

MINUTES  
FOR THE REGULAR  
CITY COUNCIL MEETING  
FOR THE CITY OF THORNE BAY  
CITY HALL COUNCIL CHAMBERS,  
TUESDAY, May 1, 2018  
@ 6:30 P.M.

The meeting was preceded by a workshop beginning at 6:00 p.m.

1. CALL TO ORDER:

Vice Mayor Hartwell called the meeting to order at 6:30 p.m.

2. PLEDGE TO FLAG:

The audience and council stood for the pledge to the flag.

3. ROLL CALL:

Those present were: Burger, Slayton, Edenfield, Hartwell, and Gefre.

Those excused: Carlson and McDonald.

4. APPROVAL OF AGENDA:

Hartwell moved to approve the agenda. Slayton seconded the motion. There was no further discussion.

MOTION: Move to approve the agenda

F/S: Hartwell/Slayton

YEAS: Burger, Gefre, Slayton, Edenfield, Hartwell

NAYS: None

STATUS: Motion Passed

5. MAYOR'S REPORT:

No Mayor report was given.

6. ADMINISTRATIVE REPORTS:

Hartwell read the City Administrator's Report:

Administrator Report:

**Meetings Attended and Updates:**

- A. Meeting with Greentree Heights and AP&T on options for electrical service.
- B. Coast Guard was in town last week and had an opportunity to discuss Sonny Martin Barge. No one on the boat knew anything about the barge issues or possible environmental issues and confirmed that the Coast Guard had not been on the barge.
- C. May 9<sup>th</sup> is the school cleanup day and May 19<sup>th</sup> is scheduled for discount dump day.
- D. The Mayor and I are in Klawock meeting with the Klawock per invitation of Klawock Mayor to discuss the EMS agreement.

## **Tasks and Projects:**

- A. Scrap metal removal has removed most of the scrap metal from the Solid Waste Site. The remaining metal at the Solid Waste site and Sort Yard will be removed when WM is finished in Klawock. Because the barge arrival in Petersburg is delayed a few days there may be time to gather some additional scrap on the island.
- B. Garage doors are installed and operating at the fire hall. This includes the electrical work to install the power to operate the automatic openers. Still need to finish clean up in hall and program some more functions into the automatic operations. This is the part where a computer programming degree comes in.
- C. Jason Blair the water supervisor has resigned effective May 11<sup>th</sup> so we will be advertising for a level II operator soon.
- D. Working on RFP's for southside road maintenance, electrical contractor and construction company that the city can have on call for projects that arise.
- E. Looked at the clinic with Tongass Credit Union and with a small remodel they feel that building would fit their needs. The small remodel would still leave a room and office for clinic use and the two can share a bathroom. I will be sending out new letters to Peace Health and SEARHC to see if they want to continue to use any portion of the clinic.

## **New Business:**

- A. The native plant material site was discussed in a previous council meeting and the council approved to support the idea. The draft letter and resolution are what the council requested so they can officially show support.
- B. The \$500 donation to the fishing derby follows last year's donation and council agreement to support the event each year.
- C. Jim Beard Kids fishing day is also a program the council has supported in the past.
- D. The East Prince of Wales Fish and Game Commission was discussed at the last council meeting and this is following up to officially support retaining this commission.
- E. Reauthorizing signers at First Bank is a step when council positions change.
- F. The support of the independent Audit of Tongass Timber Sales was discussed previously and again this request is to support for that process.
- G. Nichole Levasseur RV Park rental extension is needed to extend their stay at the Park.
- H. Support for the young growth wood quality study is a study that was discussed during the TAP and later during the POWLAT. This study was determined needed to help the transition from old growth to young growth timber. The study was funded at one time but funds were dropped and this letter is just requesting the forest service reconsider funding a study.

## **Ordinances for Introduction:**

- A. Ordinance 18-05-15-01 is the ordinance to adopt the FY19 budget. Teri has all the answers

## **Ordinances for public hearing**

- A. Ordinance 18-05-01-01 amending Title 18 Harbors is to allow live aboard to leave for a period to travel or go south in the winter and still retain the ability to keep their liveaboard status. This amendment would allow them to pay a standby fee like used with utilities if their boat remained in the harbor and the harbor annual rent fees are kept current.

**Executive Session:** Next meeting

**Harbors and Parks:** 1st City Electric was in town last Thursday and took final measurements for wire and conduit for work at both the main and Davidson Harbors. This includes on the floats and other work pertaining to the caretaker and restroom facilities.

**Streets and Roads:** OVK has started work on the Kasaan road and asked the city to help by furnishing some rock. They are also working on the brushing program for South Side and will be grading Southside roads.

