

**AGENDA  
FOR THE REGULAR MEETING  
OF THE CITY COUNCIL  
FOR THE CITY OF THORNE BAY  
ALASKA,  
COUNCIL CHAMBERS  
CITY HALL  
TUESDAY  
April 19, 2016  
6:30p.m.**

**The meeting will be preceded by a workshop beginning at 6:00p.m.**  
The public is invited and encouraged to attend

1. CALL TO ORDER:
2. PLEDGE TO FLAG:
3. ROLL CALL:
4. APPROVAL OF AGENDA:
5. MAYOR'S REPORT:
6. CITY ADMINISTRATOR'S REPORT:
7. PUBLIC COMMENTS:
8. COUNCIL COMMENTS:
9. CONSENT AGENDA:

The Consent Agenda includes routine items of business, which may not require separate discussions. When the Mayor calls for public comment on the consent agenda, you may raise your hand and the Mayor will recognize you, asking which item(s) you wish to have removed from the consent agenda for separate discussion and action. Following the removal of any item from the consent agenda, the Council votes on the remaining items in one motion. All items that are removed from the consent agenda will follow the format of Administrative Report, or Public Hearing/Participation and Council Action.

**MINUTES:**

1. Minutes for the April 5, 2016, Regular City Council Meeting, discussion and action item:
10. NEW BUSINESS:
11. ORDINANCES FOR PUBLIC HEARING:
  - A. Ordinance 16-04-19-01, an ordinance amending Title 18-Harbor, Section 18.20.070-Priority in space assignment, discussion and action item:
12. ORDINANCES FOR INTRODUCTION:
13. EXPENDITURES EXCEEDING \$2,000.00:
  - A. Expenditure of \$25,050.00 to Dowl for project review and preparation for Water/Sewer Departments, Parks and Recreational Department, projects, funds will be reimbursed from various grants, discussion and action item:
  - B. Expenditure of \$11,045.43, to Alaska Power and Telephone for Permanent Residential, 200 Amp, Underground, 120/240V 1-Phase, 3-Wire service, discussion and action item:
14. EXECUTIVE SESSION: The Council may adjourn to executive session for the purpose of discussing pending or threatened lawsuits in which the city has an interest, which are matters, the immediate knowledge of which would clearly have adverse effect upon the finances of the city.
15. CONTINUATION OF PUBLIC COMMENT:
16. CONTINUATION OF COUNCIL COMMENT:
17. ADJOURNMENT:

Posted: April 13, 2016

City Hall (2), A&P, SISD, USFS, The Port, Tackle Shack Thorne Bay School, KRBD

**MINUTES  
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OF THE CITY COUNCIL  
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ALASKA,  
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CITY HALL  
TUESDAY  
April 5, 2016  
6:30p.m.**

**The meeting was preceded by a workshop beginning at 6:00p.m.  
The public was invited and encouraged to attend**

**1. CALL TO ORDER:**

Mayor Gould called the meeting to order at 6:30p.m.

**2. PLEDGE TO FLAG:**

The council and audience stood for the pledge to the flag.

**3. ROLL CALL:**

Gould, Carlson, Slayton, Burger, Edenfield and Hartwell were present. McDonald was excused.

**4. APPROVAL OF AGENDA:**

Gould moved to approve the agenda. Hartwell seconded the motion. There was no further discussion.

**MOTION:** Move to approve the agenda

**F/S:** Gould/Hartwell

**YEAS:** Burger, Gould, Carlson, Slayton, Edenfield, and Hartwell

**NAYS:** None

**STATUS:** Motion Passed.

**5. MAYOR'S REPORT:**

Mayor Gould stated he and the Administrator attended the POWCAC Meeting.

