport Services	600.00	1,353.67
Payment in Lieu of Taxes	127,000.00	137,139.74
Refundable Deposits	0.00	1,984.56
Rental	30,000.00	25,668.03
Sales Tax	370,000.00	409,453.25
Tongass Federal Checking		452.20
Total Income	606,300.00	677,919.24
Expense	Budget	ACTUAL Jul '17 - Jun 18
Advertising and Promotion	1,850.00	1,502.02
Bad Debt		2,976.74
Bank Service Charges	300.00	141.99
Bldg/Grnd Maint Repair	1,000.00	756.01
Computer/Software	1,500.00	1,912.00
Contract Labor	2,000.00	2,325.20

Credit Card Merchant Fees	2,650.00	4,896.25
Dues and Subscriptions	1,800.00	2,010.88
Election Expenses	360.00	0.00
Electricity	3,350.00	3,824.37
Equipment Maint & Repair	150.00	58.00
Equipment Purchase	1,250.00	642.57
Fees & Permit	100.00	23.67
Health Insurance	32,949.89	28,726.13
Health Travel Reimbursement	25,000.00	0.00
Heating Fuel	4,500.00	5,312.85
Insurance Expense		
<i>AML/Insurance</i>	21,000.00	17,060.62
<i>Life Insurance</i>	356.72	318.40
<i>Worker's Compensation</i>	1,900.00	1,669.63
Total Insurance Expense	23,256.72	19,048.65
Internet Use	2,200.00	2,062.95
Legal Services	5,000.00	4,709.52
Materials and Supplies	6,000.00	4,929.30
Miscellaneous Expense	125.00	1,286.64
Payroll Expenses		
<i>HSA Company</i>	12,000.00	11,769.52
<i>Payroll Draw</i>		107.68
<i>Payroll Taxes</i>	8,953.07	6,314.10
<i>PERS</i>	45,203.84	43,710.68
<i>Payroll Expenses - Other</i>	232,252.00	231,606.91
Total Payroll Expenses	298,408.91	293,508.89
Postage and Freight	1,750.00	1,795.42
Reimbursed Expense		72.00
Telephone	3,400.00	3,202.45
Testing	0.00	60.00
Training	800.00	0.00
Travel Expense	4,500.00	3,457.04
Total Expense	424,200.52	389,241.54
Net Income	182,099.48	288,677.70

City Council

Income	Budget	ACTUAL Jul '17 - Jun 18
Derby Donation	0.00	500.00
Donation Income		-100.00
Community Revenue Sharing	3,000.00	3,000.00
Fees & Permits	100.00	0.00
Miscellaneous Income	0.00	242.30
Total Income	3,100.00	3,642.30

Expense	Budget	ACTUAL Jul '17 - Jun 18
Advertising and Promotion	0.00	180.00
Donations	3,200.00	2,288.50
Dues and Subscriptions	2,500.00	1,698.50
Election Expenses	0.00	75.14
Materials and Supplies	250.00	36.17
Payroll Expenses		
<i>Payroll Taxes</i>	<i>1,744.20</i>	<i>1,378.05</i>
<i>Payroll Expenses - Other</i>	<i>22,800.00</i>	<i>17,960.00</i>
Total Payroll Expenses	24,544.20	19,338.05
Postage and Freight	50.00	48.36
Reimbursed Expense		72.00
Telephone	250.00	320.39
Training	600.00	750.00
Travel Expense	2,000.00	2,457.42
Total Expense	33,394.20	27,264.53
Net Income	-30,294.20	-23,622.23

EMS

Income	Budget	ACTUAL Jul '17 - Jun 18
Donation Income	0.00	1,233.76
Community Revenue Sharing	12,500.00	12,500.00
Miscellaneous Income	2,000.00	1,761.07
Total Income	14,500.00	15,494.83

Expense	Budget	ACTUAL Jul '17 - Jun 18
Business Licenses and Permits	10.00	0.00
Computer/Software		35.00
Contract Labor	0.00	3,454.30
Dues and Subscriptions		30.00
Electricity	1,400.00	969.94
Equipment Purchase		1,087.68
Heating Fuel	400.00	733.89
Insurance Expense		
<i>AML/Insurance</i>	2,100.00	1,717.93
<i>Worker's Compensation</i>	1,000.00	1,510.56
Total Insurance Expense	3,100.00	3,228.49
Internet Use	350.00	524.88
Materials and Supplies	750.00	770.50
Miscellaneous Expense	600.00	600.00
Payroll Expenses		
<i>Payroll Taxes</i>	852.28	725.00
<i>Payroll Expenses - Other</i>	10,325.00	8,275.00
Total Payroll Expenses	11,177.28	9,000.00
Postage and Freight	75.00	0.00
Telephone	700.00	650.58
Training	250.00	0.00
Vehicle Fuel	500.00	216.69
Vehicle Maintenance	250.00	138.00
Total Expense	19,562.28	21,439.95
Net Income	-5,062.28	-5,945.12

FIRE

Income	Budget	ACTUAL Jul '17 - Jun 18
Donation Income	300.00	227.26
Community Revenue Sharing	12,500.00	12,500.00
Miscellaneous Income	2,500.00	1,655.57
Total Income	15,300.00	14,382.83
Expense	Budget	ACTUAL Jul '17 - Jun 18
Contract Labor	1,500.00	3,374.30
Dues and Subscriptions	25.00	40.00
Electricity	2,000.00	1,817.32
Equipment Maint & Repair	250.00	485.50
Equipment Purchase	750.00	2,489.31
Equipment Rental	500.00	0.00
Heating Fuel	1,300.00	733.88
Insurance Expense		
AML/Insurance	2,200.00	2,659.00
Worker's Compensation	3,300.00	3,229.10
Total Insurance Expense	5,500.00	5,888.10
Materials and Supplies	750.00	778.62
Payroll Expenses		
Payroll Taxes	112.08	105.30
Payroll Expenses - Other	1,200.00	1,200.00
Total Payroll Expenses	1,312.08	1,305.30
Postage and Freight	750.00	713.99
Telephone	700.00	709.02
Vehicle Fuel	275.00	18.82
Vehicle Maintenance	500.00	0.00
Total Expense	16,112.08	18,354.16
Net Income	-812.08	-3,971.33

Harbor

Income	Budget	ACTUAL Jul '17 - Jun 18
Interest Income	15.00	57.52
Donation Income		39.15
Davidson Landing Fees	16,000.00	17,367.93
Fees & Permits	100.00	0.00
Fishery Tax Receipts	3,500.00	3,508.32
Grid Fees	300.00	113.75
Harbor Fees	49,000.00	62,121.36
Harbor Showers	2,000.00	1,625.00
Landing Fees		80.00
Live-aboard Fees	18,000.00	20,563.99
Miscellaneous Income	500.00	1,100.00
Refundable Deposits	0.00	4,301.76
Sales Tax	3,500.00	3,634.93
Total Income	92,915.00	114,513.71

Expense	Budget	ACTUAL Jul '17 - Jun 18
Bad Debt		578.15
Bldg/Grnd Maint Repair	175.00	53.54
Contract Labor	1,200.00	160.00
Dues and Subscriptions	150.00	160.00
Electricity	9,500.00	12,007.98
Equipment Maint & Repair	250.00	142.00
Equipment Purchase	125.00	105.76
Harbor Replacement expense	7,400.00	6,280.17
Harbor Replacement Fund	0.00	10,000.00
Health Insurance	622.56	473.67
Insurance Expense		
<i>AML/Insurance</i>	3,150.00	3,035.00
<i>Life Insurance</i>	89.18	68.90
<i>Worker's Compensation</i>	4,500.00	3,982.93
Total Insurance Expense	7,739.18	7,086.83
Internet Use	900.00	529.50
Materials and Supplies	1,000.00	933.58
Miscellaneous Expense	75.00	0.00

Payroll Expenses		
<i>Payroll Taxes</i>	<i>1,420.54</i>	<i>1,922.22</i>
<i>PERS</i>	<i>9,952.80</i>	<i>5,655.59</i>
<i>Payroll Expenses - Other</i>	<i>45,240.00</i>	<i>40,385.66</i>
Total Payroll Expenses	56,613.34	47,963.47
Postage and Freight	100.00	18.00
Telephone	300.00	320.52
Vehicle Fuel	750.00	623.06
Vehicle Maintenance	250.00	32.71
Total Expense	87,150.08	87,468.94
Net Income	5,764.92	27,044.77

