

**NOTICE OF ADDITION TO AGENDA – ITEM 11-ORDINANCE FOR  
INTRODUCTION**

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**REGULAR MEETING  
OF THE CITY COUNCIL  
FOR THE CITY OF THORNE BAY:  
CITY HALL COUNCIL CHAMBERS  
TUESDAY, January 17, 2017  
6:30 p.m.**

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**The meeting will be preceded by a workshop beginning at 6:00 p.m.**  
The public is invited and encouraged to attend

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1. CALL TO ORDER:
2. PLEDGE TO FLAG:
3. ROLL CALL:
4. APPROVAL OF AGENDA:
5. MAYOR'S REPORT:
6. ADMINISTRATIVE REPORTS: (City Administrator & City Clerk)
7. PUBLIC COMMENTS:
8. COUNCIL COMMENTS:
9. CONSENT AGENDA:
  - A. Minutes for the January 3, 2017, Regular City Council Meeting, discussion and action item:
10. NEW BUSINESS:
  - A. Resolution 17-01-17-01; requesting the FY18 Legislative Appropriations for Assistance with funding Five (5) Capital Projects, discussion and action item:
  - B. Authorizing the request for a 2<sup>nd</sup> VPSO located within Thorne Bay, discussion and action item:
11. ORDINANCE FOR PUBLIC HEARING:
  - A. Ordinance 17-02-07-01, amending Title 10-Vehicles and Traffic, Chapter 10.04-General Provisions, Section 10.04.030-Title 13-Provisions Adoption by Reference – ATV Code Amendments, discussion and action item:
12. EXPENDITURES EXCEEDING \$2,000.00:
  - A. Expenditure of approximately \$3,632.65, to Cascade Columbia for the purchase of Water/Sewer Chemicals, discussion and action item:
13. EXECUTIVE SESSION:
14. CONTINUATION OF PUBLIC COMMENT:
15. CONTINUATION OF COUNCIL COMMENT:
16. ADJOURNMENT:

Posted: January 13, 2017

City Hall (2), A&P, SISD, USFS, The Port, Thorne Bay School - [www.thornebay-ak.gov](http://www.thornebay-ak.gov)

**MINUTES  
REGULAR MEETING  
OF THE CITY COUNCIL  
FOR THE CITY OF THORNE BAY:  
CITY HALL, COUNCIL CHAMBERS  
TUESDAY, January 3, 2017  
6:30 p.m.**

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**The meeting was preceded by a workshop beginning at 6:00 p.m.**

1. CALL TO ORDER:

Vice Mayor McDonald called the meeting to order at 6:30 p.m.

2. PLEDGE TO FLAG:

The audience and council stood for the pledge to the flag.

3. ROLL CALL:

Slayton, Edenfield, McDonald and Burger were present. Gould and Hartwell attended by phone. Carlson was excused.

4. APPROVAL OF AGENDA:

Gould moved to approve the agenda. Hartwell seconded the motion. There was no further discussion.

MOTION: Move to approve the agenda

F/S: Gould/Hartwell

YEAS: Burger, Gould, McDonald, Slayton, Edenfield and Hartwell

NAYS: None

STATUS: Motion Passed.

5. MAYOR'S REPORT:

Vice Mayor McDonald reported there was a water leak the City had been in search of. Coffman Cove lent a listening device to help try and locate the water leak.

6. ADMINISTRATIVE REPORTS: (City Administrator & City Clerk)

**City Administrator, Wayne Benner, reported the following:**

**Meetings Attended and Updates:**

1. Attended POWLAT in Craig. Information was provided on how to use and manage the National Forest. One interesting item was the map put together by the State of Alaska showing the lands they desire to acquire from the Forest Service.
2. POWCAC meeting, January 24<sup>th</sup> at the St. John Catholic Church in Klawock.
3. POWLAT meeting is January 26<sup>th</sup> at the VOTEC building in Klawock.

