

MINUTES FOR THE REGULAR MEETING
OF THE CITY COUNCIL, CITY OF THORNE BAY:
CITY HALL COUNCIL CHAMBERS
TUESDAY, February 7, 2017, 6:30 p.m.
There was a workshop held at 6:00 p.m.

1. CALL TO ORDER:

Mayor Gould called the meeting to order at 6:30 p.m.

2. PLEDGE TO FLAG:

The council and audience stood for the pledge to the flag.

3. ROLL CALL:

Gould, Carlson, Slayton, Edenfield and Burger were present. Hartwell and McDonald attended by phone.

4. APPROVAL OF AGENDA:

Gould moved to approve the agenda. Hartwell seconded the motion. There was no further discussion.

MOTION: Move to approve the agenda

F/S: Gould/Hartwell

YEAS: Burger, Gould, McDonald, Carlson, Slayton, Edenfield and Hartwell

NAYS: None

STATUS: Motion Passed.

5. MAYOR'S REPORT:

Mayor Gould gave an update on the two recent orders received from Judge George regarding Case 1 CR-15-00013 CI.

1. Order granting the City's motion to accept late-filed opposition, accepting Lanes reply and denying Lanes motion to compel.
2. Order awarding the City of Thorne Bay Attorney Fees of \$86,591.40.

6. ADMINISTRATIVE REPORTS: (City Administrator & City Clerk)

City Administrator Wayne Benner read his report. (Report Attached)

City Clerk reminded the City Council that Public Financial Disclosure Statements were due by March 15th.

VPSO Buck Bazinet informed the City Council and audience of his current job duties and his newly added duties as VPSO. VPSO Bazinet commented on concerns that he is not in town enough, and stated that when he is not in town, there are troopers around. VPSO Bazinet stated that he may be reached by phone, and urged people to call if they need him for anything. If he could not respond, he would inform as to who would be available. VPSO Bazinet contact number (907) 254-8849. VPSO Bazinet stated he strongly supported a second VPSO. VPSO Bazinet also commented on Omni alert and recommended that Thorne Bay join.

7. PUBLIC COMMENTS:

Karen Peterson commented on the following:

- Doug MacAllister is currently in Ketchikan at the Hospice. He is in room 228 for all who wish to call him or stop to visit. He will not be returning to Thorne Bay. Doug was a member of the "Friends of the Library" and stuck with the library through the years even when others quit. Doug put on bar-b-ques at the library on the scheduled Council meeting days.
- Update on funding request from Legislatures for new library. (Full comments are attached to the minutes)
- Omni alert System... Currently Omni-Alert is being used by few communities on the Island for free through grant funding. The grant will end soon and there will be a charge for using the system. Peterson gave a brief overview of how the system worked and encouraged Thorne Bay and residents of Thorne Bay to sign up for Omni-Alert. The system sends out alerts by telephone hardline, cell phone, email, and texts.

EMS Captain Bruce Maldonado commented on the following:

- Omni-Alert cost when grant funding runs out is estimated to be around \$200.00 per year.
- Commented on the Omni-Alert system and benefits. System works well, notifies you through email, text, and telephone calls.

Jim McFarland commented on the following:

- Expressed appreciation to the City Council, past Councilmembers, and City Staff for getting through the lawsuits the City has been through.
- Basketball games in Thorne Bay the week of February 13-17, the games will be 3 to 4 days, not sure which dates exactly.
- ASC meeting Thursday, February 16th at the Thorne Bay Café. There will be dinner available through the school kids fundraising dinner nights.
- ASC is looking for a new Secretary and Treasurer, and requested that anyone interested in joining the ASC, contact the School to find out more information.

8. COUNCIL COMMENTS:

Gould thanked AML/JIA for supporting the City through the lawsuit and informed the public that AML/JIA had paid for 99% of the lawsuit costs for attorney fees. Gould stated he would be sending AMLJIA a thank you card.