Fisheries Account

Income	Budget	ACTUAL Jul '17 - Jun 18
Interest Income	0.00	14.67
Halibut Charter Permit	0.00	4,225.20
Total Income	0.00	4,239.87

Expense	Budget	ACTUAL Jul '17 - Jun 18
Dues and Subscriptions	0.00	50.00
Postage and Freight	0.00	6.70
Total Expense	0.00	56.70
Net Income	0.00	4,183.17

LIBRARY

Income	Budget	ACTUAL Jul '17 - Jun 18
Donation Income	0.00	388.13
Community Revenue Sharing	3,500.00	3,500.00
Fees & Permits	75.00	239.65
Library Deposit		-20.00
Miscellaneous Income		
<i>Copier/Fax</i>	50.00	0.00
<i>Miscellaneous Income - Other</i>	1,000.00	291.77
Total Miscellaneous Income	1,050.00	291.77
Total Income	4,625.00	4,399.55

Expense	Budget	ACTUAL Jul '17 - Jun 18
Bldg/Grnd Maint Repair	150.00	341.55
Contract Labor	225.00	0.00
Dues and Subscriptions	100.00	99.00
Electricity	1,050.00	1,507.16
Equipment Maint & Repair	0.00	42.50
Equipment Purchase	125.00	0.00
Furniture, Equip & Computers	75.00	0.00
Heating Fuel	575.00	364.82
Insurance Expense		
<i>AML/Insurance</i>	150.00	116.00
Total Insurance Expense	150.00	116.00
Internet Use	0.00	100.00
Materials and Supplies	500.00	389.67
Miscellaneous Expense	100.00	0.00
Payroll Expenses		
<i>Payroll Taxes</i>	242.84	259.31
<i>Payroll Expenses - Other</i>	2,600.00	2,950.00
Total Payroll Expenses	2,842.84	3,209.31
Postage and Freight	175.00	144.94
Telephone	350.00	310.43
Travel Expense		-42.50
Total Expense	6,417.84	6,582.88
Net Income	-1,792.84	-2,183.33

Law Enforcement

Income	Budget	ACTUAL Jul '17 - Jun 18
Community Revenue Sharing	10,000.00	10,000.00
Total Income	10,000.00	10,000.00

Expense	Budget	ACTUAL Jul '17 - Jun 18
Dues and Subscriptions	25.00	0.00
Electricity	450.00	448.92
Equipment Maint & Repair	100.00	0.00
Heating Fuel	900.00	829.30
Insurance Expense		
<i>AML/Insurance</i>	<i>1,575.00</i>	<i>1,505.00</i>
Total Insurance Expense	1,575.00	1,505.00
Materials and Supplies	50.00	0.00
Miscellaneous Expense	100.00	0.00
Postage and Freight	100.00	0.00
Telephone	1,500.00	1,802.77
Vehicle Fuel	3,800.00	3,923.43
Vehicle Maintenance	300.00	19.38
Total Expense	8,900.00	8,528.80
Net Income	1,100.00	1,471.20

Parks & Rec

Income	Budget	ACTUAL Jul '17 - Jun 18
Community Investment Returns	0.00	10,146.81
Interest Income	0.00	18.06
1% Sales Tax	40,000.00	0.00
Community Revenue Sharing	10,150.00	10,150.00
Rental	300.00	0.00
Sales Tax	125.00	0.00
Total Income	50,575.00	20,314.87

Expense	Budget	ACTUAL Jul '17 - Jun 18
Contract Labor	150.00	0.00
Electricity	1,000.00	1,087.09
Equipment Maint & Repair	350.00	63.85
Equipment Purchase	300.00	202.35
Equipment Rental	150.00	0.00
Fees & Permit	50.00	0.00
Health Insurance	0.00	26.30
Heating Fuel	1,600.00	1,846.38
Insurance Expense		
<i>AML/Insurance</i>	550.00	509.00
<i>Life Insurance</i>	0.00	3.82
<i>Worker's Compensation</i>	6,000.00	645.14
Total Insurance Expense	6,550.00	1,157.96
Materials and Supplies	800.00	1,256.61
Payroll Expenses		
<i>Payroll Taxes</i>	0.00	144.67
<i>PERS</i>	0.00	265.25
<i>Payroll Expenses - Other</i>	0.00	2,601.71
Total Payroll Expenses	0.00	3,011.63
Postage and Freight	50.00	176.08
Repairs and Maintenance	100.00	8.44
Sales tax 1%	15,000.00	0.00
Vehicle Fuel	450.00	200.10
Total Expense	26,550.00	9,036.79
Net Income	24,025.00	11,278.08

RV Park

Income	Budget	ACTUAL Jul '17 - Jun 18
Miscellaneous Income	100.00	0.00
Refundable Deposits	0.00	938.60
RV Park Fees	27,000.00	22,649.87
Sales Tax	1,500.00	1,124.63
Total Income	28,600.00	24,713.10

Expense	Budget	ACTUAL Jul '17 - Jun 18
Bad Debt		3,010.91
Bldg/Grnd Maint Repair	300.00	0.00
Contract Labor	0.00	360.00
Dues and Subscriptions	0.00	85.00
Electricity	800.00	568.50
Equipment Maint & Repair	500.00	0.00
Insurance Expense		
<i>AML/Insurance</i>	<i>175.00</i>	<i>150.00</i>
Total Insurance Expense	175.00	150.00
Materials and Supplies	200.00	46.90
Miscellaneous Expense	75.00	0.00
Postage and Freight	25.00	0.00
Total Expense	2,075.00	4,221.31
Net Income	26,525.00	20,491.79

Sewer

Income	Budget	ACTUAL Jul '17 - Jun 18
Equipment Rentals	175.00	0.00
Miscellaneous Income	100.00	0.00
Sales Tax	4,800.00	5,426.46
Sewer Fees	110,000.00	123,795.10
Total Income	115,075.00	129,221.56

Expense	Budget	ACTUAL Jul '17 - Jun 18
Bad Debt		60.38
Bldg/Grnd Maint Repair	300.00	0.00
Chemicals	4,000.00	3,498.00
Contract Labor	7,500.00	2,658.80
Dues and Subscriptions	1,500.00	120.00
Electricity	26,000.00	27,078.01
Equipment Maint & Repair	1,500.00	29.00
Equipment Purchase	2,000.00	1,641.04
Fees & Permit	25.00	1,280.00
Health Insurance	17,300.30	13,216.73
Heating Fuel	2,000.00	3,044.53
Insurance Expense		
<i>AML/Insurance</i>	<i>6,000.00</i>	<i>5,597.00</i>
<i>Life Insurance</i>	<i>89.18</i>	<i>88.24</i>
<i>Worker's Compensation</i>	<i>2,850.00</i>	<i>2,177.91</i>
Total Insurance Expense	8,939.18	7,863.15
Internet Use	0.00	-18.00
Materials and Supplies	3,000.00	1,621.17
Payroll Expenses		
<i>HSA Company</i>	<i>6,000.00</i>	<i>5,936.56</i>
<i>Payroll Taxes</i>	<i>1,273.58</i>	<i>1,108.72</i>
<i>PERS</i>	<i>8,923.20</i>	<i>10,554.00</i>
<i>Payroll Expenses - Other</i>	<i>40,560.00</i>	<i>48,506.20</i>
Total Payroll Expenses	56,756.78	66,105.48
Postage and Freight	1,250.00	817.91
Reimbursed Expense		346.50
Telephone	0.00	320.52

Testing	7,500.00	7,839.44
Training	500.00	200.00
Travel Expense	400.00	0.00
Vehicle Fuel	200.00	37.32
Vehicle Maintenance	200.00	0.00
Total Expense	140,871.26	137,759.98
Net Income	-25,796.26	-8,538.42