**6. CITY ADMINISTRATOR'S REPORT:**

The City Administrator read a report. (See attached)

**7. PUBLIC COMMENTS:**

Jim McFarland commented on the following and submitted notes: (see attached for notes)

- POW Votech Committee
- Dinner out in Thorne Bay
- POWCOC Business Development Summit
- Construction Committee
- ASC School Calendar

Kasey Smith commented on the following:

- Kasaan Road maintenance, SeAlaska and Phoenix Logging splitting cost for maintenance
- State funds that had been air marked are not available
- Looked at possibility of Kasaan working on the South Thorne Bay Subdivision road, minimal material for grading, if anyone is willing to donate material or rock, please contact Kasey

8. COUNCIL COMMENTS:

Mayor Gould stated it was that time of year to clean up the City Council's one mile of road on the highway, suggested doing it within the next two weeks.

Edenfield suggested the City donate money to school kids for them to do the cleanup since they are needing to raise funding for sports.

Wayne stated the City was already planning on hiding "prize garbage" around town for the kid's town cleanup day. This would be an incentive for them to try and pick up all trash seen and even go further than just along the road in order to find the prizes.

9. CONSENT AGENDA:

The Consent Agenda includes routine items of business, which may not require separate discussions. When the Mayor calls for public comment on the consent agenda, you may raise your hand and the Mayor will recognize you, asking which item(s) you wish to have removed from the consent agenda for separate discussion and action. Following the removal of any item from the consent agenda, the Council votes on the remaining items in one motion. All items that are removed from the consent agenda will follow the format of Administrative Report, or Public Hearing/Participation and Council Action.

MINUTES:

1. Minutes for the March 7, 2016, 2016, Regular Planning and Zoning meeting, discussion and action item:
2. Minutes for the March 1, 2016, Regular City Council Meeting, discussion and action item:
3. Minutes for the March 22, 2016, Special City Council Meeting, discussion and action item:

Gould moved to approve the consent agenda. Hartwell seconded the motion. There was no further discussion.

MOTION: Move to approve the consent agenda

F/S: Gould/Hartwell

YEAS: Edenfield, Carlson, Slayton, Gould, Hartwell and Burger

NAYS: None

STATUS: Motion Passed.

10. NEW BUSINESS:

- A. Resolution 16-04-05-01, amending resolution 16-02-16-01, certifying the FY15 annual income and expenditures for the City of Thorne Bay, discussion and action item:

Gould moved to approve Resolution 16-04-05-01. Edenfield seconded the motion. There was further discussion.

MOTION: Move to approve Resolution 16-04-05-01

F/S: Gould/Edenfield

YEAS: Slayton, Hartwell, Gould, Burger, Edenfield and Carlson

NAYS: None

STATUS: Motion Passed.

B. Support the Southern Southeast Regional Aquaculture Association discussion and action item:

Burger moved to send a letter encouraging Southern Southeast Regional Aquaculture Association support the Klawock Hatchery. Hartwell seconded the motion. There was no further discussion.

MOTION: Move to send a letter encouraging Southern Southeast Regional Aquaculture Association support the Klawock Hatchery  
F/S: Burger/Hartwell  
YEAS: Burger, Carlson, Edenfield, Gould, Hartwell and Slayton  
NAYS: None  
STATUS: Motion Passed.

C. Creating a committee to assist the Forest Service with the Tongass Landscape Assessment, discussion and action item:

Gould moved to participate in creating a committee to assist the Forest Service with the Landscape Assessment. Slayton seconded the motion. There was further discussion.

MOTION: Move to participate in creating a committee to assist the Forest Service with the Landscape Assessment  
F/S: Gould/Slayton  
YEAS: Edenfield, Burger, Hartwell, Carlson, Gould and Slayton  
NAYS: None  
STATUS: Motion Passed.

11. ORDINANCES FOR PUBLIC HEARING:

A. Ordinance 16-03-15-01, amending Title 17-Zoning, Chapter 17.04-Planning and Zoning, Section 17.04.029-Waterfront development zone, discussion and action item:

Gould moved to approve Ordinance 16-03-15-01. Edenfield seconded the motion. There was no further discussion.

MOTION: Move to approve Ordinance 16-03-15-01  
F/S: Gould/Edenfield  
YEAS: Burger, Edenfield, Carlson, Gould, Slayton and Hartwell  
NAYS: None  
STATUS: Motion Passed.

