

AGENDA

**REGULAR MEETING
OF THE CITY COUNCIL
FOR THE CITY OF THORNE BAY:
MEETING WILL BE HELD IN THE
CITY HALL COUNCIL CHAMBERS
TUESDAY, November 1, 2016
@ 6:30 p.m.**

The meeting will be preceded by a workshop beginning at 6:00 p.m.
The public is invited and encouraged to attend

1. CALL TO ORDER:
2. PLEDGE TO FLAG:
3. MAYOR OATH OF OFFICE:
4. ROLL CALL:
5. APPROVAL OF AGENDA:
6. MAYOR'S REPORT:
7. ADMINISTRATIVE REPORTS: (City Administrator & City Clerk)
8. PUBLIC COMMENTS:
9. COUNCIL COMMENTS:
10. CONSENT AGENDA:
 - A. Minutes for the October 10, 2016, Special City Council Meeting, discussion and action item:
 - B. Minutes for the October 10, 2016, Special Planning and Zoning Commission Meeting, discussion and action item:
 - C. Minutes for the October 17, 2016, Special City Council Meeting, discussion and action item:
11. NEW BUSINESS:
 - A. Approval of the Tackle Shack Lease Amendment between the City of Thorne Bay and Gary Anderson, discussion and action item:
 - B. Supporting Thorne Bay EMS request that SEREMS transfer ownership of a small ambulance that was awarded by grant funds to Hollis and no longer needed, to Thorne Bay EMS, discussion and action item:
 - C. Approval of Thorne Bay's participation in seeking loan funding for SEASWA RFP Item List, discussion and action item:
12. ORDINANCE FOR INTRODUCTION:
 - A. Ordinance 16-11-15-01, amending Ordinance 16-06-21-02, which provided for the establishment of the FY17 budget of anticipated revenues and expenditures for the City of Thorne Bay, discussion and action item:
13. EXECUTIVE SESSION:
14. CONTINUATION OF PUBLIC COMMENT:
15. CONTINUATION OF COUNCIL COMMENT:
16. ADJOURNMENT:

**MINUTES
FOR THE SPECIAL MEETING
OF THE CITY COUNCIL
FOR THE CITY OF THORNE BAY
ALASKA, COUNCIL CHAMBERS
CITY HALL, MONDAY
October 10, 2016
6:30 p.m.**

The meeting was preceded by a Planning Commission Meeting at 5:30 p.m.

1. CALL TO ORDER:

Mayor Gould called the meeting to order at 6:30 p.m.

2. PLEDGE TO FLAG:

The audience and council stood for the pledge to the flag.

3. ROLL CALL:

Gould, Slayton, Edenfield, Hartwell and Burger were present. Carlson and McDonald attended by phone.

4. APPROVAL OF AGENDA:

Gould moved to approve the agenda. Hartwell seconded the motion. There was no further discussion.

MOTION: Move to approve the agenda

F/S: Gould/Hartwell

YEAS: Burger, Gould, McDonald, Carlson, Slayton, Edenfield and Hartwell

NAYS: None

STATUS: Motion Passed.

5. MAYOR REPORT:

Mayor Gould reported that he had been in contact with a representative for Organized Village of Kasaan (OVK), regarding the FLAP Grant and work being performed on the Kasaan/Goose Creek Road. Current work is being done for the 1.3-mile to 3-mile portion of the Kasaan Road. Gould stated that the City of Thorne Bay is currently working with OVK to help with the grant's required match funding and grant opportunities.

6. ADMINISTRATION REPORTS:

A. City Administrator Report:

City Administrator, Wayne Benner, read his report. (attached)

B. City Clerk Report:

The City Clerk informed the City Council of the Newly Elected Official's Training opportunity in Anchorage in November, and requested any interested councilmembers contact her for travel arrangements and conference registrations.

7. PUBLIC COMMENTS:

Mark Gunkel commented on the following:

- Requested the City Council reconsider the current proposed amendments to the ATV Code, specifically the amendment which would eliminate the City Youth Permit, which currently allows for a child between the ages of 12-14 to operate an ATV on City Streets. His daughter had been looking forward to her 12th birthday so that she could get her permit to operate an ATV in Thorne Bay, and was heartbroken when told that the City was looking to eliminate the City Youth Permit
- Appreciates that the State gives the communities freedom by allowing them to govern ATV use within the City streets
- Encouraged the Council to review their amendment as written, the code adopts the Alaska Administrative Code by reference, but then deletes wording in the administrative code, by doing so it conflicts with the adoption by reference
- Understands concern over current ATV use violations, but strongly believes that the people violating these laws were not the children ages 12-14, and that enforcement of the current laws would help to eliminate the concerns of the ATV use violations
- As an educator he strongly encourages and supports educating all current and future drivers in the laws of the road and teaching them responsible use.

8. COUNCIL COMMENTS:

Hartwell stated the Council's reason for amending the ATV Code was for liability reasons. If the City permits a child to drive an ATV on City streets without a State driving permit, the City could be held responsible for any damages brought by the individual's ATV use. McDonald commented that the IFA General Manager was attending a conference in Anchorage, and would update the council with details and what the Manager learned once McDonald gets the report.

9. CONSENT AGENDA:

- A. Minutes for the September 20, 2016, Regular City Council Meeting, discussion and action item:
- B. Minutes for the September 20, 2016, Special Planning and Zoning Commission Meeting, discussion and action item:

Gould moved to approve the consent agenda, consisting of the minutes for the September 20th, Special Planning Commission Meeting and Regular City Council Meeting. Edenfield seconded the motion. There was no further discussion.

MOTION: Move to approve the consent agenda, consisting of the minutes for the September 20th, Special Planning and Zoning Commission Meeting and Regular City Council Meeting

F/S: Gould/Edenfield

YEAS: Edenfield, Carlson, Slayton, Gould, Hartwell, McDonald and Burger

NAYS: None

STATUS: Motion Passed.

10. NEW BUSINESS:

A. Certification of October 4, 2016, General Municipal Election, discussion and action item:

Gould moved to Certify the Election Results of the October 4, 2016, General Municipal Election. Burger seconded the motion. The City Clerk read the results of the General Election: Total Votes Cast at Polls: 128, Total Questioned ballots at Polls: 5, Total Absentee Person: 11, Total Absentee by Mail: 3, Total Question Absentee: 1. As confirmed by the Thorne Bay City Council, upon completion of the final canvass of ballots on the 7th day of October 2016, final election results are: **Council Seat A: (3-Year Term)** Raymond Slayton – 85 votes, L. Bruce Tower – 56 votes. Raymond Slayton is hereby elected to Council Seat A, with a vote of 85. **Council Seat B: (3-Year Term)** Risa J. Carlson – 88, Thom A. Cunningham – 49. Risa J. Carlson is hereby elected to Council Seat B, with a vote of 88. **Proposition 1:** Yes – 64, No – 68, Proposition to repeal Resolution number 15-09-01-01, titled Fee Schedule for Fire and EMS Departments, hereby fails with a final NO Vote of 68 and YES Vote of 64.

MOTION: Move to Certify the Election Results of the October 4, 2016, General Municipal Election
F/S: Gould/Burger
YEAS: Slayton, Hartwell, Gould, Burger, Edenfield, McDonald and Carlson
NAYS: None
STATUS: Motion Passed.

B. Renewal of property lease, SISD Restaurant and additional building lease from City of Thorne Bay, discussion and action item:

Gould moved to approve renewal of SISD lease of City Property. Slayton seconded the motion. Nick Higson, reported on the SISD Restaurant operations and requested a reduction in lease rate of 50% from \$1,000.00 monthly to \$500.00 monthly for the winter months. Gould amended his motion to renew SISD lease of City Property for a term of one (1) year, with a reduction in the rental rate of \$500.00, for the months of November through April, and charge full rental rate of \$1,000.00, for the months of May through October. Slayton amended his second. There was further discussion.

MOTION: Move to renew SISD lease of City Property for a term of one (1) year, with a reduction in the rental rate of \$500.00, for the months of November through April, and charge full rental rate of \$1,000.00, for the months of May through October
F/S: Gould/Slayton
YEAS: McDonald, Burger, Carlson, Gould, Edenfield, Hartwell and Slayton
NAYS: None
STATUS: Motion Passed.

C. Resolution 16-10-10-01, re-evaluating the Thorne Bay RV Park use and upgrades, discussion and action item:

Gould moved to approve Resolution 16-10-10-01. Edenfield seconded the motion. Discussion included the reason for the change was the needed repairs to the RV Park, and review of the current RV Park use. Comments were made regarding the proposed 14-day limit not being long enough time for occupants to find a

permanent residence. Edenfield stated the Resolution would not affect current occupants, only new ones. Gould amended his motion to read: move to approve Resolution 16-10-10-01, amending 14-day limit to 21-day limit. Edenfield amended her second. There was further discussion.

MOTION: Move to approve Resolution 16-10-10-01
F/S: Gould/Edenfield
YEAS: McDonald, Burger, Edenfield, Carlson, Gould, and Slayton
NAYS: Hartwell
STATUS: Motion Passed.