Solid Waste		
Income	Budget	ACTUAL Jul '17 - Jun 18
Harbor Fees		63.00
Miscellaneous Income	0.00	40.00
Sales Tax	5,000.00	4,773.08
Solid Waste Fees	135,000.00	126,171.82
Total Income	140,000.00	131,047.90
Expense	Budget	ACTUAL Jul '17 - Jun 18
Bad Debt		554.58
Bldg/Grnd Maint Repair	1,000.00	144.90
Contract Labor	5,000.00	1,127.54
Dues and Subscriptions	250.00	104.25
Electricity	9,800.00	9,162.74
Equipment Maint & Repair	7,250.00	1,199.96
Equipment Purchase	5,000.00	0.00
Equipment Rental	400.00	0.00
Health Insurance	0.00	2,829.02
Heating Fuel	6,500.00	860.40
Insurance Expense		
<i>AML/Insurance</i>	<i>1,550.00</i>	<i>454.00</i>
<i>Life Insurance</i>	<i>89.18</i>	<i>103.76</i>
<i>Worker's Compensation</i>	<i>2,100.00</i>	<i>2,703.14</i>
Total Insurance Expense	3,739.18	3,260.90
Materials and Supplies	2,850.00	638.96
Miscellaneous Expense	200.00	47,365.25
Payroll Expenses		
<i>HSA Company</i>	<i>0.00</i>	<i>981.16</i>
<i>Payroll Taxes</i>	<i>1,273.58</i>	<i>1,242.48</i>
<i>PERS</i>	<i>8,923.20</i>	<i>11,221.27</i>
<i>Payroll Expenses - Other</i>	<i>40,560.00</i>	<i>51,005.57</i>
Total Payroll Expenses	50,756.78	64,450.48
Postage and Freight	375.00	36.50
Testing	2,500.00	1,526.44
Training		250.00
Vehicle Fuel	1,200.00	3,095.89
Vehicle Maintenance	750.00	889.08
Total Expense	97,570.96	137,496.89
Net Income	42,429.04	-6,448.99

Streets and Roads

Income	Budget	ACTUAL Jul '17 - Jun 18
1% Sales Tax	35,000.00	0.00
Fees & Permits	500.00	420.00
Miscellaneous Income	0.00	3,500.00
National Forest Receipts	0.00	64,781.04
Sales Tax	50.00	0.00
Total Income	35,550.00	68,701.04

Expense	Budget	ACTUAL Jul '17 - Jun 18
Contract Labor	28,000.00	11,444.00
Dues and Subscriptions	50.00	30.00
Electricity	3,800.00	3,208.52
Equipment Maint & Repair	6,100.00	8,896.81
Equipment Purchase	3,000.00	1,677.50
Equipment Rental	300.00	0.00
Health Insurance	30,658.99	27,707.90
Heating Fuel	2,500.00	2,976.24
Insurance Expense		
AML/Insurance	6,000.00	5,976.61
Life Insurance	178.36	163.52
Worker's Compensation	9,000.00	7,927.60
Total Insurance Expense	15,178.36	14,067.73
Materials and Supplies	4,500.00	3,970.46
Miscellaneous Expense	300.00	-324.30
Payroll Expenses		
HSA Company	12,000.00	11,001.57
Payroll Taxes	2,873.73	1,939.40
PERS	20,134.40	18,650.24
Payroll Expenses - Other	91,520.00	85,649.11
Total Payroll Expenses	126,528.13	117,240.32
Postage and Freight	1,100.00	2,017.88
Reimbursed Expense		43.00
Training		250.00
Vehicle Fuel	3,800.00	6,446.53
Vehicle Maintenance	6,000.00	6,149.52
Total Expense	231,815.48	205,802.11
Net Income	-196,265.48	-137,101.07

Water

Income	Budget	ACTUAL Jul '17 - Jun 18
ATV Fees		25.00
Fees & Permits		100.00
Miscellaneous Income	250.00	41.71
Refundable Deposits	0.00	424.19
Sales Tax	6,200.00	6,004.32
Water Fees	130,000.00	139,683.78
Total Income	136,450.00	146,279.00

Expense	Budget	ACTUAL Jul '17 - Jun 18
Bad Debt		248.03
Bldg/Grnd Maint Repair	350.00	298.69
Chemicals	8,500.00	6,607.42
Contract Labor	4,500.00	5,330.00
Dues and Subscriptions	800.00	736.75
Electricity	11,250.00	11,797.87
Equipment Maint & Repair	3,200.00	1,397.19
Equipment Purchase	1,500.00	749.00
Health Insurance	17,300.30	15,278.86
Heating Fuel	6,300.00	8,022.94
Insurance Expense		
<i>AML/Insurance</i>	4,000.00	4,397.00
<i>Life Insurance</i>	89.18	78.76
<i>Worker's Compensation</i>	4,250.00	3,249.37
Total Insurance Expense	8,339.18	7,725.13
Materials and Supplies	7,000.00	5,522.79
Payroll Expenses		
<i>HSA Company</i>	6,000.00	5,299.00
<i>Payroll Taxes</i>	1,615.22	1,561.41
<i>PERS</i>	11,440.00	10,678.79
<i>Payroll Expenses - Other</i>	52,000.00	54,545.19
Total Payroll Expenses	71,055.22	72,084.39
Postage and Freight	4,500.00	4,033.14
Telephone	125.00	0.00

Testing	8,000.00	7,332.27
Training	400.00	0.00
Travel Expense	0.00	500.00
Uncategorized Expenses		0.36
Vehicle Fuel	2,500.00	1,824.86
Vehicle Maintenance	350.00	0.00
Total Expense	155,969.70	149,489.69
Net Income	-19,519.70	-3,210.69

CITY OF THORNE BAY
RESOLUTION 18-11-20-02

A RESOLUTION OF THE CITY COUNCIL OF THORNE BAY, ALASKA, SUPPORTING THE
REMODEL OF THE CURRENT THORNE BAY CLINIC, AND AUTHORIZES THE CITY
ADMINISTRATOR AND MAYOR TO ENTER INTO A GENERAL RENTAL AGREEMENT
WITH SEARHC AND TONGASS FEDERAL CREDIT UNION FOR RENTAL OF CITY FACILITY

WHEREAS, the City Council is the governing body of Thorne Bay, Alaska; and

WHEREAS, the Thorne Bay Clinic Facility is not currently in operations since Peace Health and SEARHC discontinued providing scheduled services in Thorne Bay in 2017-2018; and

WHEREAS, the City Council deems it to be in the best interest of the community to continue offering a location for health care services to be provided in Thorne Bay, and

WHEREAS, the City Council deems it to be in the best interest of the community to provide a location FOR banking services to be provided in Thorne Bay, and

WHEREAS, the current clinic facility can be remodeled to accommodate both health services and banking services

WHEREAS, SEARHC has agreed to provide services in Thorne Bay at least one day per week beginning May 2019 through October 2019 wherein they will evaluate the feasibility of the operation; and

WHEREAS, Tongass Federal Credit Union has expressed interest in entering into an agreement with the City of Thorne Bay to continue providing banking services for Thorne Bay; and

WHEREAS, both SEARHC and Tongass Federal Credit Union have agreed to the proposed remodel of the current City Clinic Building; and have agreed to enter into a rental agreement with the City of Thorne Bay for 6 months and 24 months respectively; and

WHEREAS, the City Council authorizes the City to publish an RFQ for the purposes of obtaining a qualified contractor to complete the remodel as outlined in Attachment A of this resolution; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of Thorne Bay, Alaska, supports the remodel of the Thorne Bay Clinic and authorizes the City Administrator to negotiate a General Rental Agreement with SEARHC and Tongass Federal Credit Union.