**Tasks and Projects:**

1. Working with DOWL and VSW on the water treatment improvements and sewage treatment improvements.

2. Working with DOWL on the Davidson Landing Restrooms. Waiting for final estimate by Kelley Pellet.
3. Met with Steve Seley in Ketchikan to look at his pre-fab buildings as a possibility for a building for Tongass Credit Union. Helen met with Seley also and thought the pre-fab type building would also work, so we are waiting for an estimate.

**New Business:**

A. Approval of the December 2016 Addition of the Employee Handbook. Teri and I have tried to update the employee handbook and make sure that it complies with the municipal code as well as state and federal laws pertaining to hours worked. This was handed out to the employees almost a month ago, asking for input of which we have received non. There are also changes to job descriptions that match current operations. Another area that was added is dealing with social media, cell phone and internet use. As part of this update the city is also placing all operating policies in a book that can be easily referenced.

**Harbors:** Like the streets, the docks have been a continues source of complaint with the frost and ice. Also, have a quote from First City Electric for power and lights on the Floats at Davidson (\$75,000) and some lights along the docks where there are no lights and a couple more pedestals for quest moorage at the main harbor (\$33,000). There will be more discussion on this later.

**Streets and Roads:** Well the last three weeks have been hell to say the least. Mother Nature has mass produced ice with all the rain on top of frozen ground which immediately covers the sand. We have already used more sand than the last two years and may need to make more. We will continue to do what we can with staff and equipment.

**Water and Sewer:** Found one water leak in the Forest Service but still chasing another substantial water leak. Meter readings show that the water usage is not from people letting water run to keep pipes from freezing. The chore has been made more difficult with all the ground water.

**Solid Waste:** All is well with trash. Getting closer to having an agreement to review with WM for scrap metal.

**Law Enforcement:** Buck has been busy and we even had a VPSO in training in Thorne Bay over the holidays.

**FIRE/EMS:** There was some EMS activity over the holidays and the inability to use the 4-wheel drive ambulance without chains has been resolved when Mr. Egelston pointed out that the chains were in the compartment on the truck labeled chains. On another positive note, I accepted the Haines Borough Volunteer Fire Department fire truck donation to Thorne Bay. The price is free and will only include shipping on AMHS. However, I believe the City needs to donate at least a \$1,000 to the Haines Dept. for their efforts. This truck was their active truck until Thanksgiving when it was replaced with a newer truck and is the same type that currently sits at Davidson.

**Library:** We finally have the heat back on at the library and the frozen water has thawed with no damage. The biggest issue that resulted during the frozen water is people continued to use the toilet creating one shitty mess. It is a library but seems

the ability to read the out of order sign is too difficult of reading. Toilets do work if you put water in the tank. Even the City Administrator can figure that out. Executive session is for discussion and possible action on how to deal with Wayne

**City Clerk, Teri Feibel, reported the following:**

- **City Council Public Officer Financial Disclosure Statements (POFD)** are due from each councilmember no later than March 15<sup>th</sup>. The POFD reporting period is for the calendar year 2016. POFD's received after March 15<sup>th</sup> will be assessed penalties from the State of Alaska Public Office's Commission.
- **Thorne Bay Fisheries Association** will hold their annual meeting on Wednesday, January 4<sup>th</sup>, 2017, beginning at 8:00 a.m. in the City Hall Council Chambers. This meeting is open to the public.
- **City Account Balances:**
  1. Tongass Federal Credit Union Accounts:
    - a. Checking: \$282,796.12
    - b. Sales Tax Savings Account: \$299,680.66
    - c. Harbor Replacement Saving: \$36,789.91
  2. Tongass Federal Credit Union Non-Profit Accounts:
    - a. EMS Account: \$2,617.65
    - b. Thorne Bay Fisheries: \$8,992.35
  3. First Bank Checking Account: \$13,407.81
  4. Wells Fargo Investment Accounts:
    - a. Money Market Account: \$674,823.31
    - b. Bonds Account: \$400,739.50

**Total Account Balances (NOT INCLUDING NON-PROFIT ACCOUNTS; EMS AND FISHERIES): \$1,708,237.31.**

**7. PUBLIC COMMENTS:**

Jim McFarland commented on the following:

- January 3<sup>rd</sup> first day back to school after winter break
- January 5<sup>th</sup> pizza feed at the Café, a fundraiser for Sheila Nyquest class
- ASC meeting January 11<sup>th</sup> beginning at 6:00 p.m., there will be no dinner prior to the meeting as there have been in the past
- January 12<sup>th</sup>, will be a dinner at the Café.

