

**MINUTES  
FOR THE  
REGULAR MEETING  
OF THE CITY COUNCIL  
FOR THE CITY OF THORNE BAY:  
CITY HALL COUNCIL CHAMBERS  
TUESDAY, January 17, 2017  
6:30 p.m.**

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**The meeting was preceded by a workshop beginning at 6:00 p.m.**

**1. CALL TO ORDER:**

Mayor Gould called the meeting to order at 6:30 p.m.

**2. PLEDGE TO FLAG:**

The council and audience stood for the pledge to the flag.

**3. ROLL CALL:**

Gould, Slayton, Edenfield, and Burger were present. McDonald and Hartwell attended by phone. Carlson was excused.

**4. APPROVAL OF AGENDA:**

Gould moved to approve the agenda. Hartwell seconded the motion. There was no further discussion.

**MOTION:** Move to approve the agenda

**F/S:** Gould/Hartwell

**YEAS:** Burger, Gould, McDonald, Slayton, Edenfield, Hartwell

**NAYS:** None

**STATUS:** Motion Passed.

**5. MAYOR'S REPORT:**

Mayor Gould stated he would be attending the POWLAT meeting on January 26<sup>th</sup> at 1 p.m. at the St. Johns. Catholic Church. POWCAC will meet in Klawock on the 24<sup>th</sup> at the Votec center.

**6. ADMINISTRATIVE REPORTS: (City Administrator & City Clerk)**

City Administrator gave a report on all City Departments, meetings attended, projects and tasks, and reported on agenda items. (Full report attached)

City Clerk gave a report on the City Account Balances:

Tongass Federal Credit Union, First Bank Checking, and Wells Fargo Investments.

Clerk's report continued:

<b>Tongass Federal Credit Union - City Accounts Balance</b>	
Checking Account - We use this to pay all City Bills	\$ 113,453.43
Sales Tax Savings Account - Dedicated	\$ 299,755.60
Occupancy Tax Savings Account - Dedicated funds	\$ 21,904.41
Harbor Savings Account	\$ 50,614.86
Fisheries Association	\$ 11,018.85
EMS	\$ 3,310.25
<b>First Bank Checking - City Account</b>	
Checking	\$ 35,620.22
<b>Wells Fargo Investment - City Account</b>	
Money Market Account	\$ 775,941.17
Bonds Account	\$ 300,674.20
<b>GRAND TOTAL - CITY ACCOUNTS</b>	
<b>\$ 1,612,292.99</b>	

Clerk reminded the City Council that Financial Disclosure Statements are due by March 15<sup>th</sup>. Only waiting for two more council members to get theirs in.

Bruce Maldonado gave an EMS Report:

- 40 EMS callouts
- Approved for \$25,000 Rasmussen Grant, \$5,000 First Bank Grant and \$1,000.00 SEREMS Grant
- Trying to get a 4 x 4 Ambulance that will be located South Thorne Bay
- Captain Maldonado is getting certified to train First Aid and CPR classes
- There are 5 new ETT Volunteers on the squad.

Mark Lisowski gave a library report:

- Report was a written statement requesting approval for the Library to create a website. (Full statement attachment #2)

#### 7. PUBLIC COMMENTS:

Bruce Maldonado commented on the following:

- Commented on the different types of trace dye's available for using to find water leaks within the City water lines
- Currently there is a trace dye available that is potable.

#### 8. COUNCIL COMMENTS:

There were no council comments.

#### 9. CONSENT AGENDA:

- Minutes for the January 3, 2017, Regular City Council Meeting, discussion and action item:

Gould moved to approve the minutes for the January 3, 2017, Regular City Council meeting. Hartwell seconded the motion. There was no further discussion.

MOTION: Move to approve the minutes for the January 3, 2017, Regular City Council meeting

F/S: Gould/Hartwell

YEAS: Edenfield, Slayton, Gould, Hartwell, McDonald and Burger

NAYS: None

STATUS: Motion Passed.

10. NEW BUSINESS:

A. Resolution 17-01-17-01; requesting the FY18 Legislative Appropriations for Assistance with funding Five (5) Capital Projects, discussion and action item:

Gould moved to approve Resolution 17-01-17-01, requesting Legislative Appropriations for funding assistance for five (5) Capital Projects. Burger seconded the motion. Gould stated that he agreed with the priority of the projects listed in the resolution. Slayton stated he thought the project list was very well thought out. Slayton inquired if Priority #1, Water Well Exploration, was determined to be the best source for the City to get their ground water? Slayton stated that Jim Baichtal had commented in the past on a surface pond for the City's water source. Slayton inquired if the City had considered that possibility or if it had been determined that a Well was the best option? There was further discussion.