PASSED AND APPROVED on 20th day of November 2018

Harvey McDonald, Mayor

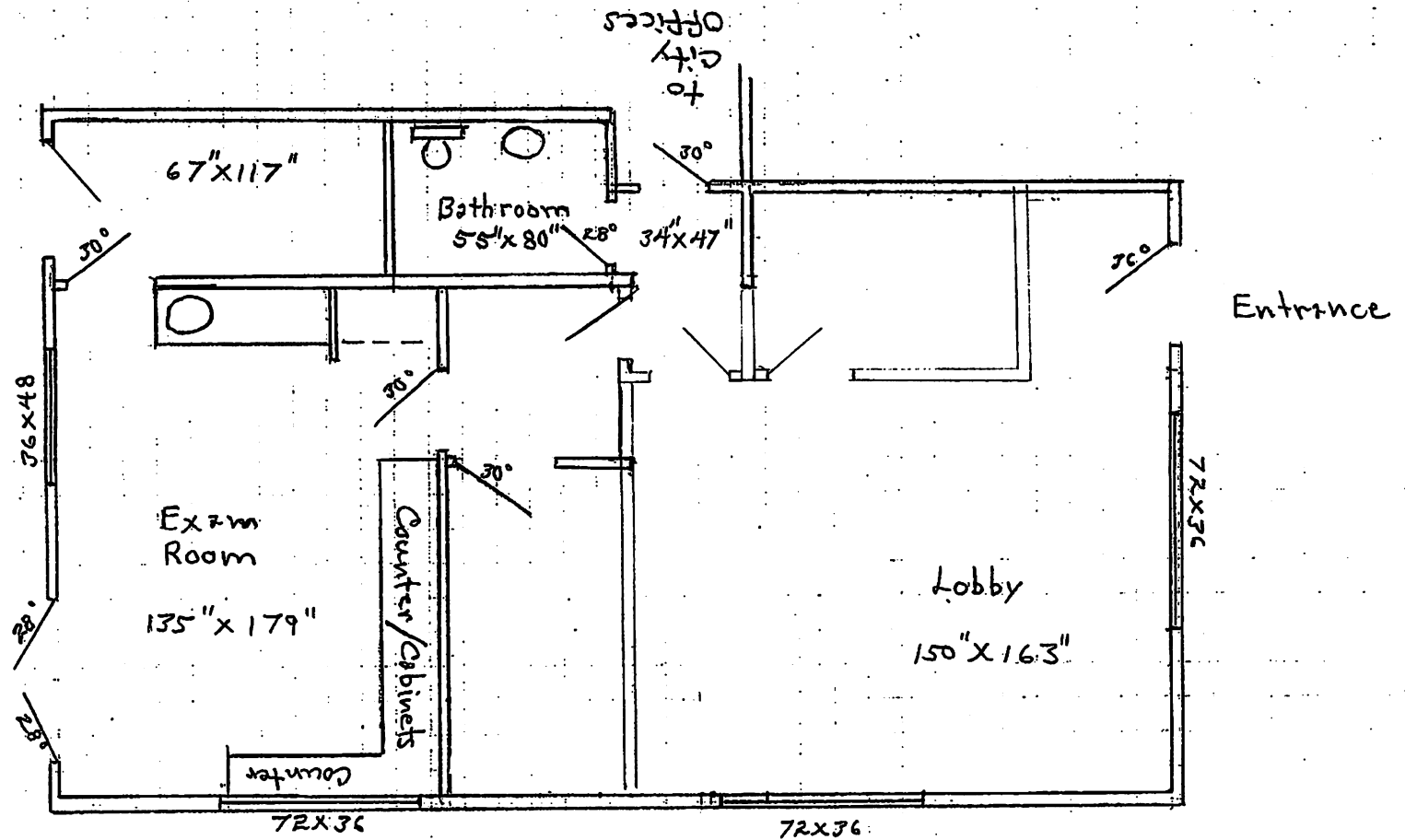
ATTEST:

Teri Feibel, CMC

[Sponsor: Harvey McDonald]

A

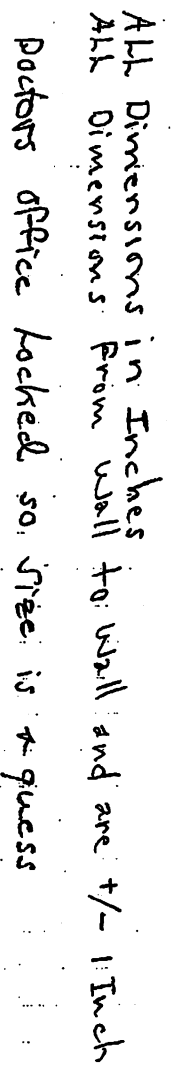
CLINIC @ THORNE BAY



All Dimensions in Inches
 All Dimensions From wall to wall and are +/- 1 Inch

Doctors office locked so size is a guess

CLINIC @ THORNE BAY



CITY OF THORNE BAY
RESOLUTION 18-11-20-03

A RESOLUTION OF THE CITY COUNCIL OF THORNE BAY, ALASKA, AUTHORIZING THE CITY TO OFFER FOR SHORT-TERM/LONG-TERM LEASE, UP TO ONE ACRE OF LAND AT THE DAVIDSON LANDING HARBOR, FOR THE PURPOSES OF OPERATING A COMMERCIAL VENTURE

WHEREAS, the City Council is the governing body of Thorne Bay, Alaska; and

WHEREAS, the Thorne Bay Municipal Code Chapter 2.56, authorizes the City Council to offer for lease City owned property through the competitive bid process; and

WHEREAS, it is the intent of the City Council for the City of Thorne Bay to encourage and promote economic growth within Thorne Bay; and

WHEREAS, the Davidson Landing Harbor located on Tract A, South Thorne Bay, is large enough for the City to lease up to one acre of land for a commercial venture, while retaining the space needed for all harbor uses within the area; and

WHEREAS, the City Council recognizes the need for certain commercial services within the South Thorne Bay Subdivision and finds that entering into a lease for commercial use would be economically beneficial for the community and residents of South Thorne Bay; and

NOW, THEREFORE, BE IT RESOLVED THAT THE City Council hereby authorizes the City Administrator or designee to offer for lease up to one acre of land at Davidson Landing for Commercial use.

PASSED AND APPROVED on 20th day of November 2018

Harvey McDonald, Mayor

ATTEST:

Teri Feibel, CMC

[Sponsor: Harvey McDonald]

<p style="text-align: center;">CITY OF THORNE BAY NOTICE OF INTENT TO OFFER FOR LEASE</p>

In accordance with Thorne Bay Municipal Code Chapter 2.56,
notice is hereby given that the City of Thorne Bay proposes to
offer for lease the following property:

PROPERTY: That certain un-surveyed parcel of real property
located on South Thorne Bay Road, at Davidson
Landing Harbor, within Tract A, PLAT 81-12, BK.
142, PGS 76-77 (PATENT # 8647), all within Section
34, Township 71 South, Range 84 East, Copper River
Meridian, Ketchikan Recording District, First Judicial
District, State of Alaska.

PROPOSED USE: Approved use is for a commercial facility as
approved in the Thorne Bay Municipal Code
17.04.029 Waterfront Zone

TERM: The lease term shall be for a period of ten-years
with an option to renew for an additional ten-
year period.

LEASE PAYMENT: Not applicable for this notice

EFFECTIVE DATE OF LEASE: _____

Posted:
City Hall (2)
USFS
SISD
The Port
Riptide
Tackle shack
Thorne Bay Library

17.04.029 WATERFRONT ZONE.

The purpose of this zone is to provide for aesthetically pleasing commercial areas along the waterfront while retaining access to the waterfront for both public and private uses.

Development plans are required for all development within the waterfront commercial zone conforming to applicable standards of section 17.04.035.

A. Uses allowed in waterfront zone without special permitting.

1. Port and harbor facilities, including docks, floatplane operations;
2. Marine, vehicle and propane fuel sales;
3. Public, private and commercial moorage associated with approved uses;
4. Post office;
5. Small scale; seafood processing plants, cold storage plants and facilities;
6. Hair salons;
7. Banks and other financial institutions;
8. Parks and open space;
9. Community recreation, community facilities, open space, beaches and buffer strips;
10. Retail sales and rentals;
11. Laundromat;
12. Restaurants and other eating establishments;
13. Residential uses accessory to permitted uses such as watchmen quarters, owner-operator's home or rental unit constructed above an allowed use without special permitting;
14. Water and sanitation facilities;
15. Administrative offices accessory to permitted uses.

B. Uses allowed in waterfront zone-trans-shipment without special permitting.

1. Storage and shipping of containers, equipment, materials, commodities and any other items being shipped to and from Prince of Wales Island;
2. Pick-up and delivery of containers, equipment, materials, commodities and any other items shipped to and from Prince of Wales Island;
3. Loading and unloading freight barges.

C. Uses allowed in waterfront zone-business district subdivision without special permitting.

1. Material storage and sales associated with another local commercial operation;
2. Vehicle, boat and equipment parking, storage and repair;
3. Electric and communication facilities;
4. Warehouses and rental storage, including units;

5. Container storage.

D. Uses Considered in Waterfront Zone with Conditional Use Permitting.

1. Bars, taverns and restaurants that sell alcoholic beverages;
2. Hotels, motels and restaurants;
3. Lodges and resorts;
4. Communication facilities;
5. Light industrial facilities;
6. Commercial sales not associated with another local commercial operation;
7. All floating structures or structures on piling, excluding floatplane operations and docks accessory with approved uses;
8. Structures and fences built above the maximum height limit;
9. Telecommunication facilities, towers, and/or antennas.