11. ORDINANCE FOR INTRODUCTION:

- A. Ordinance 16-09-20-01, amending Title 10-Vehicles and Traffic, Chapter 10.04-General Provisions, discussion and action item:

Gould moved to approve Ordinance 16-09-20-01. Hartwell seconded the motion. There was discussion of the last amendments made to the definition of ATV, as Special Use Vehicle, were not in line with the Alaska Administrative Code, as adopted by reference in the Municipal Code, therefore the amendments to the definition were out of line and need to be reviewed. The council discussed the Alaska Administrative Code Laws regarding ATV Use and proposed to table the ordinance for further review and possibly implementing a committee to review the ordinance and bring back at a later date. Gould amended his motion to table Ordinance 16-09-20-01, and bring back at a later date. Hartwell seconded the amendment. Discussion regarding the City's liability for damages or claims brought by allowing youth to operate ATV without State license or permit. Suggestion for a "hold harmless clause" that parents could sign. Further discussions on ATV use violations and the City getting enforcement in place to eliminate future violations. There was further discussion.

MOTION: Move to table Ordinance 16-09-20-01, and bring back at a later date
F/S: Gould/Hartwell
YEAS: Burger, McDonald, Edenfield, Gould, Hartwell, Slayton and Carlson
NAYS: None
STATUS: Motion Passed.

12. EXPENDITURES EXCEEDING \$2,000.00:

- A. Approval of expenditure to Cornerstone Excavation Services, for Steep Road work, discussion and action item:

Gould moved to approve the expenditure of \$2,069.50, to Cornerstone Excavation Services. Hartwell seconded the motion. There was no further discussion.

MOTION: Move to approve the expenditure of \$2,069.50 to Cornerstone Excavation Services, for Steep Road work
F/S: Gould/Hartwell
YEAS: Hartwell, Carlson, Burger, Edenfield, McDonald, Slayton and Gould
NAYS: None
STATUS: Motion Passed.

B. Approval of expenditure of \$10,500.00, to First Street Electric, for redoing lights at Solid Waste Building, discussion and action item:

Gould moved to approve the expenditure of \$10,500.00, to First Street Electric, for redoing lights at Solid Waste Building. Slayton seconded the motion. Wayne Benner stated the City did not currently have the money budgeted, but could find it in amendments. There was no further discussion.

MOTION: Move to approve the expenditure of \$10,500.00, to First Street Electric, for redoing lights at Solid Waste Building

F/S: Gould/Slayton

YEAS: McDonald, Burger, Carlson, Gould, Hartwell, Slayton and Edenfield

NAYS: None

STATUS: Motion Passed.

13. EXECUTIVE SESSION:

There was no executive session.

14. CONTINUATION OF PUBLIC COMMENT:

Mark Gunkel commented on the following:

- Supported anything that would get children outside and away from video games
- Commented that the City could only be held liable for claims on City streets if the City was found to be negligent.

Dave Egelston commented on the following:

- Suggested a committee to review ATV Ordinance and bring their suggestions to the Council.

15. CONTINUATION OF COUNCIL COMMENT:

Hartwell stated his concerns regarding ATV's was for the safety of the children and did not want anyone getting hurt.

16. ADJOURNMENT:

Gould adjourned the meeting at 7:50 p.m.

James Gould, Mayor

ATTEST:

Teri Feibel, CMC

ADMINISTRATOR'S REPORT 10-10-16 Wayne Benner

Meetings Attended and Updates:

Despite the City telling the Bush People they were not welcome, they came to Thorne Bay for a weekend and did everything they said they planned to do. There were no issues and rather entertaining watching reality being made up. The Forest Service did issue them a permit the day after they left.

SE Conference was good and SE numbers show that SE Alaska's population and economy are up. Updates on MHS funding and the committee that will study future operations. Speakers and panels gave updates on education, jobs and energy programs. The Lieutenant Governor presented the argument that the State needs to move away from entitlements and develop new funding sources. There will be a timber cruising training on POW in the near future to train people for next year's FS work. Talk about how the MHS was a cruise lines until the cruise ships. Our education system has done a great job training people trades but done a poor job of training people how to be workers. I was given a great tour around Petersburg to see the city infrastructure and harbor operations. It is amazing the improvements that can be made when you have funding sources other than sales tax. Makes it very easy to leverage large grants that require large matches.

Attended both POWCAC and POWLAT meetings. POWCAC was provided an update on the Mental Health Trust Land trade with the FS which will open up timber sales to keep Viking Lumber in business. Also provide were short updates on POWLAT and on communications on POW. The POWLAT meeting selected the Nature Conservancy as the facilitator. At the October 27th meeting this will be confirmed along with some finishing work on bylaws. On Nov 4th POWLAT will turn the meeting over to the facilitator and a half day workshop will begin the actual assessment work.

Tasks and Projects:

Thought I might have some support from AP&T at the SE Conference to go after funding to upgrade cell and data service but their comments were, just connect to the fiber optic if you want good data service. That is great if you can afford it and have enough cable to go out fishing and wonder around the south side. They are not in the cell service business. So next step will be AT&T or Verizon now that they are officially in Ketchikan.

Met with the Jennings on their request to remove trees from the right-of-way by their house and we have an agreement signed, they will do the work and are liable for any damages and clean up.

The City needs to take a hard look about the use of the RV Park. It is not a RV Park but a Motor Home park that people are using as their permanent residents.

New Business:

SISD Lease-----SISD purchased the restaurant for half the value the city was seeking. SISD was going to make up the difference by paying a higher rent for the property, half of which was property rent and half for the building purchase. To date SISD has paid approximately half of the additional cost of the building. Reducing the rent by half for the last 6 months as basically stopped payments on the building.

Ordinances for Introduction:

A. Ordinance 16-09-06-01, amending Title 10 -Vehicles and Traffic, Chapter 10.04-General Provisions. This 2nd reading, or actually 1st reading, reflects the changes suggested at the last city council meeting. Like all ordinances I do not believe we can accomplish that perfect ordinance and I am sure there will be changes in the future as the code is enforced or as more or different types of vehicles come about. The terminology used was done to be consistent with State Law and consistent with other community ordinances. Motorbikes and other two wheel vehicles were left out of the city ordinance as they are regulated and licensed by the State of Alaska DMV (no other community regulates them). Snowmobiles and ATV's have a registration process with the State and by law can be regulated by cities on city owned property. You can go on line and look at the communities that have ATV ordinances and also all the state regulations that govern their operations.

Expenditures Exceeding \$2000:

Tim Lindseth is doing some work on Steep Road while he is in the area and access to a material source per his offer at the last city council meeting.

Expenditure of \$10,060 to Tim Lindseth for work on Steep Road.

Expenditure of @10,500 plus rental of a lift is proposed for upgrades to the lights at the Solid Waste Site. Bulbs and ballast for the old light cost more than new lights and we only need half the lights. Currently there are 50 lights with over half with either the ballast of bulbs out. This is an absolute must for safety reasons.

Harbors: Look like the summer guest season is over and we have heard the FS barge may be leaving soon. Time to move the fish cleaning station and prepare for winter operations. This morning's freeze may require water to be turned off shortly.

Streets and Roads: Have sent a revised MOU to OVK to see if they are agreeable to providing South Thorne Bay Subdivision a twice yearly grading of most of the public roads. The City grader is just not heavy enough to really cut through the material that is on the roads and the city does not have any roller that can follow the grading.

Water and Sewer: The VSW grants will be administered by VSW and DOWL will be contracting directly with them. VSW agreement with the City is 88 pages and they are doing all the work.

Solid Waste: Had a very successful SEASWA meeting in Petersburg. There may be an opportunity for an island wide scrap clean up if WM scrap metal proposal is workable. May not be free but may be a way of removing a lot of old scrap plus vehicles. Petersburg may surplus a large trash truck that would make a good recycling collection truck for TB and other small communities, if not too expensive.

Law Enforcement: Kasaan VPSO and Troopers have been around TB in Bucks absence.

FIRE/EMS: Sitka is going out to bid again on their fire truck and I told them to include the City's offer of \$5000 as our bid. However, shipping from Sitka may be far cheaper than projected and I think we could add another \$2000 to our offer and stay under what I had estimated for shipping.

Library: Mark is here to share so events happening at the library.

**MINUTES
PLANNING COMMISSION
FOR THE
CITY OF THORNE BAY
COUNCIL CHAMBERS, CITY HALL
MONDAY
October 10, 2016
5:30 p.m.**

The City Council serves as the Planning Commission when there is no one willing to serve on the commission

1. CALL TO ORDER:

Mayor Gould called the meeting to order at 5:30 p.m.

2. PLEDGE TO FLAG:

The audience and council stood for the pledge to the flag.

3. ROLL CALL:

Gould, Slayton, Edenfield, Hartwell and Burger were present. Carlson and McDonald attended by phone.

4. APPROVAL OF AGENDA:

Gould moved to approve the agenda. Hartwell seconded the motion. Mayor Gould declared a conflict of interest regarding the variance request, and requested to be recused from discussions and voting as a councilmember on the variance application. Gould continued to state his reason for declaring a conflict was that he was an adjacent property owner and would be effected by the outcome of the variance application request. Vice Mayor McDonald requested the councilmembers state for the record if they approve Mayor Gould's request to recuse himself. All councilmembers present (in person and by telephone) agreed to approve Mayor Gould's request to recuse himself from discussion and voting as a councilmember regarding the variance application. Vice Mayor McDonald approved Mayor Gould's request to be recused due to conflict of interest. There was no further discussion.