9. CONSENT AGENDA:

A. Minutes for the January 17, 2017, Regular City Council Meeting, discussion and action item:

Gould moved to approve the consent agenda consisting of the January 17, 2017, City Council Minutes. Hartwell seconded the motion. Carlson noted a spelling error on page 5 under Ordinances for Public Hearing, changing the word "elevate to alleviate". There was no further discussion.

MOTION: Move to approve the consent agenda consisting of the January 17, 2017, City Council Minutes

F/S: Gould/Hartwell

YEAS: Edenfield, Carlson, Slayton, Gould, Hartwell, McDonald and Burger

NAYS: None

STATUS: Motion Passed.

10. NEW BUSINESS:

A. Resolution 17-02-07-01; requesting the Supporting the POWCAC Resolution 17-01- Transportation Priority List for Prince of Wales Island 2017, discussion and action item:

Gould moved to approve Resolution 17-02-07-01. Edenfield seconded the motion. There was no further discussion.

MOTION: Move to approve Resolution 17-02-07-01

F/S: Gould/Edenfield

YEAS: Slayton, Hartwell, Gould, Burger, Edenfield, McDonald and Carlson

NAYS: None

STATUS: Motion Passed

B. Hazardous Mitigation Plan review, discussion and possible action item:

Gould moved to update the Hazardous Mitigation Plan. McDonald seconded the motion. Gould informed the council and public that the Hazardous Mitigation Plan was important to keep updated for emergency planning and potential grant funding. McDonald inquired how long it would take to update the plan? Wayne Benner replied that it wouldn't take too long since the plan is already in place, just a few changes to make sure everything in it was up to date. There was no further discussion.

MOTION: Move to update the Hazardous Mitigation Plan

F/S: Gould/McDonald

YEAS: Burger, McDonald, Edenfield, Gould, Hartwell, Slayton and Carlson

NAYS: None

STATUS: Motion Passed.

11. ORDINANCE FOR PUBLIC HEARING:

- A. Ordinance 17-02-07-01, amending Title 10-Vehicles and Traffic, Chapter 10.04-General Provisions, Section 10.04.030-Title 13-Provisions Adoption by Reference – ATV Code Amendments, discussion, and action item:

Gould moved to approve Ordinance 17-02-07-01. Burger seconded the motion. Hartwell inquired if this was the final reading for the Ordinance Amendment. Gould stated the Ordinance had been through many readings, and he had hoped the council could be more liberal with the ATV rules, however the City is bound by State Law to follow their registration, licensing, and insurance requirements. There was further discussion.

MOTION: Move to approve Ordinance 17-02-07-01

F/S: Gould/Burger

YEAS: Hartwell, Carlson, Burger, Edenfield, McDonald, Slayton and Gould

NAYS: None

STATUS: Motion Passed.

12. EXECUTIVE SESSION: The City Council may adjourn to executive session to discuss matters in the immediate knowledge of which would clearly have an adverse effect upon the finances of the City:

- A. Subject of the Executive Session: Gary Anderson project funding proposal, discussion, and action item:

Gould moved to adjourn to executive session to discuss matters in the immediate knowledge of which would clearly have an adverse effect upon the finances of the City. Subject of discussion will be Gary Anderson project funding proposal. Edenfield Seconded the motion. Gould invited Gary Anderson, Wayne Benner, and Teri Feibel into the executive session. There was no further discussion.

MOTION: Move to adjourn to executive session to discuss matters in the immediate knowledge of which would clearly have an adverse effect upon the finances of the City. Subject of discussion will be Gary Anderson project funding proposal

F/S: Gould/Edenfield

YEAS: McDonald, Burger, Carlson, Gould, Hartwell, Slayton and Edenfield

NAYS: None

STATUS: Motion Passed.

Adjourned for executive session at 7:18 p.m.

Meeting reconvened at 7:33 p.m.

Gould moved to approve the project proposal submitted by Gary Anderson. Burger seconded the motion. There was no further discussion.

MOTION: Move to approve the project proposal submitted by Gary Anderson

F/S: Gould/Burger

YEAS: Edenfield, Burger, Hartwell, Carlson, Gould, Slayton and McDonald

NAYS: None

STATUS: Motion Passed.