12. ORDINANCES FOR INTRODUCTION:

A. Ordinance 16-04-19-01, an ordinance amending Title 18-Harbor, Section 18.20.070-Priority in space assignment, discussion and action item:

Gould moved to approve Ordinance 16-04-19-01. Hartwell seconded the motion. Gould stated this ordinance would allow for approval of a second stall without harbor commission approval among other changes. There was further discussion.

MOTION: Move to approve Ordinance 16-04-19-01  
F/S: Gould/Hartwell  
YEAS: Gould, Burger, Edenfield, Hartwell, Slayton and Carlson  
NAYS: None  
STATUS: Motion Passed

13. EXPENDITURES EXCEEDING \$2,000.00:

There were no expenditures exceeding \$2,000.00.

14. EXECUTIVE SESSION: The Council may adjourn to executive session for the purpose of discussing pending or threatened lawsuits in which the city has an interest, which are matters, the immediate knowledge of which would clearly have adverse effect upon the finances of the city.

No executive session was held.

15. CONTINUATION OF PUBLIC COMMENT:

Kasey Smith commented on the following:

- Funds received by the Organized Village of Kasaan for road improvements and safety concerns.
- Smith requested the City of Thorne Bay support OVK's FLAP Grant Application.
- Smith continued to discuss funding for road repairs.

Brandi Blair commented on the following:

- Prince of Wales Behavioral Health Coalition meetings and encouraged people to attend and give input.

16. CONTINUATION OF COUNCIL COMMENT:

There were no council comments.

17. ADJOURNMENT:

Gould adjourned the meeting at 7:20p.m.

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James Gould, Mayor

ATTEST:

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Teri Feibel, CMC

**ADMINISTRATOR'S REPORT 4-5-16 Wayne Benner**

**Meetings Attended and Updates:**

1. SE Conference discussions centered on funding---basically lack of funding---at least in the eyes of the legislature. Who all appeared to act like children fighting over rocks in a sandbox with the motive of tearing apart the Governor's budget. There is more of a battle for political turf than battle for balanced budget. It was quite obvious that cutbacks in State funding and projects are not impacting the other Alaska as the legislatures from up north are intent of balancing the budget on the backs of communities and programs in SE. It was amazing to listen to the comments about funding highway projects up north but when asked about funding the marine highway they don't view it as a highway, just a bottomless money pit that provides no economic benefit (to the north).  
The one bright side of the trip that on the 4<sup>th</sup> try I got into see DNR to discuss Thorne Bay, the cemetery survey, tidelands, state property development, float homes and road maintenance. Looks like we are getting closer to finalizing the cemetery acquisition, staff was very encouraging that the city pursue acquisition of more tidelands (market project would have been settled had the had the tidelands, also suggested the city look into acquiring more land before the state sells it off, the state is battling with float home permits and the barge issue is into the legal hands so they could not talk about that, and road maintenance seemed to again fall on deaf ears although they agreed it was not the city responsibility to maintain roads created within State subdivisions, most of the time it is homeowners associations that maintain them, not cities.
2. Mayor and I attended POWCAC on March 22. Three items on the list that they request be shared with City Councils to get comments on: 1. Letter of support for the Southern Southeast Alaska Regional Aquaculture Association acquisition of the Klawock Hatchery Association, 2. Participation in the proposed Tongass Landscape Assessment program that will provide the FS with suggestions for ALL use of the forest for the next 10 plus years, 3. Comments on the recent comments that have been received in reference to the Draft Borough Charter which can be reviewed on the POWCAC website.