MOTION: move to approve the agenda

F/S: Gould/Hartwell

YEAS: Burger, Gould, McDonald, Carlson, Slayton, Edenfield and Hartwell

NAYS: None

STATUS: Motion Passed.

Mayor Gould excused himself from the podium and seated in the audience.

5. PUBLIC HEARING:

- A. Public Hearing Sean McRae, Variance Application, 16-08-01, Lot 7, Block 5, Finney Drive, discussion and action item: Variance application request for permitting a 6.795-foot setback from road right-of-way; where City Code requires 10-foot setback from road right-of-way, PUBLIC HEARING:

McDonald informed the council and audience of the Public Hearing timeline:

- Applicant will have ten minutes to present his application to the council and audience
- The Council will have the opportunity to comment or question the applicant
- The public will have the opportunity to comment regarding the variance application - Each person in the public will have a time limit of three minutes at the podium
- The applicant will have the opportunity to rebut or respond to any comments made regarding his application

McDonald opened the public hearing to the applicant, Sean McRae, for presentation of his variance application request.

Sean McRae stated he was the owner of the property on Lot 7, Finney Drive. McRae stated that he had originally intended to build a two-story building on the property, with the lower part being the garage for parking and the top half the home. McRae reported that in preparation of site work and construction of the home, he had two different contractors look at the lot for development. McRae continued that each contractor confirmed that the condition of the rear end of the lot would limit his lot usage by 11.6', furthermore limiting the construction of a livable, suitable dwelling on the property, while maintaining the vehicle parking requirement. McRae stated that his request for the variance reduction in setback requirement was based on the narrow depth of the lot. McRae stated that the zoning requirements for the setback from a lot line is 5 feet, but with his lot condition he is unable to build up to that setback as it would be unsafe to the properties below.

Hartwell inquired if Mr. McRae could build a retaining wall on the backside of the property. McRae responded that both contractors advised it would not be an option to install a retaining wall due to the close proximity of the adjacent properties and would be a safety hazard if boulders or other material rolled into their homes.

Slayton inquired if it was an option to use concrete for the wall instead?

McRae answered that neither contractor was willing to do it.

Slayton inquired if a smaller building could be constructed to avoid encroaching into the setback.

McRae responded that he would not be able to provide for off street parking if the building was constructed at a smaller depth.

McDonald commented on the property layout and suggested the front of the building be at an angle instead of straight so it could still fit within the required setbacks.

McRae answered that McDonalds suggestion would work for a fixed building, but not for sliding or rolling doors to provide for vehicle access.

Slayton inquired what the building height would be. McRae responded it would be a maximum of 30 ft. high.

Hartwell inquired what the dimensions of the proposed building were. McRae stated the proposed dimensions were 80 x 32.

McDonald opened the hearing for Public Testimony:

James Gould stated as an adjacent property owner on Finny Drive, he objected to the variance and felt that it was an unnecessary request, as the building could be constructed smaller to fit within the required setbacks. Gould stated that the council had already set a precedent in the community by not approving variance requests of similar nature in the past. Gould stated he felt that a livable building could be constructed on the property.

McDonald opened the floor for the applicant to respond to the public comments.

McRae stated that his only comment was he had 2 contractors view the lot and does not know of any other contractors within the area.

Further discussion regarding the possibility of constructing a smaller building.
McDonald opened the floor to council comments or questions regarding the variance.

Carlson stated she felt that the variance request of 4' was very modest exception. Carlson stated that Thorne Bay has many lots that are odd shapes. Carlson stated a garage can only be so small and still allow for a vehicle. Carlson stated she felt the request was reasonable.

Slayton stated he would like for the council to be able to be compassionate, however, they have not approved similar requests in the past and have not granted any easements in a longtime.

Carlson inquired if the building would be in the road.

Slayton stated no, 6 ft. from the road, but within the 10 ft. setback that is required.

Carlson asked if the City had plans to put a sidewalk within that easement?

Slayton stated they may want to someday.

Edenfield stated the reduction in the setback would be an EMS/Fire safety issue. Finny Drive is already a very narrow road and makes it difficult for a fire truck or ambulance to get in and turned around safely.

McDonald invited the applicant to make any closing comments or statements before he closed the Public Hearing.

McRae stated the construction would not be in the right-of-way, only the easement, and a fence could just as easily be put within that easement and would not impede traffic.

McRae continued that the building would add appeal to the neighborhood and would not be a detriment to anyone on that street or in Thorne Bay.

McDonald closed the Public Hearing.

6. NEW BUSINESS:

- A. Resolution 16-09-06-01-PZ, a resolution of the Planning Commission for the City of Thorne Bay, acting on the Variance Application 16-08-01 – McRae Variance, discussion and action item:

McDonald moved to approve Resolution 16-09-06-01-PZ, acting on Variance Application 16-08-01. Hartwell seconded the motion. The city council read each item of the required criteria as set out in Resolution 16-09-06-01-PZ. The responses given for the required criteria did not meet the requirements for approving the Variance Application 16-08-01. Full resolution with the answered criteria is attached to these minutes as pages 5 & 6. McDonald moved to amend his motion read: Move to approve Resolution 16-09-06-01-PZ, denying Variance Application 16-08-01, based on the responses given for the required criteria for approval. Hartwell amended his second to the motion. There was discussion among the council on how the required criteria for approval did not all have false responses or did not apply to the variance being requested. The City Clerk advised the council that the Municipal Code required that all 8 required criteria be answered and the council bases their decision upon the responses and given. There was further discussion.

MOTION: Move to approve Resolution 16-09-06-01-PZ, denying Variance Application 16-08-01, based on the responses given for the required criteria for approval
F/S: McDonald/Hartwell
YEAS: Slayton, Hartwell, Burger, Edenfield, McDonald and Carlson
NAYS: None
STATUS: Motion Passed.

8. COMMISSION COMMENTS:

McDonald stated he hoped that Mr. McRae would be able to change his planned design for his building to meet the setback requirement and hoped that Mr. McRae understood the council's decision for denying his variance request.

9. PUBLIC COMMENTS:

There were no further public comments.

10. ADJOURNMENT:

McDonald adjourned the meeting at 6:20 p.m.

James Gould, Mayor

ATTEST:

Teri Feibel, CMC

**MINUTES
FOR THE SPECIAL MEETING
OF THE CITY COUNCIL
FOR THE CITY OF THORNE BAY
ALASKA,
COUNCIL CHAMBERS
CITY HALL
MONDAY
October 17, 2016
6:30 p.m.**

The meeting was preceded by a workshop at 6:00 p.m.

1. CALL TO ORDER:

Mayor Gould called the meeting to order at 6:30 p.m.

2. PLEDGE TO FLAG:

The council and audience stood for the pledge to the flag.

3. OATH OF OFFICE:

Seat A - Raymond Slayton (3-Year Term), Raymond Slayton took his Oath of Office and the original signed Oath was given to the City Clerk.

Seat B - Risa J. Carlson (3-Year Term),
Risa Carlson read her Oath of Office over the telephone. The original signed Oath was received and filed by the City Clerk.

4. ROLL CALL:

Gould, Slayton, Edenfield, and Burger were present. Carlson, McDonald and Hartwell attended by phone.

5. APPROVAL OF AGENDA:

Gould moved to approve the agenda. Hartwell seconded the motion. There was no further discussion.

MOTION: Move to approve the agenda

F/S: Gould/Hartwell

YEAS: Burger, Gould, McDonald, Carlson, Slayton, Edenfield and Hartwell

NAYS: None

STATUS: Motion Passed.

6. MAYOR'S REPORT:

Mayor Gould stated the City Council had received a Thank You card from Shelly Wright with Southeast Conference for the City's contribution to the Marine Highway Reform Project.

Mayor Gould reported that he would be out of town from December 6th to January 10th.

7. CITY ADMINISTRATOR'S REPORT:

City Administrator, Wayne Benner, reported on the following:

- Meeting with Craig and Klawock Administrators to discuss financing of Municipalities
- Davidson Landing Restroom and Caretaker Facility project will begin moving forward in January. Some minor changes in location of the facility
- Previous RV Park tenant left the RV Park after writing over a thousand dollars in bad checks to the City.

City Clerk financial report:

City Clerk, Teri Feibel, reported on the following:

- Absentee Voting for the November General Election begins at City Hall on Monday October 24th, through Monday November 7th. Absentee voting is available during regular office hours.
- General Election will be held in the Council Chambers of City Hall on November 8, 2016, the Polls will be open from 7:00 a.m. through 8:00 p.m.