**Water and Sewer:** With Jason leaving this and next week will be in depth training for Sam. We are working on an agreement for Jason that will allow the city to continue operations under his level II certification until we can hire someone. Again, we have had vandalism at Water Lake, this time taking the floating dock away and throwing the remaining life rings in the lake.

**Solid Waste:** WM has expressed some interest in in the Thorne Bay Solid Waste Site and may be submitting a proposal to consider before we sign a renewal with Republic Services.

**Law Enforcement:** Deon moved his office equipment to TB Sunday and met with Ben and Susie on the rental house. he mentioned that he would be starting to move is personal items but still had some paperwork to finish.

**FIRE/EMS:** Both the VPSO office and Fire Hall need a spring deep cleaning

**Library:** Ashley is on a bus headed back to Alabama. It is quite in the back office and will be converting the office to a utility office since there will be no more VISTA workers soon.

**City Clerk Teri Feibel reported the following:**

Profit and Loss Report of Income and Expenditures from July 1, 2017 to May 1, 2018.

Income: \$ 1,247,437.09

Expense: \$ 1,080,311.03

Net Income: \$ 167,126.06

Budget for Fiscal Year 2019, Public Hearing will be on May 15<sup>th</sup>, showing a net income of \$16,457.78. The Budget is a living document and changes throughout the year. We generally do two amendments to the budget in one fiscal year.

**7. PUBLIC COMMENTS:**

Thom Cunningham commented on the following topics:

- Thank you to City of Thorne Bay and Organized Village of Kasaan for the road work on the Kasaan Road, asked why they were fixing some sections of the road while not others
- Informed the City Council there was a problem with people speeding within the South Thorne Bay Subdivision, suggested placing speed bumps or small berms to force cars to slow down
- Requested to know if the City had a date planned for low cost dump day

Bruce Maldonado commented on the following:

- Requested an update on records request he placed with the City Clerk the beginning of April

8. COUNCIL COMMENTS:

There were no council comments.

9. CONSENT AGENDA:

There was no consent agenda.

10. NEW BUSINESS:

- A. Supporting All Efforts Leading to the Establishment of a Native Plant Materials Site on Prince of Wales Island Center, on Prince of Wales Island, discussion and action item: *Discussion will include reviewing a drafted letter and Resolution supporting the efforts for the establishment of Native Plant Materials Site, on Prince of Wales. Action will be to Approve the Resolution numbered 18-05-01-01, and/or authorizing the Mayor to sign a letter in support of the center.*
- Resolution 18-05-01-01, A Resolution of the City Council of the City of Thorne Bay, in Support of All Efforts Leading to the Establishment of a Native Plant Materials Center on Prince of Wales Island Center on Prince of Wales Island, discussion and action item:

Hartwell moved to approve Resolution 18-05-01-01, supporting all efforts leading to the establishment of a Native Plant Materials Center on Prince of Wales Island. Burger seconded the motion.

Pat Tierney submitted the following sample letter and resolution for the City Council to consider supporting:  
[SAMPLE LETTER]

To whom it may concern,

The City of Thorne Bay stands in full support of efforts to establish a facility capable of supplying native plant materials for industrial, cultural, land rehabilitation and land improvement activities, beginning with yellow-cedar.

Yellow-cedar is currently under review for potential listing as threatened or endangered under the Endangered Species Act, with a decision expected in June, 2018.

Yellow-cedar is experiencing decline due to climate change. A document produced by USDA (PNW-GTR-917) outlines a strategy for conservation and management of yellow-cedar which cannot be implemented without a source of seed, seedlings or rooted cuttings known as stecklings.

Yellow cedar produces very small seed cone in moderate abundance about every seven years. Gathering cone for seed is difficult and labor intensive. An alternate method of producing young yellow cedar for planting exists but requires ongoing nursery care and support. Facilities capable of this are unavailable in southern southeast Alaska.

There is an existing Plant Materials Center located in Palmer, Alaska, operated by the State. This facility does not handle plant species native to southern southeast Alaska. A Native Plant Materials Center is needed to help supply yellow-cedar among a host of other plants needed for ecological diversity, forest establishment, land reclamation, wildlife habitat rehabilitation and habitat improvement which are also unavailable commercially. The USFS recognizes the lack of available plant materials in the Corrected Notice of Intent for the Prince of Wales Landscape Level Analysis, published July 06, 2017, which states: "The Forest Service would consider establishing or encouraging native plant nurseries that can produce seedlings and other native plant materials for reforestation, reclamation, and habitat improvement projects."

We therefore recommend and support the establishment of a Native Plant Materials Center to be located on Prince of Wales Island, Alaska with an initial emphasis on production of yellow-cedar.