David Egelston commented on the following:

- Comment regarding the scheduled Executive Session for Wayne Benner's contract review.
- Support for Wayne Benner's continued employment with the City. Wayne gives all his time to the city working 7 days a week. Requested the Council encourage Wayne to continue employment with the City, he is appreciated and an asset to the community.

8. COUNCIL COMMENTS:

Mayor Gould stated he had received a call from Dennis Watson regarding the possibility of discounted shipping cost for the Fire Truck that was donated to Thorne Bay from Haines Borough.

Mayor Gould stated that Mr. Watson encouraged the City write an official letter to the IFA Board requesting a discounted rate for the shipping.

Vice Mayor McDonald stated that he also had been in contact with the IFA regarding the shipping of the Fire Truck.

9. CONSENT AGENDA:

- A. Minutes for the Regular City Council Meeting, November 15, 2016, discussion and action item:
- B. Minutes for the Regular City Council Meeting, December 6, 2016, discussion and action item:

Gould moved to approve the consent agenda consisting of the minutes for the Regular November 15, 2016, City Council Meeting, and December 6, 2016, Regular City Council Meeting. Hartwell seconded the motion. There was no discussion.

MOTION: Move to approve the consent agenda consisting of the minutes for the Regular November 15, 2016, City Council Meeting, and December 6, 2016, Regular City Council Meeting

F/S: Gould/Hartwell

YEAS: Edenfield, Slayton, Gould, Hartwell, McDonald, and Burger

NAYS: None

STATUS: Motion Passed.

10. NEW BUSINESS:

- A. Approval of the December 2016 Edition of the Employee Handbook, discussion, and action item:

McDonald moved to approve the December 2016 Edition of the Employee Handbook. Edenfield seconded the motion. City Administrator, Wayne Benner, informed the City Council and audience, that the amendments in the employee handbook were strictly for the purposes of bringing the handbook up to date with the City's current employee policies, personnel job descriptions, and wage and overtime laws of the City and State of Alaska. Benner explained that the last time the handbook had been revised was in 2009 and conflicted with the State Law and the Thorne Bay Municipal Code regarding overtime wages. Benner commented that he had worked on the amendments to the handbook with the City Clerk to ensure that the employee job descriptions were accurate and up to date, as well as ensuring that the policies in the handbook accurately reflected City operations. Benner stated that all Employees had been given the Employee Handbook December 2016 Edition, and asked to review and notify me if they had any questions or comments. No employee had

negative feedback regarding the amendments to the handbook. The City Clerk stated that the amendments in the handbook did not negatively affect any employee or citizen of Thorne Bay. There was no further discussion.

**MOTION:** Move to approve the December 2016 Edition of the Employee Handbook  
**F/S:** McDonald/Edenfield  
**YEAS:** Slayton, Hartwell, Gould, Burger, Edenfield and McDonald  
**NAYS:** None  
**STATUS:** Motion Passed.

11. **EXECUTIVE SESSION:** The City Council may adjourn to executive session to discuss subjects that contain city employee's personnel records which are not open to the public, or negotiations with City Employees. Action may not be taken at an executive session, except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations
- A. City Administrator's contract review, discussion, and possible action item:

McDonald moved to adjourn to executive session to discuss subjects that contain city employee's personnel records which are not open to the public, or negotiations with City Employees; review of City Administrator contract. Hartwell seconded the motion. There was no further discussion.

**MOTION:** Move to adjourn to executive session to discuss subjects that contain city employee's personnel records which are not open to the public, or negotiations with City Employees, review of City Administrator contract  
**F/S:** McDonald/Hartwell  
**YEAS:** Burger, McDonald, Edenfield, Gould, Hartwell, and Slayton  
**NAYS:** None  
**STATUS:** Motion Passed.