**Tasks and Projects:**

1. Spring time and it is once again Highway cleanup time. Just a reminder that the city council has from the Thorne Bridge to Kasaan Road.
2. Does the City have an interest in having someone participate in the Tongass Landscape Assessment program? The City because of our experience with the National Forest Foundation has applied for a grant to help fund a facilitator if in fact there is enough community interest in supporting this program. The city also received a NFF grant to fund a consultant for the Bio Fuels Group who helped develop their business plan.
3. Is the council in support of submitting a letter of support for the Southern Southeast Alaska Regional Aquaculture Association acquisition of the Klawock Hatchery Association and their operation on POW?
4. Please go to the POWCAC website and review the comments that have been present in reference to the Draft Borough Charter.
5. Also you can go to [plan4alaska.com](http://plan4alaska.com) which is a web site created by the Rasmussen Foundation to try different state budget scenarios and when done send your thoughts on to the legislature.

**Old Business:**

1. Mark or Ray as the city watershed representative?

## Administrator report attached to April 5, 2016 Minutes

### **New Business:**

- A. Resolution 16-04-05-01, amending resolution 16-02-16-01, certifying the FY15 annual income and expenditures for the City of Thorne Bay, discussion and action item. I will let Teri try and explain
- B. Support for the Southern Southeast Regional Aquaculture Association, either through resolution or letter to support their acquisition of the Klawock Hatchery Association and all the Hatchery operations on POW discussion and action item. The Aquaculture Association will be starting public meetings to gather input on the proposed acquisition and is looking for support from communities.
- C. Creating a committee to assist the Forest Service with the Tongass Landscape Assessment, discussion and action item. POWCAC is taking the lead to see about creating a committee that can function independently of POWCAC to development the landscape assessment. I sent out information on information that the FS provided and info on the upcoming meeting. Thorne Bay has also applied for a National Forest Foundation Grant that would help fund a facilitator for this program if there is enough interest island wide. We applied as we received the same grant on behalf of the Biofuels group. The Meeting on April 19 at the VOTEC building in Klawock is to discuss the landscape assessment concept and see if there is support for a committee.

### **Ordinances for Introduction:**

- A. Ordinance 16-04-19-01, and ordinance amending Title 18-Harbor, Section 18.20.070-Priority in space assignment, discussion and action item.

### **Ordinance for Public Hearing**

- A. Ordinance 16-03-15-01, amending Title 17-Zoning Waterfront development zone is an ordinance that amends the current Waterfront development zone as part of the Thorne Bay Waterfront Plan January 2016, allowing for flexibility for the existing and future development along the waterfront from the Sort Yard to the Sewage Treatment Facility. The Waterfront Development Zone only covers those lands within the current waterfront zoning. The City may want to look at rezoning some of the city lands not in the current waterfront zone.

**Harbors:** Johnny will be watching the harbor while Shane is gone for a few days. Please keep your eyes open as we have once again had issues with people dumping fish and shrimp carcasses on the boat ramp.

**Streets and Roads:** Finally we are getting some help from the loggers to maintain the Kasaan road. OVK is meeting with Max to see if their equipment can help in the Southside Subdivision.

**Water and Sewer:** Sam and James received their confined space certificates. Hydrant flushing schedule is the last part and first part of each month and is structured so each hydrant is flushed at least quarterly.

**Solid Waste:** Thorne Bay Cleanup day is scheduled for May 7<sup>th</sup> only and the costs are the same as last year. This year it is shown on the handout that only waste from Thorne Bay will be accepted.

**Law Enforcement:** Had an issue with parts being removed from a boat stored by the launch ramp that required Trooper involvement.

**FIRE/EMS:** Fire and EMS training is going good and the fire rating bureau has been in contact with Thorne Bay for their 7 year review.

**Library:** Teri, Dana and Sadie helped get a back log of books coded.

**POW Vocational and Technical Education Center - Board Report:**

Yesterday I attended the quarterly Vo-Tec Center Board Meeting. Board Chairman Millie Schoonover started the meeting at 1:00 pm after a potluck lunch. These meetings are open to the public. If you are interested in attending the next one that will be held in July please let me know.

Karen Cleary, The Executive Director, gave us a variety of reports - one of which was a run down on the facility usage history over the last quarter which included 17 days of meetings and training sessions held by the Forest Service, POW Health Network, POW Wellness Coalition, POW Watershed Association, a 5 day Water Operator Training session and exam, and a Haa Aani (Sealaska) meeting.