[SAMPLE RESOLUTION]

**A Resolution in Support of All Efforts Leading to the Establishment of a Native Plant Materials Center on Prince of Wales Island**

WHEREAS: There is a recognized lack of available native plant materials to support forest diversity, wildlife habitat enhancement and other conservation-based efforts; and

WHEREAS: Yellow-cedar seed is not abundant, but is difficult and labor intensive to collect; and

WHEREAS: Inquiries to commercial sources for yellow-cedar seed, seedlings or rooted cuttings have repeatedly failed due to sustained shortages nationwide; and

WHEREAS: Yellow-cedar is experiencing climate induced decline for which there is a strategy for conservation and management; and

WHEREAS: The strategy for conservation and management of yellow-cedar is based on planting to assist and accelerate normal plant migration and cannot be implemented without planting stock; and

WHEREAS: The existing Plant Materials Center in Palmer, Alaska operated by the State does not deal with species native to southern southeast Alaska; and

WHEREAS: The USFS is on record as supporting the establishment of nurseries capable of supplying native plant materials as stated in the Corrected Notice of Intent for the Prince of Wales Landscape Level Assessment published in the Federal Register, July 06, 2017

THEREFORE, BE IT RESOLVED THAT [ENTITY NAME] stands in full support of all efforts to establish a Native Plant Materials Center on Prince of Wales Island that is capable of helping meet vegetative supply needs for forest diversity, land reclamation, wildlife habitat and enhancement, beginning with yellow-cedar supply to meet the conservation and management strategy outlined in "A Climate Adaptation Strategy for Conservation and Management of Yellow-Cedar in Alaska", PNW-GTR-917, published January, 2016.

There was further discussion.

MOTION: Move to approve Resolution 18-05-01-01, supporting all efforts leading to the establishment of a Native Plant Materials Center on Prince of Wales Island

F/S: Hartwell/Burger

YEAS: Burger, Edenfield, Gefre, Hartwell and Slayton,

NAYS: None

STATUS: Motion Passed

B. Authorizing a donation of \$500.00 from City Council Donation Funds to the Thorne Bay Fishing Derby for 2018 Derby Year, discussion and action item:

Hartwell moved to donate \$500.00 from the City Council Donation Funds to the Thorne Bay Fishing Derby. Edenfield seconded the motion. Burger stated the Thorne Bay Fishing Derby would be for Silver Salmon and not King Salmon this year. There would also be prize tickets given to kids found fishing from the dock during the derby. There was further discussion.

MOTION: Move to \$500.00 from the City Council Donation Funds to the Thorne Bay Fishing Derby  
F/S: Hartwell/Edenfield  
YEAS: Burger, Edenfield, Gefre, Hartwell, and Slayton  
NAYS: None  
STATUS: Motion Passed

C. Authorizing a donation to Jim Beard Memorial Kids Fishing from City Council Donation Funds to the Fishing Derby for 2018 Derby Year, discussion and action item:

Hartwell moved to authorize the donation of up to \$100 worth of gift certificates to Jim Beard Memorial Kids Fishing Day, to dispersed as two gift certificates in the amount of \$50.00, to the new restaurant (previously operated as School Café). Burger seconded the motion. There was further discussion.

MOTION: Move to authorize the donation of up to \$100 worth of gift certificates to Jim Beard Memorial Kids Fishing Day, to dispersed as two gift certificates in the amount of \$50.00, to the restaurant  
F/S: Hartwell/Burger  
YEAS: Edenfield, Burger, Gefre, Hartwell, and Slayton  
NAYS: None  
STATUS: Motion Passed

D. Supporting the retention and activation of the East Prince of Wales Fish and Game Advisory Committee on Prince of Wales, discussion and action item:

Hartwell moved to support the retention and activation of East Prince of Wales Fish and Game Advisory Committee on Prince of Wales Island. Burger seconded the motion. Slayton stated he knew of 3 people interested in the committee. Hartwell suggested reaching out to the other communities on the island as well, including Wale Pass, and Naukiti. There was no further discussion.

MOTION: Move to support the retention and activation of East Prince of Wales Fish and Game Advisory Committee on Prince of Wales Island.  
F/S: Hartwell/Burger  
YEAS: Burger, Edenfield, Gefre, Hartwell and Slayton  
NAYS: None  
STATUS: Motion Passed

E. Authorizing Harvey McDonald, Robert Hartwell, Wayne Benner and Teri Feibel as signers for the City of Thorne Bay's First Bank Checking Account, discussion and action item:

City Clerk Teri Feibel requested the City Council amend the signer list to include Dana Allison, as a signer. It was only an oversight that her name was not included in the agenda. Hartwell moved to update the First Bank Checking Account Signers for the City of Thorne Bay, removing James Gould, adding Robert Hartwell, listing complete authorized signers as Dana Allison, Teri Feibel, Wayne Benner, Harvey McDonald, and Robert Hartwell. Burger seconded the motion. There was no further discussion.