The council adjourned to executive session at 6:53, inviting the City Administrator and City Clerk to attend.

Vice Mayor McDonald reconvened the City Council meeting at 7:14 p.m.

No further comments or action were taken on the Administrator's Contract.

12. **CONTINUATION OF PUBLIC COMMENT:**

Janelle Werhman commented on the following:

- Inquired if the Employee Handbook applied to all City Personnel including volunteer positions.

Yvonne Seaford commented on the following:

- Urged the City Council to do whatever it took to keep Wayne Benner as the City Administrator for Thorne Bay. Mrs. Seaford commented that Wayne Benner is always working and dedicating his time and energy to the City. Mrs. Seaford stated Mr. Benner deserved a vacation and a raise.

13. CONTINUATION OF COUNCIL COMMENT:

McDonald replied to Ms. Werhman's question regarding volunteers being considered employees and held to the standards of the Employee Handbook. McDonald stated that volunteers were considered employees of the City and required to follow policy and procedures outlined in the Thorne Bay Employee Handbook. Mayor Gould concurred with McDonald's response.

Edenfield stated that she considered Wayne as part of Thorne Bay's family; not only is he in the office during his days off, he is out volunteering his time doing civic duties. Edenfield agreed that the Council should give Wayne Benner a vacation and a raise in salary.

14. ADJOURNMENT:

Vice Mayor McDonald adjourned the meeting at 7:18 p.m.

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James Gould, Mayor

ATTEST:

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Teri Feibel, CMC

CITY OF THORNE BAY  
RESOLUTION 17-01-17-01

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY,  
ALASKA, REQUESTING THE FY 18 LEGISLATIVE APPROPRIATIONS FOR  
ASSISTANCE WITH FUNDING (5) FIVE FROM THE FOLLOWING LIST OF CAPITAL  
PROJECTS

WHEREAS, the City Council is the governing body for the City of Thorne Bay, Alaska; and

WHEREAS, the State of Alaska Legislature is appropriating funds for critical development projects that provide revenue, jobs, protect investments and improve on water quality; and

WHEREAS, The City of Thorne Bay is requesting five of the following be submitted to State for the FY18 State Legislative allocations:

- **Priority #1:** \$212,000 for Water Well Exploration and Water Improvements-- The City is seeking funding to assist with developing ground water sources for potable water to replace the City surface water source that contains high levels of organic matter and make improvements to the potable water treatment process to reduce the disinfection by products (Compliance)
- **Priority #2:** \$105,000 for shelters to house emergency and other operating equipment--The City has acquired two additional fire trucks and an ambulance that need to be kept under cover. The permanent shelter at the Solid Waste Site for emergency equipment (Safety)
- **Priority #3:** \$20,915 for Library Facility Remodel--The City is seeking funding to insulate, replace flooring, paint and remodel the old library. (Operations)
- **Priority #4:** \$50,000 as part of the cost of a new building to house the Tongass Credit Union. The City will borrow the remainder of the building cost with the credit union rent to pay off loan. (Community)
- **Priority #5:** \$26,500 for Emergency Service Boat Engines and bottom paint-- The City is seeking assistance with funding to purchase new boat engines and bottom paint for the Emergency Services Boat. (Safety)
- **Priority #6:** \$348,000 for Solid Waste Recycling Program--The City is seeking funding to assist with the construction and equipment to provide a citywide and Island wide recycling program. (Revenue)
- **Priority #7:** \$1,400,000 for Library Facility--The City is seeking funding to construct and furnish a new library building. (Community)

WHEREAS, the five projects listed are on the City's Project Priority List and are deemed critical development projects that will provide revenue, jobs, protect investments and improve on water quality.



NOW, THEREFORE, BE IT RESOLVED

The City of Thorne Bay hereby approves the following five priorities in order of priority \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

for submittal to the 2018 State of Alaska Legislative Capital Projects Appropriation.