Already in April the schedule of usage includes a Hazwoper Training (currently going on), Forest Service Forestry Training, a POWCAC meeting about the upcoming USFS island wide landscape assessment, The two day Chamber of Commerce Business Development Summit, a Forest Service Silviculture wildlife workshop, and a Pediatric CPR Training to be scheduled.

As you can see the facility is being used by a wide range of organizations for meetings and training. These are in addition to the welding and carpentry classes that are ongoing for students from the Craig and Klawock schools.

There is space and time available so if you know of any upcoming meetings or training sessions that are looking for a place - please contact Karen Cleary at 907-755-2963 or at the web link [www.powvoctec.org](http://www.powvoctec.org)

Karen reported that a brand new LED Reader Board (roadside I believe) has arrived and will be put up sometime in the next month. This is for all of us that want to know what that big building is....

Karen reported that another Construction Academy is planned for June 2 thru the 8th... this is a 40 hour program and requires that an application be submitted.

Additionally:

The Board approved a new one year contract for Karen Cleary to continue as the Executive Director effective May 1st 2016.

The Board also discussed and approved a Policy to make the Vo-Tec Center and property Tobacco Free as is now the rest of all public areas in Klawock.

In 2012 an Island Wide Survey was conducted to find out what the future needs and uses of this kind of facility might be. The results of this survey are being used to design the curriculum that will meet the employment and educational needs of the island for years to come.

I feel that the Vo-Tec center is well on the way to meeting the expectations of the survey.

Please contact me if you have questions or suggestions.

Thanks, Jim :)

City of Thorne Bay Representative

Jim McFarland public comment attachment to April 5, 2016 Regular City Council Meeting Minutes

**"DINNER OUT IN THORNE BAY"**

Thursday April 14th at 5 pm in the Thorne Bay School NEW Cafeteria.  
Dinner will be **HOMEMADE** Pizza served hot and fresh right in the new cafeteria using the bread and pizza machines that have recently been installed.  
There will be a dessert auction following the dinner so please stay to join in the fun of bidding for a **GREAT Desert!!**

Also Pizzas can be **Preordered** for "take and bake" or for you to "Freeze" for later. You can call Christy at 828-3921 to make your order. Orders must be received no later than April 11.

The monthly **ASC meeting** will follow the dessert auction starting at 6 pm.  
At this ASC meeting, the school calendar for next year will be **VOTED** on. There are two 4 day calendar options to be voting on this year.

Please come to be part of the voting and hear what is happening in our school.

**POW Chamber of Commerce Business Development Summit:**

**Friday and Saturday April 22nd and 23rd in the POW Vo-Tec Center.**

Included in the Summit will be presentations on Customer Service; the key to a successful Business; how to Catch and Release Employees; Social Media and your Business; the State of our POW Island Economy; and more - such as Why Businesses need to work together.

I have a couple posters and some registration forms to hand out if you are interested in attending... Space is limited so sign up soon.  
The cost is only \$30 for both days and includes registration, lunches, snacks and a beverage service.

Please sign up **SOON!!!!**

**POW 25th Anniversary GALA DINNER:  
Saturday April 23rd at 6 pm in the CTA Building.**

**YES -- the Chamber will be 25 years old this year!!!!**

Dinner will be Winter King Salmon and Slow Roasted Baron of Beef  
There will be a program including live music by the Stihl Heads.

Tickets are \$40 per person or \$200 for a table of 6  
(there are only 25 tables and 25 books of 6 tickets)

See me for tickets if you are interested (or pick up yours at the Chamber Office in Klawock or call 755-2626)!!