MOTION: Move to update the First Bank Checking Account Signers for the City of Thorne Bay, removing James Gould, adding Robert Hartwell, listing complete authorized signers as Dana Allison, Teri Feibel, Wayne Benner, Harvey McDonald, and Robert Hartwell

F/S: Hartwell/Burger

YEAS: Edenfield, Gefre, Hartwell, Slayton and Edenfield

NAYS: None

STATUS: Motion Passed

F. City Council review and discussion of request for the City of Thorne Bay to support of Independent Audit of Tongass Timber Sales, discussion and possible action item:

Hartwell moved to discuss the request for City support for independent audit of the Tongass Timber Sales from David Bebe. Burger seconded the motion. No action was taken on this item, discussion only. Discussion included that the City Council wanted to continue looking into the Timber Sale Investigation and bring forward a resolution at a later meeting to request the independent audit.

G. Approval of Nichole Levasseur RV Park Rental Extension, discussion and action item:

Hartwell moved to approve RV Park Rental Extension for Nichole Levasseur. Edenfield seconded the motion. There was no further discussion.

MOTION: Move to approve RV Park Rental Extension for Nichole Levasseur

F/S: Hartwell/Edenfield

YEAS: Burger, Gefre, Hartwell, Slayton and Edenfield

NAYS: None

STATUS: Motion Passed

- H. Authorizing the Mayor or Administrator to submit a letter support for the Young Growth Wood Quality Study the Pacific Northwest Research Station discussion and action item:

Hartwell moved to authorize the Mayor or Administrator to submit a letter in support of the Young Growth Wood Quality Study, including language requesting to know where the timber would be taken from, and encouraging that timber not be taken from areas near small local mills so not to cause an adverse effect on the local economy. Slayton seconded the motion. There was further discussion.

MOTION: Move to authorize the Mayor or Administrator to submit a letter in support of the Young Growth Wood Quality Study, including language requesting to know where the timber would be taken from, and encouraging that timber not be taken from areas near small local mills so not to cause an adverse effect on the local economy

F/S: Hartwell/Slayton

YEAS: Edenfield, Gefre, Hartwell, Slayton and Burger

NAYS: None

STATUS: Motion Passed

11. ORDINANCES FOR INTRODUCTION:

- A. Ordinance 18-05-15-01, adopting the Budget of Operating Income and Expenses for the City of Thorne Bay, for Fiscal Year 2019 beginning July 1, 2018, ending June 30, 2019, discussion and action item:

Hartwell moved to approve Ordinance 18-05-15-01, adopting the FY19 Budget of Operating Income and Expenses for the City of Thorne Bay. Edenfield seconded the motion. There was no further discussion.

MOTION: Move to approve Ordinance 18-05-15-01, adopting the FY19 Budget of Operating Income and Expenses for the City of Thorne Bay

F/S: Hartwell/Edenfield

YEAS: Burger, Gefre, Hartwell, Slayton, and Edenfield

NAYS: None

STATUS: Motion Passed

12. ORDINANCE FOR PUBLIC HEARING:

- A. Ordinance 18-05-01-01, amending Title 18-Harbor, Section 18.30.010-Live Aboard Policy, discussion and action item:

Hartwell moved to approve Ordinance 18-05-01-01, amending Title 18-Harbor, Section 18.30.010-Live Aboard Policy. Burger seconded the motion. There was no further discussion.

MOTION: Move to approve Ordinance 18-05-01-01, amending Title 18-Harbor, Section 18.30.010-Live Aboard Policy

F/S: Hartwell/Burger

YEAS: Burger, Edenfield, Gefre, Hartwell and Slayton

NAYS: None

STATUS: Passed



13. EXPENDITURES EXCEEDING \$2,000.00:  
There were no expenditures exceeding \$2,000.00

14. EXECUTIVE SESSION: There was no executive session.

15. CONTINUATION OF PUBLIC COMMENT:  
There were no further public comments.

16. CONTINUATION OF COUNCIL COMMENT:  
There were no further council comments.

17. ADJOURNMENT:  
Hartwell adjourned the meeting at 7:47 p.m.

  
Harvey McDonald  
Harvey McDonald, Mayor

ATTEST:

Teri Feibel 5/10/18  
Teri Feibel, CMC