MOTION: Move to approve Resolution 17-01-17-01, requesting Legislative Appropriations for funding assistance for five (5) Capital Projects

F/S: Gould/Burger

YEAS: Slayton, Hartwell, Gould, Burger, Edenfield and McDonald

NAYS: None

STATUS: Motion Passed.

B. Authorizing the request for a 2<sup>nd</sup> VPSO located within Thorne Bay, discussion and action item:

Gould moved to authorize the request for a second VPSO to be located within Thorne Bay. Edenfield seconded the motion. Gould explained that the City had previously had two VPSO's located in Thorne Bay, but now only had one. Gould stated the City had a need for a second VPSO to help fill in the coverage gaps when VPSO Bazinet was out of town for training or other purposes. There was no further discussion.

MOTION: Move to authorize the request for a second VPSO to be located within Thorne Bay

F/S: Gould/Edenfield

YEAS: Burger, McDonald, Edenfield, Gould, Hartwell and Slayton

NAYS: None

STATUS: Motion Passed.

11. ORDINANCE FOR PUBLIC HEARING:

A. Ordinance 17-02-07-01, amending Title 10-Vehicles and Traffic, Chapter 10.04-General Provisions, Section 10.04.030-Title 13-Provisions Adoption by Reference – ATV Code Amendments, discussion and action item:

Hartwell moved to approve Ordinance 17-02-07-01. McDonald seconded the motion. Discussion of the amendments included; requiring an ATV Operator to hold a valid drivers license/learners permit with the State of Alaska; and requiring an ATV to be registered and insured within the State of Alaska. The amendments were to bring the City's ATV Ordinance in line with State Law and relieve the City from any liability arising out of ATV use. There was further discussion.

MOTION: Move to approve Ordinance 17-02-07-01

F/S: Hartwell/McDonald

YEAS: Gould, McDonald, Edenfield, Burger and Hartwell

NAYS: Slayton

STATUS: Motion Passed.

12. EXPENDITURES EXCEEDING \$2,000.00:

A. Expenditure of approximately \$3,632.65, to Cascade Columbia for the purchase of Water/Sewer Chemicals, discussion and action item:

Gould moved to approve the expenditure of \$3,632.65, to Cascade Columbia for the purchase of Water/Sewer Chemicals. Edenfield seconded the motion.

MOTION: Move to approve the expenditure of \$3,632.65, to Cascade Columbia for the purchase of Water/Sewer Chemicals

F/S: Gould/Edenfield

YEAS: McDonald, Burger, Gould, Hartwell, Slayton and Edenfield

NAYS: None

STATUS: Motion Passed.

13. EXECUTIVE SESSION:

No executive session

14. CONTINUATION OF PUBLIC COMMENT:

Tim Lindseth commented on the following:

- What would it cost the City of Thorne Bay for the 2<sup>nd</sup> VPSO?
- What does the City pay for the current VPSO?

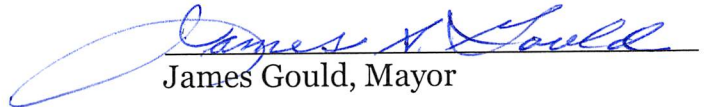
15. CONTINUATION OF COUNCIL COMMENT:

Gould replied to Mr. Lindseth's comment on the cost to the City for a VPSO. Gould stated the VPSO's were employed by CHITTA and the City pays a housing stipend, and provides office space and utilities.

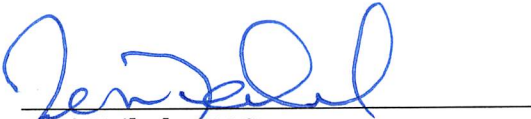
Slayton commented that he felt a 2<sup>nd</sup> VPSO, which would reside in Thorne Bay, would alleviate a lot of the City's current problems.

16. ADJOURNMENT:

Gould adjourned the meeting at 7:20 p.m.

  
James Gould, Mayor

ATTEST:

  
Teri Feibel, CMC

Attachments following minutes:

1. Administrator Report – 3 Pages
2. Library Report – 1 page

# **ADMINISTRATOR'S REPORT**

## **1-17-17 City Council Meeting Minutes**

### **Meetings Attended and Updates:**

1. Next POWCAC meeting, conducted by Mayor Gould, is January 24<sup>th</sup> at the St. John Catholic Church in Klawock.
2. The next POWLAT meeting is January 26<sup>th</sup> at the VOTEC building in Klawock.