PASSED AND APPROVED January 17, 2017

\_\_\_\_\_  
James Gould, Mayor

ATTEST:

\_\_\_\_\_  
Teri Feibel, CMC



## **CITY OF THORNE BAY**

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June 24, 2015

Jason Wilson  
Tlingit Haida Central Council  
9097 Glacier Highway  
Juneau, AK 99801

RE: VPSO Program

ATTN: Mr. Wilson

The City of Thorne Bay has had a long standing agreement with the Tlingit Haida Central Council for the placement of a VPSO in Thorne Bay. The City is very thankful for this opportunity and asks for the Central Council's continued support and funding for a VPSO to be located in the City of Thorne Bay.

In 2011 the City worked diligently with the VPSO Program to allow for a second VPSO to be based out of Thorne Bay to assist with coverage in the absence of the other VPSO. This was extremely beneficial knowing that the residents of Thorne Bay and the eastern side of Prince of Wales Island had a warm body to call on in an emergency. The Troopers, in relocating to Craig, are now over an hour away. In an emergency this is not acceptable.

In 2014 one VPSO was removed from the community and then in the spring of 2015 the other VPSO was removed leaving the City to fend for themselves with the hopes that the VPSO from Kasaan or the Troopers may be available. This was devastating to the FIRE and EMS Programs, code enforcement, code updates and evening and weekend patrols when most issues arise.

In 2016 it was great to see a VPSO return to Thorne Bay. However, it has not taken long to recognize there is a real need for two VPSOs in Thorne Bay. The amount of training and moving around done by the VPSO program plus, time off creates voids in coverage. The current work load also shows that the Thorne Bay VPSO busier than other VPSOs in the region.

Thorne Bay struggles to retain emergency service volunteers forcing the city to rely heavily on VPSOs to assist with these programs. The Kasaan VPSO and State Troopers, being an hour away, make it difficult to address the issues in a timely manner, although when called do an excellent job of dealing with the issue, if it still exists.

The City of Thorne Bay is requesting that the Tlingit Haida Central Council once again add a second VPSO in our community. The City has the funding to support a 2nd VPSO Program.

Sincerely,

Wayne Benner, City Administrator

James Gould, Mayor

CITY OF THORNE BAY  
ORDINANCE 17-02-07-01

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY,  
ALASKA, AMENDING TITLE 10-VEHICLES AND TRAFFIC, CHAPTER 10.04-  
GENERAL PROVISIONS, SECTION 10.04.030-AAC TITLE 13-PROVISIONS-  
ADOPTION BY REFERENCE

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF THORNE BAY  
ALASKA;

- Section 1. Classification. This ordinance is of a general and permanent nature, the chapter and section hereby adopted shall be added to the Thorne Bay Municipal Code.
- Section 2. Severability. If any provisions of this ordinance or any application thereof to any person or circumstances is held invalid, the circumstances shall not be affected thereby.
- Section 3. Amendment of Section. The title and chapter of Title 10-Vehicles and Traffic, Chapter 10.04-General Provisions, Section 10.04.030-AAC Title 13 Provisions-Adoption by reference is hereby added.
- Section 4. Effective Date. This ordinance shall become effective upon adoption.

PASSED AND APPROVED on October 10, 2016

\_\_\_\_\_  
James Gould, Mayor

ATTEST:

\_\_\_\_\_  
Teri Feibel, CMC

[Introduction: January 17, 2017]  
[Public Hearing: February 7, 2017]

**Additions are in bold**

10.04.030 AAC Title 13 provisions-Adoption by reference. The following provisions **OF** Title 13 of the Alaska Administrative Code are adopted by reference:

A. **AAC TITLE 13**, Chapter 2: Motor Vehicle and Driving Offenses: Rules of the Road;

B. Pursuant to the authority granted in 13 AAC 02.455 **(a)(3)**  
**REGARDING MUNICIPAL AUTHORITY TO ALLOW OFF-HIGHWAY VEHICLES TO DRIVE ON ROADWAYS AND HIGHWAYS UNDER THE MUNICIPALITY'S JURISDICTION, OFF-HIGHWAY VEHICLES MAY BE DRIVEN ON A CITY RIGHT-OF-WAY, CITY ROADWAY, OR ON DESIGNATED PROPERTY OVER WHICH THE CITY HAS JURISDICTION SUBJECT TO THE FOLLOWING RESTRICTIONS:**