13. CONTINUATION OF PUBLIC COMMENT:

Janelle Wehrman commented on the following:


- EMS Bake Sale on Saturday 10-2, at the Bay Chalet during the Bazar.

14. CONTINUATION OF COUNCIL COMMENT:


Edenfield thanked the Community for their continued support of the City Staff and Councilmembers. Gould and Carlson agreed, and thanked the Community.

15. ADJOURNMENT:

Gould Adjourned the meeting at 7:35 p.m.


James Gould, Mayor

ATTEST:


Teri Feibel, CMC

Attachments:

1. Administrator Report
2. VPSO Job Description (Overview given in the Administrative Reports)
3. Karen Peterson report on Library

ADMINISTRATOR'S REPORT 2-7-17 Wayne Benner

Meetings Attended and Updates:

1. Next POWCAC meeting, conducted by Mayor Gould, is January 24th at the St. John Catholic Church in Klawock.
2. The next POWLAT meeting is January 26th at the VOTEC building in Klawock.

Tasks and Projects:

1. Legislative grant requests were sent out Feb 2nd although they gave and 10-day extension due to complications in accessing the state website.
2. Working on the Harbor parking proposal
3. Working on finance codes and have a printout of who has paid sales tax that I want to finish reviewing and then will send out to the council

New Business:

- A. Resolution 17-02-07-01 requesting Support for the POWCAC Resolution 17-1 Transportation Priority List for Prince of Wales Island 2017. The List remains the same as last year with a couple small items removed as completed. The Kasaan Road Improvement is still number 1 priority in the surface transportation priorities.
- B. Hazardous Mitigation Plan Update. In 2012 the City with the help of FEMA completed and the council adopted a Hazardous Mitigation Plan. It is now time for the 5 year review and update. The update should not take as much time as the initial plan but it will require some staff time.

Ordinances for Public Hearing: Ordinance 17-02-07-01 is continuation of the hearing on amending the ATV ordinance. This version has been reviewed and edited by the City legal counsel. Some wording has changed to insure the entire ordinance complies with and is cross referenced with Alaska law. This has helped condense the code as requested. Thorne Bay is one of only a few communities that allow ATV/Golf cart to intermix with motorized vehicles on public roads.

Harbors: With the demand for ATVs on the harbor docks, the plan is to restrict them from parking on the docks but make provisions for the ATVs on the paved area by the restrooms. Hopefully this will encourage people to use ATVs more. There will be 4 to 5 vehicle parking spots created directly off Shoreline Drive for short term, handicap and Taquan van parking. There will be an opening for emergency vehicles if there is a real need to have a vehicle closer to the ramp. Another problem is when vehicles are parked by the ramp, they block access for everyone else trying to use the ramp. There will be a loss of a couple spaces and those seeking longer parking or overnight will need to park in the other areas that we will also be working on to expand spaces. I hope to have a drawing shortly that will show what is being proposed.

Streets and Roads: Again one of the residents on the Southside provided a nasty voice mail using mostly 4 letter words attacking the city and employees. The freezing, thawing (little thawing on the south side) makes it very difficult keeping up with the traffic creating pot holes. Looks like starting Friday we will be in for another week of rain on frozen ground which is going to create some hazardous driving conditions.

Water and Sewer: Well the big leak we have been chasing finally surfaced right at the turn before the line crosses Deer Creek. With old age and lack of a thrust block the valve housing pushed away from the main line. Another couple 10 feet away actually was missing bolts that had rusted off. That work has been repaired but using the high tech listening equipment from the RWWA we have detected another small leak in the same area as well as a leak just across Deer Creek. What makes me nervous is that the line under Deer Creek may be shifting hence the leaks on both sides. Pictures... If the leaks are not enough, the pump went out at Water lake Friday. Remember a few years ago, the push to have replacement parts and pumps on hand? Well it has sure paid off these last couple of weeks. Now the expense of restocking. The good news is one of our local citizens drove by taking pictures as there were 6 people standing around and 3 in the trench working. The 3 city crewmembers were in the trench shoveling as the rural water workers were tracing the leak with sound equipment. DOWL engineers were talking with me on the water testing and an insurance adjuster in town investigating worker's disability fraud.