City Clerk read bank balances for the City of Thorne Bay's Finance

Accounts:

1. Tongass Federal Credit Union:
 - a. Checking: \$150,102.76
 - b. Sales Tax Savings: \$299,656.00
 - c. Harbor Savings: \$36,783.78
2. First Bank Alaska:
 - a. Checking: \$58,000.00
3. Wells Fargo Investments Account:
 - a. Money Market: \$674,360.81
 - b. Bonds: \$400,999.90

TOTAL OF ALL CITY ACCOUNTS: \$1,619,940.32

8. PUBLIC COMMENTS:

Thom Cunningham commented on the following:

- Absentee Voting available at Davidson Landing
- Proposition to repeal EMS/Fire rates was intended to only repeal the charge for house fires, not EMS rates
- South Thorne Bay Roads in need of grading. Requested they be graded before winter freeze.

9. COUNCIL COMMENTS:

Edenfield stated the Fire Rates that are in effect are only for fires that are in direct result of negligence, the city has never charged for a house fire that was not caused by negligence.

Gould stated the current City Administration and Council would not charge for a fire unless it was caused by a person's negligence. Gould stated he appreciated the public comments regarding the fire rates, and stated the City would consider the wording of the resolution for fire rates.

10. NEW BUSINESS:

A. Appointment of Mayor for the City of Thorne Bay, discussion and action item:

Gould expressed interest in being nominated as Mayor for Thorne Bay. Slayton Nominated James Gould for Mayor. Burger seconded the nomination. There were no other council members nominated. Burger moved to appoint James Gould as Mayor. Hartwell seconded the motion. City Clerk stated the term for James Gould as Mayor will be for the remainder of his council seat term of one year. There was no further discussion.

MOTION: Move to appoint James Gould as Mayor
F/S: Burger/Hartwell
YEAS: Hartwell, Carlson, Burger, Edenfield, McDonald, Slayton and Gould
NAYS: None
STATUS: Motion Passed.

B. Appointment of Vice Mayor for the City of Thorne Bay, discussion and action item:

Gould nominated Harvey McDonald to serve as Vice Mayor for the City of Thorne Bay. Burger seconded the nomination. The floor was closed to nominations with no further nominees on the floor. Gould moved to appoint Harvey McDonald as Vice Mayor for the City of Thorne Burger seconded the motion. Vice Mayor of Thorne Bay serves a One (1) Year Term, expiring on the Monday following the Certification of Election. There was no further discussion.

MOTION: Move to appoint Harvey McDonald as Vice Mayor for the City of Thorne Bay
F/S: Gould/Burger
YEAS: McDonald, Burger, Carlson, Hartwell, Slayton and Edenfield
NAYS: None
STATUS: Motion Passed.

C. Appointment of councilmember to run meetings in the absence of Mayor and Vice Mayor, discussion and action item:

Gould stated that Councilmember Carlson had given no objection to continuing her appointment for running meetings during the absence of Mayor and Vice Mayor. Gould nominated Risa Carlson to run meetings in the absence of Mayor and Vice Mayor. Edenfield seconded the nomination. Hartwell nominated Raymond Slayton. The floor was closed to nominations with no further nominees on the floor. Raymond Slayton requested his name be withdrawn from the nominations since Risa was ok with running the meetings in the absence of Mayor and Vice Mayor. There was no further discussion.

MOTION: Move to appoint Risa Carlson to run City Council Meetings in the absence of the Mayor and Vice Mayor
F/S: Gould/Edenfield
YEAS: Burger, McDonald, Edenfield, Gould, Slayton, Hartwell and Carlson
NAYS: None
STATUS: Motion Passed.

D. Review and amendment of current rate charged for leased City tideland to Gary Anderson dba. Tackle Shack, discussion and action item:

Gary Anderson addressed the City Council regarding his request for the current lease rate charged to the Tackle Shack to be reviewed and amended for the winter months. Gould inquired what Mr. Anderson would request for action regarding the lease. Mr. Anderson stated he would request the same amendment as the City Council provided to other businesses in the same area, and for the same months that were requested and approved. Gould requested the City Administrator draft a lease amendment for the Tackle Shack lease of City Tidelands and bring it to the next meeting for the City Council to act upon. Hartwell stated he was in favor of approving the lease amendment for Mr. Anderson as the City Council has set a precedent for allowing modifications during winter months when business is slow. Slayton stated he too was in favor of Mr. Anderson's request. Slayton stated that the Tackle Shack and the Port were great for Thorne Bay, and Mr. Anderson providing a propane service in town was great for Thorne Bay so people did not have to travel to Craig to have their tanks filled. Slayton stated he believed that the City should do everything in their power to help local businesses thrive. Slayton reiterated his position in favor of amending the lease to benefit Mr. Anderson. McDonald and Gould stated they concurred with Slayton's comments. There was further discussion.

11. EXECUTIVE SESSION:

No executive session was called.

13. CONTINUATION OF PUBLIC COMMENT:

Mark Lisowski commented on the following:

- Community Discussions will continue the 22nd at 12:30, in the library. This is a continuation of discussion and community conversations that Mr. Lisowski commented on at the last city council meeting.

14. CONTINUATION OF COUNCIL COMMENT:

No further council comments.

15. ADJOURNMENT:

Mayor Gould adjourned the meeting at 7:02 p.m.

James Gould, Mayor

ATTEST:

Teri Feibel, CMC

**LEASE-RENTAL AGREEMENT – Thorne Bay Tackle Shack –
Lease of City owned Tidelands
Amendment #1
(Amendments are in bold)**

4. Rent.

This is a triple-net Lease with Lessee responsible for rent and taxes as defined herein. Lessee agrees to pay to Lessor rent at the rate of \$350.00 per month, plus City of Thorne Bay sales tax, on or before the first day of each calendar month beginning May 1st, 2015, payable to Lessor and mailed to City of Thorne Bay, PO Box 99110, Thorne Bay, Alaska 99919. Payments received after the 10th day of the month will be subject to a 10% late charge. **The City, upon a yearly request by the Lessor, may entertain the reduction of the rental rate associated with the Tackle Shack building for the six (6) calendar months of November through April. Said rent for the months of November 2016 through April 2017 for the Tackle shack building to be set at \$175 per month for 2016-2017 calendar months, plus City of Thorne Bay sales tax.**

5. Purchase.

Lessee is the owner of the building known as the Tackle Shack, propane sales operations, fuel tank, docks, ramps serving the docks and all the equipment, personal property, and inventory per the sales agreement entered into on _____, 2015.

6. Sales and Property Taxes.

A. Lessee shall pay, in addition to the rentals specified in Paragraph 4 above, any sums required to be paid under the sales tax, personal property tax, special assessments and/or real property laws that may be in force from time to time within the City of Thorne Bay, Alaska. The amounts for sales tax, special assessments and personal property taxes shall be payable at least ten (10) days prior to delinquency. Proof of the payment of Sales Taxes shall be provided to the Lessor on a monthly basis. Real property taxes for the year [insert year] on [insert year] actual taxable amount shall be prorated monthly over a nine-month period with one ninth of the annual estimated real property taxes paid by Lessee to Lessor at the time Lessee makes its



CITY OF THORNE BAY

P.O. BOX 19110
THORNE BAY, ALASKA 99919
(907) 828-3380
FAX (907) 828-3374
www.thornebay-ak.gov

November 1, 2016

Bobbi Leichy
Executive Director
Southeast Regional EMS Council, Inc

RE: Hollis Ambulance

Dear Ms. Leichy,

The City of Thorne Bay is trying to grow their emergency medical services. In 2012 the City, through an MOU, started working with the City of Klawock EMS to help enhance the quality of service that could be provided in a medical emergency. The focus of the new format was to have the City of Thorne Bay be first responders with the backup of Klawock EMS, including transport. The City of Thorne Bay is and has been very supportive of an island wide emergency services program. The MOU with Klawock has been a step in that direction which has allowed the City to offer a higher level of emergency service.

To date this system has been working exceptionally well with Klawock EMS participating with every call and having Thorne Bay transport some or all the way depending on the medical condition. Of concern is the response times and access in the Southside/Goose Creek areas. The size, configuration of access and road conditions to some of these areas is extremely difficult. Access by ambulance or fire equipment, other than the small first responding type forces responders to pack equipment up long driveways.

A smaller ambulance, along with the small quick response fire truck received from Coffman Cove, will enhance response times to many parts of South Thorne Bay and the Goose Creek area. Also with the additional ambulance, the City would have a quick response vehicles and two good transport vehicles. If one of the other vehicles is out of service or on transport the city would still have two vehicles for emergency response. There have been several occasions in the recent past where Thorne Bay was without coverage due to both ambulances transporting at the same time.

Respectively,

James Gould, Mayor

From: Bobbi Leitchy <director@serems.org>
Date: 10/25/16 11:03 AM (GMT-09:00)
To: CINDY EDENFIELD <cedenfield@hotmail.com>
Subject: Re: Hollis Response Vehicle

Cindy-

Transferring the vehicle from Hollis to Thorne Bay is more complicated than simply filling out paperwork.

That vehicle was purchased with several grants contributing and I'm bound by the rules of those funders when Hollis has no further use for it.

First off, I need an 'official' letter from the Hollis Community Association that tells me that the vehicle is no longer of use to them and that they wish to give up ownership.

Second, I need a letter from the City of Thorne Bay Council stating a need for the transport vehicle. They will need to inform me of the condition of their present Code Blue ambulance and why another mode of transport is needed. I thought I understood that the City of Klawock was doing all the transports for Thorne Bay??!