E. Property Development Standards.

1. Minimum lot size: no minimum lot size.
2. Minimum lot width: no minimum lot width.
3. Setbacks: five feet from road rights-of-way and five feet from side and rear property lines.
4. Building heights: a maximum of thirty-five feet as defined in the definitions for "building height". Severe slopes maybe grounds to seek a variance from building height limitations.
5. Parking: all parking unless is otherwise approved by the planning director is off-street and subject to section 17.04.041.
6. Signs: no signs shall cause glare on any public right-of-way or surrounding property. Signs shall not be illuminated between the hours of eleven p.m. and seven a.m. unless the establishment is open during those hours.
7. Fences, walls and hedges: fences, walls and hedges may occupy a portion of a yard and be built up to the property line with a six-foot maximum height limit and shall not obstruct vehicular visibility.
8. Landscaping or view obscuring screening may be required for uses along the thorne river road and shoreline drive. (Ord 17-08-15-01)

CITY OF THORNE BAY
RESOLUTION **18-11-20-04**

A RESOLUTION OF THE CITY COUNCIL OF THORNE BAY, ALASKA,
UPDATING THE AUTHORIZED SIGNERS ON THE CITY OF THORNE BAY
CHECKING AND SAVINGS ACCOUNT WITH TONGASS FEDERAL CREDIT
UNION AND FIRST BANK ACCOUNTS

WHEREAS, the City Council is the governing body of Thorne Bay, Alaska; and

WHEREAS, it is in the best interest of the City that on all transactions there shall be two signatures; one City Personnel and either the Mayor or Vice Mayor, in the event that it is not possible for the Mayor or Vice Mayor to sign the checks, then it shall be the City Administrator and City Clerk or Accounts Payable; and

WHEREAS, the City Council appointed Lee Burger as Vice Mayor of the City of Thorne Bay on October 15, 2018; and

WHEREAS, the City Council deems it to be in the best interest of the City to update the authorized signers for the City's Tongass Federal Credit Union and First Bank Checking Accounts by adopting the following amendments:

- 1.) Addition of Authorized Signer:
 - a) Lee Q. Burger, Vice Mayor
- 2.) Removal of Authorized Signer:
 - a) Robert Hartwell

NOW, THEREFORE BE IT RESOLVED that the City Council for the City of Thorne Bay hereby approves the following named as account signers for the City of Thorne Bay's Tongass Federal Credit Union and First Bank Checking Accounts:

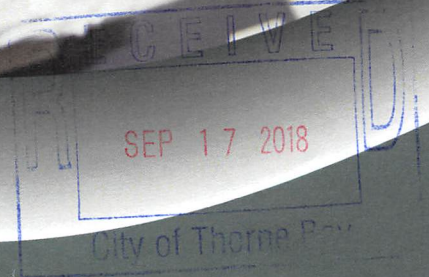
- Harvey McDonald, Mayor
- Lee Q. Burger, Vice Mayor
- Wayne Benner, City Administrator
- Teri Feibel, City Clerk
- Dana Allison, Finance Officer

PASSED AND APPROVED on this 20th day of November 2018

Harvey McDonald, Mayor

ATTEST:

Teri Feibel, CMC



FEDERAL SUBSISTENCE REGIONAL ADVISORY COUNCIL

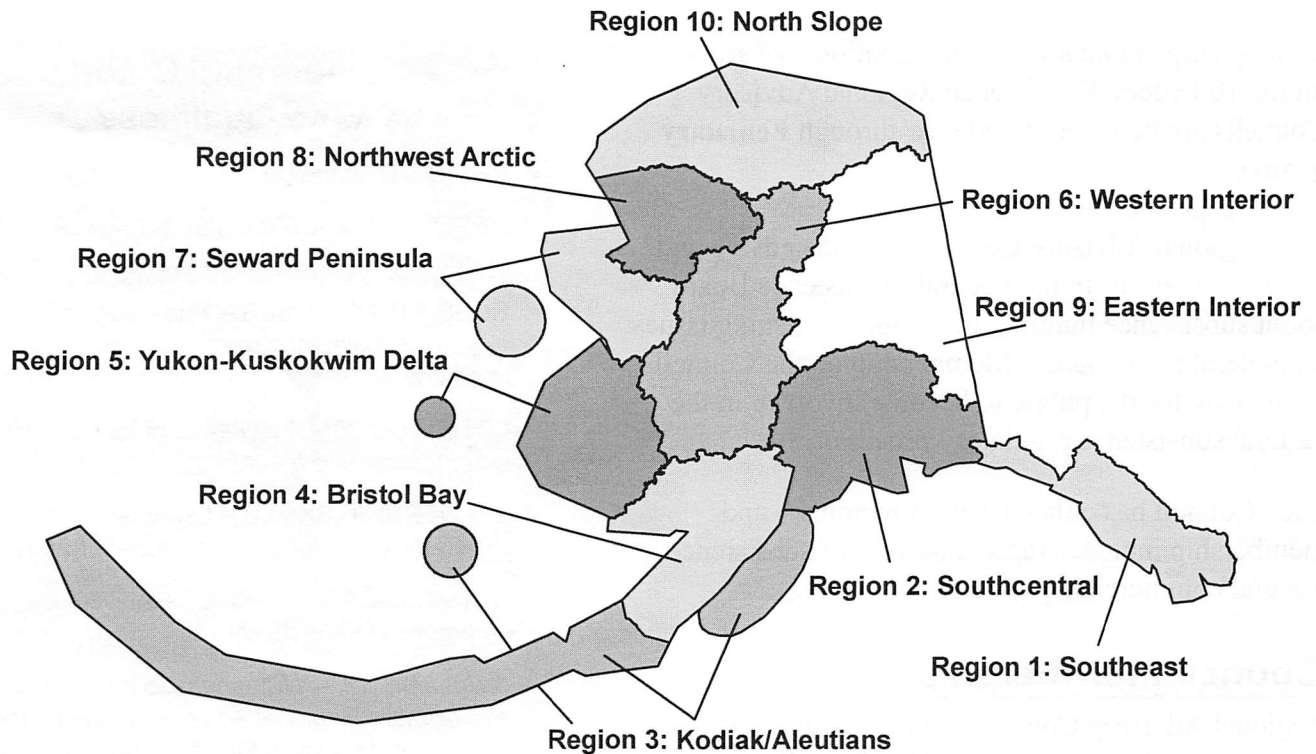
**Membership Application &
Nomination Packet for 2019**

**CLOSING DATE
February 8, 2019**

U.S. Fish and Wildlife Service, Office of Subsistence Management
Federal Subsistence Management Program



Federal Subsistence Resource Regions



**Completed applications
must be received by
February 8, 2019:**

Send to:

Carl Johnson
Council Coordination Division Chief

U.S. Fish and Wildlife Service
Office of Subsistence Management
1011 E. Tudor Road, MS 121
Anchorage, Alaska 99503-6199

E-mail: subsistence@fws.gov

Fax: (907) 786-3898

Questions?

(800) 478-1456 or (907) 786-3676

Inside:

Federal Subsistence Resource Regions	1
Membership Information	2
Council Membership - Who Qualifies	2
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Federal Subsistence Regional Advisory Council

MEMBERSHIP INFORMATION

Membership applications or nominations for seats on the 10 Federal Subsistence Regional Advisory Councils are being accepted now through **February 8, 2019**.

The Regional Advisory Councils provide advice and recommendations to the Federal Subsistence Board about subsistence hunting, trapping, and fishing issues on Federal public lands. Membership on the Councils is one way for the public to become involved in the Federal subsistence regulatory process.

Each Council has either 10 or 13 members, and membership includes representatives of subsistence use and commercial/sport use.

Council Membership

Regional Advisory Council members are usually appointed to three-year terms. The Councils meet at least twice a year; once in the fall (August through October) and once in the winter (February or March). Council members are not paid for their volunteer service, however, their transportation and lodging are pre-paid and per diem is provided for food and other expenses under Federal travel guidelines.

Council Responsibilities:

- **Review and make recommendations to the Federal Subsistence Board** on proposals for regulations, policies, management plans, and other subsistence-related issues;
- **Develop proposals that provide for the subsistence harvest of fish and wildlife;**
- **Encourage and promote local participation** in the decision-making process affecting subsistence harvests on Federal public lands;
- **Make recommendations on customary and traditional use determinations** of subsistence resources; and,
- **Appoint members** to National Park Subsistence Resource Commissions.

Membership Criteria Who Qualifies?