CITY OF THORNE BAY  
ORDINANCE 16-04-19-01

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA,  
AMENDING TITLE 18-HARBOR, SECTION 18.20.070-PRIORITY IN SPACE  
ASSIGNMENT

BE IT ENACTED BY THE CITY COUNCIL FOR THE CITY OF THORNE BAY, ALASKA

- Section 1. Classification. This ordinance is of a general and permanent nature, the chapter and section hereby amended shall be added to the Thorne Bay Municipal Code.
- Section 2. Severability. If any provisions of this ordinance or any application thereof to any person or circumstances is held invalid, the circumstances shall not be affected thereby.
- Section 3. Amendment of Section. The title and chapter of Title 18-Harbor, Section 18.20.070-Priority in space assignment, is hereby amended.
- Section 4. Effective Date. This ordinance shall become effective upon adoption.

PASSED AND APPROVED April 19, 2016

\_\_\_\_\_  
James Gould, Mayor

ATTEST:

\_\_\_\_\_  
Teri Feibel, CMC

[Introduction: April 5, 2016]  
[Public Hearing: April 19, 2016]

**18.20.070 Priority in space assignment-Present** renters get lowest. Effective with the adoption of the ordinance codified in this title, those persons already assigned a stall shall be given at all times the lowest priority in seeking additional stalls. Only **TWO** boat stalls ~~per household~~ shall be permitted without prior approval of the harbor commission **OR CITY COUNCIL**. ~~Additional stalls may only be granted to those households paying annual moorage (18.20.040) and not more than one additional stall may be rented on an annual basis. THOSE~~ Households paying annual moorage **AND THOSE PAYING ANNUAL MOORAGE** that operate licensed Thorne Bay businesses and **THAT CAN** demonstrate a need for more than two stalls may request approval of the Harbor Commission or City Council for additional stalls subject to availability on a monthly basis. ~~"Household" for the purpose of stall rental means all the persons who live in one dwelling in Thorne Bay at least four months out of a calendar year. Dwellings maintained for the purposes of weekly or daily rentals are transient housing and are not a household. Transient housing and Non residents may rent vacant stalls only on a weekly or monthly basis subject to availability and at an additional fee determined by the harbor commission or city council.~~

(Ord. 90-28 § 4(part): Ord. 89-30 § 5(part), 1989)



# Alaska Power & Telephone

# ESTIMATE

6174 Klawock-Hollis Highway  
 P.O. Box 149  
 Klawock, AK 99925  
 Phone: (907) 755-4822  
 Fax: (907) 755-4823  
 jess.i@aptalaska.com

ESTIMATE DATE : 12/20/2015  
 ESTIMATE No : Est-10063.21  
 CUSTOMER ID : 10063

REQUESTED DATE : 12/20/2015

**ESTIMATED FOR :**

City of Thorne Bay

P.O. Box 19110  
 Thorne Bay, Alaska 99919

**SERVICE LOCATION:**

Thorne Bay  
 Davidson Landing

Lot - o  
 Block - o

DESCRIPTION	AMOUNT
Material : \$	7,167.87
Labor : \$	3,335.23
Vehicle Charges : \$	542.34
Subtotal : \$	11,045.43
New Service Credit : \$	-
Federal/State Tax : \$	-
Buy-In to Existing : \$	-
Contract/Other : \$	-
Tax Due : \$	-
<b>CUSTOMER TOTAL : \$</b>	<b>11,045.43</b>

**DESCRIPTION OF SERVICE REQUESTED**

1. Permanent, Residential, 200 amp, Underground, 120/240V 1-phase, 3-wire service
- 2.

**OTHER COMMENTS**

\* Residential application. Use for a single family dwelling on a single parcel. Includes mobile and manufactured homes, additional dwelling units. Use for new construction. A site plan is requested to be submitted with the form in order to be processed.

\*\* Commercial application. Use for buildings, all or a portion of which is intended for commercial, retail, or general public activities. Use for new construction or existing structures converting. A site plan is required in order to be processed.

\*\*\* This Estimate is valid until 06/01/2016. After this date the Estimate will need to be updated.

If you have any questions about this Estimate, please contact  
 Jess Isaacs, (907) 755-4822, jess.i@aptalaska.com

**Thank You For Your Business!**