I'll need to determine whether all the conditions of the grantees will be met - then, it will be up to my board to make a decision on where to place the rig.

Please let me know if you need any additional info or have questions.

Thank you!

Bobbi

On 10/25/2016 8:38 AM, CINDY EDENFIELD wrote:

Good morning,

1

I understand that we are eligible to receive the extra vehicle from Hollis. What do we have to do to get this? Could you fax any paperwork that needs to be done and I will get it back to you.

Thank you,
Cindy

Sent via the Samsung Galaxy Express 3, an AT&T 4G LTE smartphone

--
Executive Director
Southeast Region EMS Council, Inc.
SEREMS
907-747-8005 (work)
907-738-8008 (cell)

South East Alaska Solid Waste Authority

COFFMAN COVE - CRAIG - HYDABURG - KASAAN - KLAWOCK - PETERSBURG - THORNE BAY - WRANGELL

October 24, 2016

REQUEST FOR PROPOSALS – EQUIPMENT PURCHASE LOANS

Purpose

The Southeast Alaska Solid Waste Authority is accepting funding proposals from its member communities for solid waste or recycling equipment/projects. The intent of this solicitation is to develop a list of prospective equipment purchases or projects for the SEASWA Board of Directors to rank and approve for funding. The Board will approve initial purchases of various equipment for our members and will enter into no-interest loan agreements for reimbursement of each purchase.

Proposals

SEASWA members may propose the purchase of any equipment or infrastructure related to solid waste, recycling, household hazardous waste or scrap metal removal/processing. Proposals shall include a description of the equipment, a short paragraph discussing the need and benefits to the municipality, the cost of the equipment (including all shipping and/or installation costs), the timeline for procurement of the equipment and the proposed payback period (up to 5 years). The Director for each community will be considered the contact person for a member's proposal unless otherwise stated in the proposal. The RFP and scoring process will be a discussion item at the November 17th SEASWA teleconference.

Funding Available

The Authority will consider award of any number of proposals up to a maximum overall expense of \$75,000.00. Member communities are encouraged to submit all equipment/projects which are eligible under this solicitation. The Board may award several smaller purchases or one or two larger purchases/projects depending on the ranking of the proposals in comparison to available funds.

Deadline

In order for the proposals to be compiled and distributed to all Board members prior to the December 15th teleconference, please make all submissions to Karl Hagerman on or before **Wednesday, December 7, 2016** for compilation. Proposals submitted after this deadline may not be considered, depending on the wishes of the Board.

Ranking of Proposals

Each Director shall individually rank all projects received based on the following criteria:

	Max Points
Completeness of Proposal – Are all submission requirements met?	10 points
Eligibility – How well the proposal fits the intent of the solicitation.	10 points
Benefits to Member(s) - Long term benefits ranked higher.	30 points
Stated Need – Legally required projects ranked higher.	30 points
Time Frame – Can the purchase be made prior to June 2017.	20 points

A compilation and averaging of all Director's scores per project will be distributed with the December agenda. This document will become the starting point for Board discussion and awards of loan funding.

Questions and Submission Info

Questions regarding this RFP may be directed to Wayne Benner, SEASWA Chair, in Thorne Bay at phone number (208) 290-2564 and email administrator@thornebay-ak.gov or Karl Hagerman at 907-772-4430 and email at khagerman@petersburgak.gov .

Please submit proposals via email to khagerman@petersburgak.gov or fax to 907-772-4102 or mail to Karl Hagerman, Petersburg Borough, PO Box 329, Petersburg, AK 99833.

-End of Solicitation-



CITY OF THORNE BAY

P.O. BOX 19110
THORNE BAY, ALASKA 99919
(907) 828-3380
FAX (907) 828-3374
www.thornebay-ak.gov

Projects that I would like to consider having funded through the SEASWA no interest loan program. The City will be competing with other SEASWA communities so the proposed purchases may or may not be approved as there is only 75,000 available.

The costs are project estimates that would be updated for the actual loan request if the council feels this program is an option to consider funding projects that will help expedite moving municipal waste, recycling materials and scrap metal from Thorne Bay. The projects are listed in order of importance.

1. Purchase of a loading ramp and concrete pad allowing bale to be loaded onto containers for shipment. (estimated \$ 15,000 ramp, \$5500 pad)
2. Purchase of commercial Freon removal equipment and storage equipment. The proposal to include training and certification of two people. To have vehicles and appliances removed from Thorne Bay Solid Waste Site all Freon must be removed. This is an issue that State and EPA is starting to closely monitor (estimate \$10,000)
3. Purchase of security fence for enclosing an area to store scrap metal waiting shipment and an area for collection of recyclable materials. The Waste Management agreement for scrap metal will help determine the location of the site which could be at the Sort Yard. The recycling area would be somewhere in town where recyclable materials are collected prior to shipment to the solid waste site for processing. Possibly at the City Shop or around the Bay Chalet (estimate \$41,000 for both)
4. Purchase of a used compaction truck that has rear dump for standard dumpster containers. The truck would be used to collect recyclables that we need to remove from the waste stream before shipping municipal waste south. As the solid waste site becomes more of a transfer site for the east side of POW this truck could go to other communities to collect recyclable materials. (estimate \$55,000)

**CITY OF THORNE BAY
ORDINANCE 16-11-15-01**

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY,
ALASKA; AMENDING ORDINANCE 16-06-21-02, WHICH ESTABLISHED THE
FY17 BUDGET OF ANTICIPATED REVENUES AND EXPENDITURES FOR THE
CITY OF THORNE BAY JULY 1, 2016 THROUGH JUNE 30, 2017

BE IT ENACTED BY THE CITY COUNCIL FOR THE CITY OF THORNE BAY,
ALASKA;

- Section 1. Classification. This is a non-code ordinance.
- Section 2. General Provisions. The budget documents attached hereto list the authorized appropriations for expenditures, revenues and the change in cash balances as part of the budget for the period July 1, 2016 to June 30, 2017, detail anticipated line item revenues and expenditures for each appropriation and make the budget a matter of public record.
- Section 3. Authorization and Appropriation. The appropriations are adopted and authorized for the period July 1, 2016 to June 30, 2017, and are for that period. As required by ordinance; Subject to council approval by resolution, the Mayor may establish line item expenditures within an authorized appropriation. Subject to council approval by ordinance, the Mayor may transfer from one authorized appropriation to another any amount that would not annually exceed 10 percent or \$10,000, whichever is less.
- Section 4. Effective Date. This ordinance shall become effective upon adoption.

PASSED AND APPROVED November 15, 2016

James Gould, Mayor

ATTEST:

Teri Feibel, CMC

[Introduction: November 1, 2016]
[Public Hearing: November 15, 2016]

<u>OPERATING BUDGET</u>	<u>Approved FY17 Budget</u>	<u>Nov 2016 AMENDMENT</u>	
Income	\$ 1,330,870.00	\$ 1,296,601.50	
Expense	\$ 1,294,950.86	\$ 1,249,407.71	
<u>NET Operating Income:</u>	<u>\$ 35,919.14</u>	<u>\$ 47,193.79</u>	
<u>Class List:</u>	<u>Income:</u>	<u>Expense:</u>	<u>Net:</u>
Admin Budgeted:	\$ 643,925.00	\$ 411,679.25	\$ 232,245.75
Admin amended:	\$ 641,531.50	\$ 419,168.68	\$ 222,362.82
City Council Budgeted:	\$ 3,075.00	\$ 28,431.00	\$ (25,356.00)
City Council Amended:	\$ 3,075.00	\$ 27,822.50	\$ (24,747.50)
EMS Budgeted:	\$ 16,000.00	\$ 19,885.00	\$ (3,885.00)
EMS Amended:	\$ 16,050.00	\$ 20,214.25	\$ (4,164.25)
Fire Budgeted:	\$ 16,000.00	\$ 10,805.00	\$ 5,195.00
Fire Amended:	\$ 16,300.00	\$ 14,516.18	\$ 1,783.82
Harbor Budgeted:	\$ 73,850.00	\$ 91,503.62	\$ (17,653.62)
Harbor Amended:	\$ 90,100.00	\$ 82,535.91	\$ 7,564.09
Law Enforcement Budget:	\$ 15,000.00	\$ 13,718.00	\$ 1,282.00
Law Enforcement Amend:	\$ 15,000.00	\$ 13,275.00	\$ 1,725.00
Library Budgeted:	\$ 6,600.00	\$ 4,380.00	\$ 2,220.00
Library Amended:	\$ 6,600.00	\$ 8,120.76	\$ (1,520.76)
Parks & Rec Budgeted:	\$ 25,000.00	\$ 64,604.48	\$ (39,604.48)
Parks & Rec Amended:	\$ 10,150.00	\$ 26,247.44	\$ (16,097.44)
RV Park Budgeted:	\$ 30,850.00	\$ 1,995.00	\$ 28,855.00
RV Park Amended:	\$ 33,075.00	\$ 1,970.00	\$ 31,105.00
Streets & Roads Budgeted:	\$ 125,450.00	\$ 246,207.37	\$ (120,757.37)
Streets & Roads Amended:	\$ 25,450.00	\$ 222,856.07	\$ (197,406.07)
Solid Waste Budgeted:	\$ 35,020.00	\$ 99,203.68	\$ 35,816.32
Solid Waste Amended:	\$ 168,020.00	\$ 104,992.57	\$ 63,027.43
Sewer Budgeted:	\$ 109,000.00	\$ 151,508.66	\$ 42,508.66
Sewer Amended:	\$ 122,400.00	\$ 150,673.82	\$ (28,273.82)
Water Budgeted:	\$ 131,100.00	\$ 151,029.80	\$ (19,929.80)
Water Amended:	\$ 148,850.00	\$ 157,014.53	\$ (8,164.53)
Budgeted Original:	\$ 1,330,870.00	\$ 1,294,950.86	\$ 35,919.14
<u>AMENDED FY17 TOTALS</u>	<u>\$ 1,296,601.50</u>	<u>\$1,249,407.71</u>	<u>\$ 47,193.79</u>