Solid Waste: WM has sent out a revised scrap metal agreement for SEASWA to review. The Authority's goal is to have an agreement approved so by March the agreement could be sent to the communities for their approval. Scrap metal prices are on the rise. The agreement will have a couple pages of standard language with addendums specific to individual communities.

Law Enforcement: All the activity around Thorne Bay lately is showing that a 2nd VPSO would be very helpful. Especially to slow a few of the speeders.

FIRE/EMS: Had one fire call out to a fire in a trailer where a fire had started in the flooring next to a wood stove. Another fire call out to Kasaan yesterday and an EMS call out on Sunday.

Library: Library is back to normal hours with running water.

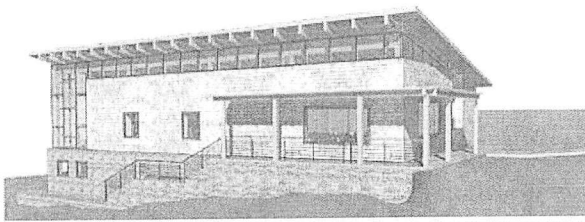
VILLAGE PUBLIC SAFETY OFFICER Emergency Manager (VPSO-EM)

JOB SUMMARY: The VPSO-EM's primary responsibilities include the following: Law Enforcement / Emergency Management / Firefighting / Emergency Medical Services / Probation & Parole Monitoring / Search and Rescue / and Other Public Safety Services.

1. **Law enforcement:** 37% **Probation and parole monitoring:**
2. **Emergency Management:** 30% **Travel to State/Federal sponsored Emergency Management trainings/activities.**
3. **Fire:** 10%
4. **Emergency Medical Services:** 13%
5. **Search and Rescue:** 3%
6. **Other public safety Services:** 7%

SECONDARY FUNCTIONS:

- Work effectively in a cross-cultural situation.
- Maintain confidentiality regarding clients and program matters.
- Abide by CCTHITA Personnel Policies and Procedures Manual as established by the Board of Directors.
 - Comply with the Alaska State Troopers VPSO-EM SAR Manual.
 - Perform other reasonable duties as assigned by the Community Services Program Coordinator.



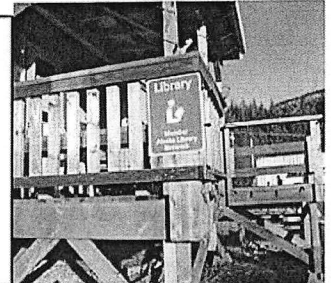
NEWTHORNE BAY PUBLIC LIBRARY 2017

VOLUME 5, ISSUE 1

THORNE BAY LIBRARY

Promoting a Library in the Community of Thorne Bay

URGENT: Thorne Bay Library has been on **REDUCED HOURS** due to frozen pipes in the ground. The Library did not have running water or working drains. While the Library was without functioning plumbing it was only be open during the hours that City Hall was open. This situation brought to light several health and safety issues at the Library.



IMMEDIATE NEEDS FOR LIBRARY REPAIR! ESTIMATED AT \$21,000

Thorne Bay Library is a sub-standard building in need of some critical repairs. While the building itself is in dire need of being replaced—it will not last another year with out the investment of some serious repairs.

Friends of the Thorne Bay Library are looking at working with the City this spring on a major facelift of the library—including a repair of the plumbing issues.

The City has estimated the following items need to be repaired or replaced:

- *Skirting around the trailer
- *Replace toilet & plumbing
- *Remove old stove and sink
- *Replace bad flooring

The City is looking for Capital Funding to realize these repairs and while the Friends of the Thorne Bay Library advocates for **NEW CONSTRUCTION** funding we realize that these repairs are urgent and will impact the ability of the public to use the building.

We understand that **NEW LIBRARY CONSTRUCTION FUNDING** will likely not be available this year but we hope that you will seriously consider it.