**1. DEFINITION, EQUIPMENT REQUIREMENTS, EXEMPTION.**

**a. NOTWITHSTANDING SECTION 10.04.020, FOR PURPOSES OF THIS CHAPTER, OFF-HIGHWAY VEHICLE MEANS ANY MOTORIZED VEHICLE WITH THREE OR MORE WHEELS OTHER THAN AN AUTOMOBILE, TRUCK, SPORT UTILITY VEHICLE, MOTORCYCLE (ANY TYPE OF MOTORIZED BIKE, DIRT BIKE), SNOWMOBILE, OR MOTOR HOME; OFF-HIGHWAY VEHICLE INCLUDES ALL TERRAIN VEHICLES (ATV'S), UTILITY TASK VEHICLES (UTV'S), GOLF CARTS, AND VEHICLES COMMONLY REFERRED TO AS AMPHIBIOUS ATV'S.**

**b. ALL OFF-HIGHWAY VEHICLES MUST BE EQUIPPED WITH ALL EQUIPMENT REQUIRED UNDER THE ALASKA ADMINISTRATIVE CODE, TITLE 13, CHAPTER 4, SECTIONS 400-420, EQUIPMENT ON OFF-HIGHWAY VEHICLES,**

**SNOWMOBILES AND GOLF CARTS. IN ADDITION, A PROPERLY EQUIPPED OFF-HIGHWAY VEHICLE SHOULD HAVE OPERATIONAL SEAT BELTS; HOWEVER, SEATBELTS ARE REQUIRED ONLY IF THE OFF-HIGHWAY VEHICLE WAS ORIGINALLY MANUFACTURED WITH SEATBELTS.**

**c. EXEMPTION. OFF-HIGHWAY VEHICLES USED FOR MAINTENANCE OF PUBLIC UTILITIES ARE EXEMPT FROM THIS ORDINANCE.**

**2. OPERATIONS AND RESTRICTIONS:**

**a. No person shall operate an OFF-HIGHWAY VEHICLE faster than the posted speed limit;**

**b. OFF-HIGHWAY VEHICLES may be driven only on the extreme right-hand side of the roadway and in the same direction as the roadway motor vehicle traffic in the nearest lane of the roadway;**

**c. All OFF-HIGHWAY VEHICLES must be equipped with a fluorescent orange flag measuring at least four inches by ten inches, mounted on a pole attached to the rear portion of the VEHICLE at a height of no less than six feet from the ground;**

**d. USE OF A PROTECTIVE HELMET IS REQUIRED BY AN OPERATOR OR ANY PASSENGER UNDER THE AGE OF 16 ON AN OFF-HIGHWAY VEHICLE THAT IS NOT EQUIPPED WITH MANUFACTURER INSTALLED SEAT BELTS; USE OF A PROTECTIVE HELMET IS HIGHLY RECOMMENDED FOR ALL OTHER OPERATORS OR PASSENGERS.**

**e. Passengers ON OFF-HIGHWAY VEHICLES will be limited to one per vehicle unless THE vehicle was designed by the manufacturer to carry more than one passenger. PASSENGERS MUST WEAR SEATBELTS IF THE VEHICLE IS EQUIPPED WITH MANUFACTURER INSTALLED SEATBELTS.**

**f. No PERSON is allowed to drive an OFF-HIGHWAY VEHICLE ON A CITY RIGHT-OF-WAY, A CITY ROADWAY, OR ON DESIGNATED**

**PROPERTY OVER WHICH THE CITY HAS JURISDICTION, without a VALID INSTRUCTION PERMIT, A valid PROVISIONAL LICENSE, OR A valid driver's license, ISSUED BY THE STATE OF ALASKA.**

**g. OFF-HIGHWAY VEHICLES SHALL** not pass other moving vehicles on the roadway.

**h. OFF-HIGHWAY VEHICLE USE** will not be permitted between the hours of dusk and dawn unless the **VEHICLE** is equipped with operational headlights which provide adequate illumination to at least 15 feet, an operational taillight **AND BRAKE** light, **AND, IF MANUFACTURER INSTALLED, OPERATIONAL NOISE SUPPRESSION MUFFLER AND** turn signal lights.