<u>Income ALL Departments</u>	<u>FY17 BUDGET:</u>	<u>November Amendments</u>
1% SalesTax/Streets & Com. Development	\$ 25,000.00	\$ 35,000.00
Animal Fees	\$ 600.00	\$ 600.00
ATV Fees	\$ 550.00	\$ 550.00
Bank Interest Income	\$ -	\$ 2,255.00
Community Revenue Sharing	\$ 76,575.00	\$ 76,511.00
Copier/Fax	\$ 50.00	\$ 50.00
Davidson Landing Fees	\$ 13,000.00	\$ 18,000.00
Election Income	\$ 600.00	\$ 600.00
Equipment Rentals	\$ 250.00	\$ 450.00
Fees & Permits	\$ 32,845.00	\$ 36,845.00
Finance Charges	\$ -	\$ 300.00
Fishery Tax Receipts	\$ 7,000.00	\$ 4,000.00
Grant Income	\$ -	\$ -
Grid Fees	\$ 300.00	\$ 300.00
Halibut Charter Permit	\$ 200.00	\$ 200.00
Harbor Fees	\$ 46,000.00	\$ 49,000.00
Harbor Showers	\$ 1,800.00	\$ 1,950.00
Land Payment Interest	\$ 4,500.00	\$ 4,500.00
Land Sales	\$ 3,200.00	\$ 6,500.00
Landing Fees	\$ 600.00	\$ 600.00
Live-aboard Fees	\$ 4,000.00	\$ 10,000.00
Miscellaneous Income	\$ 11,200.00	\$ 12,100.00
National Forest Receipts	\$ 50,000.00	\$ -
Notary/Lamination	\$ 650.00	\$ 800.00
Occupancy Tax	\$ 12,000.00	\$ 12,000.00
Passport Services	\$ 1,200.00	\$ 1,200.00
Payment in Lieu of Taxes	\$ 104,000.00	\$ 127,665.50
Rental	\$ 31,000.00	\$ 33,150.00
RV Park Fees	\$ 29,000.00	\$ 31,000.00
Sales Tax	\$ 515,750.00	\$ 415,475.00
Sewer Fees	\$ 104,000.00	\$ 115,000.00
Solid Waste Fees	\$ 130,000.00	\$ 160,000.00
Water Fees	\$ 125,000.00	\$ 140,000.00
Total Income	\$ 1,330,870.00	\$ 1,296,601.50
<u>Expense</u>	<u>FY17 Budget</u>	<u>November Amendment</u>
Advertising and Promotion	\$ 1,700.00	\$ 1,700.00
Audio	\$ -	\$ -
Bank Service Charges	\$ 250.00	\$ 250.00
Bldg/Grnd Maint Repair	\$ 4,200.00	\$ 3,700.00
Books	\$ 200.00	\$ 200.00

Business Licenses and Permits	\$ 10.00	\$ 10.00
Chemicals	\$ 15,000.00	\$ 13,500.00
Computer/Software	\$ 1,600.00	\$ 2,500.00
Contract Labor	\$ 60,350.00	\$ 48,600.00
Credit Card Merchant Fees	\$ 3,200.00	\$ 3,500.00
Donations	\$ 2,500.00	\$ 2,500.00
Dues and Subscriptions	\$ 6,865.00	\$ 8,265.00
Election Expenses	\$ 200.00	\$ 200.00
Electricity	\$ 71,250.00	\$ 71,300.00
Equipment Maint & Repair	\$ 18,050.00	\$ 20,050.00
Equipment Purchase	\$ 18,300.00	\$ 15,875.00
Equipment Rental	\$ 1,000.00	\$ 1,500.00
Fees & Permit	\$ 125.00	\$ 225.00
Furniture, Equip & Computers	\$ 75.00	\$ 75.00
Health Insurance	\$ 164,802.56	\$ 88,650.00
Employee's Insurance Savings Account	\$ -	\$ 57,900.00
Heating Fuel	\$ 22,850.00	\$ 20,200.00
Insurance Expense		
AML/Insurance	\$ 46,170.00	\$ 46,634.27
Life Insurance	\$ 1,081.00	\$ 1,081.00
Worker's Compensation	\$ 29,750.00	\$ 29,850.99
Total Insurance Expense	\$ 77,001.00	\$ 77,566.26
Internet Use	\$ 4,750.00	\$ 4,650.00
Legal Services	\$ 10,000.00	\$ 10,000.00
Materials and Supplies	\$ 31,950.00	\$ 30,850.00
Miscellaneous Expense	\$ 3,200.00	\$ 2,400.00
Payroll Expenses		
HSA Company	\$ 28,600.00	\$ 35,267.00
Payroll Taxes	\$ 20,161.06	\$ 17,761.93
PERS	\$ 110,431.24	\$ 103,757.76
Payroll Expenses - Other	\$ 546,100.00	\$ 536,515.00
Total Payroll Expenses	\$ 705,292.30	\$ 693,301.69
Postage and Freight	\$ 8,050.00	\$ 9,025.00
Repairs and Maintenance	\$ 600.00	\$ 100.00
Telephone	\$ 8,280.00	\$ 8,280.00
Testing	\$ 15,000.00	\$ 15,000.00
Training	\$ 4,200.00	\$ 2,350.00
Travel Expense	\$ 8,650.00	\$ 7,934.76
Vehicle Fuel	\$ 14,750.00	\$ 15,700.00
Vehicle Maintenance	\$ 10,700.00	\$ 11,550.00
Total Expense	\$ 1,294,950.56	\$ 1,249,407.71
Net Income:	\$ 35,919.44	\$ 47,193.79

Admin and Finance:			
Income	Budget	To Date	Amendment
Animal Fees	600.00	140.00	600.00
ATV Fees	550.00	150.00	550.00
Community Revenue Sharing	23,575.00	23,511.00	23,511.00
Election Income	600.00	300.00	600.00
Equipment Rentals	250.00	0.00	250.00
Fees & Permits	32,000.00	9,777.69	36,000.00
Fishery Tax Receipts	3,000.00	0.00	0.00
Halibut Charter Permit Admin Fee	200.00	0.00	200.00
Bank Interest Income	0.00	658.77	2,255.00
Finance Charge Income	0.00	43.07	300.00
Land Payment Interest	4,500.00	1,015.64	4,500.00
Land Sales	3,200.00	1,909.46	6,500.00
Landing Fees	600.00	0.00	600.00
Miscellaneous Income	6,000.00	795.19	6,000.00
Notary/Lamination	650.00	226.91	800.00
Occupancy Tax	12,000.00	3,528.58	12,000.00
Passport Services	1,200.00	212.74	1,200.00
Payment in Lieu of Taxes	104,000.00	127,665.50	127,665.50
Rental	31,000.00	8,280.00	33,000.00
Sales Tax	420,000.00	96,746.62	385,000.00
Total Income:	643,925.00	274,961.17	641,531.50
Expense			
Advertising and Promotion	1,700.00	1,062.72	1,700.00
Bank Service Charges	250.00	92.07	250.00
Bldg/Grnd Maint Repair	2,000.00	0.00	1,500.00
Computer/Software	1,500.00	1,715.00	2,500.00
Contract Labor	2,000.00	920.00	2,000.00
Credit Card Merchant Fees	3,200.00	875.20	3,500.00
Dues and Subscriptions	3,200.00	540.00	2,500.00
Election Expenses	200.00	0.00	200.00
Electricity	4,000.00	1,002.18	4,000.00
Equipment Maint & Repair	250.00	0.00	250.00
Equipment Purchase	1,000.00	547.99	1,000.00
Fees & Permit	100.00	22.00	100.00
Health Insurance	61,027.98	6,979.84	23,000.00
Health Insurance Savings	0.00	12,000.00	37,000.00
Heating Fuel	3,800.00	0.00	3,800.00
AML/Insurance	22,000.00	20,902.41	20,902.41
Life Insurance	325.00	99.29	325.00
Worker's Compensation	1,800.00	1,872.56	1,872.56