Photo of the Thorne Bay Library—the former Naukati One Room School that was discarded by Southeast Island School District over 10 years ago.

Library Funding UPDATE

Friends of the Thorne Bay Library have passed our community **cash match** for the future Thorne Bay Library. Our initial goal was **\$75,000** which was estimated by the Foraker Group as reasonable for a community the size of Thorne Bay (pop.550). Through a variety of fundraising efforts, including wine tastings, book sales, raffles and bake sales, the

Friends will likely pass this goal this year.

We are well on our way to doubling our fundraising goal to **\$150,000!** We estimate this will be close to **10%** of the entire cash construction cost. As we have focused on raising funds, we have gotten the support of many community members and our membership is rising!

Cost of IMMEDIATE Repairs

Skirting Around Trailer	\$3,700
Replace toilet	\$500
Repair flooring	\$7,500
Remove old stove & sink, remodel	\$9,000
Paint & other items	\$215
TOTAL NEED	\$21,000

Karen Petersen
Attachment 3—February 7, 2017, Council minutes.

The Thorne Bay Library project is a partnership with the City of Thorne Bay and the Friends of the Thorne Bay Library. A signed MOU guides this partnership effort towards a new library.

The City Council voted UNANIMOUSLY to move forward with the grant application to the State of Alaska and to place this project is on the city's CIP list for FY2017. Additionally—the City has submitted a CAPSIS request for the funding!

Friends of the Thorne Bay Library
P.O. Box 19273
Thorne Bay, AK 99919
(907) 821-2681
A 501 (c) 3 organization