**i.** All wheels of the **OFF-HIGHWAY VEHICLE SHALL** remain in contact with the road at all times.

**j.** The driver of the **OFF-HIGHWAY VEHICLE SHALL** not follow another vehicle closer than **TWENTY-FIVE (25)** feet or **FIVE (5)** lengths **OF THE OFF-HIGHWAY VEHICLE, WHICHEVER** is greater.

**k.** Every person operating an **OFF-HIGHWAY VEHICLE** must comply with all other motor vehicle laws of the state of Alaska.

**1. INSURANCE REQUIRED. EVERY OFF-HIGHWAY VEHICLE THAT OPERATES ON A CITY RIGHT-OF-WAY, CITY ROADWAY, OR ON DESIGNATED PROPERTY OVER WHICH THE CITY HAS JURISDICTION SHALL BE INSURED UNDER A MOTOR VEHICLE LIABILITY POLICY THAT PROVIDES COVERAGE IN AT LEAST THE MINIMUM AMOUNTS AS REQUIRED FOR MOTOR VEHICLES UNDER ALASKA STATUTE 28.22.101.**

**m. NO OFF-HIGHWAY VEHICLE SHALL BE OPERATED IN A MANNER SO AS TO PRODUCE SUFFICIENT NOISE TO DISTURB THE PEACE AND QUIET OF ANOTHER.**

**n. NO OFF-HIGHWAY VEHICLE SHALL BE OPERATED IN A CARELESS, RECKLESS, OR NEGLIGENT MANNER SO AS TO ENDANGER**

**THE PERSON OR PROPERTY OF ANOTHER, OR TO CAUSE INJURY OR DAMAGE TO SUCH PERSON OR PROPERTY.**

**o. NO OFF-HIGHWAY VEHICLE SHALL TOW A SLED, TOBOGGAN OR OTHER OBJECT, UNLESS SUCH OBJECT IS ATTACHED TO THE VEHICLE BY A RIGID BAR AND THE TOWED OBJECT IS EQUIPPED WITH A RED REFLECTOR.**

**C. ANNUAL INSPECTION OF OFF-HIGHWAY VEHICLES:**

1. All **OFF-HIGHWAY VEHICLES** will be **SUBJECT TO ANNUAL INSPECTION** by the Chief Law Enforcement officer, Mayor or another person designated by the City of Thorne Bay.

2. All **OFF-HIGHWAY VEHICLES** will have an **OFF-HIGHWAY VEHICLE** Inspection Certification Sticker affixed to a **P prominent** area of the vehicle. **THE INSPECTION CERTIFICATION STICKER MUST** be renewed every year.

3. No **OFF-HIGHWAY VEHICLE** will be allowed on **A CITY RIGHT-OF-WAY, CITY ROADWAY, OR DESIGNATED PROPERTY UNDER THE JURISDICTION OF THE CITY,** without **A CURRENT INSPECTION CERTIFICATION STICKER.**

**§ 13 AAC 04.400. Lights and reflectors**

(a)

A snowmobile or other off-highway vehicle which is driven during the times when lights are required by sec. 10 of this chapter must be equipped with at least one headlight, aimed and of sufficient intensity to reveal persons and vehicles at a distance of at least 100 feet ahead under normal atmospheric conditions.

(b)

A snowmobile or other off-highway vehicle must be equipped with one red light, one stop-signal light and one red reflector, which must be mounted upon the rear or rear cowling of the vehicle. The lights must be visible from a distance of at least 1000 feet to the rear. The reflector must be visible from a distance of at least 600 feet to the rear when directly in front of the lawful lower beams of the headlights on a motor vehicle other than a snowmobile or an off-highway vehicle.