Internet Use	2,300.00	549.00	2,200.00
Legal Services	10,000.00	4,485.38	10,000.00
Materials and Supplies	6,000.00	3,025.55	6,000.00
Miscellaneous Expense	200.00	0.00	200.00
HSA Company	10,400.00	3,585.37	10,400.00
Payroll Taxes	7,109.43	1,871.09	7,109.43
PERS	44,536.84	13,711.88	44,769.28
Payroll Expenses - Includes Ins. Opt out	212,580.00	68,274.88	221,890.00
Postage and Freight	2,000.00	622.81	2,000.00
Telephone	3,400.00	1,095.40	3,400.00
Training	800.00	0.00	800.00
Travel Expense	4,000.00	1,192.65	4,000.00
Total Expense	411,679.25	147,045.27	419,168.68
Net Operating Income	232,245.75	127,915.90	222,362.82

City Council	Budget	To Date	Amendment
Income			
Community Revenue Sharing	3,000.00	3,000.00	3,000.00
Fees & Permits	75.00	0.00	75.00
Total Income	3,075.00	3,000.00	3,075.00
Expense			
Donations	2,500.00	300.00	2,500.00
Dues and Subscriptions	1,000.00	2,376.99	3,000.00
Materials and Supplies	200.00	43.07	200.00
Payroll Taxes	1,576.00	290.70	942.50
Payroll Expenses - Other	18,000.00	3,800.00	18,000.00
Postage and Freight	75.00	0.00	200.00
Telephone	480.00	119.54	480.00
Training	600.00	0.00	0.00
Travel Expense	4,000.00	0.00	2,500.00
Total Expense	28,431.00	6,930.30	27,822.50
Net Income:	-25,356.00	-3,930.30	-24,747.50

EMS	Budget	To Date	Amendment
Income			
Community Revenue Sharing	15,000.00	15,000.00	15,000.00
Misc. Income - Thorne Bay Days	1,000.00	1,012.50	1,050.00
Total Income	16,000.00	16,012.50	16,050.00
Expense			
Business Licenses and Permits	10.00	0.00	10.00
Contract Labor	50.00	0.00	50.00
Dues and Subscriptions	25.00	0.00	25.00
Electricity	1,000.00	400.53	1,000.00
Equipment Maint & Repair	150.00	0.00	150.00
Heating Fuel	950.00	0.00	950.00
AML/Insurance	1,350.00	2,073.00	2,073.00
Worker's Compensation	650.00	981.25	981.25
Internet Use	450.00	109.64	450.00
Materials and Supplies	1,500.00	90.00	1,000.00
Miscellaneous Expense	250.00	0.00	250.00
Payroll Taxes	900.00	264.28	800.00
Payroll Expenses - Other	10,000.00	3,050.00	9,925.00
Postage and Freight	500.00	0.00	500.00
Telephone	700.00	225.14	700.00
Training	600.00	0.00	350.00
Vehicle Fuel	400.00	177.69	600.00
Vehicle Maintenance	400.00	0.00	400.00
Total Expense	19,885.00	7,371.53	20,214.25
Net Income	-3,885.00	8,640.97	-4,164.25

Fire	Budget	To Date	Amendment
Income:			
Community Revenue Sharing	15,000.00	15,000.00	15,000.00
Misc. Income - Thorne Bay Days	1,000.00	1,152.50	1,300.00
Total Income	16,000.00	16,152.50	16,300.00
Expense:			
Dues and Subscriptions	20.00	0.00	20.00
Electricity	1,700.00	439.67	1,700.00
Equipment Maint & Repair	500.00	27.51	500.00
Equipment Purchase	1,000.00	0.00	1,000.00
Heating Fuel	900.00	0.00	900.00
AML/Insurance	2,000.00	1,941.00	1,941.00
Worker's Compensation	600.00	3,140.18	3,140.18
Materials and Supplies	1,000.00	0.00	1,000.00
Payroll Taxes	85.00	37.36	115.00
Payroll Expenses - Other	1,200.00	400.00	1,200.00
Postage and Freight	100.00	3.60	100.00
Telephone	700.00	229.62	700.00
Training	200.00	0.00	200.00
Vehicle Fuel	300.00	61.30	500.00
Vehicle Maintenance	500.00	500.00	1,500.00
Total Expense	10,805.00	6,780.24	14,516.18
Net Income	5,195.00	9,372.26	1,783.82

Harbor	Budget	To Date	Amendment
Income			
Davidson Landing Fees	13,000.00	5,258.37	18,000.00
Fees & Permits	250.00	0.00	250.00
Fishery Tax Receipts	4,000.00	0.00	4,000.00
Grid Fees	300.00	118.50	300.00
Harbor Fees	46,000.00	25,016.58	49,000.00
Harbor Showers	1,800.00	573.00	1,950.00
Live-aboard Fees	4,000.00	5,962.50	10,000.00
Miscellaneous Income	1,500.00	57.16	1,500.00
Sales Tax	3,000.00	1,080.47	5,100.00
Total Income	73,850.00	38,066.58	90,100.00
Expense			
Bldg/Grnd Maint Repair	250.00	0.00	250.00
Contract Labor	1,000.00	632.47	1,500.00
Dues and Subscriptions	200.00	150.00	300.00
Electricity	8,200.00	2,400.80	8,250.00
Equipment Maint & Repair	500.00	122.06	500.00
Equipment Purchase	500.00	0.00	500.00
Health Insurance	8,912.28	188.64	700.00
AML/Insurance	3,000.00	3,035.00	3,035.00
Life Insurance	78.00	27.44	78.00
Worker's Compensation	5,500.00	4,390.11	4,390.11
Internet Use	800.00	239.85	800.00
Materials and Supplies	1,300.00	502.27	1,300.00
Miscellaneous Expense	150.00	0.00	150.00
HSA Company	2,600.00	0.00	0.00
Payroll Taxes	1,420.54	432.17	1,330.00
PERS	9,952.80	3,195.21	9,952.80
Payroll Expenses - Other	45,240.00	14,523.67	47,500.00
Postage and Freight	100.00	73.37	200.00
Telephone	500.00	119.54	500.00
Vehicle Fuel	850.00	262.84	850.00
Vehicle Maintenance	450.00	45.71	450.00
Total Expense	91,503.62	30,341.15	82,535.91
Net Income	-17,653.62	7,725.43	7,564.09

Parks & Rec	Budget	to Date	Amendment
Income:			
Sales Tax	25,000.00	7,555.84	10,000.00
Rental	0.00	25.00	150.00
Total Income	25,000.00	7,580.84	10,150.00
Expense:			
Contract Labor	0.00	50.00	250.00
Electricity	1,500.00	313.59	1,300.00
Equipment Maint & Repair	800.00	41.53	800.00
Equipment Purchase	500.00	132.80	500.00
Equipment Rental	200.00	72.00	200.00
Fees & Permit	0.00	22.00	100.00
Health Insurance	8,912.28	1,541.31	2,000.00
Heating Fuel	1,600.00	0.00	1,000.00
AML/Insurance	515.00	509.00	509.00
Life Insurance	78.00	10.29	78.00
Worker's Compensation	1,500.00	5,965.76	5,965.76
Materials and Supplies	1,200.00	105.90	800.00
HSA Company	2,600.00	865.38	867.00
PERS	7,779.20	867.68	867.68
Payroll Taxes	1,110.00	137.37	250.00
Payroll Expenses - Other	35,360.00	4,930.00	9,860.00
Postage and Freight	50.00	0.00	50.00
Repairs and Maintenance	100.00	0.00	100.00
Vehicle Fuel	800.00	131.76	650.00
Vehicle Maintenance	0.00	4.50	100.00
Total Expense	64,604.48	15,700.87	26,247.44
Net Income	-39,604.48	-8,120.03	-16,097.44

Library	Budget	To Date	Amendment
Income			
Community Revenue Sharing	5,000.00	5,000.00	5,000.00
Copier/Fax	50.00	0.00	50.00
Fees & Permits	50.00	0.00	50.00
Miscellaneous Income	1,500.00	246.41	1,500.00
Total Income	6,600.00	5,246.41	6,600.00
Expense			
Audio	0.00	0.00	0.00
Bldg/Grnd Maint Repair	150.00	0.00	150.00
Books	200.00	0.00	200.00
Computer/Software	100.00	0.00	0.00
Contract Labor	300.00	80.00	300.00
Dues and Subscriptions	100.00	0.00	100.00
Electricity	1,050.00	367.86	1,050.00
Equipment Purchase	0.00	116.00	125.00
Furniture, Equip & Computers	75.00	0.00	75.00
Heating Fuel	500.00	0.00	500.00
AML/Insurance	130.00	116.00	116.00
Internet Use	600.00	-833.46	600.00
Materials and Supplies	500.00	455.20	600.00
Miscellaneous Expense	200.00	87.01	200.00
Payroll Taxes	0.00	84.06	245.00
Payroll Expenses - Other	0.00	800.00	2,600.00
Postage and Freight	125.00	8.35	125.00
Telephone	350.00	101.08	350.00
Travel Expense	0.00	784.76	784.76
Total Expense	4,380.00	2,166.86	8,120.76
Net Income	2,220.00	3,079.55	-1,520.76