- ✓ **RESIDENT** of the region member represents
- ✓ **RESOURCE KNOWLEDGE** – Knowledge of the region's fish and wildlife resources
- ✓ **SUBSISTENCE USES** – Knowledge of the region's subsistence uses, customs, and traditions
- ✓ **OTHER USES** – Knowledge of the region's sport, commercial, and other uses
- ✓ **LEADERSHIP SKILLS** – Leadership and experience with local and regional organizations
- ✓ **COMMUNICATION SKILLS** – Ability to communicate effectively
- ✓ **AVAILABILITY** – Willingness to travel to attend two or more Regional Advisory Council meetings each year (usually in October and February) and occasionally attend Federal Subsistence Board meetings.

“Sharing common values and developing solutions to resource problems helps to bridge cultures by developing trust and respect through active communication and compromise. Our meetings allow warm renewal of decades of friendships and acquaintances.... Basically, membership on a Regional Advisory Council comes down to a lot of hard work, mutual respect, willingness to compromise, and a sense of humor. As a result, one develops the ultimate satisfaction of being able to help folks you care about.”

*-Pat Holmes, Council member,
Kodiak/Aleutians Regional Advisory Council*

2019 Application Timeline

Feb 8	Deadline for submitting membership applications and nominations.
Feb - Apr	Regional panels conduct interviews, then meet to rank and rate candidates.
Jun - Jul	Interagency Staff Committee and Federal Subsistence Board reviews panel reports and develops recommendations.
Aug	Concurrence gained of the Secretary of Agriculture.
Aug-Dec	Secretary of the Interior reviews recommendations and conducts vetting of nominees.
Dec 3	Secretary of the Interior issues appointment letters.

Subsistence Council Coordinators

The Subsistence Council Coordinators facilitate the work of the Regional Advisory Councils and serve as the primary contacts for the Councils. They are:

Southeast, Region 1 and Southcentral, Region 2:

DeAnna Perry, Juneau
(907) 586-7918; fax: (907) 586-7877
e-mail: dlperry@fs.fed.us

Southcentral, Region 2 & Bristol Bay, Region 4:

Donald Mike, Anchorage
(800) 478-1456 or (907) 786-3629; fax: (907) 786-3898
e-mail: donald_mike@fws.gov

Western Interior, Region 6 & Seward Peninsula, Region 7:

Karen Deatherage, Anchorage
(800) 478-1456 or (907) 786-3564; fax: (907) 786-3898
e-mail: karen_deatherage@fws.gov

Kodiak/Aleutians, Region 3 & Northwest Arctic, Region 8:

Zach Stevenson, Anchorage
(800) 478-1456 or (907) 786-3674; fax: (907) 786-3898
e-mail: zachary_stevenson@fws.gov

Yukon-Kuskowkwim Delta, Region 5 & North Slope, Region 10:

Eva Patton, Anchorage
(800) 478-1456 or (907) 786-3358; fax: (907) 786-3898
e-mail: eva_patton@fws.gov

Eastern Interior, Region 9:

Katya Wessels, Anchorage
(800) 478-1456 or (907) 786-3885; fax: (907) 786-3898
e-mail: katerina_wessels@fws.gov

Federal Subsistence Board

The Federal Subsistence Board is the decision-making body that oversees the Federal Subsistence Management Program. It is made up of the regional directors of the U.S. Fish and Wildlife Service, National Park Service, Bureau of Land Management, Bureau of Indian Affairs, the U.S. Forest Service as well as three public members appointed by the Secretaries of the Interior and Agriculture: two represent rural subsistence users and one is the Federal Subsistence Board chairman. The Secretaries have delegated the authority to manage fish and wildlife for subsistence uses on Federal public lands and waters in Alaska to the Federal Subsistence Board. Federal Subsistence Regional Advisory Council recommendations on the harvest of fish and wildlife receive deference in Board deliberations.

Completing the Application

It is crucial that you complete as much as possible of the application/nomination form. Provide your full legal name, as much contact information as possible, and your date of birth. All of this information is very important for completing your application process and in assisting the Secretaries of the Interior and Agriculture in making their final decision. If you are nominating someone to serve on a Regional Advisory Council, you should inform that individual that you are planning to nominate them in order to ensure that they are interested in serving.

Here are some tips on how to answer some of the more detail-oriented questions in the application/nomination form.

For each of the following questions, as applicable, make sure to state how many years experience you have or how many years of knowledge you have, and how you obtained that experience or knowledge.

Knowledge of fish and wildlife resources in the region. For question No. 1, be as specific as possible as to what fish, shellfish and wildlife you are familiar with in your region and what you know about them. Include what sort of uses you participate in and what species you harvest.

Knowledge of subsistence customary and traditional uses of resources in region. For question No. 2, describe what customary and traditional uses you are familiar with, how you learned them, how you process your harvest, and if and how you share your traditional knowledge with others.

Knowledge of sport and commercial uses of fish and wildlife resources in region. For question No. 3, please describe your experience or knowledge in commercial and/or sport fishing and hunting, what species you take, whether you guide hunting and/or fishing clients, and for what species. Identify whether your knowledge is based on personal experience or from what you have learned from others.

Participation in meetings regarding fish and wildlife resource issues. For question No. 4, identify what type of meetings you have attended, how many meetings you have attended, and for how many years. Also describe your level of involvement at those meetings, and whether you represented another organization at those meetings.

Participation in councils, boards, committees or associations. For question No. 5, provide the complete names of any of these types of organizations you have participated in, any offices or positions held, and how many years you participated in the organization. Identify any awards or recognition you may have obtained while serving with these groups.

Communicating information back to people of your region. For question No. 6, describe in detail your ideas on how you would share information you have learned at the Regional Advisory Council meetings back to the people of your region.

Use of Federal public lands for hunting, fishing and trapping. For question No. 7, identify which Federal public lands you use, and provide as much detail as possible how you use these public lands; for example, describe what fish you catch and what methods you use.

Once you have completed the application, please submit it to the Office of Subsistence Management to the address indicated on page 2 of this pamphlet. If you choose to fax in your application, please also mail in the original application. Fax copies do not always come through clearly in the transmission.

Important Considerations

An applicant/nominee must be a resident of the region the Council represents.

An applicant/nominee must be willing to travel at least two times a year, for 3-5 days at a time, to attend Regional Advisory Council meetings.

Information about the Application Process

Overview

Every autumn, the Office of Subsistence Management opens the application process for people interested in serving on 1 of 10 Regional Advisory Councils in Alaska. Applications are distributed via mail and available at all Council meetings, Alaska Federation of Natives conference and on the Federal Subsistence Management Program website at www.doi.gov/subsistence. A person may apply to serve on the Council or be nominated by another individual or an organization. Applications may be mailed, faxed or emailed using the contact information provided on this flyer.

How an Application/Nomination is Processed

1. Once the application period is closed, all applicants are sent a letter acknowledging receipt of their application and an explanation of the next steps in the process.

2. For each of the 10 subsistence regions, an Interagency Nominations Review Panel (Panel) is created to process the applications. Each Panel consists of Federal staff from the agencies most active in that region, including the U.S. Fish and Wildlife Service, Bureau of Indian Affairs, National Park Service, Bureau of Land Management, and U.S. Forest Service. The Panel is chaired by the Subsistence Council Coordinator assigned to that region. The Panel performs the following functions:

a. Interview applicants/nominees and references or regional key contacts to learn more about the candidate's knowledge and experience. Interviews are conducted in February through early April each year. The Panel creates a short biography based on the information gathered from the interview and the submitted application form.

b. The Panel meets by mid-April to discuss the candidates for that region, score the candidates based on the five criteria established by the Board (listed previously), and then rank the candidates based on their final score. The candidate with the highest score is ranked first, the second highest is ranked second, and so on.

c. The Panel then submits a written report to the Interagency Staff Committee (ISC) with recommendations for appointment to the Council.

3. The ISC meets in May or June to consider the recommendations from the 10 Panels. In addition to the five criteria considered by the Panels, the ISC considers gender and geographic diversity within the Council membership. The ISC then submits its recommendations to the Board.

4. The Board meets in June or July to consider the recommendations of the ISC. The Board then develops its nominations to forward to the Secretary of the Interior, with the concurrence of the Secretary of Agriculture, for appointment to the Councils. That information is transmitted to the Secretary of the Interior in August each year.

5. The White House Liaison for the Secretary of the Interior receives the names and contact information of all nominees and begins a vetting process that includes examination of State and Federal citations and convictions. Sometimes, even though a candidate was considered qualified by the Board, a candidate is disqualified as part of this vetting process. When a candidate is disqualified by the Secretary of the Interior, the reason for disqualification is not provided to the Federal Subsistence Board or U.S. Fish and Wildlife Service, Office of Subsistence Management. After vetting is completed, the Secretary of the Interior issues appointment letters, which are typically signed on December 3.