**Cite as 13 AAC 04.400**

**History.** Eff. 6/28/79, Register 70

**Note:**

**Authority:** AS 28.05.011

**§ 13 AAC 04.405. Brakes**

A snowmobile or other off-highway vehicle must be equipped with brakes which will control the movement, stop, and hold the vehicle under normal driving conditions on any grade upon which it normally may be driven, and under all conditions of loading.

**Cite as 13 AAC 04.405**

**History.** Eff. 6/28/79, Register 70

**Note:**

**Authority:** AS 28.05.011

**§ 13 AAC 04.410. Throttle**

A snowmobile or other off-highway vehicle operated by hand controls must be equipped with a throttle or idle spring in good working condition which, when released by hand, will return the engine speed to idle, close the carburetor, and disengage the clutch.

**Cite as 13 AAC 04.410**

**History.** Eff. 6/28/79, Register 70

**Note:**

**Authority:** AS 28.05.011

**§ 13 AAC 04.415. Mufflers and emission-control systems**

(a)

A snowmobile or other off-highway vehicle must be equipped with a carburetor intake, exhaust muffler, and an emission-control system in good working order, and may not use a muffler cutout, bypass or other similar device.

(b)

An exception to the requirements of (a) of this section may be made under a special racing permit as provided in AS 05.35.

**Cite as 13 AAC 04.415**

**History.** Eff. 6/28/79, Register 70

**Note:**

**Authority:** AS 28.05.011

**§ 13 AAC 04.420. Other equipment**

(a)

The following equipment is required on a snowmobile or other off-highway vehicle:

(1)

a rear snowflap installed to deflect downward a cleat or other object or material which may be thrown by the track or wheels;

(2)

a protective shield over all moving parts;

(3)

reflectors placed on the sides or side cowling which meet the standards established by the Society of Automotive Engineers in effect on the effective date of this section;

(4)



when towing a sled or other object, a rigid drawbar no greater than 10 feet in length; and

(5)

a spark arrester.

(b)

Every golf cart, regardless of the number of wheels, when operated on a highway or vehicular way or area must comply with the requirements applicable to snowmobiles and other off-highway vehicles, and with relevant and consistent equipment requirements established for motorcycles by this chapter.

**Cite as 13 AAC 04.420**

**History.** Eff. 6/28/79, Register 70

**Editor's Note:**

*Copies of these standards may be obtained from Society of Automotive Engineers, Inc., 400 Commonwealth Drive, Warrendale, Pennsylvania 15096.*

**Note:**

**Authority:** AS 28.05.011

**CITY OF THORNE BAY**

P.O. Box 19110  
 THORNE BAY, ALASKA 99919

# Purchase Order

Show this Purchase Order Number  
 on all correspondence, invoices,  
 shipping papers and packages.

**19938**

PH. (907) 828-3380 FAX (907) 828-3374

TO: Cascade Columbia

DATE	REQUISITION NO.
SHIP TO	
Water	
chem 7,110. <sup>00</sup>	

REQUISITIONED BY	WHEN SHIP	SHIP VIA	F.O.B. POINT	TERMS

QTY. ORDERED	QTY. RECEIVED	STOCK NO. / DESCRIPTION	UNIT PRICE	TOTAL
3		Sodium hypochlorite 12.5% 6.33 lb 500 lbs drum	165. <sup>00</sup>	495. <sup>00</sup>
3		Nalco 8105 2.30 lb 525 lb drums	1207. <sup>50</sup>	3622. <sup>50</sup>
				3627. <sup>45</sup>
		25 Energy Surcharge		3632. <sup>65</sup>
Shipping on Season				

1. Please send \_\_\_\_\_ copies of your invoice.
2. Order is to be entered in accordance with prices, delivery and specifications shown above.
3. Notify us immediately if you are unable to ship as specified.

**Thank You!**

*Wayne Beane*

AUTHORIZED BY