City of Thorne Bay
P.O. Box 19110
Thorne Bay, AK 99919
(907) 828-3380

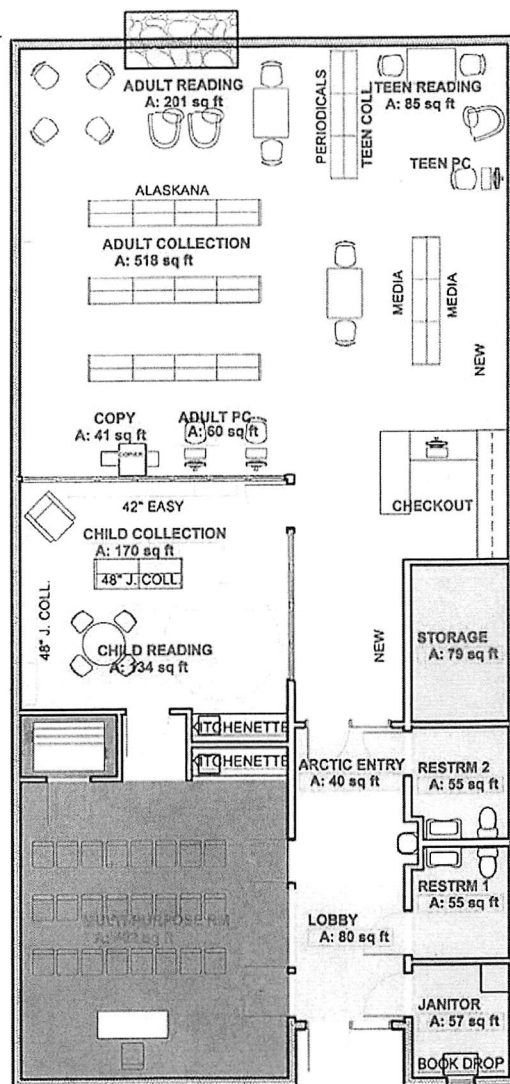


LIBRARY FLOOR PLAN

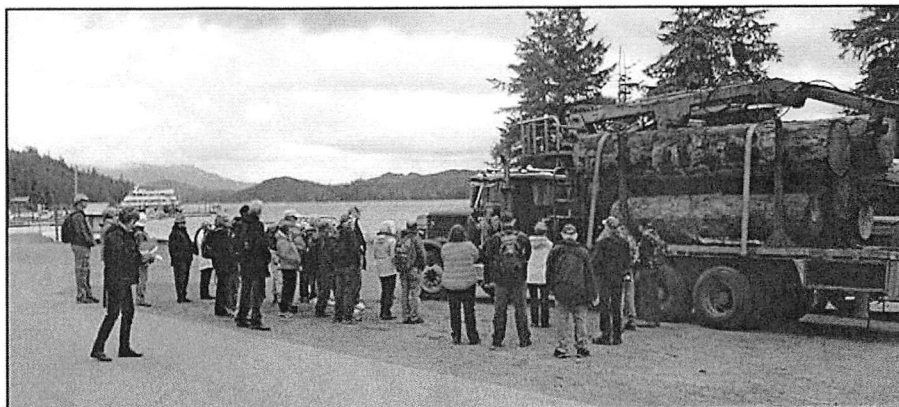
The new Library will provide a large meeting room of approximately 430 SF that will function as a multipurpose space for Library and community activities. It is sized to seat 20-25 people. It will have audio-video capabilities, a kitchenette for craft activities and coffee service, storage for OWL equipment, chairs and tables. The program space will be designed so it can be opened up to the lobby, allowing large meetings to have overflow capacity into the lobby/entry area.

There will be a dedicated space in the Library for teens to gather, meet, access the Young Adult Collection, read and study. Computers will be located for Teen use along with table seating and a lounge chair. This area will be easily visible from the circulation desk and adult areas, but separate from Adult lounge areas.

The Children's Area will be near the entry and the meeting room. Shelving will be low, allowing good oversight from the circulation desk and easy access to materials, low canopy tops for displaying books, and visibility throughout the room. There will be space for a comfortable chair or small sofa for parent and child to read together. Small scale children's furniture can easily be moved to open up program space for small groups.



Friends of the Thorne Bay Library offer Walking Tours to the small cruise ships that come to Thorne Bay and here is a group of visitors learning about Thorne Bay's Timber Industry. ↓



Matrix

Alaska Library Association

Library Construction and Major Expansion Matching Grant Program Update FY2016 *

Library Construction and Major Expansion Grant Funding to Communities to Date Totals

Cordova – Kenai – Seward – Petersburg – Barrow – Sutton – Soldotna – Ketchikan – Skagway – Kodiak – Talkeetna – Sitka - North Pole – Juneau – Wasilla (partial)

Communities Requesting FY 2017 Public Library Construction Funding

Community	Project Type	Site Ownership	Space Program	Design Concept	Legislative Priority	Cost Estimate	Local Funding	State Funding Request	Timing For State Funding
Thorne Bay	New Facility	Yes-City	2,900 SF	Yes	Yes	\$2.7M	Local Fundraising + In Kind + Grants	\$1.4M	FY2017
Coffman Cove	New Facility	Yes-City	3,100 SF	Yes	Yes	\$2.3M	City Funding + Grants + Local Fundraising	\$1.2M	FY2017

Communities Preparing Applications for FY 2017 Public Library Construction Funding

Community	Project Type	Site Ownership	Space Program	Design Concept	Legislative Priority	Cost Estimate	Local Funding	State Funding Request	Timing For State Funding
Craig	Expansion	Yes-City	3,600 SF	In Process	Yes	\$2.3M	City + Grants + In-Kind Donations + Local Fundraising	TBD	FY2017
Tok	New Facility	Yes-Library Association	3,000 SF	In Process	Yes	\$775K	In-Kind Donations + Local Fundraising + Grants	TBD	FY2017
Willow	Addition	Yes-MatSu Borough	6,500	In Process	Not Confirmed	\$5.5-6M	Borough + Local Fundraising + Rasmuson	TBD	FY2017 or 18
Haines	Addition	Haines Borough	1,300	In Process	Not Confirmed	\$1.2M	Borough + Local Fundraising	\$250,000K	FY2017

Communities In the Early Stages of Planning

Palmer - Haines – Unalaska

*Please be aware that several communities (Anchorage, Juneau, Anchor Point, Ester) have received funding or are requesting funding for library construction projects that do not fall under the Library Construction and Major Expansion Matching Grant Program guidelines through DCEED.

Updated 1/14/2015