Confidential process

The information provided by all applicants and nominees is governed by The Privacy Act and is protected from release. All aspects of this nominations process, from who has applied to the vetting process, are kept strictly confidential.

Federal Subsistence Regional Advisory Council Membership APPLICATION/NOMINATION FORM

APPLICANT'S FULL NAME:

MR./MS.:

FIRST

MIDDLE

LAST

Full mailing address:

Contact Information:

Home: (907)

Work: (907)

Fax: (907)

E-mail:

Birthdate:

Where is your (or nominee's) primary place of residence? (Please note that members must reside in the region they represent.)

PLEASE ANSWER THE FOLLOWING QUESTIONS (ATTACH ADDITIONAL PAGES IF NEEDED):

1) Describe your (or nominee's) knowledge of fish and wildlife resources in the region.

2) Describe your (or nominee's) knowledge of subsistence and customary and traditional uses of resources in the region.

3) Describe your (or nominee's) knowledge of sport, guided sport, commercial and other uses of fish and wildlife resources in the region.

- 4) Do you (or nominee) participate in meetings on fish and wildlife issues** (for example, meetings of State fish and game advisory committees, Federal Subsistence Regional Advisory Councils, commercial or sport hunting or fishing organizations, marine mammal commissions, Tribal or corporation resource use groups, caribou working groups, subsistence resource commissions, coastal resource service areas, waterfowl conservation committees)? **If so, please describe your (or nominee's) involvement.**
- 5) Have you (or nominee) served in an official capacity on councils, boards, committees, or associations within the past 10 years? If yes, please describe the role you served while working with these groups (i.e. Chair, Vice Chair, member).**
- 6) The seat you are applying for represents users throughout the region. How would you (or nominee) find out about fish and wildlife concerns people have and get information back to those people?**
- 7) Do you (or nominee) use Federal lands for hunting, trapping, fishing, guiding or transporting, gathering, teaching of traditional knowledge, or other use of fish and wildlife resources? If yes, please describe which Federal lands you use:**
- 8) Will you (or nominee) travel to and attend Regional Advisory Council meetings at least two times each year?** (Regional Advisory Council meetings are usually held in October and February. Transportation and lodging are pre-paid; per diem is provided for food and other expenses.)
Yes _____ No _____
- 9) Are you (or nominee) willing to attend Federal Subsistence Board meetings occasionally?** (Board meetings are generally held in January or April. Transportation and lodging are pre-paid; per diem is provided for food and other expenses.)
Yes _____ No _____

a. subsistence _____ b. commercial/sport

Your Name and Title

Name:

Organization:

Address:

Zip:

Contact Information:

Home: (907)

Work: (907)

E-mail:

Name:

Organization:

Address:

Zip:

Contact Information:

Home: (907)

Work: (907)

E-mail:

Name:

Organization:

Address:

Zip:

Contact Information:

Home: (907)

Work: (907)

E-mail:

Signature

8

Office of Subsistence Management
1011 E. Tudor Road, MS 121
Anchorage, Alaska 99503-6199



"Like" us on Facebook!

www.facebook.com/subsistencealaska

**CITY OF THORNE BAY
NON-CODE
ORDINANCE #18-12-04-01**

A NON-CODE ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA, AUTHORIZING THE SALE OF MUNICIPAL OWNED LAND LOTS DC 4, OF THE DEER CREEK SUBDIVISION TO JAMES ATKINSON, DBA POSO RIO LLC.

BE IT ENACTED BY THE THORNE BAY CITY COUNCIL

- Section 1. Classification. This ordinance is a non-code ordinance.
- Section 2. Purpose of the Ordinance. The purpose of this ordinance is to authorize the Mayor to execute the sale of Municipal Owned Property, described as Lots DC 4 of the Deer Creek Subdivision as an over the counter sale to James Atkinson for the total price of \$33,648.00.
- Transaction of this land sale will be considered completed upon receipt of payment made to the City of Thorne Bay by James Atkinson at the agreed price of \$33,648.00.
- Section 3. Sale of Land to the General Public. The above described property was offered for sale by the City Council on August 3, 2010, through Non-Code Ordinance No. 10-08-03-02, using the sealed bid process in accordance to the provisions of Thorne Bay Municipal Code Chapter 2.56. No bids were received which provided for the sale as “over the counter”
- Section 4. Effective Date. This ordinance shall become effective upon its adoption by the City Council.

PASSED AND APPROVED: **December 4, 2018**

Harvey McDonald, Mayor

ATTEST:

Teri Feibel, CMC

[Introduction: November 20, 2018]
[Public Hearing: December 4, 2018]

**TERMS AND CONDITIONS FOR OVER THE COUNTER SALE OF
ONE (1) RESIDENTIAL LOTS IN DEER CREEK SUBDIVISION**

1. Purchaser agrees to pay in full within sixty (60) days from the date of the City's acceptance of purchase offer. The sixty-day time limitation may be extended by the City, through its Chief Executive Officer, upon written request from the purchaser, for delays in obtaining a title search, provided such delay is not caused by the purchaser.
2. **TERMS FOR BLASTING OF MATERIALS FROM LOT DC4**
 - a) City reserves first right for all excess clean rock and clean top soil to be delivered to a designated area near the Sandy Beach rock quarry
 - b) Any drilling or blasting done on these lots will be performed by a certified, insured and bonded company
 - c) Purchaser will give notice to the city of thorne bay and all property owners located within the deer creek subdivision a minimum of 24 hours' notice prior to drilling or blasting.
3. Permitted land uses, and property development standards are listed in the Thorne Bay Municipal Code, Title 17 (Zoning), and Section 17.04.023 (Deer Creek Residential). Purchaser must comply with all terms of said zoning regulations.
4. No lot may be subdivided.
5. City transfer of lands shall be by Quitclaim Deed.

CURVE TABLE

STATION	CHORD BEARING	CHORD DISTANCE	ARC DISTANCE	CHORD BEARING	CHORD DISTANCE	ARC DISTANCE
1	S 89° 15' 00" E	100.00	100.00	1	S 89° 15' 00" E	100.00
2	S 89° 15' 00" E	100.00	100.00	2	S 89° 15' 00" E	100.00
3	S 89° 15' 00" E	100.00	100.00	3	S 89° 15' 00" E	100.00
4	S 89° 15' 00" E	100.00	100.00	4	S 89° 15' 00" E	100.00
5	S 89° 15' 00" E	100.00	100.00	5	S 89° 15' 00" E	100.00
6	S 89° 15' 00" E	100.00	100.00	6	S 89° 15' 00" E	100.00
7	S 89° 15' 00" E	100.00	100.00	7	S 89° 15' 00" E	100.00
8	S 89° 15' 00" E	100.00	100.00	8	S 89° 15' 00" E	100.00
9	S 89° 15' 00" E	100.00	100.00	9	S 89° 15' 00" E	100.00
10	S 89° 15' 00" E	100.00	100.00	10	S 89° 15' 00" E	100.00

GENERAL NOTES

1. The plat of this subdivision is subject to the right of eminent domain.
2. The plat of this subdivision is subject to the right of eminent domain.
3. The plat of this subdivision is subject to the right of eminent domain.
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8. The plat of this subdivision is subject to the right of eminent domain.
9. The plat of this subdivision is subject to the right of eminent domain.
10. The plat of this subdivision is subject to the right of eminent domain.

