

CITY OF THORNE BAY
ORDINANCE 09-02-17-01

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA, AMENDING TITLE 2-ADMINISTRATION AND PERSONNEL, CHAPTER 2.24-OFFICERS AND EMPLOYEES, SECTION 2.24.060-ANNUAL LEAVE

BE IT ENACTED BY THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA;

Section 1. Classification. This ordinance is of a general and permanent nature, the chapter and section hereby amended shall be added to the Thorne Bay Municipal Code.

Section 2. Severability. If any provisions of this ordinance or any application thereof to any person or circumstances is held invalid, the circumstances shall not be affected thereby.


Section 3. Amendment of section. The title and chapter of Title 2-Administration and Personnel, Chapter 2.24-Officers and employees Section 2.24.060-Annual leave is hereby added to the Thorne Bay Municipal Code.

Section 4. Effective Date. This ordinance shall become effective upon adoption.

PASSED AND APPROVED February 17, 2009


James Gould, Mayor

ATTEST:


Teri Hammons, City Clerk

Additions are in bold and underlined

**Title 2
Administration and personnel
Chapter 2.24
Officers and employees
Section 2.24.060
Annual Leave**

2.24.060

M. Notice of Annual Leave. All employees shall serve at least two weeks notice of anticipated annual leave to the mayor or his/her designee in writing and secure written permission for leaves. **Any employee that is approved for a draw for any amount will not be deducted in full in the upcoming paycheck, the employee will guarantee this amount by maintaining the full number of vacation hours at the amount necessary to pay back the draw if their employment should end prior to fulfilling their debt unless authorized by the Mayor.** Any annual leave otherwise taken shall be deemed as unauthorized, and no vacation pay is permitted and no other benefits shall accrue. Unauthorized annual leaves may be reason for termination. (Ord. 96-07 § 3(part), 1996: Ord. 94-11 § 5(part), 1994: Ord. 8201-2 § 6, 1986)