VPSO	Budget	To Date	Amendment
Income			
Community Revenue Sharing	15,000.00	15,000.00	15,000.00
Total Income	15,000.00	15,000.00	15,000.00
Expense			
Electricity	450.00	137.46	450.00
Equipment Maint & Repair	250.00	0.00	250.00
Equipment Purchase	300.00	0.00	250.00
Heating Fuel	600.00	0.00	600.00
AML/Insurance	1,200.00	1,505.00	1,505.00
Materials and Supplies	250.00	6.98	250.00
Miscellaneous Expense	150.00	0.00	100.00
Payroll Taxes	768.00	0.00	320.00
Payroll Expenses - Other	4,800.00	0.00	3,200.00
Postage and Freight	50.00	0.00	50.00
Telephone	1,700.00	499.68	1,700.00
Vehicle Fuel	2,600.00	1,180.26	4,000.00
Vehicle Maintenance	600.00	70.75	600.00
Total Expense	13,718.00	3,400.13	13,275.00
Net Income	1,282.00	11,599.87	1,725.00
RV Park	Budget	To Date	Amendment
Income			
Miscellaneous Income	100.00	0.00	100.00
RV Park Fees	29,000.00	8,916.80	31,000.00
Sales Tax	1,750.00	520.32	1,975.00
Total Income	30,850.00	9,437.12	33,075.00
Expense			
Bldg/Grnd Maint Repair	500.00	0.00	500.00
Dues and Subscriptions	20.00	0.00	20.00
Electricity	850.00	336.38	850.00
Equipment Maint & Repair	100.00	0.00	100.00
AML/Insurance	175.00	150.00	150.00
Materials and Supplies	200.00	0.00	200.00
Miscellaneous Expense	100.00	11.61	100.00
Postage and Freight	50.00	0.00	50.00
Total Expense	1,995.00	497.99	1,970.00
Net Income	28,855.00	8,939.13	31,105.00

Streets & Roads	Budget	To Date	Amendment
Income			
Fees & Permits	450.00	140.00	450.00
National Forest Receipts	50,000.00	0.00	0.00
1% Sales Tax	75,000.00	11,342.15	25,000.00
Total Income	125,450.00	11,482.15	25,450.00
Expense			
Contract Labor	45,000.00	2,069.50	25,000.00
Dues and Subscriptions	100.00	0.00	100.00
Electricity	5,000.00	662.49	4,200.00
Equipment Maint & Repair	3,000.00	1,228.08	2,500.00
Equipment Purchase	4,000.00	0.00	2,000.00
Equipment Rental	500.00	0.00	1,000.00
Health Insurance	34,082.88	10,430.55	32,000.00
Heating Fuel	1,800.00	148.76	1,200.00
AML/Insurance	4,200.00	5,478.86	5,478.86
Life Insurance	350.00	60.71	350.00
Worker's Compensation	11,200.00	4,164.81	4,164.81
Materials and Supplies	8,000.00	1,683.65	7,000.00
Miscellaneous Expense	1,000.00	0.00	500.00
HSA Company	5,200.00	4,863.46	12,000.00
PERS	19,562.40	6,666.00	19,562.40
Payroll Taxes	2,792.09	868.39	2,750.00
Payroll Expenses - Other	88,920.00	31,600.00	91,300.00
Postage and Freight	500.00	299.08	750.00
Vehicle Fuel	5,000.00	1,110.31	5,000.00
Vehicle Maintenance	6,000.00	1,652.13	6,000.00
Total Expense	246,207.37	72,986.78	222,856.07
Net Income:	-120,757.37	-61,504.63	-197,406.07

Solid Waste	Budget	To Date	Amendment
Income			
Fees & Permits	20.00	0.00	20.00
Sales Tax	5,000.00	1,866.87	8,000.00
Solid Waste Fees	130,000.00	50,186.99	160,000.00
Total Income	135,020.00	52,053.86	168,020.00
Expense			
Bldg/Grnd Maint Repair	500.00	0.00	500.00
Contract Labor	1,000.00	248.42	5,000.00
Dues and Subscriptions	500.00	10.00	500.00
Electricity	10,500.00	2,482.55	10,500.00
Equipment Maint & Repair	3,000.00	0.00	8,500.00
Equipment Purchase	4,500.00	0.00	4,500.00
Equipment Rental	300.00	0.00	300.00
Health Insurance	8,652.28	0.00	0.00
Health Insurance SAVINGS	0.00	8,600.00	8,600.00
Heating Fuel	4,200.00	764.03	3,500.00
AML/Insurance	1,400.00	1,432.00	1,432.00
Life Insurance	87.00	30.15	87.00
Worker's Compensation	2,700.00	2,653.57	2,653.57
Materials and Supplies	1,500.00	980.58	2,500.00
Miscellaneous Expense	750.00	0.00	500.00
HSA Company	2,600.00	0.00	0.00
PERS	8,694.40	2,888.38	8,700.00
Payroll Taxes	1,300.00	394.50	1,200.00
Payroll Expenses - Other	39,520.00	13,129.00	39,520.00
Postage and Freight	500.00	0.00	500.00
Repairs and Maintenance	500.00	0.00	0.00
Testing	2,500.00	0.00	2,500.00
Vehicle Fuel	2,500.00	348.09	2,000.00
Vehicle Maintenance	1,500.00	384.20	1,500.00
Total Expense	99,203.68	34,345.47	104,992.57
Net Income	35,816.32	17,708.39	63,027.43

Sewer	Budget	To Date	Amendment
Income			
Equipment Rentals	0.00	110.00	200.00
Miscellaneous Income	0.00	33.00	200.00
Sales Tax	5,000.00	1,470.29	7,000.00
Sewer Fees	104,000.00	34,172.66	115,000.00
Total Income	109,000.00	35,785.95	122,400.00
Expense			
Bldg/Grnd Maint Repair	300.00	0.00	300.00
Chemicals	5,000.00	2,185.00	5,000.00
Contract Labor	8,500.00	1,792.50	8,500.00
Dues and Subscriptions	1,300.00	0.00	1,300.00
Electricity	26,000.00	8,677.88	26,000.00
Equipment Maint & Repair	5,000.00	0.00	3,500.00
Equipment Purchase	3,000.00	377.70	3,000.00
Fees & Permit	25.00	0.00	25.00
Health Insurance	17,784.26	4,465.85	12,950.00
Insurance Savings Account	0.00	4,900.00	4,900.00
Heating Fuel	4,000.00	112.60	3,000.00
AML/Insurance	6,000.00	5,597.00	5,597.00
Life Insurance	85.00	29.81	85.00
Worker's Compensation	3,300.00	2,762.42	2,762.42
Internet Use	600.00	149.85	600.00
Materials and Supplies	4,500.00	933.89	4,500.00
Miscellaneous Expense	150.00	0.00	150.00
HSA Company	2,600.00	3,142.62	6,000.00
PERS	8,694.40	2,878.51	8,694.40
Payroll Taxes	1,500.00	356.15	1,100.00
Payroll Expenses - Other	39,520.00	13,084.13	40,560.00
Postage and Freight	2,500.00	683.25	2,000.00
Testing	7,500.00	3,374.18	7,500.00
Training	2,000.00	100.00	1,000.00
Travel Expense	650.00	0.00	650.00
Vehicle Fuel	500.00	28.88	500.00
Vehicle Maintenance	500.00	0.00	500.00
Total Expense	151,508.66	55,632.22	150,673.82
Net Income:	-42,508.66	-19,846.27	-28,273.82

Water	Budget	To Date	Amendment
Income			
Miscellaneous Income	100.00	280.00	450.00
Sales Tax	6,000.00	1,971.44	8,400.00
Water Fees	125,000.00	42,318.57	140,000.00
Total Income	131,100.00	44,570.01	148,850.00
Expense			
Bldg/Grnd Maint Repair	500.00	0.00	500.00
Chemicals	10,000.00	1,390.00	8,500.00
Contract Labor	2,500.00	2,990.00	6,000.00
Dues and Subscriptions	400.00	350.00	400.00
Electricity	11,000.00	3,490.14	12,000.00
Equipment Maint & Repair	4,500.00	0.00	3,000.00
Equipment Purchase	3,500.00	0.00	3,000.00
Health Insurance	25,430.60	5,988.51	18,000.00
Health Insurance SAVINGS	0.00	7,400.00	7,400.00
Heating Fuel	4,500.00	535.25	4,750.00
AML/Insurance	4,200.00	3,895.00	3,895.00
Life Insurance	78.00	30.87	78.00
Worker's Compensation	2,500.00	3,920.33	3,920.33
Materials and Supplies	5,800.00	16.45	5,500.00
Miscellaneous Expense	250.00	0.00	250.00
HSA Company	2,600.00	3,253.86	6,000.00
PERS	11,211.20	3,894.28	11,211.20
Payroll Taxes	1,600.00	617.66	1,600.00
Payroll Expenses - Other	50,960.00	19,388.75	50,960.00
Postage and Freight	1,500.00	1,470.97	2,500.00
Telephone	450.00	118.05	450.00
Testing	5,000.00	2,600.41	5,000.00
Vehicle Fuel	1,800.00	748.07	1,600.00
Vehicle Maintenance	750.00	0.00	500.00
Total Expense	151,029.80	62,098.60	157,014.53
Net Income:	-19,929.80	-17,528.59	-8,164.53