CERTIFICATE OF PAYMENT OF TAXES

STATE OF ARIZONA

COUNTY OF MARICOPA

TAXPAYER'S NAME: *James Atkinson*

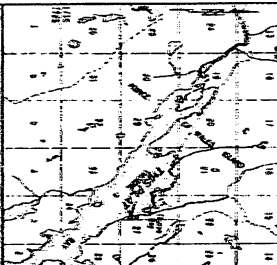
TAX YEAR: *1991*

TAX AMOUNT: *\$1,200.00*

TAX STATUS: *PAID*

LEGEND

- PLATING A.S. NO. 87-5, SUBDIVISION OF DEER CREEK SUBDIVISION
- PLATING A.S. NO. 87-5, SUBDIVISION OF DEER CREEK SUBDIVISION
- PLATING A.S. NO. 87-5, SUBDIVISION OF DEER CREEK SUBDIVISION
- PLATING A.S. NO. 87-5, SUBDIVISION OF DEER CREEK SUBDIVISION
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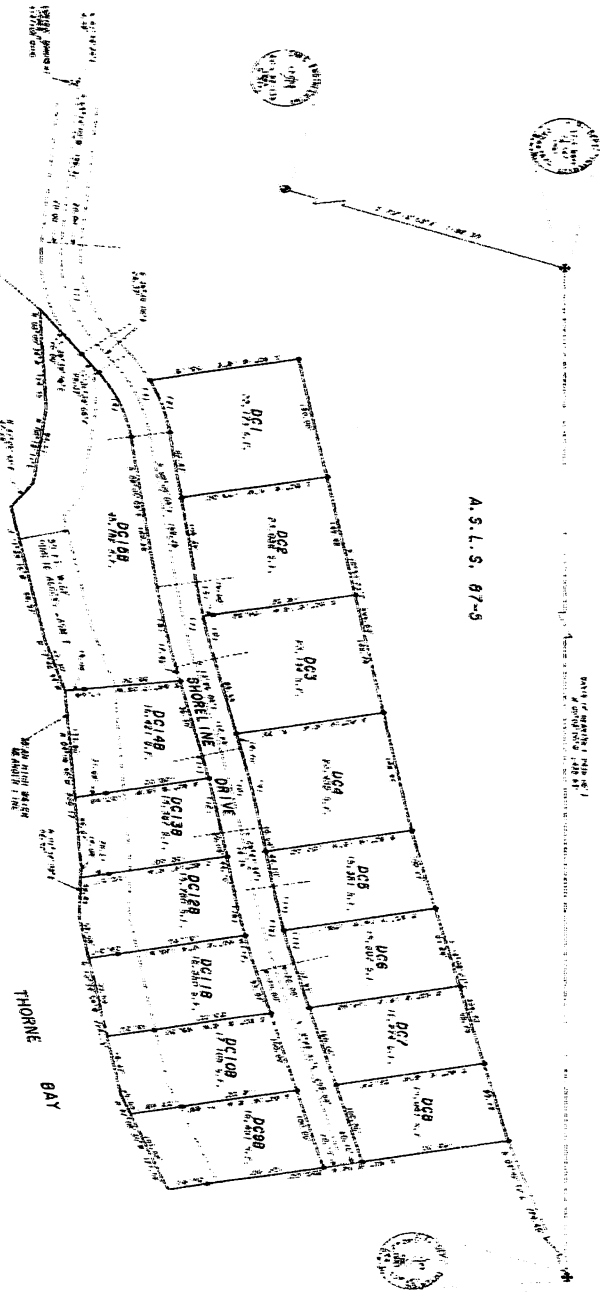


SURVEYOR'S CERTIFICATE

I, *James Atkinson*, being duly sworn, depose and say that the foregoing is a true and correct copy of the original plat of this subdivision, as the same appears from the records of the County of Maricopa, State of Arizona.

James Atkinson

Notary Public



CERTIFICATE OF OWNERSHIP AND DEDICATION

I, *James Atkinson*, being duly sworn, depose and say that the foregoing is a true and correct copy of the original plat of this subdivision, as the same appears from the records of the County of Maricopa, State of Arizona.

James Atkinson

Notary Public

CERTIFICATE OF ACCEPTANCE

I, *James Atkinson*, being duly sworn, depose and say that the foregoing is a true and correct copy of the original plat of this subdivision, as the same appears from the records of the County of Maricopa, State of Arizona.

James Atkinson

Notary Public

CERTIFICATE OF APPROVAL BY THE PLATTING BOARD

I, *James Atkinson*, being duly sworn, depose and say that the foregoing is a true and correct copy of the original plat of this subdivision, as the same appears from the records of the County of Maricopa, State of Arizona.

James Atkinson

Notary Public

CERTIFICATE OF APPROVAL OF THE COUNTY

I, *James Atkinson*, being duly sworn, depose and say that the foregoing is a true and correct copy of the original plat of this subdivision, as the same appears from the records of the County of Maricopa, State of Arizona.

James Atkinson

Notary Public

SURVEYOR

RICK G. BRAUN, L.S.

STATE OF ARIZONA

COUNTY OF MARICOPA

TAXPAYER'S NAME: *James Atkinson*

TAX YEAR: *1991*

TAX AMOUNT: *\$1,200.00*

TAX STATUS: *PAID*

[Land Purchase - James Atkinson for Deer Creek Subdivision Lot DC4]

**GENERAL INFORMATION – HISTORY OF NOTICE FOR SALE OF DEER CREEK
RESIDENTIAL LOTS:**

Sealed Bidding of Deer Creek Lots - Ordinance 10-08-03-02: The City of Thorne Bay Advertised Deer Creek Lots DC1, DC2 and DC 4, through the sealed bidding process on August 3, 2010, bids due no later than September 17, 2010. Beginning bid price for each lot began at \$1.50 per square foot per lot. No bids were received.

Over-the-counter Minimum Price: The City of Thorne Bay Advertised Deer Creek Lots 1, 2 & 4, for sale over the counter at the value of \$1.50 per square foot in 2011.

Lot	Acres	Sq. Feet	Price	Cost per Square Foot
1	0.509	22,173	\$ 33,259.50	\$ 1.50
2	0.529	23,036	\$ 34,554.00	\$ 1.50
4	0.515	22,432	\$ 33,648.00	\$ 1.50

ORDINANCE 18-12-04-02
CITY OF THORNE BAY

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA,
AMENDING THORNE BAY MUNICIPAL CODE TITLE 13-UTILITIES & TITLE 18-HARBOR, CHAPTERS 13.02-
APPLICATION FOR SERVICES & 18.20-REGISTRATION AND STALL ASSIGNMENT; AND AMENDING SECTIONS AS
DESCRIBED HEREIN.

BE IT ENACTED BY THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA

- Section 1. Classification. This ordinance is of a general and permanent nature, the chapter and section hereby amended shall be added to the Thorne Bay Municipal Code.
- Section 2. Severability. If any provisions of this ordinance or any application thereof to any person or circumstances is held invalid, the circumstances shall not be affected thereby.
- Section 3. Amendment of Chapters and Section. Amending Title 13-Utilities, Chapter 13.02-Application For Services, Amending Section 13.02.030-Account Deposits and Establishment of Credit, and Title 18-Harbor, Chapter 18.20-Registration and Stall Assignment, amending Section 18.20.040-Payment and Rental Use Fees, the chapter and sections are hereby amended to read as set forth in this ordinance.
- Section 4. Effective Date. This ordinance shall become effective upon adoption.

PASSED AND APPROVED October 8, 2018

Harvey McDonald, Mayor

ATTEST:

Teri Feibel, CMC

[Introduction: November 20, 2018]
[Public Hearing: December 4, 2018]

ORDINANCE 18-12-04-02
CITY OF THORNE BAY

ADDITIONS ARE IN BOLD

~~Deletions have a strikethrough~~

TITLE 13

UTILITIES

CHAPTER 13.02

APPLICATION FOR SERVICES:

13.02.030 ACCOUNT DEPOSITS AND ESTABLISHMENT OF CREDIT.

A person requesting services from the city of thorne bay will be required to deposit a sum of money equal to the estimated amount for two months billing for the service requested to guarantee payment for any indebtedness resulting from the furnished service. The total deposit amount any customer will be required to pay will shall not exceed **THE MAXIMUM DEPOSIT REQUIREMENT AS SET FORTH BY RESOLUTION. \$500.00**. At the time the deposit is given, the applicant will be given receipt for the same. The deposit is not to be considered as a payment on account. (Ordinance 18-10-08-01)

TITLE 18

CITY HARBOR

CHAPTER 18.20

REGISTRATION AND STALL ASSIGNMENT

18.20.040 PAYMENT OF RENTAL AND USE FEES.

- A. All use of any harbor facilities shall be payable in advance, moorage and other fees are payable in advance. Guest or transient use fees shall be based on the fees established by the City Council for daily rates. Permanent use fees (contracts) shall be based on the fees established by the City Council for monthly, biannually, or annually rates. Use of Harbor Facilities for less than 1 month will be charged daily guest rates or charged the appropriate monthly rate with a signed contract. All new harbor contracts without a deposit on file shall be required to pay a deposit equal to two-times the monthly rate charged. Deposits shall not exceed **THE MAXIMUM DEPOSIT REQUIREMENT AS SET FORTH BY RESOLUTION \$400.00** for any account. Contracts shall begin at the first of the month. (Ordinance 18-09-18-03, § A (part))