### **Tasks and Projects:**

1. If you noticed the bathroom has a new fan and I am working on covering the water soiled ceiling tile. Ran out of paint so on hold until next batch arrives.
2. Working with DOWL and VSW on the water treatment improvements and sewage treatment improvements. DOWL will be in town next week to do in-depth testing of the water.
3. Received one year extensions on the Sandy Beach Road Improvement grant and two Davidson landing Improvement grants.
4. A year ago the city council passed an ordinance allowing for sending a bill to those with service connections that are being unused. Following up on this we are finding there about 50 unused water services.
5. Sounds like we may be getting closer with some numbers from Steve Seley on a building for Tongass Credit Union.

### **New Business:**

- A. Resolution 17-01-17-01 is establishing the FY18 legislative appropriations project priority list. As you can see there are 7 projects but we can only submit 5 projects. I have listed them in what I feel are the priorities. This last minute as Senator Stedman did not send out the request until Jan 3<sup>rd</sup>. Normally the request comes out around Thanksgiving.
- B. Request for a 2<sup>nd</sup> VPSO. This is a recommendation from VPSO Bazinet so that Thorne Bay will have 7-day coverage and be better covered when he is out of town.

### **Ordinances for Introduction:**

- A. Ordinance 17-02-07-01 is continuation of the hearing on amending the ATV ordinance. This version has been reviewed and edited by the City legal counsel. Some wording has changed to insure the entire ordinance complies with and is cross referenced with Alaska law. This has helped condense the code as requested. Thorne Bay is one of only a few communities that allow ATV/Golf cart to intermix with motorized vehicles on public roads.

**Harbors:**

- A. Working on evaluating the lighting project for both Davidson and City. There is need for some additional lights in certain areas on the city dock and need for lighting on Davidson. We need to evaluate how to scale the project down to more affordable costs.

**Streets and Roads:**

- A. Now that the ice has temporally melted we have well sanded road ways. And the next 15 days looks more like rain than snow. A blessing as all the old equipment needs some attention. Road are another issue that needs addressing this year. There is no section in the Municipal Code that addresses streets and roads. All other departments with a budget have code sections addressing their operations.

**Water and Sewer:**

- A. The recent thaws have produced several small water leaks but the big leak still goes undetected. With the cold weather, we were reluctant to shutting off sections of town as we did not need any more water lines freezing. Lead and Copper test came back passing allowing the City to reduce the next round of sampling

**Solid Waste:**

- A. Just keeping up with the routine collection and baling between plowing and sanding.

**Law Enforcement:**

- A. Buck and the Troopers have been spending a lot of time around Thorne Bay

**FIRE/EMS:**

- A. The Fire truck donated to Thorne Bay by the Haines Borough is on the AMHS and scheduled to arrive Thursday morning in Ketchikan. Nick Gefre has offered to pick the truck up and bring it to Thorne Bay. So with the shipping on AMHS (\$465), the donation (\$1000), fuel and a plane ticket back to Ketchikan for Nick, the Fire Truck will cost the city about \$1700. Ben Williams also donated a new set of chains for the ambulance. With the struggle that all communities are having soliciting volunteers I suggest the City start looking at was to generate revenue to fund the emergency services such as additional tax on alcohol, tobacco, and marijuana.

**Library:**

- A. The water line is actually frozen out in the parking area between the library and VPSO office. Only warm weather will help. So with restroom closed off we have opened the library during the hours that city hall is open so they can use the restroom at city hall. As on the grant request I feel after this winter's issues at the library it is time for some improvements to the existing building. We cannot continue to let it deteriorate with the dream of a new library.

**Expenditures Exceeding \$2,000:**

- A. Expenditure of \$3633 are for the routine chemical purchase for the Water department.



Mark Lisowski read the following statement during the Public Comment section of the January 17, 2017, City Council Meeting.

“Good evening council members and members of the public. I wanted to mention a topic tonight that Wayne, Lana, and I have recently been speaking about: the creation of a website for the library. We anticipate several benefits by creating a library website, including a new means to expand our presence, open new funding options, so on.”

“The matter I’d like to introduce this evening is the matter of approving this action. Lana and I believe it would be ideal for us at the library to create and manage our own web page; this would grant administrator privileges only to city officials such as Wayne, Lana, so on, and would allow us to keep it updated as updates occur. We currently have tech support confirmed from the Alaska State Library to help us create one, and we have identified an appropriate web creation tool known as WordPress, that would keep the domain open for a low expense, only \$20 annually. The alternative is for the library to create a page under the city’s website, for the purpose of added security. This would also mitigate the \$20 annual expense for the library.”

“I believe either choice is good, though my preference would be for the library to create and manage its own website. This would not necessarily remove the city from providing oversight of the webpage, and would give us ability to make updates more speedily.”

“[Now] I’d like to invite the opportunity for discussion [if appropriate]. Otherwise, thank you all very much for your attention this evening.”